

# **THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH**

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## **BOARD OF COMMISSIONERS**

### **REGULAR MONTHLY MEETING**

#### **GENERAL MEETING CALL TO ORDER:**

The regular monthly meeting of the Board of Commissioners was called to order at 8:31 AM, September 7th, 2022 by Chairman Linda Opitz.

Chairman: Linda Opitz  
Vice Chairman: Judith Kapellen (absent)  
Commissioner: Dennis McMullen  
Commissioner: Marsha Vollbrecht  
Commissioner: Jay Groshuesch  
Secretary: Bob Hemauer  
Guest: None

#### **PROCEEDINGS**

1. The minutes of the August 10th 2022 meeting were read. After review of the minutes, a motion was made by Commissioner Vollbrecht and second by Commissioner Groshuesch to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
  - a. Vacancies; All units are filled.
  - b. Problems; None.
  - c. New tenant Association organized. First official meeting is September 7<sup>th</sup>, 9 AM.
3. The August 2022, Income and Expense report was reviewed. A motion was made by Commissioner Groshuesch and second by Commissioner McMullen to approve the financial report. The motion carried.
4. The September 2022 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner Vollbrecht moved that all invoices be paid with Commissioner Groshuesch seconding the motion. The motion carried.

## SECRETARY'S REPORT

1. Executive Director will be attending the Fall conference Sept. 13-16 in Lake Delavan.

### Old Business

1. Project considerations;
  - a. Community Room and office renovation: Looking into window treatments and acoustical panels to eliminate echoing.
  - b. Gas line replacement: Final bill was received for All American HVAC. Bill was about eight thousand lower than estimated.
  - c. Open House for Community Room remodel: Have not been able to connect with the Review. Not open house will be pushed back to October.
  - d. Resolution #356, Raise Security deposit to \$350. A motion to raise the security deposit to \$350 was made by Commissioner McMullen and second by Commissioner Groshuesch. The motion carried.
- 2.

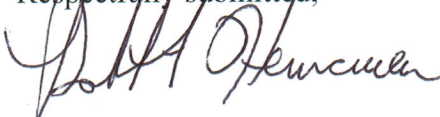
### NEW BUSINESS

1. Resolution # 355 FYE 2021 Audit; Audit was presented to the board. Board wanted time to review. Chairperson will entertain for a motion at the October meeting.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 8:59 AM by Commissioner Groshuesch and seconded by Commissioner Vollbrecht, the motion carried.

The next scheduled regular meeting is October. 5th. 2022 at 9 AM.

Respectfully submitted,



Robert Hemauer

Executive Director