

CITY OF PLYMOUTH  
PLYMOUTH REDEVELOPMENT AUTHORITY  
THURSDAY, JULY 1, 2021 7:30 AM

Official Meeting Minutes

- 1. Call to Order – Roll Call:** Chairman Gentine called the meeting to order at 7:30 AM. Members present were Lee Gentine, Donna Hahn, John Nelson, Jackie Jarvis, Randy Schwoerer, Ken Pannier, and Ronna O’Toole. Interim Clerk / Treasurer Anna Voigt, Mayor Donald Pohlman, and City Administrator Jordan Skiff were also in attendance.
- 2. Approval of Agenda:** Jarvis moved to approve agenda; Hahn seconded. Motion carried.
- 3. Approval of May 6, 2021 Meeting Minutes:** Jarvis moved to approve the minutes; Schwoerer seconded. Motion carried.
- 4. Discussion of the Walldog Event –**
  - a. Update on Walldog Event –** Gentine updated the committee on the murals. Renderings were handed out for the Fire Dept., Mueller’s Bakery, Hands Handy, Brat Stand, Chippewa Train, and Sheboygan County Fair Mural. Some of the murals will need a lift. A lift has been rented through Lift X. Marshall signs is ready with the panels for the murals. The panels came glossy and they have sanded them down and cleaned them. Leslie at the library will have family activities set up outside of the library.
  - b. Discussion of Maintenance Agreements –** The maintenance agreements are going to the property owners of the new murals. Gentine and Jarvis are going to be working with the building owners and submit them to the City for Council approval.
- 5. Appoint Pro-Tem Chairman –** Motion was made by O’Toole/Nelson to appoint Donna Hahn as the Pro-Tem Chairman. On the call of roll, all voted aye. Motion carries.
- 6. Discussion and possible action on mural funding –** Administrator/Utilities Manager Skiff explained that Chairman Gentine and Jarvis are a part of the Plymouth Advancement Association and would be abstaining from the action. Skiff went over the cost of the existing and new murals. Motion was made by Nelson/Schwoerer to approve \$34,340.00 of funding be made available for the maintenance of the murals.
- 7. Discussion about Downtown Design Guide –** Administrator/ Utilities Manager Skiff updated the committee on the Ad Hoc committee. The ad hoc committee has recommended a Bay Lakes contract to the Council.
- 8. Discussion about Maple Festival –** Nelson explained the Drewry Farms holds an open house every year. A lot of maple syrup is produced in the area. Nelson stated that he would like to hold a maple festival to bring people to the downtown area. It would happen sometime in the spring of 2022.

**9. Cheese Counter Financial Update** – City Administrator/Utilities Manager Skiff updated the committee on the Cheese Counter Financials. Skiff explained that the Cheese Counter is losing money every year. Sales are not covering operating costs. There will be some financial decisions to make. Skiff stated that he will be meeting different people about the Cheese Counter about options.

**10. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.)** – O’Toole stated that Moxie is waiting for a dishwasher to open. The committee was very excited for Moxie to open. The committee discussed about vandalism at Stayer Park. A few of the committee members suggested reaching out the schools.

**11. Adjournment:** Nelson moved to adjourn the meeting; Hahn seconded. All voted aye. Motion carried.

Minutes Submitted by: Anna Voigt, City Clerk / Deputy Treasurer