

**CITY OF PLYMOUTH
PLYMOUTH REDEVELOPMENT AUTHORITY
THURSDAY AUGUST 12, 2021**

Unofficial Meeting Minutes

1. **Call to order and roll call:** Chairman Gentine called the meeting to order at 7:30 AM. Members present were Lee Gentine, Donna Hahn, John Nelson, Randy Schwoerer, Ken Pannier, and Ronna O'Toole. Interim Clerk / Treasurer Anna Voigt, Mayor Donald Pohlman, and City Administrator Jordan Skiff were also in attendance.
2. **Approval of Agenda (Items can only be deleted):** Nelson moved to approve the agenda; Schwoerer seconded. Motion carried.
3. **Approval of Meeting Minutes from the July 1, 2021 meeting:** Nelson moved to approve the minutes; Hahn seconded. Motion carried.
4. **Discussion of the Walldog Event – Lee Gentine**
 - a. **Update on Walldog Event –** Genting updated the committee on the murals. There are a lot of moving pieces, but everything is falling into place. Gentine explained the events would start on Wednesday with sketching out the murals. On Thursday an artist will be doing street art throughout downtown. Friday artists will be working on murals all day. The library will have kids' activities and an outdoor movie. Saturday artists will continue to work. There will be a dog parade at Stayer Park. Carnival games, face painting, button making, coloring and the kids' mural will be downtown. A silent action will be going on at the Art Center.
 - b. **Update of Maintenance Agreements –** Skiff updated the committee that Council approved the 6 Mural Maintenance Agreements.
5. **Update on Downtown Design Standards & Guidelines –** Skiff updated the committee that the Downtown Design Ad Hoc has met a few times. They asked Bay Lakes to look at 10 other communities' downtown areas. The committee changed the name of the document to include standards and guidelines. Gentine brought up ideas to enforce the downtown design standards & guidelines. O'Toole brought up the difficulties her customers were having finding a place for electric cars to charge. She asked if this could be something to include in making the downtown better. Skiff recommended the WPPI may have some programs moving towards charging station. He stated he would reach out to them.
6. **Discussion and possible action on Cheese Counter Financials –** Foss first gave an update on the Cheese Counter. She stated that this summer has been great, the beginning of the year was a little rough. She stated that she is stocked and ready for the Walldog event. She is going to be doing a 15% discount. Most of the staffing is leaving and going back to school so she is hiring again. On August 26 the Cheese Counter will be landmarked. Skiff started explaining the financials and his concern with the viability of the Cheese Counter. Discussion of the financials went back and forth between members. Skiff told the Board he wanted to keep them informed. Gentine suggested the members submit their ideas and suggestions to Skiff.

- 7. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.)** Gentine stated Billy Bob’s Restaurant is now open. They have a limited menu at the moment but it sounded like they will be adding BBQ. O’Toole stated that Moxie is now opening gradually. The employees were just getting training. Schwoerer asked Skiff about resurfacing City owned property behind E Mill St. on the East of Stafford St. Skiff stated that it was a budgeted item. Schwoerer stated that past Administrator Yerges told Schwoerer there would be no cost to the owners. Skiff stated that he would look into it.

- 8. Adjournment:** Nelson moved to adjourn the meeting; Hahn seconded. All voted aye. Motion carried.