

CITY OF PLYMOUTH
Downtown Design Guidelines Ad Hoc Committee
Thursday, June 16, 2022 7:30 AM
Fire Dept. Training Hall, 128 SMITH ST, PLYMOUTH, WI

Meeting Minutes

Call to Order – Roll Call: Mayor Pohlman called the meeting to order at 7:30 AM. On call of the roll, Mayor Pohlman, Alderperson Greg Hildebrand, Lee Gentine, Joe Van Derven, Jarin Gelhar and Ron Nicolaus were present. Alderperson John Nelson was absent. Others: Interim-Administrator Austin was also present. Tanya Williamson and Brandon Robinson from Bay-Lake Regional Planning Commission were not in attendance.

1. **Approval of Minutes from April 14, 2022 meeting:** Hildebrand moved to approve the minutes; Nicolaus seconded. Motion carried.
2. **Update regarding meetings with downtown business owners.** Gentine gave an update on the business owner meetings.

Consensus from the committee was to make sure the new City Administrator is in agreement with these standards prior to presenting to Plan Commission and Common Council.

3. **Discussion regarding revisions to the Design Guidelines and Standards document.**
No discussion was had as Brandon Robinson was unable to attend the meeting.
4. **Communications – Letters, emails, or reports related to the Committee:**
5. **Adjourn:** Gentine moved to adjourn at 8:49 AM; Hildebrand seconded. Motion carried.

Next tentative meeting date will be August 11, 2022 at 7:30 AM.