

**MEETING AGENDA**  
**FINANCE & PERSONNEL COMMITTEE OF THE**  
**PLYMOUTH COMMON COUNCIL**  
**COUNCIL CHAMBERS**  
**128 SMITH STREET**  
**CITY OF PLYMOUTH, WISCONSIN**  
**TUESDAY OCTOBER 10, 2023 @ 6:30 PM**

Members Present:
___ Mayor Pohlman
___ John Nelson
___ Jeff Tauscheck
___ Greg Hildebrand
___ Mike Penkwitz
Staff:
___ Tim Blakeslee
___ Anna Voigt
Other:

1. Call to order and roll call.
2. Approval of meeting minutes for September 26, 2023 meeting
3. 2024 Budget Work Session – Utility Operating and Capital
4. Adjournment

**It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.**

**Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.**

## UNOFFICIAL MINUTES

### FINANCE & PERSONNEL COMMITTEE OF THE PLYMOUTH COMMON COUNCIL

TUESDAY SEPTEMBER 26, 2023

- 1. Call to order and roll call:** Finance & Personnel Committee Chair Nelson called the meeting to order at 6:30 PM. On call of the roll, the following member were present: Mayor Pohlman, John Nelson, Jeff Tauscheck, Greg Hildebrand, and Mike Penkwitz. Also present were: Alder. Angie Matzdorf, Alder. Dave Herrmann, Alder. Diane Gilson, City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works Cathy Austin, Deputy Police Chief Matt Starker, and Clerk / Deputy Treasurer Anna Voigt.
- 2. Approval of meeting minutes for September 12, 2023 meeting:** Motion was made by Hildebrand/Tauscheck to approve the minutes from September 12. A unanimous aye vote was cast. Motion carried.
- 3. 2024 Budget Work Session – Capital Improvement Plan Budget, Small Fund Budgets (Committed, RLF, USDA RLF, Housing, WSL RLF, TIF5, TIF6, Health, Risk, ARPA):** Blakeslee presented the proposed Capital Project Fund and Small Funds. Some of the bigger items in the Capital Project Fund includes vehicle requests from DPW and Police, the Dam project, and Forest Ave Street project. Blakeslee pointed out future Capital projects for the Fire Department such as the Aerial truck and a new Fire Engine. Blakeslee went over the small funds including the committed funds, revolving loan fund, USDA revolving loan fund, housing fund, water / sewer lateral loan, TID 4 / TID 5 / TID 6, health insurance, and risk insurance. Tauscheck asked if the Police radios were going to be funded by the County. The last time the radios were purchased the County purchased them for everyone. Blakeslee was going to look into it. Blakeslee also briefly spoke about the TID 4 extension.
- 4. Adjournment:** Motion was made by Pohlman/Hildebrand to adjourn the meeting. A unanimous aye vote was cast. Motion carried.