

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, APRIL 9, 2024 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

AGENDA

- 1. Call to order and roll call**
- 2. Pledge of Allegiance**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
 - A. Approve minutes of the meeting held Tuesday, March 26, 2024**
 - B. Approve City and Utility Reports:**
 - I. List of City & Utility Vouchers dated 03/01/2024 – 03/31/2024**
 - C. Minutes acknowledged for filing – Finance & Personnel Committee: March 26 – Library Board: February 5 and March 11 – Community Television: March 11 – Housing Authority: March 6**
 - D. Building Report for March 2024 – 28 permits at \$950,068.00**
 - E. Approve Application for Event / Street Closure from: Plymouth Advancement Association for the annual Fallooza Fall Festival on Saturday, September 14, 2024 from 7 AM – 5 PM. Request to close Mill St. west of Eastern Ave. to Caroline St.**
 - F. Approve Application for a “Class B” Reserve Liquor License and Class “B” Beer License for Big Billy’s Family LLC, at 437 E Mill St. Approved by the Clerk’s Office and Police Department.**
 - G. Receive and File Annual Liquor License Report**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Proclamations:**
 - A. Recognition of Writers of the Future Week April 21 – April 27, 2024 – Don Pohlman, Mayor**
 - B. Recognition of Arbor Day in the City of Plymouth April 26, 2024 – Don Polman, Mayor**
 - C. Recognition of National Library Week April 7 – April 13, 2024 – Don Pohlman, Mayor**
- 7. Resolution:**
 - A. No. 3 – Approving the City of Plymouth Adjusted US Census Bureau Urban Area Boundary – Tim Blakeslee, City Administrator/Utilities Manager**

B. No. 4 – Resolution Authorizing the Partial Redemption of the City's General Obligation Refunding Bonds, Series 2013A, dated September 19, 2013; General Obligation Refunding Bonds, Series 2015A, dated June 3, 2015; and General Obligation Refunding Bonds, Series 2016A, dated May 18, 2016

8. New Business:

A. Approve Transformer Bid from Pennsylvania Transformer Technologies, Inc – Tim Blakeslee, City Administrator/Utilities Manager

9. Entertain a motion to go into closed session for the following

Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding – Public Service Commission docket 4740-CE-106

10. Entertain a Motion to go into Open Session

11. Discussion and Possible Action on Closed Session Item

12. Adjourn to 7:00 PM on Tuesday, April 16, 2024

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, MARCH 26, 2024 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

UNOFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were preset: Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, Dave Herrmann, and Bob Schilsky. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works Cathy Austin, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker and City Clerk Anna Voigt.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Tauscheck/Matzdorf to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held March 12, 2024**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – February 2024**
 - II. **Utility Related Write Offs for March – \$2,003.80**
 - C. **Minutes acknowledged for filing –Housing Authority: March 6**
 - D. **Approve Request to Sell Department of Public Works Surplus Equipment**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting: None
5. **Items removed from Consent Agenda:** None
6. **Public Hearing followed by Discussion and Action:**
 - A. **No. 4 An Ordinance Creating Sec 13-1-28 of the City of Plymouth, Wisconsin Zoning Code Regarding Creation of R-6 High Density Multi-Family Residential District** – Mayor Pohlman declared the public hearing open at 7:04 PM regarding Ordinance No. 4. Blakeslee explained the development of a Comprehensive Housing Strategy is one of the key initiatives as part of 2023-2026 City of Plymouth Strategic Plan. The Comprehensive Plan noted that over 1,000 new housing units will be needed in the City in the next 20 years. Over the past few months, the Ad-Hoc Housing Committee collected information regarding the needs, opportunities, and challenges of housing in Plymouth. The Housing committee unanimously recommended the creation of an R6 zoning district in Chapter 13 to allow for the construction of multi-family residential buildings with more than 12 units. There being no public comments the Mayor called the Public Hearing closed. Motion was made by Nelson/Hildebrand to approve Ordinance No. 4 as stated. Upon the call of the roll, all voted aye. Motion carried.

7. New Business:

A. Discussion and Possible Action on Certificate of Authority for Plymouth Utilities Storage Building with Forster Electrical Engineering–

Administrator/Utilities Manager Blakeslee explained an indoor storage facility has been planned for Plymouth Utilities equipment for more than five years. Currently, a significant portion of the equipment sits outdoors and is also exposed to the elements. For any Utilities project with a total cost that is anticipated to be more than \$1,353,000 a Certificate of Authority (CA) must be granted by the Public Service Commission prior to work commencing. Based on initial estimates, the total cost of the Utility storage Building project will be close to or will exceed threshold for a CA. Motion was made by Penkwitz/Hildebrand to approve the proposal from Forster Electrical Engineering to prepare and manage a Certificate of Authority for Plymouth Utilities Storage Building. Upon the call of the roll, all voted aye. Motion carried.

