

**FINANCE & PERSONNEL COMMITTEE OF THE
PLYMOUTH COMMON COUNCIL
TUESDAY SEPTEMBER 27, 2022**

MINUTES

1. **Call to order and roll call:** Finance & Personnel Committee Chair Nelson called the meeting to order at 6:00 PM. On call of the roll, the following members were present: Mayor Donald Pohlman, John Nelson, Amy Odekirk, Greg Hildebrand and Jim Wilson. Also present were Alder. Charlie Hansen, City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works/City Engineer Cathy Austin, Finance Manager Kim Ross and City Treasurer/Deputy Clerk Brenda Hanson.
2. **Approval of meeting minutes for August 30, 2022 meeting:** Motion was made by Pohlman/Odekirk to approve the minutes from August 30, 2022. A unanimous aye vote was cast. Motion carried.
3. **2023 Budget Work Session – General Fund, Garbage & Recycling Fund, Debt Service Fund, Stormwater Utility Enterprise Fund:** - Blakeslee presented the proposed levy, which includes wage increases, 2023 Police Union Contract, no City debt, garbage and recycling fee contract increases and an increase to the Capital Project Fund contribution. The General Fund was reviewed highlighting the increases and/or decreases of various line items. Mayor questioned how the assessment reval might impact the Utility PILOT. Ross stated the contribution would possibly go up following the increase from 85% to 100%, but should not go down. The Garbage & Recycling Fund was reviewed highlighting the increases and/or decreases of various line items. Debt Service Fund was reviewed highlighting the increases and/or decreases of various line items, as well as the Stormwater Utility. Hansen asked how the Sanitary Sewer would be applied, by area or parcel. Austin stated that it would be on the utility bill and the amount would depend on each individual parcel. Tax Increment District (TID) graphs were reviewed. Mayor and Nelson questioned the impact of TID 4 closing. Blakeslee and Ross indicated that each tax jurisdiction would see an increase in assess value when this occurs. Nelson questioned wages and Odekirk questioned fringes. Blakeslee stated these would be covered at a future meeting in closed session.
4. **Adjournment:** Motion was made by Pohlman/Odekirk to adjourn the meeting. A unanimous aye vote was cast. Motion carried.