

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, JUNE 28, 2022 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

Minutes

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 PM. On call of the roll, the following Alderpersons were present: Amy Odekirk, Charles Hansen, Angie Matzdorf, Diane Gilson, Greg Hildebrand, Jim Wilson, Bob Schilsky and John Nelson. Also present were: Interim City Administrator/Utilities Manager Cathy Austin, City Attorney Crystal Fieber, City Treasurer Brenda Hanson and City Clerk Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Wilson/Odekirk to approve all the items listed. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meetings held Tuesday, June 14, 2022 and Tuesday, June 21, 2022**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – May 2022**
 - II. **Utility Related Write Offs for June - \$2,714.81**
 - C. **Minutes acknowledged for filing – Plymouth Public Library Board of Trustees: May 2 – Plymouth Community Television Board: May 16 - Committee of the Whole: June 10 – Police and Fire Commission: June 15 - Downtown Design Guidelines Ad Hoc Committee: June 16**
 - D. **Approve list July 1, 2022 to June 30, 2023 Alcohol Beverage License Applications: Approved by Police Department and Clerk’s Office.**
 - E. **Approve Room Tax Permit Application for Tracks & Greens Home Rentals.**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting. None.
5. **Items removed from Consent Agenda:** None.
6. **COMMITTEE APPOINTMENTS:**
Mayoral Appointments requiring Council Approval: Motion was made by Hildebrand/Nelson to approve Jane Meyer as alternate to the Board of Appeals. A unanimous aye vote was cast. Motion carries.
 - A. **Board of Appeals - 3rd Alternate (3 yr. term) – Jane Meyer**
7. **Ordinance:**
 - A. **No. 8 – Ordinance Amending Section 2-1-9 of the Municipal Code of the City of Plymouth, Wisconsin Regarding Residence of Employees:**
Interim City Administrator/Utilities Manager Austin explained that Ordinance 8 is amending the residence for the City Administrator as stated in contract. Motion was made by Hansen/Odekirk to approve Ordinance 8 of 2022. Upon the call of the roll, all voted aye. Motion carries.

8. Resolution

A. **No. 7 – World Migratory Bird Day:** Mayor Pohlman presented Resolution 7 recognizing World Migratory Bird Day in the City of Plymouth. Motion was made by Nelson/Hildebrand to approve Resolution 7 of 2022. Upon the call of the roll, all voted aye. Motion carries.

9. Entertain a motion to go into closed session for the following: Motion by Wilson/Odekirk to go into closed session. Upon the call of the roll, all voted aye. Motion carries.

Pursuant to Wis. Stat. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding former City Administrator/Utilities Manager.

10. Entertain a motion to go into open session: Motion by Nelson/Wilson to go into open session. Upon the call of the roll, all voted aye. Motion carries.

11. Discussion and possible action on closed session items: None.

12. Adjourn to 7:00 PM on Tuesday, July 12, 2022. Motion by Wilson/Gilson to adjourn. Upon the call of the roll, all voted aye. Motion carries.