

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, APRIL 16, 2024 COMMON COUNCIL MEETING  
7:00 PM, COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**UNOFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll the following Alderpersons were present: Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, and Dave Herrmann. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Police Chief Ken Ruggles, and City Clerk Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of Council Meeting Minutes from April 9, 2024:** Motion was made by Hildebrand/Tauscheck to approve the minutes from April 9, 2024. A unanimous aye vote was cast. Motion carried.
4. **Audience Comments: Citizen comments must be recognized by the mayor or presiding officer and are limited to 3 minutes per person from those signed in on the sheet in the back of the room prior to the start of the meeting:** None
5. **Adjourn Sine Die:** Mayor Pohlman adjourned the meeting, Sine Die.
6. **Reconvene – roll call:** Mayor Pohlman called the meeting to order. On call of the roll, the following Alderpersons were present: Jeff Tauscheck, Dave Herrmann, Angie Matzdorf, Diane Gilson, Greg Hildebrand, Mike Penkwitz, John Binder, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Police Chief Ken Ruggles, and City Clerk Anna Voigt.
7. **Oath of Office**  
**Mayor: Don Pohlman Alderpersons: Greg Hildebrand – District 1, Angie Matzdorf – District 2, John Binder – District 3, Mike Penkwitz – District 4:** City Clerk Voigt administered the Oath of Office to the Alderpersons and Mayor.
8. **Elect Council President:** Angie Matzdorf made a motion to nominate John Nelson for Council President. Diane Gilson made a motion to nominate Mike Penkwitz for Council President. The Mayor closed nominations. A secret ballot was administered via paper ballot. Results ended with Nelson having 6 votes and Penkwitz having 2 votes. Mayor Pohlman announced John Nelson as Council President.
9. **COUNCIL COMMITTEE APPOINTMENTS (1 yr):**  
**Announce Mayoral Appointments:** Mayor Pohlman announced the following appointments A through B.
  - A. **Board of Review – Angie Matzdorf, Council President & City Clerk or City Treasurer**
  - B. **Plan Commission – Greg Hildebrand**
  - C. **Joint Review Board – Greg Hildebrand**

**Mayoral Appointments Requiring Council Approval (1 yr):** Motion was made by Herrman/Penkwitz to approve all Mayoral appointments listed D. through K. A unanimous aye vote cast. Motion carried.

- D. Finance/Personnel** – *John Nelson, Diane Gilson, Jeff Tauscheck, and Mike Penkwitz*
- E. Public Works/Utility** – *Greg Hildebrand, Angie Matzdorf, David Herrmann, and John Binder*
- F. Library Board** – *Angie Matzdorf*
- G. Parks Committee** – *Mike Penkwitz*
- H. Revolving Loan**– *Diane Gilson and Staff Member City Administrator/Utilities Manager Tim Blakeslee*
- I. Room Tax Tourism Commission** – *Mayor Pohlman, Diane Gilson, and Staff Member City Administrator/Utilities Tim Blakeslee*
- J. Community Television (TV 14)** – *Mike Penkwitz*

**Appointments by Council (1 yr):**

- K. Public Safety Committee – 2 Council members** – *Dave Herrmann and John Binder*
- L. City Liaison to the PIC Board of Directors** – *Mike Penkwitz*

**10. CITIZEN COMMITTEE APPOINTMENTS:**

**Announce Mayoral appointments:** Mayor Pohlman announced the following appointments A through B.

- A. Joint Review Board (1 yr. term)** – *Grace Meyer*
- B. Plan Commission (3 yr. term)** – *Jeremy Schellin*

**Mayoral Appointments requiring Council approval** Motion was made by Penkwitz/Matzdorf to approve appointments A. through E. A unanimous aye vote was cast. Motion carried.

- A. Board of Appeals (3 yr. term)** – *Carole O'Malley*
- B. Library Board (3 yr. term)** – *Sarah Britt & Barbara McKnight*
- C. Revolving Loan Committee ( 3 yr. term) - Donna Hahn, (The following need override of term limit) Terry Abler, Mel Blanke, Scott Flood, and Gary Kramer**
- D. Room Tax Commission (1 yr. term)** –*Mary Hauser*
- E. Public Safety Committee (2 yr. term)** – *Al Kranick (Needs override of term limit)*

**Adjourn to 7:00 PM on Tuesday, April 30, 2024:** Motion was made by Binder/Matzdorf to adjourn the meeting. A unanimous aye vote was cast. Motion carried.