- 8. Adjourn to 7:00 PM on Tuesday, April 9, 2024:** Motion was made by Herrmann/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL account = "0100100001000"-,"2200567002200","2400111000000"-,"8000232000000"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10175							
10175	AURORA HEALTH CARE	66513	DRUG SCREEN	03/17/2024	145.00	145.00	03/28/2024
Total 10175:					145.00	145.00	
10305							
10305	BOARDMAN & CLARK LLP	281493	LEGAL SERVICE	03/14/2024	1,745.25	1,745.25	03/21/2024
Total 10305:					1,745.25	1,745.25	
10325							
10325	BORDER STATES ELECTRIC SU	927940627	PAD, FOR PMH-10	02/29/2024	6,150.00	6,150.00	03/21/2024
10325	BORDER STATES ELECTRIC SU	927940627	FRIEGHT	02/29/2024	800.00	800.00	03/21/2024
10325	BORDER STATES ELECTRIC SU	927948223	SMALL ARRESTER COVER	03/01/2024	1,005.12	1,005.12	03/21/2024
10325	BORDER STATES ELECTRIC SU	927948223	SHIPPING	03/01/2024	54.42	54.42	03/21/2024
10325	BORDER STATES ELECTRIC SU	928013856	3/8" EHS GUY WIRE	03/13/2024	579.31	579.31	03/28/2024
Total 10325:					8,588.85	8,588.85	
10720							
10720	FERGUSON WATERWORKS #14	0410112	CURB BOX - 1 1/4" X 7 1/2'	03/08/2024	428.00	428.00	03/28/2024
10720	FERGUSON WATERWORKS #14	0410112	VALVE BOX TOP - 26".	03/08/2024	860.00	860.00	03/28/2024
Total 10720:					1,288.00	1,288.00	
10878							
10878	EAST CENTRAL PUMPING INC	20533	SEWER JETTING SERVICE	03/04/2024	3,950.00	3,950.00	03/21/2024
Total 10878:					3,950.00	3,950.00	
10905							
10905	ELECTRICAL TESTING LAB LLC	41273	SAFETY EQUIPMENT	03/07/2024	2,063.15	2,063.15	03/21/2024
10905	ELECTRICAL TESTING LAB LLC	41289	SAFETY EQUIPMENT	03/12/2024	21.63	21.63	03/21/2024
Total 10905:					2,084.78	2,084.78	
11025							
11025	FASSE DECORATING CENTER	1-167700	STREET SIGNS & MARKINGS M	03/15/2024	3,838.50	3,838.50	03/28/2024
Total 11025:					3,838.50	3,838.50	
11040							
11040	FELDMANN SALES & SERVICE I	35238	FLEET VEHICLE MAINTENANCE	03/12/2024	71.94	71.94	03/28/2024
Total 11040:					71.94	71.94	
11155							
11155	GRITTS AUTO SERVICE	41808	FLEET VEHICLE SERVICE	03/06/2024	80.00	80.00	03/21/2024
Total 11155:					80.00	80.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
11560							
11560	KW ELECTRIC INC	240542	BUILDINGS & GROUNDS	03/11/2024	1,173.36	1,173.36	03/28/2024
Total 11560:					1,173.36	1,173.36	
11770							
11770	MEYER MOTORS INC	140604	GARAGE SMALL EQUIPMEN RE	03/04/2024	314.96	314.96	03/14/2024
Total 11770:					314.96	314.96	
11815							
11815	MIKE BURKART FORD INC	325953	VEHICLE MAINTENANCE FIRE	02/23/2024	58.95	58.95	03/07/2024
11815	MIKE BURKART FORD INC	STMT 2-29-202	326041	02/29/2024	964.28	964.28	03/14/2024
Total 11815:					1,023.23	1,023.23	
11835							
11835	MILLER & BOELDT INC	90211	TREE CONTROL EQUIPMENT R	03/06/2024	63.84	63.84	03/14/2024
11835	MILLER & BOELDT INC	90220	TREE CONTROL EQUIPMENT R	03/08/2024	53.99	53.99	03/14/2024
11835	MILLER & BOELDT INC	R726005	GARAGE LARGE EQUIPMENT R	03/07/2024	544.30	544.30	03/21/2024
Total 11835:					662.13	662.13	
11875							
11875	SECURIAN FINANCIAL GROUP I	April 2024 Stm	EE CONTRIBUTION-UTILITIES	03/05/2024	393.35	393.35	03/07/2024
11875	SECURIAN FINANCIAL GROUP I	April 2024 Stm	BASIC PREMIUM-UTILITIES	03/05/2024	325.48	325.48	03/07/2024
11875	SECURIAN FINANCIAL GROUP I	April 2024 Stm	ER CONTRIBUTION-UTILITIES	03/05/2024	65.09	65.09	03/07/2024
11875	SECURIAN FINANCIAL GROUP I	April 2024 Stm	EE CONTRIBUTION-CITY	03/05/2024	518.48	518.48	03/07/2024
11875	SECURIAN FINANCIAL GROUP I	April 2024 Stm	BASIC PREMIUM-CITY	03/05/2024	336.44	336.44	03/07/2024
11875	SECURIAN FINANCIAL GROUP I	April 2024 Stm	ER CONTRIBUTION-CITY	03/05/2024	67.29	67.29	03/07/2024
Total 11875:					1,706.13	1,706.13	
12216							
12216	PLYMOUTH LUBRICANTS	6200805	GARAGE GAS & OIL	02/20/2024	65.00-	.00	
Total 12216:					65.00-	.00	
12230							
12230	PIGGLY WIGGLY	1492	GOLF COURSE CONCESSIONS	03/05/2024	62.91	62.91	03/14/2024
12230	PIGGLY WIGGLY	8113 FROM 3-	ELECTION BEVERAGES	03/12/2024	49.92	49.92	03/14/2024
Total 12230:					112.83	112.83	
12250							
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	1.99	1.99	03/14/2024
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	34.95	34.95	03/14/2024
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	41.97	41.97	03/14/2024
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	42.64	42.64	03/14/2024
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	59.25	59.25	03/14/2024
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	81.25	81.25	03/14/2024
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	33.93	33.93	03/14/2024
12250	PLYMOUTH UTILITIES-PC	STMT031224	PETTY CASH	03/12/2024	30.00	30.00	03/14/2024
Total 12250:					325.98	325.98	
