

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, MAY 14, 2024 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll the following Alderpersons were present: Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, John Binder and Dave Herrmann. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Attorney Crystal Fieber, Police Chief Ken Ruggles, and City Clerk Anna Voigt.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Tauscheck/Matzdorf to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, April 30, 2024**
  - B. **Approve City and Utility Reports:**
    - I. **List of City & Utility Vouchers dated 04/01/2024 – 04/30/2024**
  - C. **Minutes acknowledged for filing – Committee of the Whole: April 30 – Community Television: April 8 – Library Board: April 1 – Plan Commission: May 2**
  - D. **Building Report for April 2024 – 47 permits at \$680,234**
  - E. **Approve Temporary Class “B” License for Plymouth Youth Athletic Association– Plymouth Youth Baseball Tournament, to be held on June 14, 2024 to June 16, 2024 from 8:00 AM-10:00 PM at Lions Park, Rotary Park, and Carl Loebe Field. Requesting Underage Persons on the Premise.**
  - F. **Approve Application for Event: Be An Angel Benefit – to be held June 22, 2024 from 9 AM – 9 PM**
  - G. **Approve Temporary Class “B” Beer license for Plymouth Intergenerational Coalition, 1500 Douglas Dr. Suite D on May 18, 2024 from 12 PM – 6 PM for Celebration of Life – Joann Van Horn Wieland. Underage persons are requested to be on the premise.**
  - H. **Approve Request to Sell a Surplus of Equipment**
  - I. **Approve Fire Chief Job Description**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting. None
5. **Items removed from Consent Agenda:** None
6. **Oath of Office and Pinning Ceremony for Officer for Dylan Lindsley and Tyr:** Chief Ruggle said a few words introducing Officer Lindsley and K9 Officer Tyr. City Clerk Voigt administered the Oath of Office. Officer Lindsley’s significant other did the pinning of his badge.

**7. New Business:**

- A. Announce Public Hearing to be held at Common Council for Comp Plan Amendment/Rezoning on June 25 for parcel 59271827945** – Mayor Pohlman announced the public hearing for June 25
- B. Approve Certified Survey Map (CSM) for Lot 1, Csm Vol. 24, Pg.313, Lot 1 Csm Vol. 26, Pg. 18 And Part Of The Sw ¼ Of The Nw 1/4 , Being Located In The Sw ¼ And Sw/1/4 Of The Nw ¼, Section 16, Township 15, North, Range 21 East, City Of Plymouth, Sheboygan County, Wisconsin. (One Persnickety Place)** –City Administrator / Utilities Manager Blakeslee explained that this CSM is for Sargento's LAG Building is considered legal non-conforming because it encroaches on the setback requirements of the Heavy Industrial. To facilitate an addition to the LAG building, the structure must be brought into conforming zoning status. A CSM, Comp Plan Amendment, and Rezoning are required to allow the current structure to meet zoning code requirements and to permit a potential future addition to the LAG building. A motion was made by Tauscheck/Nelson to approve the CSM as presented. Upon the call of the roll, all voted aye. Motion carried.
- C. Approve Certified Survey Map (CSM) for A Redivision of Lots 2,3 and Outlot 1, CSM V.26 P.263-265, The SE ¼ Of The SE ¼ And The SW ¼ Of The SE ¼ Of Section 25, T15N, R21E, City of Plymouth Wisconsin, Sheboygan County, Wisconsin (Plymouth Cold Storage)** – City Administrator / Utilities Manager Blakeslee explained the City owns parcel 59271821065. The parcel primarily consists of unbuildable wetland and drainage pond serving the Blanks Ct. properties. Plymouth Cold Storage intends to expand its building on their property. The proposed expansion exceeds the 50% lot coverage limit specified in the zoning code. To comply with the zoning code's lot coverage requirement, Plymouth Cold Storage is interested in purchasing a 70ft. swath to the east of the property. Motion was made by Binder/Tauscheck to approve the CSM as presented. Upon the call of the roll, all vote aye. Motion carried.
- D. Approval of No-Build Zone Easement with Plymouth Cold Storage** – Attorney Fieber explained that the sale of land to Plymouth Cold Storage requires a No-Build Zone Easement. The easement will ensure that the area remains a wetland and drainage area. Motion was made by Nelson/Matzdorf to approve the No-Build Zone Easement for a portion of Parcel 59271821065. Upon the call of the roll, all voted aye. Motion carried.

- 8. Entertain a Motion to go into Closed Session for the following:** Motion was made by Tauscheck/Herrmann to go into closed session. Upon the call of the roll, all voted aye. Motion carried.
- pursuant to Wis. Stat. 19-85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Cheese Capital Winter Park Lease Negotiations / Land Sale Parcel 59271821073 / and Negotiations with SCEDC

- 9. Adjourn to 7:00 PM on Tuesday, May 28, 2024:** Motion was made by Nelson/Matzdorf to adjourn the meeting. A unanimous aye vote was cast. Motion carried.