

# **THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH**

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## **BOARD OF COMMISSIONERS**

### **REGULAR MONTHLY MEETING**

#### **GENERAL MEETING CALL TO ORDER:**

The regular monthly meeting of the Board of Commissioners was called to order at 9:02 AM, April 6th, 2022 by Chairman Linda Opitz.

Chairman:	Linda Opitz
Vice Chairman:	Judith Kapellen
Commissioner:	Dennis McMullen
Commissioner	Marsha Vollbrecht
Commissioner:	Jay Groshuesch
Secretary:	Bob Hemauer
Guest:	None

#### **PROCEEDINGS**

1. The minutes of the March 9th, 2022 meeting were read. After review of the minutes, a motion was made by Commissioner Kapellen and second by Commissioner McMullen to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
  - a. Vacancies; 1220B still being used as temporary office but is rented for May 1<sup>st</sup>.
  - b. Problems; None reported.
3. The March 2022, Income and Expense report was reviewed. A motion was made by Commissioner Kapellen and second by Commissioner Groshuesch to approve the financial report. The motion carried.
4. The April 2022 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner Groshuesch moved that all invoices be paid with Commissioner Vollbrecht seconding the motion. The motion carried.

## SECRETARY'S REPORT

1. A HUD NSpire inspection demonstration was conducted March 29<sup>th</sup> 2022. 18 units out of 50 and the community building were inspected. 16 deficiencies were found. Most are minor and will be corrected in the next 30 days.
2. The Executive Director will be attending the Spring Conference in Rothschild April 20<sup>th</sup> and 21<sup>st</sup>.

## Old Business

1. Project considerations;
  - a. Community Room and office renovation: A few odds and ends need to be finished. Walk through with the Architect to form a punch list will be April 8<sup>th</sup>. Office furniture will be delivered on April 14<sup>th</sup>.
  - b. Gas lines. A update email from WPS on April 4<sup>th</sup>, Engineers still finalizing work details. Also WPS are developing easement paper work. Start date should be in May.

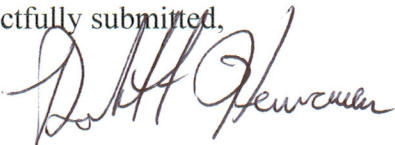
## NEW BUSINESS

1. No new business was brought forward.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 9:25 AM by Commissioner Kapellen and seconded by Commissioner McMullen, the motion carried.

The next scheduled regular meeting is April 6th. 2022 at 9 AM.

Respectfully submitted,



Robert Hemauer

Executive Director