12255							
12255	PLYMOUTH UTILITIES	STMT030724	PUBLIC BENEFITS	03/07/2024	728.08	728.08	03/07/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12255	PLYMOUTH UTILITIES	STMT031924	PUBLIC BENEFITS	03/19/2024	1,962.18	1,962.18	03/21/2024
12255	PLYMOUTH UTILITIES	STMT032124	PUBLIC BENEFITS	03/21/2024	2,277.27	2,277.27	03/21/2024
Total 12255:					4,967.53	4,967.53	
12265							
12265	POMPS TIRE SERVICE INC	70135200	GARAGE LARGE EQUIPMENT C	03/06/2024	3,052.61	3,052.61	03/14/2024
12265	POMPS TIRE SERVICE INC	70135272	TREE CONTROL EQUIPMENT R	03/05/2024	273.92	273.92	03/14/2024
12265	POMPS TIRE SERVICE INC	70135272	PARKS EQUIPMENT REPAIR &	03/05/2024	59.82	59.82	03/14/2024
Total 12265:					3,386.35	3,386.35	
12315							
12315	PUBLIC SERVICE COMMISSION	2402-I-04740	ASSESSMENT	03/14/2024	1,360.54	1,360.54	03/21/2024
Total 12315:					1,360.54	1,360.54	
12335							
12335	QUALITY STATE OIL CO	6904770	GAS INVENTORY DIESEL	02/06/2024	5,449.60	5,449.60	03/14/2024
12335	QUALITY STATE OIL CO	6904780	GAS INVENTORY	02/06/2024	2,477.51	2,477.51	03/14/2024
12335	QUALITY STATE OIL CO	6908770	GAS INVENTORY	03/11/2024	4,768.40	4,768.40	03/21/2024
Total 12335:					12,695.51	12,695.51	
12380							
12380	REGISTRATION FEE TRUST	STMT031924	LICENSE PLATE FEE	03/19/2024	169.50	169.50	03/21/2024
Total 12380:					169.50	169.50	
12400							
12400	RESCO INC	3024672	ARRESTER, PARKING STAND 1	03/01/2024	1,831.60	1,831.60	03/14/2024
12400	RESCO INC	3024672	DISCOUNT	03/01/2024	.92-	.92-	03/14/2024
12400	RESCO INC	3024673	BUSHING, INSULATED CAP W/G	03/01/2024	726.82	726.82	03/14/2024
12400	RESCO INC	3024673	DISCOUNT	03/01/2024	.36-	.36-	03/14/2024
12400	RESCO INC	3024909	100 WATT HPS BULBS	03/05/2024	579.20	579.20	03/14/2024
12400	RESCO INC	3024909	FREIGHT	03/05/2024	32.44	32.44	03/14/2024
12400	RESCO INC	3024909	DISCOUNT	03/05/2024	.29-	.29-	03/14/2024
12400	RESCO INC	3025351	SPLICE, 600V URD REPAIR JKT	03/07/2024	648.93	648.93	03/21/2024
12400	RESCO INC	3025351	DISCOUNT	03/07/2024	.32-	.32-	03/21/2024
12400	RESCO INC	3025376	WHITE AMPACT SHELL	03/07/2024	94.44	94.44	03/21/2024
12400	RESCO INC	3025376	FREIGHT	03/07/2024	15.81	15.81	03/21/2024
12400	RESCO INC	3025376	DISCOUNT	03/07/2024	.05-	.05-	03/21/2024
12400	RESCO INC	3025487	PEDESTAL, SGL PH PRI JUNCT	03/08/2024	11,935.53	11,935.53	03/21/2024
12400	RESCO INC	3025487	DISCOUNT	03/08/2024	5.97-	5.97-	03/21/2024
12400	RESCO INC	3025650	ARRESTER, PARKING STAND 1	03/11/2024	1,968.96	1,968.96	03/21/2024
12400	RESCO INC	3025650	DISCOUNT	03/11/2024	.98-	.98-	03/21/2024
12400	RESCO INC	3026005	BUS BAR TAPE GRAY	03/14/2024	263.52	263.52	03/21/2024
12400	RESCO INC	3026005	FREIGHT	03/14/2024	15.85	15.85	03/21/2024
12400	RESCO INC	3026005	DISCOUNT	03/14/2024	.13-	.13-	03/21/2024
Total 12400:					18,104.08	18,104.08	
12575							
12575	SHEBOYGAN COUNTY HIGHWA	132640	ROAD REPAIR SERVICE	01/31/2024	906.33	.00	
Total 12575:					906.33	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12696							
12696	STOP PROCESSING CENTER	20469	AUTOPAY SERVICE	03/01/2024	25.86	25.86	03/07/2024
Total 12696:					25.86	25.86	
12750							
12750	SUPERIOR CHEMICAL LLC	386034	GARAGE GAS & OIL	03/08/2024	134.88	134.88	03/14/2024
12750	SUPERIOR CHEMICAL LLC	386723	WWTP CLEANING SUPPLIES	03/18/2024	120.00	120.00	03/28/2024
Total 12750:					254.88	254.88	
12882							
12882	SPECTRUM	152367101030	INTERNET	03/01/2024	129.98	129.98	03/14/2024
12882	SPECTRUM	160218701030	PHONE LINES - UTILITIES	03/01/2024	159.96	159.96	03/21/2024
12882	SPECTRUM	160218701030	PHONE - FIRE	03/01/2024	39.99	39.99	03/21/2024
12882	SPECTRUM	160218701030	PHONE - POLICE	03/01/2024	39.99	39.99	03/21/2024
12882	SPECTRUM	160218701030	PHONE - EVERGREEN GOLF	03/01/2024	39.99	39.99	03/21/2024
12882	SPECTRUM	160218701030	PHONE LINES - CITY	03/01/2024	119.97	119.97	03/21/2024
12882	SPECTRUM	160218701030	INTERNET	03/01/2024	819.00	819.00	03/21/2024
12882	SPECTRUM	160218701030	PRI - UTILITIES	03/01/2024	275.04	275.04	03/21/2024
12882	SPECTRUM	160218701030	PRI - CITY	03/01/2024	135.46	135.46	03/21/2024
12882	SPECTRUM	CH STMT 03-1	PHONE - POLICE	03/25/2024	39.13	39.13	03/28/2024
12882	SPECTRUM	YC STMT 3-15-	UTILITIES - YOUTH CENTER	03/25/2024	13.04	13.04	03/28/2024
Total 12882:					1,811.55	1,811.55	
12965							
12965	US CELLULAR	0640557637	CELL PHONE - EMPLOYEES	03/08/2024	2,201.67	2,201.67	03/21/2024
12965	US CELLULAR	0640557637	CELL PHONE - STREETS	03/08/2024	42.50	42.50	03/21/2024
12965	US CELLULAR	0640557637	CELL PHONES - PARKS	03/08/2024	43.00	43.00	03/21/2024
12965	US CELLULAR	0640557637	CELL PHONE SERVICE - POOL	03/08/2024	39.50	39.50	03/21/2024
12965	US CELLULAR	0640557637	CELL PHONES - POLICE	03/08/2024	353.08	353.08	03/21/2024
