

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, NOVEMBER 29, 2022 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

UNOFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 PM. On call of the roll, the following Alderpersons were present: Charles Hansen, Angie Matzdorf, Diane Gilson, Greg Hildebrand, Jim Wilson, Bob Schilsky, Amy Odekirk, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works/City Engineer Cathy Austin, City Clerk / Deputy Treasurer Anna Voigt and Deputy Police Chief Matt Starker.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Nelson/Odekirk to approve the items on the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meetings held Tuesday, November 15, 2022**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – October 2022**
 - II. **Utility Related Write Offs for November - \$3,947.62**
 - C. **Minutes acknowledged for filing – Board of Review: October 26 - Police and Fire Commission: October 31 – Housing Authority: November 16**
 - D. **Approval of Room Tax Permit from Evolve Vacation Rental Network Inc.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting:** Mike Smith asked the Council for assistance to find a solution for an indoor location for pickleball in Plymouth. With the fast-growing sport indoor courts are limited and most locals have to travel. Leroy Schvibl thanked the city for the use of city hall. He suggested letting city hall open on Friday afternoons and open Saturday for pickleball. Gene Nackers stated that he moved from Eagle River and he help establish pickleball in the Eagle River area. As the younger age is getting into pickleball more courts are needed. Nackers stated that Plymouth could start hosting tournaments and draw in more people to the City. Alder. Charlie Hansen thanked city hall for letting them use city hall. Hansen stated he knows they can't ask the City to build something and foot the whole bill. He is hoping the City can help find a solution.
5. **Items removed from Consent Agenda:** None
6. **Resolution:**
 - A. **No. 11 - Creating Ad-Hoc Affordable Housing Committee – Tim Blakeslee, City Administration / Utilities Manager:** Motion was made by Nelson/Gilson to approve the Resolution creating the Ad-Hoc Affordable Housing Committee. Nelson asked if it's possible to have advisors on the committee to Upon the call of the roll, all voted aye. Motion carried.
7. **New Business:**

- A. On-tech Cyber Security Audit Presentation – Dave Augustin, IT Manager:** Augustin gave a presentation on the IT Audit. The audit was conducted by OnTech, and the cost was split between the City/Utility and our insurance carrier CVMIC. OnTech noted that our IT network was in good shape and did not have any external critical vulnerabilities.
 - B. Announce Public Hearing for Certified Survey Map for parcels 59271821071, 59271821072, and 59271821042 will be held at the Common Council on Tuesday, December 13, 2022 at 7:00 PM.**
 - C. Announce Public Hearing for Amendment to Comprehensive Plan for parcels 59271821071, and a portion of 59271821072 will be held at the Common Council on Tuesday, December 13, 2022 at 7:00 PM**
 - D. Announce Public Hearing for Re-Zoning Lands for parcels 59271821071 and part of 59271821072 will be held at the Common Council on Tuesday, December 13, 2022 at 7:00 PM**

- 8. Entertain a motion to go into closed session for the following:** Motion was made by Nelson/Hildebrand to go into closed session. Upon the call of the roll, all voted aye. Motion carried.
 - Pursuant to Wis. Stat. 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Salary Resolution No. 10

- 9. Entertain a motion to go into open session:** Motion was made by Hildebrand/Odekirk to go into open session. Upon the call of the roll, all voted aye. Motion carried.

- 10. Discussion and possible action on closed session item**
 - A. Resolution No. 10 Establishing the 2023 Compensation for Non-Union Employees:** Motion was made by Nelson/Hildebrand to approve Resolution number 10 Establishing the 2023 Compensation for Non-Union Employees. Upon the call of the roll, all voted aye. Motion carried.

- 11. Adjourn to 7:00 PM on Tuesday, December 13, 2022:** Motion was made by Hansen/Odekirk to adjourn the meeting. A unanimous aye vote was cast. Motion carried.