

OFFICIAL MINUTES

PLYMOUTH REDEVELOPMENT AUTHORITY CITY OF PLYMOUTH, WISCONSIN

THURSDAY JUNE 15, 2023

- 1. Call to order and roll call:** Chairman Gentine called the meeting to order at 7:30 AM. Members present were Lee Gentine, Donna Hahn, John Nelson, Randy Schwoerer, and Ken Pannier. Tim Blakeslee, Anna Voigt, Mary Hauser, Mayor Pohlman, Alder. Greg Hildebrand, Terry Hollister, Patrick Campbell, Mel Blanke, John and Mike Knolls were also in attendance.
- 2. Approval of Meeting Minutes from the April 27, 2023 meeting:** Motion was made by Nelson/Schwoerer to approve the minutes from April 27. A unanimous aye vote was cast. Motion carried.
- 3. Discussion on Revolving Loan Fund Program Manual and RDA Project Plan #3:** Blakeslee ran through the history of the Revolving Loan Fund Program and the success of the program in the past. Blakeslee explained that the City may control the funds but may not directly administer the loans. Hildebrand asked if the loans will have interest. Blakeslee answered there would be interest, but the idea is it would be slightly less than banks interest. Gentine asked about the 36-month project completion timeline. He thought it could be too long. Blakeslee stated the manual mimics the County's and it is something that could be changed. 24 months was suggested. Gentine asked about the 60 day review process. Blakeslee explained that would cover the amount of time it would take for the application to go to the Revolving Loan Committee, Council and RDA. Gentine asked about the term of the loan for 7 years. Mel Blanke, a member of the original RLF committee, stated that the idea of the RLF program was to bridge a gap for a few years for a business at a lower interest rate. The goal of the RLF program is to keep it revolving. John and Mike Knolls from Plymouth Industries participated in the program before and it helped their company get started.
- 4. Discussion/Action on Quote for painting Antoinette the Cow:** Gentine explained that the quote to re-paint Antoinette the cow is \$4,740. Staff recommends an approval of the quote with a not to exceed amount of \$5,500. Motion was made by Nelson/Hahn to approve the quote to paint Antoinette the Cow using RDA/WPPI funding in an amount not to exceed \$5,500. A unanimous aye vote was cast. Motion carried.
- 5. Discussion on interest of a pocket park in the Strutz Financial Building Space:** Blakeslee updated the committee about the former Strutz Financial Building. A private donor agreed to demolish the building. The site will be brought to grade and grass will be planted. The City applied for the Vibrant Spaces Grant program, unfortunately the grant was not received. The committee decided they would like to send out an RFP out to local landscapers with the idea to bring the cost down. Nelson asked to go down a different avenue and maybe add sculptures to bring color to the area and have less vegetation.
- 6. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.):** None
- 7. Adjournment:** Motion was made by Nelson/Pannier to adjourn. A unanimous aye vote was cast. Motion carried.