12965	US CELLULAR	0640557637	CELL PHONE SERVICE (FIRE)	03/08/2024	294.00	294.00	03/21/2024
12965	US CELLULAR	0640557637	CELL PHONE SERVICE (UTILITI	03/08/2024	823.24	823.24	03/21/2024
12965	US CELLULAR	0640881161	CELL MODEM - POLICE	03/10/2024	237.12	237.12	03/28/2024
12965	US CELLULAR	0640881161	CELL MODEM - ELECTRIC	03/10/2024	39.52	39.52	03/28/2024
12965	US CELLULAR	0640881161	CELL MODEM - ELECTRIC 2	03/10/2024	44.61	44.61	03/28/2024
12965	US CELLULAR	0640881161	CELL MODEM - BACKUP INTER	03/10/2024	39.52	39.52	03/28/2024
Total 12965:					4,157.76	4,157.76	
13170							
13170	WISCONSIN NEWSPRESS	5352 RENEWA	2024 RENEWAL - C	02/19/2024	32.67	32.67	03/07/2024
13170	WISCONSIN NEWSPRESS	5352 RENEWA	2024 RENEWAL - T	02/19/2024	16.33	16.33	03/07/2024
13170	WISCONSIN NEWSPRESS	STMT 2-29-202	WISCONSIN NEWSPRESS - GF-	02/29/2024	341.95	341.95	03/21/2024
13170	WISCONSIN NEWSPRESS	STMT 2-29-202	STREET PROJECT	02/29/2024	213.80	213.80	03/21/2024
Total 13170:					604.75	604.75	
13221							
13221	WEX BANK	95786744	FLEET FUELING	03/15/2024	2,352.90	2,352.90	03/21/2024
13221	WEX BANK	95786744	FLEET FUELING	03/15/2024	666.45	666.45	03/21/2024
13221	WEX BANK	95786744	FLEET FUELING	03/15/2024	107.78	107.78	03/21/2024
Total 13221:					3,127.13	3,127.13	
30019							
30019	ARING EQUIPMENT COMPANY I	647492	GARAGE LARGE EQUIPMENT &	02/19/2024	107.25	107.25	03/07/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30019:					107.25	107.25	
30025							
30025	B D AUTO & TRUCK BODY	16226	GARAGE LARGE EQUIPMENT R	03/05/2024	450.00	450.00	03/21/2024
Total 30025:					450.00	450.00	
30028							
30028	BAKER & TAYLOR	2038117327	BOOKS - LIBRARY	02/21/2024	480.85	480.85	03/07/2024
30028	BAKER & TAYLOR	2038117327	SHIPPING - LIBRARY	02/21/2024	9.62	9.62	03/07/2024
30028	BAKER & TAYLOR	2038117805	BOOKS - LIBRARY	02/21/2024	231.64	231.64	03/07/2024
30028	BAKER & TAYLOR	2038117805	SHIPPING - LIBRARY	02/21/2024	4.63	4.63	03/07/2024
30028	BAKER & TAYLOR	2038122926	BOOKS - LIBRARY	02/23/2024	131.19	131.19	03/07/2024
30028	BAKER & TAYLOR	2038122926	SHIPPING - LIBRARY	02/23/2024	2.62	2.62	03/07/2024
30028	BAKER & TAYLOR	2038127935	BOOKS - LIBRARY	02/27/2024	259.47	259.47	03/14/2024
30028	BAKER & TAYLOR	2038127935	SHIPPING - LIBRARY	02/27/2024	5.19	5.19	03/14/2024
30028	BAKER & TAYLOR	2038136806	BOOKS - LIBRARY	03/01/2024	267.94	267.94	03/14/2024
30028	BAKER & TAYLOR	2038136806	SHIPPING - LIBRARY	03/01/2024	5.36	5.36	03/14/2024
30028	BAKER & TAYLOR	2038140065	BOOKS - LIBRARY	03/04/2024	781.87	781.87	03/14/2024
30028	BAKER & TAYLOR	2038140065	SHIPPING - LIBRARY	03/04/2024	15.64	15.64	03/14/2024
30028	BAKER & TAYLOR	2038140096	BOOKS - LIBRARY	03/04/2024	394.88	394.88	03/14/2024
30028	BAKER & TAYLOR	2038140096	SHIPPING - LIBRARY	03/04/2024	7.90	7.90	03/14/2024
30028	BAKER & TAYLOR	2038148612	BOOKS - LIBRARY	03/07/2024	294.14	294.14	03/21/2024
30028	BAKER & TAYLOR	2038148612	SHIPPING - LIBRARY	03/07/2024	5.88	5.88	03/21/2024
30028	BAKER & TAYLOR	2038151284	BOOKS - LIBRARY	03/08/2024	240.94	240.94	03/21/2024
30028	BAKER & TAYLOR	2038151284	SHIPPING - LIBRARY	03/08/2024	4.82	4.82	03/21/2024
30028	BAKER & TAYLOR	2038153504	BOOKS - LIBRARY	03/11/2024	312.10	312.10	03/21/2024
30028	BAKER & TAYLOR	2038153504	SHIPPING - LIBRARY	03/11/2024	6.24	6.24	03/21/2024
30028	BAKER & TAYLOR	2038165690	BOOKS - LIBRARY	03/15/2024	337.59	337.59	03/28/2024
30028	BAKER & TAYLOR	2038165690	SHIPPING - LIBRARY	03/15/2024	6.75	6.75	03/28/2024
30028	BAKER & TAYLOR	2038167836	BOOKS - LIBRARY	03/15/2024	216.58	216.58	03/28/2024
30028	BAKER & TAYLOR	2038167836	SHIPPING - LIBRARY	03/15/2024	4.33	4.33	03/28/2024
Total 30028:					4,028.17	4,028.17	
30053							
30053	CASPERS TRUCK EQUIPMENT	60123-IN	GARAGE SMALL EQUIPMENT R	03/05/2024	79.78	79.78	03/14/2024
Total 30053:					79.78	79.78	
30055							
30055	CEDAR CREEK SURVEYING LL	2023120E-D	SUBSTATION 5	02/29/2024	2,375.00	2,375.00	03/14/2024
Total 30055:					2,375.00	2,375.00	
30073							
30073	COMPLETE OFFICE OF WI	658528	OFFICE SUPPLIES - POLICE	03/01/2024	30.42	30.42	03/07/2024
30073	COMPLETE OFFICE OF WI	669197	MATERIALS SUPPLIES - LIBRAR	03/18/2024	78.39	78.39	03/21/2024
30073	COMPLETE OFFICE OF WI	672832	COPY MACHINE - LIBRARY	03/22/2024	77.94	77.94	03/28/2024
30073	COMPLETE OFFICE OF WI	674262	COPY MACHINE - LIBRARY	03/26/2024	401.59	401.59	03/28/2024
30073	COMPLETE OFFICE OF WI	AR62900	COPY MACHINE CLERK OFFICE	03/15/2024	112.99	112.99	03/21/2024
30073	COMPLETE OFFICE OF WI	AR62903	COPY MACHINE - LIBRARY	03/15/2024	41.85	41.85	03/21/2024
30073	COMPLETE OFFICE OF WI	AR62904	COPY MACHINE - LIBRARY	03/15/2024	82.23	82.23	03/21/2024
