

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, JULY 9, 2024 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order. On the call of the roll the following were present: Jeff Tauscheck, Angie Matzdorf, Diane Gilson, Mike Penkwitz, Dave Herrmann, Greg Hildebrand, John Nelson and John Binder. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Finance Director Chris Russo, HR Specialist Leah Federwisch, Electrical Operations Manager Ryan Roehrborn, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker, Director of Public Works Cathy Austin, GIS Specialist Ryan Suemnicht, and City Clerk Anna Voigt.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Gilson/Binder to approve the consent agenda. Upon the call of the roll all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held Tuesday, June 25, 2024**
 - B. **Approve City and Utility Reports:**
 - I. **List of City & Utility Vouchers dated 06/01/2024 – 06/30/2024**
 - C. **Minutes acknowledged for filing – Plymouth Community Television: June 10 – Committee of the Whole: June 25 – Finance & Personnel Committee: June 25 – Library Board: June 10 and June 24**
 - D. **Building Report for June 2024 – 53 permits at \$1,306,360.00**
 - E. **Approve Temporary Class “B” Beer License for Plymouth Youth Athletic Association – Midshore League Majors Championship, to be held on July 23, 2024 from 5 PM – 10 PM at Carl Loebe Field**
 - F. **Approve Class “B” and “Class C” Liquor (wine only) for Red Shorts Café at 210 E Mill St. to expire June 30, 2025**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting:** Tyler Rezacheck spoke about the library project and his concern the project is being rushed and mistakes will be made. Rezacheck asked why money hasn’t been put away for maintenance so that the residents wouldn’t be surprised in the future. Rezacheck ended with saying the project needs to slow down and be voted on in its entirety by the people in a Spring Referendum, anything else is a gross misuse and mismanagement of public funds.
5. **Items removed from Consent Agenda: None**
6. **New Business:**
 - A. **Announce Public Hearing to be held at Common Council for Rezone on August 14 for Parcels 59271821046 and 59271821047 from R4 to R5-** Mayor Don Pohlman announced the public hearing for August 14.
 - B. **Discussion and Action on Comp and Class Study – City** Administrator/Utilities Manager Blakeslee explained that one of the four strategic goals of the 2023-2026 Strategic Plan is Workforce Recruitment and Retention. One of the strategic initiatives is to review the compensation/benefits plans and strategies. Motion was made by

Penkwitz/Tauscheck to approve the proposal with McGrath not to exceed \$26,458, utilizing the remaining ARPA funds. Upon the call of the roll, all voted aye. Motion carried.

- C. Presentation and Action Filing Convention Electric Rate Case** – Finance Director Russo explained if approved this electric rate case will be filed with the PSC for the purpose of updating the electric tariffs and service rules, along with increasing electric rates. The conventional rate case will require a lengthier review by the PSC, with the PSC ultimately setting the rate increase. Mallory Kleven from WPPI did a presentation on the electric conventional rate case. Mayor Pohlman asked what the maximum rate of return for the Utilities. Kleven stated that 6.5% is what WPPI is currently seeing the PSC. The PSC has minimum rate of return and that's 4.9% Nelson asked how long this increase would last. Kleven stated every year the Utilities will review their financials and calculate their rate of return. For the future it all depends on the Utilities budget and capital improvements for the year. Nelson asked if it was possible to have a gradual increase instead a big jump? Kleven stated you wouldn't be able to split it between multiple years, this would be the overall increase that the customers would see. Hildebrand asked if lowering the increase after the PSC does their audit. Kelven stated that the can propose a lower increase, the 6.5% is just a recommendation. Russo added to the question if the increase should be lowered before presenting to the PSC, or can it be lowered after the PSC sets that increase. Kelven recommended lowering the increase before it goes to the PSC. Hildebrand asked what Utilities rate of return is at no. Russo stated its at 2.5% Blakeslee stated that staff's recommendation and WPPI's recommendation is to go in for a 6.5% rate or return based on their expert recommendation. Motion was made by Tauscheck/Binder to approve Plymouth Utilities filing an Electric Conventional Rate Case with the PSC. Upon the call of the roll; Nelson, Penkwitz, Matzdorf, Tauscheck, and Binder voted aye; Hildebrand, Gilson, and Herrmann vote nay. Motion carries.

- D. Mayor Appointment of Bill Barbiur to Board of Appeals (3 year term)** – Mayor Pohlman appointed Bill Barbiur to Board of Appeals. Motion was made by Hildebrand/Matzdorf to approve the appointment. Upon the call of the roll, all voted aye. Motion carried.

- 7. Entertain a Motion to go into Closed Session for the following:** Motion was made by Herrmann/Matzdorf to go into closed session. Upon the call of the roll, all vote aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (1) (b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member of other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session regarding an alcohol license denial.

AND

pursuant to Wis. Stat. 19-85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with

respect to litigation in which it is or is likely to become involved regarding a claim from Leslie Paulsen

8. Entertain a Motion to go into Open Session: Motion was made by Nelson/Matzdorf to go into open session. Upon the call of the roll all vote aye. Motion carried.

9. Discussion and Possible Action on Closed Session Item: Motion was made by Tauscheck/Hildebrand to deny Ronald Hoffman operator's license. Upon the call of the roll, all voted aye. Motion carried.

Motion was made by Binder/Tauscheck to deny the claim from Leslie Paulsen. Upon the call of the roll, all voted aye. Motion carried.

10. Adjourn to 7:00 PM on Tuesday, July 30, 2024: Motion was made by Matzdorf/Herrman to adjourn the meeting. A unanimous aye vote was cast. Motion carried.