

OFFICIAL MINUTES

**FINANCE & PERSONNEL COMMITTEE OF THE
PLYMOUTH COMMON COUNCIL
COUNCIL CHAMBERS
128 SMITH STREET
CITY OF PLYMOUTH, WISCONSIN**

TUESDAY SEPTEMBER 10, 2024

1. **Call to Order and Roll Call:** Finance & Personnel Committee Chair Penkwitz called the meeting to order at 6:15 PM. On call of the roll, the following members were present: Mayor Pohlman, John Nelson, Diane Gilson and Mike Penkwitz. Also present were: John Binder, Angie Matzdorf, Greg Hildebrand, Police Chief Ken Ruggles, Finance Manager Chris Russo, Director of Public Works Cathy Austin, City Administrator/Utilities Manager Tim Blakeslee, and City Clerk Anna Voigt.
2. **Approval of Meeting Minutes for August 27, 2024 meeting:** Motion was made by Gilson/Pohlman to approve the minutes for August 27. A unanimous aye vote was cast. Motion carried.
3. **2025 Budget Work Session – Capital Improvement Plan Budget, Small Fund Budgets (Committed, RLF, USDA RLF, Housing, WSL RLF, TIF4, TIF5, TIF6, Health, Risk, ARPA):** Blakeslee presented the proposed Capital Project Fund and Small Funds. Some of the bigger items in the Capital Project Fund includes a Street Sweeper, Road Saver, Mill Pond Dam Project, Aquatic Center Pool Floor, Street work for Highland Ave and Collins St., Badger Books, squad car, and body cameras for the Police Department. Blakeslee reviewed the small funds. Pohlman asked how the lead service replacement was going in the City. Austin stated she is currently working on mapping to add to the website by October. Nelson suggested the City looking into adding solar panels to the roofs of city buildings as roof are being replaced.
4. **Adjournment:** Motion was made by Nelson/Penkwitz to adjourn the meeting. A unanimous aye vote was cast. Motion carried.