Total 30073:					825.41	825.41	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30075							
30075	CONWAY SHIELDS	0518916	FD EQUIPMENT - C	02/26/2024	586.67	586.67	03/07/2024
30075	CONWAY SHIELDS	0518916	FD EQUIPMENT - T	02/26/2024	293.33	293.33	03/07/2024
Total 30075:					880.00	880.00	
30087							
30087	DENNIS HALLORAN	STMT 3-19-202	VETERANS TRAIL REIMBURSE	03/19/2024	153.89	153.89	03/28/2024
Total 30087:					153.89	153.89	
30105							
30105	DPI	100931	MATERIALS SUPPLIES - LIBRAR	03/14/2024	139.70	139.70	03/21/2024
Total 30105:					139.70	139.70	
30120							
30120	ENVISIONWARE INC	INV-US-69781	SOFTWARE SERVER MIGRATIO	02/23/2024	585.00	585.00	03/28/2024
30120	ENVISIONWARE INC	INV-US-69782	SOFTWARE SERVER MIGRATIO	02/23/2024	1,170.00	1,170.00	03/28/2024
Total 30120:					1,755.00	1,755.00	
30135							
30135	GALE/CENGAGE LEARNING	83962052	BOOKS - LIBRARY	02/26/2024	24.00	24.00	03/07/2024
30135	GALE/CENGAGE LEARNING	83962210	BOOKS - LIBRARY	02/26/2024	24.79	24.79	03/07/2024
30135	GALE/CENGAGE LEARNING	83982801	BOOKS - LIBRARY	02/29/2024	25.60	25.60	03/14/2024
30135	GALE/CENGAGE LEARNING	83985796	BOOKS - LIBRARY	03/01/2024	46.13	46.13	03/14/2024
30135	GALE/CENGAGE LEARNING	84001924	BOOKS - LIBRARY	03/05/2024	121.56	121.56	03/14/2024
30135	GALE/CENGAGE LEARNING	84008852	BOOKS - LIBRARY	03/06/2024	31.99	31.99	03/14/2024
30135	GALE/CENGAGE LEARNING	84009093	BOOKS - LIBRARY	03/06/2024	30.39	30.39	03/14/2024
30135	GALE/CENGAGE LEARNING	84063785	BOOKS - LIBRARY	03/18/2024	24.00	24.00	03/28/2024
30135	GALE/CENGAGE LEARNING	84065265	BOOKS - LIBRARY	03/18/2024	24.80	24.80	03/28/2024
30135	GALE/CENGAGE LEARNING	84074419	BOOKS - LIBRARY	03/20/2024	24.79	24.79	03/28/2024
30135	GALE/CENGAGE LEARNING	84075622	BOOKS - LIBRARY	03/20/2024	28.79	28.79	03/28/2024
30135	GALE/CENGAGE LEARNING	84084151	BOOKS - LIBRARY	03/21/2024	22.09	22.09	03/28/2024
Total 30135:					428.93	428.93	
30136							
30136	GALLS LLC	24613469	UNIFORMS - FIRE - CITY	05/25/2023	60.66	60.66	03/21/2024
30136	GALLS LLC	24613469	UNIFORMS - FIRE - TOWN	05/25/2023	30.33	30.33	03/21/2024
Total 30136:					90.99	90.99	
30150							
30150	GREAT AMERICA FINANCIAL SE	36174636	COPY MACHINE - LIBRARY	03/20/2024	157.59	157.59	03/28/2024
Total 30150:					157.59	157.59	
30164							
30164	HORST DISTRIBUTING INC	106722-000	EVERGREEN GOLF COURSE M	03/11/2024	1,370.05	1,370.05	03/21/2024
Total 30164:					1,370.05	1,370.05	
30165							
30165	HOSPITAL SISTERS HEALTH SY	STMT 3-3-2024	OWI	03/03/2024	93.00	93.00	03/21/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30165:					93.00	93.00	
30173							
30173	INDWIS INC	STMT 3-27-202	CONTRACT - ZONING	03/27/2024	1,200.00	1,200.00	03/28/2024
30173	INDWIS INC	STMT 3-27-202	BUILDING INSPECTION	03/27/2024	3,169.80	3,169.80	03/28/2024
Total 30173:					4,369.80	4,369.80	
30204							
30204	LANGUAGE LINE SERVICES	11235910	TRANSLATION SERVICES	02/29/2024	60.00	60.00	03/21/2024
Total 30204:					60.00	60.00	
30216							
30216	MARCO	36042410	PRINTER CONTRACT	02/29/2024	152.90	152.90	03/21/2024
30216	MARCO	INV12315773	PRINTER CONTRACT	03/22/2024	80.90	80.90	03/28/2024
Total 30216:					233.80	233.80	
30227							
30227	MENARDS	031524STMT	BUILD MAINT - LIBRARY	03/15/2024	44.07	44.07	03/21/2024
30227	MENARDS	82831	GARAGE BUILDING MAINT	03/06/2024	336.98	336.98	03/14/2024
30227	MENARDS	82913	STORM SEWERS MATERIALS	03/08/2024	93.87	93.87	03/14/2024
30227	MENARDS	83055	STORM SEWER MATERIALS	03/11/2024	38.50	38.50	03/14/2024
30227	MENARDS	83110	STORM SEWER MATERIALS	03/12/2024	136.21	136.21	03/14/2024
30227	MENARDS	83318	STREET SIGNS & MARKINGS M	03/18/2024	176.94	176.94	03/21/2024
Total 30227:					826.57	826.57	
30238							
30238	MONARCH LIBRARY SYSTEM	416214	MARKETING - LIBRARY	03/15/2024	154.80	154.80	03/21/2024
Total 30238:					154.80	154.80	
30247							
30247	NAPA AUTO PARTS OF SHEBOY	15261	EVERGREEN GOLF COURSE E	02/29/2024	28.66	28.66	03/07/2024
30247	NAPA AUTO PARTS OF SHEBOY	15697	PARKS EQUIPMENT REPAIR &	03/06/2024	53.57	53.57	03/14/2024
30247	NAPA AUTO PARTS OF SHEBOY	16120	GARAGE SMALL EQUIPMENT R	03/12/2024	7.49	7.49	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16121	GARAGE SMALL EQUIPMENT R	03/12/2024	198.49	198.49	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16220	EVERGREEN GOLF COURSE E	03/13/2024	198.99	198.99	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16222	GARAGE SMALL EQUIPMENT R	03/13/2024	890.50	890.50	03/28/2024
30247	NAPA AUTO PARTS OF SHEBOY	16223	GARAGE LARGE EQUIPMENT R	03/13/2024	895.93	895.93	03/28/2024
30247	NAPA AUTO PARTS OF SHEBOY	16225	GARAGE LARGE EQUIPMENT R	03/13/2024	679.54	679.54	03/28/2024
