

**FINANCE & PERSONNEL COMMITTEE OF THE
PLYMOUTH COMMON COUNCIL
TUESDAY OCTOBER 11, 2022**

MINUTES

1. **Call to order and roll call** Finance & Personnel Committee Chair Nelson called the meeting to order at 6:30 PM. On call of the roll, the following members were present: Mayor Donald Pohlman, John Nelson, Greg Hildebrand and Jim Wilson. Also present were Alder. Charlie Hansen, Alder. Angie Matzdorf, City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works/City Engineer Cathy Austin, Finance Manager Kim Ross and City Clerk/Deputy Treasurer Anna Voigt.
2. **Approval of meeting minutes for September 27, 2022 meeting:** Motion was made by Hildebrand/Wilson to approve the minutes from September 27, 2022 with an update to who called the meeting to order. A unanimous aye vote was cast. Motion carried.
3. **2023 Budget Work Session – Capital Improvement Plan Budget, Small Fund Budgets (Committed, RLF, USDA RLF, Housing, WSL RLF, TIF4, TIF5, TIF6, Health, Risk, ARPA) - City Administrator/Utilities Manager Tim Blakeslee:** Blakeslee presented the proposed Capital Project Fund and Small Funds. Some of the bigger items in the Capital Project Fund includes a new plow truck for DPW, engineering for the Mill Pond Dam, and Pony Ln Street project. Hildebrand asked why money is being spent on the dam if there hasn't been a decision on whether to keep it. Austin stated that the dam is under DNR order to either replace or remove. The engineering is needed to get all of the options to make a decision. There is also Admin/IT projects for computer replacements, Municipal Code Online/Codification, and server upgrade. The Fire Department is requesting PPE, pressure fans, portable radios, and hose replacement. The Police Department is requesting two patrol vehicles and ballistic vests. Blakeslee noted the ballistic vests are often paid back with grant money and will zero out. Blakeslee went over future capital improvements projects in the next couple years. Blakeslee went over the small funds including the committed funds, revolving loan fund, USDA revolving loan fund, housing fund, water / sewer lateral loan, TID 4 / TID 5 / TID 6, health insurance, risk insurance, and American Rescue Plan Fund. Alder. Hansen asked if the stairways in the downtown parking structure was going to be a project. Austin stated that it was a project scheduled in 2020 during COVID and everything was put on hold. Hansen also asked for the highest and lowest amount in the water/sewer lateral loan program. Blakeslee stated he would get him those numbers tomorrow. Chair Nelson asked if the Stafford St bridge would be a project. Austin stated that the County comes out and gives the bridges rating, it currently has to high of an efficiency rating to get state grants.
4. **Adjournment:** Motion was made by Pohlman/Wilson to adjourn the meeting. A unanimous aye vote was cast. Motion carried.