

**PUBLIC WORKS & UTILITIES COMMITTEE  
CITY OF PLYMOUTH, WISCONSIN  
128 Smith Street, Plymouth, WI 53073  
Tuesday August 16, 2022**

**MINUTES**

- 1. Call to order & Roll Call:** The Public Works & Utility Committee held a meeting on Tuesday, August 16, 2022 at 6:30 PM. On call of the roll by Chair Gilson, the following members were present: Mayor Don Pohlman, Charles Hansen, Diane Gilson, Bob Schilsky and Angie Matzdorf. Also present was DPW Director Cathy Austin, City Administrator/Utilities Manager Tim Blakeslee and City Treasurer/Deputy Clerk Brenda Hanson.
- 2. Approval of February 28, 2022 Meeting Minutes:** Motion by Pohlman/Hansen to approve the minutes as stated. All ayes, motion carried.
- 3. Election of Committee Chair –** Pohlman nominated Gilson as Committee Chair. Motion by Pohlman/Hansen to cast a unanimous ballot to elect Diane Gilson as Chair for the Public Works & Utilities Committee. All ayes, motion carried.
- 4. Approval of additional driveway width for Millennium Technologies, 1404 Pilgrim Rd** – DPW Director Austin explained this request was approved by Plan Commission and would allow the driveway for Millennium Technologies at 1404 Pilgrim Rd to be wider than the 32 feet as stated in City Ordinance. The increase in size would allow for better semi access at the entrances. It would also bring the other driveways into compliance. Motion by Pohlman/Matzdorf to grant additional driveway width as requested. Hansen questioned the access at Master's Gallery on PP and 67. Austin indicated it could be different because of the road types, but would have to check as it is a different location. Upon the call of the roll, all voted aye. Motion carried.
- 5. Update on proposed new substation –** City Administrator/Utilities Manager Blakeslee stated that the upgrade to TC Energies pumps will require a new substation. The locations have been narrowed to two. These locations will be reviewed by the consultants and the PSC will talk with both parties to make a determination. The new substation would be operational by 2025. Hansen questions if TC Energies is a current customer already receiving service. Blakeslee/Austin informed him that they are a current customer but would need more load for the upgraded pumps.
- 6. Adjournment:** Motion by Pohlman/Matzdorf to adjourn. All ayes, motion carried.

Respectfully submitted by Brenda Hanson, City Treasurer/Deputy Clerk