30247	NAPA AUTO PARTS OF SHEBOY	16226	PARKS EQUIPMENT REPAIR &	03/13/2024	385.87	385.87	03/28/2024
30247	NAPA AUTO PARTS OF SHEBOY	16380	GARAGE SMALL EQUIPMENT R	03/15/2024	39.09	39.09	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16414	GARAGE SMALL EQUIPMENT R	03/15/2024	209.45-	209.45-	03/28/2024
30247	NAPA AUTO PARTS OF SHEBOY	16415	GARAGE SMALL EQUIPMENT R	03/15/2024	74.43-	74.43-	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16421	GARAGE SMALL EQUIPMENT R	03/15/2024	26.45	26.45	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16429	GARAGE LARGE EQUIPMENT R	03/15/2024	42.39	42.39	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16506	GARAGE SMALL EQUIPMENT R	03/18/2024	77.89	77.89	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16512	GARAGE LARGE EQUIPMENT R	03/18/2024	5.34	5.34	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16513	GARAGE LARGE EQUIPMENT R	03/18/2024	5.34	5.34	03/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	16557	GARAGE SMALL EQUIPMENT R	03/18/2024	8.07	8.07	03/21/2024
Total 30247:					3,259.73	3,259.73	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30252							
30252	NEENAH FOUNDRY	144574	STORM SEWER MATERIALS	03/11/2024	1,832.00	1,832.00	03/21/2024
Total 30252:					1,832.00	1,832.00	
30264							
30264	OTIS ELEVATOR COMPANY	100401487228	ELEVATOR - LIBRARY	03/11/2024	2,385.36	2,385.36	03/21/2024
Total 30264:					2,385.36	2,385.36	
30277							
30277	PLYMOUTH COMMUNITY TELE	STMT 3-26-202	MARCH PAYMENT	03/26/2024	16,316.66	16,316.66	03/28/2024
Total 30277:					16,316.66	16,316.66	
30290							
30290	PREVEA HEALTH	26162	FF EXAM	02/29/2024	484.41	484.41	03/21/2024
30290	PREVEA HEALTH	26285	FF EXAM	03/19/2024	94.70	94.70	03/21/2024
30290	PREVEA HEALTH	26285	CENTER FOR HEALTH AND WE	03/19/2024	1,518.04	1,518.04	03/21/2024
30290	PREVEA HEALTH	26286	CENTER FOR HEALTH AND WE	03/19/2024	925.27	925.27	03/21/2024
Total 30290:					3,022.42	3,022.42	
30299							
30299	RAY OHERRON CO INC	2328677	HOLSTER & SIGHTS	03/04/2024	161.25	161.25	03/21/2024
30299	RAY OHERRON CO INC	2332314	EQUIPMENT - POLICE	03/21/2024	745.50	745.50	03/28/2024
Total 30299:					906.75	906.75	
30313							
30313	SK SERVICES	884770	GARBAGE PICK UP	03/08/2024	25.00	25.00	03/14/2024
Total 30313:					25.00	25.00	
30335							
30335	SHEBOYGAN COUNTY TREASU	MUNI COURT	COURT DISBURSEMENT	02/29/2024	399.00	399.00	03/07/2024
Total 30335:					399.00	399.00	
30350							
30350	STATE OF WI COURT FINES & S	MUNI COURT	COURT DISBURSEMENT	02/29/2024	1,378.20	1,378.20	03/07/2024
Total 30350:					1,378.20	1,378.20	
30358							
30358	TACTICAL SOLUTIONS	10033	RADAR CERT & TUNING FORKS	03/23/2024	246.00	246.00	03/28/2024
Total 30358:					246.00	246.00	
30362							
30362	TAYLOR READY-MIX	5155	GARAGE BUILDING MAINT	03/08/2024	160.00	160.00	03/21/2024
30362	TAYLOR READY-MIX	58334	STORM SEWER MATERIALS	03/12/2024	777.00	777.00	03/28/2024
Total 30362:					937.00	937.00	
30403							
30403	WAUKESHA COUNTY TECHNIC	S0824696	EDUCATION - POLICE	02/27/2024	520.00	520.00	03/14/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30403:					520.00	520.00	
30424							
30424	WISCONSIN DEPARTMENT OF	STMT 10-19-20	MANUFACTURING ASSESSMEN	03/05/2024	7,924.90	7,924.90	03/07/2024
Total 30424:					7,924.90	7,924.90	
30432							
30432	WISCONSIN LIBRARY ASSOCIA	19493	MEMBERSHIP - LIBRARY	03/13/2024	138.68	138.68	03/14/2024
30432	WISCONSIN LIBRARY ASSOCIA	20004	MEMBERSHIP - LIBRARY	03/11/2024	121.46	121.46	03/14/2024
30432	WISCONSIN LIBRARY ASSOCIA	20006	MEMBERSHIP - LIBRARY	03/11/2024	139.79	139.79	03/14/2024
Total 30432:					399.93	399.93	
30434							
30434	WISCONSIN PUBLIC SERVICE	4938812881	UTILITIES CITY HALL	03/01/2024	2,464.49	2,464.49	03/21/2024
30434	WISCONSIN PUBLIC SERVICE	4938812881	UTILITIES GARAGE	03/01/2024	1,162.85	1,162.85	03/21/2024
30434	WISCONSIN PUBLIC SERVICE	4938812881	UTILITIES GOLF	03/01/2024	17.33	17.33	03/21/2024
30434	WISCONSIN PUBLIC SERVICE	4938812881	UTILITIES LIBRARY	03/01/2024	549.01	549.01	03/21/2024
30434	WISCONSIN PUBLIC SERVICE	4938812881	UTILITIES POOL	03/01/2024	30.58	30.58	03/21/2024
30434	WISCONSIN PUBLIC SERVICE	4938812881	UTILITIES SKI HILL	03/01/2024	47.31	47.31	03/21/2024
30434	WISCONSIN PUBLIC SERVICE	4938812881	UTILITIES YOUTH CENTER	03/01/2024	161.30	161.30	03/21/2024
Total 30434:					4,432.87	4,432.87	
30441							
30441	WISCONSIN SUPREME COURT	STMT 3-13-202	CONTINUING EDUCATION	03/18/2024	800.00	800.00	03/21/2024
Total 30441:					800.00	800.00	
30448							
30448	WSESI INC	4137	EDUCATION AND DUES - FIRE	12/01/2023	66.66	66.66	03/21/2024
30448	WSESI INC	4137	EDUCATION AND DUES - FIRE T	12/01/2023	33.34	33.34	03/21/2024
Total 30448:					100.00	100.00	
30452							
