

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, OCTOBER 8, 2024 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order. On the call of the roll the following were present: Angie Matzdorf, Diane Gilson, John Binder, Dave Herrmann, John Nelson, and Greg Hildebrand. Also present: City Administrator/Utilities Manager Tim Blakeslee, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker, Director of Public Works Cathy Austin, HR Specialist Leah Federwisch, and City Clerk Anna Voigt.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Hildebrand/Matzdorf to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, September 24, 2024**
  - B. **Approve City and Utility Reports:**
    - I. **List of City & Utility Vouchers dated 09/01/2024 – 09/30/2024**
  - C. **Minutes acknowledged for filing – Finance & Personnel Committee: September 24 – Community Television: September 9 – Joint Review Board: October 2**
  - D. **Building Report for September 2024 – 48 permits at \$1,813,161**
  - E. **Approval of Application for Event: Plymouth Ladewig-Zinkgraf Post 243 – Trunk or Treat, to be held October 27 from Noon – 4:00 PM. Request Park Shelter Fee be Waived.**
  - F. **Approval of Temporary Class B Alcohol License for Generations – 2025 Sheb Deck Private Launch Party, to be held at 1500 Douglas Dr. on December 4 from 5:30 PM – 8:00 PM.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting: None**
5. **Items removed from Consent Agenda: None**
6. **Public Hearings followed by Council Discussion and Action:**
  - A. **Ordinance No. 15 – An Ordinance Amending Title 13, Chapter 2 Floodplain Zoning of the General Code of Ordinances of the City of Plymouth, WI – Mayor Pohlman opened the public hearing at 7:03 PM. Blakeslee explained the DNR notified the City that FEMA recently updated some of the Flood Insurance Rate Maps and the entire Flood Insurance Study for Sheboygan County. To continue being eligible for floodplain insurance under the National Flood Insurance Plan, the City’s floodplain ordinance must be updated. The Council approved updates to the Floodplain code in August**

2024. In September 2024 the DNR reviewed the submitted changes and requested several minor tweaks. With no further public comment Mayor Pohlman closed the public hearing at 7:04 PM. Motion was made by Tauscheck/Binder to approve Ordinance 15 as presented. Upon the call of the roll, all voted aye. Motion carried.

**7. Proclamations:**

**A. Recognition of Building Inspector Pete Scheuerman**– Mayor Pohlman presented Pete Scheuerman with a Proclamation recognizing his years of service for the City of Plymouth. Scheuerman thanked the Council and City of Plymouth for his time at the City. Motion was made by Nelson/Matzdorf to approve the Proclamation. A unanimous aye vote was cast. Motion carried.

**8. New Business:**

**A. Approval of Training Vehicle Trade In** – Deputy Police Chief Starker explained that retired Chief Tauscheck’s previous patrol vehicle turned into the City’s training car. The current training car is used by officers, City Hall and Utilities for training and Elections. The car was recently diagnosed with needing a new exhaust system totaling \$3,200. With the car only valued at \$4,000 the Police department is asking to trade in the training vehicle and 2 2020 Ford Explorer previously used as patrol vehicle for a 2022 Ford Explorer with 16,00 miles on it. Motion was made by Tauscheck/Binder to approve replacing the training vehicle with the remaining balance coming from contingency funds.

**B. Approval of License Agreement for Attachments to Utility Poles with WE Energies** – City Administrator/Utilities Manager Blakeslee explained WE Energies is asking to attach their AMI metering equipment to Utility poles for a fee. Motion was made by Hildebrand/Tauscheck to approve the licensing agreement for wireless attachments to Utility poles between the City of Plymouth and WE Energies. Upon the call of the roll, all voted aye. Motion carried.

**9. Entertain a Motion to go into Closed Session for the Following:** Motion was made by Nelson/Herrmann to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (1) (b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member of other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session regarding an alcohol license denial.

AND

Pursuant to Wis. Stat. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility 2025 employee compensation.

10. **Entertain a Motion to go into Open Session:** Motion was made by Nelson/Matzdorf to go into open session. Upon the call of the roll, all voted aye. Motion carried.
11. **Discussion and Possible Action on Closed Session Item:** Motion was made by Binder/Hildebrand to deny Chelsea Cadotte's operator license. Upon the call of the roll, all voted aye. Motion carried.
12. **Adjourn to 7:00 PM on Tuesday, October 29, 2024:** Motion was made by Herrmann/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.