PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
March 7, 2022

Meeting was called to order by President J. Van Norwick at 6:30 pm. Present were: J. Van Norwick, S. Britt, L. Tolman, G. Miller, B. McKnight, and A. Odekirk. Absent were: K. Murray and S. Gloede. Also present: Library Director L. Jochman.

There was no public comment.

Motion by S. Britt, second by A. Odekirk to approve the minutes of the February 14, 2022 meeting. Motion to approve the minutes passed.

Motion by B. McKnight, second by S. Britt to approve the financial report for February 2022. Motion passed.

There was no correspondence.

Director L. Jochman reviewed some highlighted items on her monthly report. This included updates on open positions at the library, updates on the 2022 LED Capital Improvement Project, the new website process, some Facebook incidents, and more.

Old Business

Director L. Jochman updated the board on the formation of the Planning Committee for the strategic planning process.

New Business

Director L. Jochman updated the board that an internal candidate from the Department of Public Works had applied for and been hired the Maintenance Custodian position. No action was taken on the cleaning service.

President J. Van Norwick asked for volunteers for an ad hoc Personnel Committee to review the Library Director as has been done in years past. Motion by S. Britt, second by A. Odekirk to form the committee of J. Van Norwick, S. Britt, L. Tolman, and B. McKnight. Motion passed.

Library Director L. Jochman presented an updated Face-covering policy due to the change in CDC guidelines. The Library Board discussed and revised the wording. Motion by B. McKnight to approve the policy as revised, second by L. Tolman. Motion passed.

Motion by A. Odekirk, second by L. Tolman to adjourn. Motion passed. Meeting was adjourned at 7:40 pm.

Submitted by, Leslie Jochman
Library Board Secretary