30452	YOUR FLEETCARD PROGRAM	STMT 3-6-2024	GAS & OIL - FIRE CITY	03/06/2024	815.57	815.57	03/21/2024
30452	YOUR FLEETCARD PROGRAM	STMT 3-6-2024	GAS & OIL - FIRE TOWN	03/06/2024	115.01	115.01	03/21/2024
Total 30452:					930.58	930.58	
50014							
50014	AYRES ASSOCIATES	213877	DAM - ENGINEERING STUDY	03/19/2024	868.19	868.19	03/28/2024
Total 50014:					868.19	868.19	
50106							
50106	MIDWEST TAPE LLC	505098394	AV - LIBRARY	02/23/2024	26.99	26.99	03/07/2024
50106	MIDWEST TAPE LLC	505128391	DIGITAL CONTENT - LIBRARY	03/01/2024	770.34	770.34	03/07/2024
50106	MIDWEST TAPE LLC	505148551	AV - LIBRARY	03/05/2024	14.99	14.99	03/14/2024
50106	MIDWEST TAPE LLC	505171438	AV - LIBRARY	03/11/2024	197.92	197.92	03/14/2024
50106	MIDWEST TAPE LLC	505230272	AV - LIBRARY	03/22/2024	59.20	59.20	03/28/2024
Total 50106:					1,069.44	1,069.44	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
50173							
50173	WEST COAST NETTING - THE N	34855-IN	DRIVING RANGE TRAJECTORY	03/12/2024	4,500.00	4,500.00	03/21/2024
Total 50173:					4,500.00	4,500.00	
91507							
91507	HAROLDS LANDSCAPING	17569	TOP SOIL	03/13/2024	277.00	277.00	03/21/2024
Total 91507:					277.00	277.00	
91561							
91561	PACE ANALYTICAL SERVICES I	2440142351	SLUDGE DISPOSAL	02/01/2024	300.00	300.00	03/14/2024
91561	PACE ANALYTICAL SERVICES I	2440143449	LABORATORY	03/04/2024	102.00	102.00	03/14/2024
91561	PACE ANALYTICAL SERVICES I	2440143503	SLUDGE DISPOSAL	03/05/2024	298.00	298.00	03/14/2024
91561	PACE ANALYTICAL SERVICES I	2440143822	PFOS/PFOA MONITORING	03/15/2024	644.00	644.00	03/28/2024
Total 91561:					1,344.00	1,344.00	
91886							
91886	PLYMOUTH JOINT SCHOOL DIS	STMT 3-26-202	MOBILE HOME TAX	03/26/2024	1,994.33	1,994.33	03/28/2024
91886	PLYMOUTH JOINT SCHOOL DIS	STMT 3-27-202	MOBILE HOME LOTTERY CRED	03/27/2024	3,951.66	3,951.66	03/28/2024
Total 91886:					5,945.99	5,945.99	
92133							
92133	ENDURACLEAN INC	15994	CITY HALL JANITORIAL	03/06/2024	242.46	242.46	03/21/2024
92133	ENDURACLEAN INC	16009	BUILDING MAINTENANCE - LIB	03/11/2024	103.91	103.91	03/21/2024
92133	ENDURACLEAN INC	16013	CENTER PULL TOWEL	03/11/2024	263.00	263.00	03/21/2024
92133	ENDURACLEAN INC	16013	TOILET PAPER	03/11/2024	75.08	75.08	03/21/2024
Total 92133:					684.45	684.45	
92148							
92148	ANSER	6509-032524	ANSWERING SERVICE	03/25/2024	375.00	375.00	03/28/2024
Total 92148:					375.00	375.00	
92174							
92174	AIRGAS USA LLC	5505997024	BOTTLED GAS CYLINDER RENT	02/29/2024	66.12	66.12	03/28/2024
92174	AIRGAS USA LLC	5505997024	BOTTLED GAS CYLINDER RENT	02/29/2024	77.96	77.96	03/28/2024
92174	AIRGAS USA LLC	9147191784	GARAGE LARGE EQUIPMENT M	02/22/2024	88.42	88.42	03/14/2024
92174	AIRGAS USA LLC	9147192125	GARAGE LARGE EQUIPMENT M	02/22/2024	151.10	151.10	03/14/2024
92174	AIRGAS USA LLC	9147496344	GARAGE LARGE EQUIPMENT M	03/01/2024	233.51	233.51	03/21/2024
Total 92174:					617.11	617.11	
92475							
92475	J F AHERN CO	633494	CONTRACT - CITY HALL MAINT	02/13/2024	2,430.40	2,430.40	03/14/2024
Total 92475:					2,430.40	2,430.40	
92648							
92648	VIKING ELECTRIC SUPPLY INC	S007836225.0	CITY HALL BUILDING MAINTEN	03/01/2024	530.28	530.28	03/14/2024
Total 92648:					530.28	530.28	
92717							
92717	VERIZON WIRELESS	9956982569	PHONE - FIRE	02/18/2024	36.01	36.01	03/07/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 92717:					36.01	36.01	
92881							
92881	MIDSTAR PRINTING	13483	POWER OUTAGE DOOR HANG	02/22/2024	223.04	223.04	03/07/2024
Total 92881:					223.04	223.04	
92957							
92957	FRONTIER	STMT 2-19-202	PHONE - 911 DIAL LINES	03/13/2024	98.02	98.02	03/14/2024
92957	FRONTIER	STMT 2-19-202	PHONE - POLICE	03/13/2024	330.61	330.61	03/14/2024
92957	FRONTIER	STMT 2-19-202	PHONE - LIBRARY	03/13/2024	58.82	58.82	03/14/2024
92957	FRONTIER	STMT 2-19-202	PHONE - AQUATIC CENTER	03/13/2024	144.04	144.04	03/14/2024
92957	FRONTIER	STMT 2-19-202	PHONE - UTILITIES	03/13/2024	284.31	284.31	03/14/2024
92957	FRONTIER	STMT 3-19-202	PHONE - POLICE	03/19/2024	330.61	330.61	03/28/2024
92957	FRONTIER	STMT 3-19-202	PHONE - AQUATIC CENTER	03/19/2024	144.04	144.04	03/28/2024
92957	FRONTIER	STMT 3-19-202	PHONE - LIBRARY	03/19/2024	58.82	58.82	03/28/2024
92957	FRONTIER	STMT 3-19-202	PHONE - 911 DIAL LINES	03/19/2024	98.02	98.02	03/28/2024
92957	FRONTIER	STMT 3-19-202	PHONE - UTILITIES	03/19/2024	61.43	61.43	03/28/2024
92957	FRONTIER	STMT032624	MONITORING SERVICE	03/16/2024	208.90	208.90	03/28/2024
Total 92957:					1,694.76	1,694.76	
92982							
92982	HOPP NEUMANN HUMKE LLP	GLS 170	LEGAL SERVICE	03/05/2024	2,967.00	2,967.00	03/21/2024
92982	HOPP NEUMANN HUMKE LLP	GLS 170	SUBSTATION SERVICE	03/05/2024	91.00	91.00	03/21/2024
