

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, OCTOBER 10, 2023 COMMON COUNCIL MEETING  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were present: Greg Hildebrand, Angie Matzdorf, Dave Herrmann, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, Bob Schilsky, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works Cathy Austin, Police Chief Ken Ruggles, and Clerk/Deputy Treasurer Anna Voigt
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Herrmann/Nelson to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, September 26, 2023**
  - B. **Approve City and Utility Reports:**
    - I. **List of City & Utility Vouchers dated 9/1/23 – 9/30/23**
  - C. **Minutes acknowledged for filing – Public Works and Utility Committee: September 26 – Finance and Personnel Committee: September 26 –Room Tax Commission: September 20 – Library Board: September 11 – Housing Authority: October 5**
  - D. **Building Report for September 2023 – 38 permits at \$1,552,228.00**
  - E. **Approve Application for Public Event: Trunk or Treat, Stayer Park Parking Lot, October 29, 2023.**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting. None
5. **Items removed from Consent Agenda:** None
6. **Proclamation:**

- A. Recognition of White Cane Safety Day in the City of Plymouth**  
**October 15, 2023** – Mayor Pohlman recognized White Cane Safety Day on October 15 in the City of Plymouth.

**7. New Business:**

- A. Discussion and Possible Action on 2023-2026 Strategic Plan – City**  
Administrator/Utilities Manager Blakeslee explained that the strategic plan was identified as a priority in his work plan. Strategic planning, at its core, is establishing a clear direction forward for the organization in alignment with its mission and core values. Motion was made by Penkwitz/Nelson to adopt the 2023-2026 Strategic Plan. Upon the call of the roll, 1 nay 7 ayes. Motion carried.

- 8. Entertain a motion to go into closed session for the following:** Motion was made by Hildebrand/Gilson to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85(1)(c) considering employments, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding 2024 employee compensation and Finance Director position.

AND

Pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding claim from Wal-Mart

- 9. Entertain a motion to go into open session:** Motion was made by Hildebrand/Matzdorf to go into open session. Upon the call of the roll, all voted aye. Motion carried.
- 10. Discussion and possible action on closed session item:** No action was taken.
- 11. Adjourn to 7:00 PM on Tuesday, October 31, 2023:** Motion was made by Gilson/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.