

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, MARCH 25, 2025 COMMON COUNCIL MEETING**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order. On the call of the roll the following were present: Angie Matzdorf, Greg Hildebrand, Diane Gilson, John Binder, Dave Herrmann, John Nelson, Mike Penkwitz and Jeff Tauscheck. Also present: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Director of Public Works Cathy Austin, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker, Assistant Administrator/Community Development Director Jack Johnston, and City Clerk/Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Binder/Tauscheck to approve the consent agenda with a small correction to the minutes. Upon the call of the roll, all voted aye. Motion carried. Lee Gentine spoke about Fallooza Fall Festival taking place at City Park.
 - A. **Approve minutes of the meeting held Tuesday, March 11, 2025**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – February 2025**
 - II. **Utility Related Write Offs for March 2025 - \$1,721.83**
 - C. **Approve Application for Event: Fallooza Fall Festival and Music Fundraiser– to be held September 27, 2025 from 6:30 AM – 10:00 PM at City Park. Request Park Shelter Fees be waived.**
 - D. **Approve change of agent for “Class A” Alcohol License for Pick ‘n Save to Ann Kintzler – Approved by Clerk’s Office and Police Department**
 - E. **Approve Temporary “Class B” License for Penny University Players, Inc – Penny University 2025, to be held on April 3 – April 5, 2025 from 7 PM – 11 PM at New Life Community Church.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.** Carol Schultz spoke on behalf of the Neighbors 4 Neighbors group against the ATC transmission lines.
5. **Items removed from Consent Agenda: None**
6. **Annual Report:**
 - A. **Police Department Annual Report Presentation –** Police Chief Ruggles did a presentation on everything the Police Department accomplished in 2024 and what the departments goals are for 2025.

- B. Recognition of Police Officers** – Police Chief Ruggles and Deputy Police Chief recognized Lieutenant John Primising, Lieutenant Tracy Thome and Officer Greg Kost for finishing the Leadership Police Organization Training.

7. New Business:

- A. Discussion and Possible Action on Agreement with School District – TID Distribution** – City Administrator/Utilities Manager Blakeslee explained that at the April 30, 2024 meeting Council approved Resolution No. 6-2024 authorizing the termination of TID#4. The remaining fund in TID #4 excluding the affordable housing extension would typically be distributed to the four taxing jurisdictions following the final TID#4 audit. The School District operates on a June 30 to July 1 budget schedule and has requested an advanced distribution of a portion of its funds before July 31 to support several summer projects before the start of the 2025-26 budget year. Herrmann asked what the projects were planned. Amy Williams from the Plymouth School District stated that some of the projects were put into the capital improvements budget anticipating funds a year earlier. There are two capital projects, the Fairview Elementary School roofing project and Horizon Elementary School will have a secured entrance done. The funds are strictly used for Capital projects. Motion was made by Tauscheck/Matzdorf to approve TID #4 early distribution agreement with the Plymouth School District. Upon the call of the roll, all voted aye. Motion carried.
- B. Discussion and Possible Action on Agreement with New Summits LLC/SCEDC** – City Administrator / Utilities Manager Blakeslee explained that at the May 14, 2024 meeting the Common Council directed staff to negotiate a development agreement with SCEDC for Plymouth's Forward Fund Project. The SCEDC has purchased the property south of Plymouth Furniture/St. Vinny's and plans to develop a single-family subdivision with 94 homes, estimated to add at least \$26 million in assessed value to Plymouth. In November 2024 the Council directed the use of approximately \$2 million from the Housing Increment Fund instead of a typical pay-go TID funding model to support the project. This approach allowed the SCEDC to apply for and receive a WHEDA loan through the state at a 1% interest rate. Staff has finalized a development agreement with SCEDC. Motion was made by Nelson/Tauscheck to approve the Development Agreement as presented with New Summits. LLC / SCEDC. Upon the call of the roll, all voted aye. Motion carried.
- C. Discussion and Possible Action on Tornado Sirens** – Deputy Police Chief Starker explained the two types of sirens which operate the warning system. The life expectancy for a siren will depend upon the level of maintenance given to the siren. The warning siren located on Sunset Rd has been inoperable since 2017. Motion was made by Hildebrand/Penkwitz to approve the siren in the amount of \$23,717. Hildebrand asked how much is available to replace all of the sirens. Blakeslee responded that there is defiantly enough in the budget for the this, but would have to look at the budget if the Council

would like them all replaced. Tauscheck suggested fixing the one on sunset this year, but replacing the other ones under the Capital Improvements in the budget next year. He also suggested coming up with a maintenance plan. Gilson asked if all of them would be replaced if the technology would be better. Penkwitz asked if the sirens could be moved to widen the coverage. Starker stated that he could look into the technology covering longer range. Upon the call of the roll, all voted aye. Motion carried.

8. **Entertain a Motion to go into Closed Session for the following:** Motion was made Matzdorf/Tauscheck to go into closed session. Upon the call of the roll, all voted aye.

Pursuant to Wis. Stat. 19.85 (c) for considering, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – City Administrator / Utilities Manager

AND

Pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and Pursuant to Wis. Stat. 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations regarding - North Building at parcel 59271822060

9. **Entertain a motion to go into Open Session:** Motion was made to go into open session. Upon the call of the roll, all voted aye. Motion carried.

10. **Discussion and Possible Action on Closed Session Items:** Motion was made by Hildebrand/Tauscheck to give GTC a raze or repair order for the north building at parcel 59271822060. Upon the call of the roll, all voted aye. Motion carried.

Motion was made by Nelson/Matzdorf to offer City Administrator / Utilities Manager a deferred compensation package. Upon the call of the roll, all voted aye. Motion carried.

11. **Adjourn to 7:00 PM on Tuesday, April 8, 2025:** Motion was made by Tauscheck/Penkowitz to adjourn the meeting. A unanimous aye vote was cast. Motion carried.