

**CITY OF PLYMOUTH**  
**Revolving Loan Committee Meeting**  
**9:00 AM, Monday, August 21, 2023**  
**Room 210, City Hall, 128 Smith St., Plymouth, WI**

**MEETING MINUTES**

**1. Call to order and roll call:** Chairman Abler called the meeting to order at 9 AM. Members present were Terry Abler, Mayor Don Pohlman, Diane Gilson, Donna Hahn, Mel Blanke, and Scott Flood. Also present was Tim Blakeslee, Anna Voigt and Chris Russo.

**2. Approve November 11, 2019 Meeting Minutes:** Motion was made Pohlman/Flood to approve the minutes from November 11, 2019. A unanimous aye vote was cast. Motion carried.

**3. Discussion of New Revolving Loan Fund Program:** City Administrator / Utilities Manager explained the City has a Revolving Loan Fund Program that has gone defunct as a result of changes in state/federal guidelines. In 2019 the City was notified that it was not subject to the restrictions of the CBGD-CLOSE program. Wis. State Statutes provides authority to a City to make loans for certain purposes. The RLF program is not specifically identifies as one of those. As a result, The City requests the RDA host the program, with the program being funded and managed by the City. An RDA is specifically permitted in state law to host an RLF. The City of Plymouth Finance & Personnel committee directed staff to develop the program. The RDA and Common Council Committee of the Whole reviewed the draft program. Blanke was involved in the last RLF Program and pointed out a few differences from the last program. Members asked how the program was going to get promoted. It was suggested that City Administrator / Utilities Manager Blakeslee meet with local banks to let them know about the program.

**4. Adjournment:** Motion was made by Pohlman/Blanke to adjourn the meeting. A unanimous aye vote was cast. Motion carried.