

**CITY OF PLYMOUTH
ROOM TAX COMMISSION
MONDAY, FEBRUARY 8, 2021
THIS MEETING WAS CONDUCTED VIA WEBEX**

Official Meeting Minutes

I. Call to Order/Roll Call the Room Tax Commission held a meeting on Monday, February 8, 2021 at 10:00 a.m. Commission members present were Mayor Pohlman, Alderman Charles Hansen, City Administrator Jordan Skiff and Mary Hauser. Absent was Dan Buckman.

II. Election of Chair and Vice Chair. Motion was made by Hansen, seconded by Skiff to nominate Mayor Pohlman as Chair of the Commission with a unanimous vote to close nominations and approve the selection. Motion carried. Motion made by Mayor Pohlman, seconded by Skiff to nominate Charles Hansen as Vice-Chair with a unanimous vote to close nomination and approve the selection. Motion carried.

III. Approve Agreement for Tourism Promotion Services with Chamber of Commerce. City Administrator Skiff led the discussion giving an overview of the new agreement. The Room Tax Commission will provide \$85,000 to the Chamber of Commerce for 2021. The new agreement also includes tiered additional incentives based on total gross room sales. The agreement also states that the commission shall meet a minimum of two times per calendar year. Mayor Pohlman and Mary Hauser agreed that the next meetings could be in May and November. Alder Hansen had additional questions for Mary Hauser regarding the Chamber of Commerce's budget, Chamber members and asked if Chamber utilizes Plymouth's Television 14. With no further discussion regarding the agreement, motion was made by Skiff, seconded by Hansen to approve the agreement as stated. Upon the call of the roll, all voted aye. Motion carried.

Adjournment. Motion by Hansen, seconded by Hauser to adjourn at 10:32 a.m. Motion carried by voice vote.

Respectfully Submitted by Sabrina Dittman, City Clerk