

THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH

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Plymouth, WI 53073
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BOARD OF COMMISSIONERS

REGULAR MONTHLY MEETING

GENERAL MEETING CALL TO ORDER:

The regular monthly meeting of the Board of Commissioners was called to order at 9:01 AM, August 10th, 2022 by Chairman Linda Opitz.

Chairman:	Linda Opitz
Vice Chairman:	Judith Kapellen (absent)
Commissioner:	Dennis McMullen
Commissioner	Marsha Vollbrecht
Commissioner:	Jay Groshuesch
Secretary:	Bob Hemauer
Guest:	None

PROCEEDINGS

1. The minutes of the July 6th 2022 meeting were read. After review of the minutes, a motion was made by Commissioner Vollbrecht and second by Commissioner Groshuesch to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
 - a. Vacancies; All units are filled.
 - b. Problems; Have a tenant dealing with some mental health issues and medication.
3. The July 2022, Income and Expense report was reviewed. A motion was made by Commissioner Groshuesch and second by Commissioner McMullen to approve the financial report. The motion carried.
4. The August 2022 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner Vollbrecht moved that all invoices be paid with Commissioner McMullen seconding the motion. The motion carried.

SECRETARY'S REPORT

1. Tenant Christmas party will be Dec. 15th.
2. New Grape Vein newsletter format was shown to commissioners.

Old Business

1. Project considerations;
 - a. Community Room and office renovation: Waiting for all paper work to be completed and punch list.
 - b. Gas line replacement: All is complete along with grass seeding.
 - c. Open House for Community Room remodel: Discussion on a time and date where discussed. Late September looks like the date with final plans will be discussed with Commissioners.
- 2.

NEW BUSINESS

1. Replacing 15 retaining walls; a preliminary estimate of \$30,000 dollars was presented. Work will not be done till spring of 2023 so new bids will be solicited at a later date.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 9:45 AM by Commissioner McMullen and seconded by Commissioner Groshuesch, the motion carried.

The next scheduled regular meeting is Sept. 7th. 2022 at 9 AM.

Respectfully submitted,



Robert Hemauer

Executive Director