

**FINANCE & PERSONNEL COMMITTEE OF THE  
CITY OF PLYMOUTH, WISCONSIN  
TUESDAY MAY 31, 2022**

**MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 6:30 PM. On call of the roll, the following members were present: Jim Wilson, Mayor Donald Pohlman, Greg Hildebrand, Amy Odekirk and John Nelson. Also present were Alder. Angie Matzdorf, Alder. Charlie Hansen, Alder. Bob Schilsky, Interim City Administrator/Utilities Manager Cathy Austin, City Treasurer Brenda Hanson and City Clerk Anna Voigt
2. **Approval of meeting minutes for March 29, 2022 meeting:** Motion was made by Nelson/Wilson to approve the minutes from March 29, 2022. A unanimous aye vote was cast. Motion carries.
3. **Appoint a Chairperson:** Mayor Pohlman opened the floor for nominations. Hildebrand nominated John Nelson for Chairperson. Wilson/Hildebrand made a motion to elect Nelson as Chairperson. A unanimous aye vote was cast. Motion carries.
4. **2023 Budget Discussion:** Interim City Administrator/Utilities Manager Austin handed out a calendar for the budget. Austin stated mid to late August they will be meet with Department Heads. September there will be Committee Budget Workshops with the committees. Austin stated the biggest unknown is gas prices and wages. With inflation it will be hard estimate for the future. Austin stated that staff will be looking at other communities to see what they do for wages. Austin stated everything will depend how much the levy limit is.
5. **Discussion and Possible Action Regarding Retaining Wall Located to the South of the Police Department Parking Lot:** Interim City Administrator/Utilities Manager Austin explained that the owner of Cozy Bar came to the City about the retaining wall failing and the City is losing property. The retaining wall is on Cozy Bar's property. The City paid and reinstalled a retaining wall for the property next to Cozy Bar in the past. Hansen asked if there was proof of the city installing the retaining wall. Austin stated there is City staff that actually worked on it and remember doing it. The Cozy Bar owner stated that she would work with the city and tear down the garage against the retaining wall. Pohlman suggested working with the owner of Cozy Bar and draft up an agreement for them to maintain it in the future.
6. **Entertain a motion to go into closed session pursuant to Wis. Stat. 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Interim Police Chief:** Motion was made by Wilson/Odekirk to go into closed session. Upon the call of the roll, all voted aye. Motion carries.
7. **Entertain Motion to go into Open Session:** Motion was made by Hildebrand/Odekirk to go into open session. Upon the call of the roll, all voted aye. Motion carries.
8. **Discussion and Possible Recommendation on Closed Session Items:** Pohlman/Odekirk made a motion to increase the Interim Police Chief wage by \$2.00/hour retroactive the May 9 up to the start of the new Police Chief. Upon the call of the roll, all voted aye. Motion carries.
9. **Adjournment:** Motion was made by Pohlman/Wilson to adjourn the meeting. A unanimous aye vote was cast. Motion carries.