

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, FEBRUARY 11, 2025 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order. On the call of the roll the following were present: Angie Matzdorf, Greg Hildebrand, Diane Gilson, John Binder, Dave Herrmann, John Nelson, Mike Penkwitz and Jeff Tauscheck. Also present: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Dave IT Manager Augustin, Deputy Police Chief Matt Starker, Lieutenant John Primisng and City Clerk/Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Herrmann/Binder to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, January 28, 2025**
  - B. **Approve City and Utility Reports:**
    - I. **List of City & Utility Vouchers dated 01/01/2025 – 01/31/2025**
  - C. **Minutes acknowledged for filing – Library Board: January 6 – Community Television: January 13 - Committee of the Whole: January 28 - Housing Authority: February 5**
  - D. **Building Report for January 2025 – 20 Permits at \$2,102,390**
  - E. **Approve change of agent for “Class A” Alcohol License for Walgreens Co. to Johnathan Porkert – Approved by Clerk’s Office and Police Department**
  - F. **Approve Room Tax Permit Application for Booking.com B.V.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting:** Kathryn Roberts spoke against the ATC proposed transmission line route. She asked Council to require Plymouth Utilities and ATC to select a less invasive route or demand that an environmental study be prepared to fully assess all impacts. JoAnne Friedman expressed her concerns over the proposed ATC lines being located to close to people’s homes. Carol Schultz expressed her concerns on the proposed ATC lined run in the front of her home. Chris Kastel asked Council to join the Neighbors for Neighbors group requesting a judicial review of the project and ask for an environmental study. Kristi Sorenson asked for an environmental impact study to be done, she is concerned with the proposed ATC lines and the value of her home.
5. **Items removed from Consent Agenda:** None
6. **Public Hearing followed by Discussion and Possible Action:**
  - A. **Ordinance No. 4 Amending 13-1-92 of the General Code of Ordinances of the City of Plymouth, Wisconsin Regarding Parking Requirements –** Mayor Pohlman opened the public hearing at 7:23 PM. City Administrator / Utilities Manager Blakeslee explained that the parking code needs to be updated to include setback distance for driveways and parking spaces in the newly created R-6 high density multi-family district. With no further comment the Mayor closed the public hearing at 7:24 PM. Motion was made

by Binder/Matzdorf to approve Ordinance 4 amending 13-1-92 related to parking requirements. Upon the call of the roll, all voted aye. Motion carried.

**7. Ordinance:**

**A. Ordinance No. 5 Amending Sections 7-1-6(j) and 7-1-8 and Repealing Section 12-1-1(b)(19) of the City of Plymouth Code of General Ordinances Regarding Dogs in Public Parks** – Deputy Chief Ruggles explained staff brought an update regarding dogs in city parks to Committee of the Whole in January. After the meeting staff took feedback from the committee and worked with Attorney Fieber to update the Ordinance. Motion was made Tauscheck/Herrmann to approve Ordinance No. 5 regarding dogs in parks and cemeteries. Nelson asked if there will be posters or anything to put up letting people know of the changes. Blakeslee stated that there will be postings on Facebook, website and the monthly newsletter. Hildebrand asked if under control referred to being leashed? Starker stated that this ordinance update states the dog must be leashed. Upon the call of the roll, all voted aye. Motion carried.

**8. New Business:**

**A. IT Update Presentation and Recommendations** – IT Manager Augustin went over projects done in 2024 and reviewed projects upcoming in 2025 including upgrades at the Aquatic Center, closed circuit evidence system for Police, GIS additions and Office 365 updates.

**9. Adjourn to 7:00 PM on Thursday, February 27, 2025:** Motion was made by Nelson/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.