92982	HOPP NEUMANN HUMKE LLP	OP	LEGAL SERVICE	03/05/2024	640.00	640.00	03/21/2024
92982	HOPP NEUMANN HUMKE LLP	Plymouth Utiliti	SUBSTATION SERVICE	03/05/2024	88.00	88.00	03/28/2024
Total 92982:					3,786.00	3,786.00	
93036							
93036	SEERA	STMT030624	FOCUS ON ENERGY PAYMENT	03/06/2024	5,441.15	5,441.15	03/07/2024
Total 93036:					5,441.15	5,441.15	
93377							
93377	SHRED IT USA	8006526355	PAPER SHREDDING SERVICE	03/18/2024	148.40	148.40	03/28/2024
93377	SHRED IT USA	DC304	SHREDDING SERVICE	03/04/2024	92.31	92.31	03/14/2024
Total 93377:					240.71	240.71	
93432							
93432	ADVANCED DISPOSAL SVCS S	0113038-4172-	WASTE DISPOSAL SERVICE	03/01/2024	2,443.33	2,443.33	03/14/2024
93432	ADVANCED DISPOSAL SVCS S	0113038-4172-	WASTE DISPOSAL SERVICE	03/01/2024	490.23	490.23	03/14/2024
Total 93432:					2,933.56	2,933.56	
93665							
93665	ITSAVVY LLC	01482797	MICROSOFT OFFICE HOME & B	02/27/2024	239.67	239.67	03/14/2024
93665	ITSAVVY LLC	01482797	HP PROBOOK 450 G10	02/27/2024	878.46	878.46	03/14/2024
Total 93665:					1,118.13	1,118.13	
93732							
93732	MIDWEST METER INC	0164651-IN	1 1/2" METERS	02/28/2024	16,080.00	16,080.00	03/14/2024
93732	MIDWEST METER INC	0164651-IN	2" TURBO ASSEMBLY	02/28/2024	785.00	785.00	03/14/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 93732:					16,865.00	16,865.00	
93845							
93845	HYDRO CORP INC	0076724-IN	CROSS CONNECTION PROGRA	02/29/2024	1,083.00	1,083.00	03/14/2024
Total 93845:					1,083.00	1,083.00	
93877							
93877	INFOSEND INC	258584	BILL MAILING SERVICE	02/29/2024	4,754.28	4,754.28	03/21/2024
Total 93877:					4,754.28	4,754.28	
94128							
94128	FORSTER ELECTRICAL ENGIN	25153	SUBSTATION #5	02/29/2024	14,412.50	14,412.50	03/14/2024
94128	FORSTER ELECTRICAL ENGIN	25154	SUBSTATION #5	02/29/2024	67.50	67.50	03/14/2024
94128	FORSTER ELECTRICAL ENGIN	25155	SUBSTATION #5	02/29/2024	1,808.75	1,808.75	03/14/2024
94128	FORSTER ELECTRICAL ENGIN	25157	STORAGE SHED CA	02/29/2024	135.00	135.00	03/14/2024
94128	FORSTER ELECTRICAL ENGIN	25182	SYSTEM STUDY	03/04/2024	1,211.25	1,211.25	03/14/2024
Total 94128:					17,635.00	17,635.00	
94138							
94138	COUNTRY EQUIPMENT SERVIC	21730	EVERGREEN GOLF COURSE E	02/29/2024	459.12	459.12	03/14/2024
Total 94138:					459.12	459.12	
94157							
94157	MEYER ELECTRIC SERVICE	E6068	EXCAVATING ELECTRIC DEPT	03/01/2024	1,550.00	1,550.00	03/14/2024
Total 94157:					1,550.00	1,550.00	
94178							
94178	HAYDEN WATER COMPANY LLC	161465	LABORATORY SUPPLIES	03/05/2024	196.00	196.00	03/14/2024
Total 94178:					196.00	196.00	
94248							
94248	BOBCAT OF JANESVILLE	02-273494	TREE CONTROL EQUIP REPAIR	03/01/2024	636.00	636.00	03/14/2024
Total 94248:					636.00	636.00	
94333							
94333	FISCHERS FLEET SERVICE INC	70887	FLEET VEHICLE MAINTENANC	02/19/2024	935.25	935.25	03/21/2024
94333	FISCHERS FLEET SERVICE INC	70976	FLEET VEHICLE MAINTENANC	02/20/2024	649.25	649.25	03/21/2024
94333	FISCHERS FLEET SERVICE INC	70988	FLEET VEHICLE MAINTENANC	02/22/2024	281.70	281.70	03/21/2024
94333	FISCHERS FLEET SERVICE INC	71003	FLEET VEHICLE MAINTENANC	02/28/2024	221.52	221.52	03/21/2024
94333	FISCHERS FLEET SERVICE INC	71008	FLEET VEHICLE MAINTENANC	03/04/2024	208.89	208.89	03/21/2024
Total 94333:					2,296.61	2,296.61	
94491							
94491	H & R SAFETY SOLUTIONS INC	8534	EVERGREEN GOLF MATERIALS	03/14/2024	100.80	100.80	03/21/2024
94491	H & R SAFETY SOLUTIONS INC	8534	GARAGE OPERATIONAL SUPPL	03/14/2024	162.40	162.40	03/21/2024
Total 94491:					263.20	263.20	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
94498							
94498	WASTE MANAGEMENT OF WI-M	113034-4172-6	CONTRACT - GARBAGE	03/01/2024	27,095.04	27,095.04	03/21/2024
94498	WASTE MANAGEMENT OF WI-M	113034-4172-6	CONTRACT - RECYCLING	03/01/2024	9,878.40	9,878.40	03/21/2024
94498	WASTE MANAGEMENT OF WI-M	113034-4172-6	HOUSING AUTH GARBAGE/REC	03/01/2024	345.00	345.00	03/21/2024
94498	WASTE MANAGEMENT OF WI-M	113034-4172-6	PARKS CLEAN UP	03/01/2024	335.40	335.40	03/21/2024
Total 94498:					37,653.84	37,653.84	
94503							
94503	AMARIL UNIFORM COMPANY	IV257546	ZIPPER REPAIR	02/27/2024	46.35	46.35	03/14/2024
Total 94503:					46.35	46.35	
94529							
94529	LIFT X LIFT SERVICES LLC	35939	CITY HALL BUILDING MAIN	03/13/2024	190.00	190.00	03/21/2024
Total 94529:					190.00	190.00	
94573							
94573	DIGICORP INC	350074	SENTINEL ONE EDR SUBSCRIP	03/15/2024	485.00	485.00	03/21/2024
94573	DIGICORP INC	350074	MICROSOFT EXCHANGE ONLIN	03/15/2024	4.00	4.00	03/21/2024
Total 94573:					489.00	489.00	
94619							
94619	EMMONS BUSINESS INTERIOR	221418	FURNITURE - LIBRARY	03/15/2024	484.39	484.39	03/28/2024
Total 94619:					484.39	484.39	
95029							
95029	KRIETE TRUCK CENTER LLC	X10803664801	GARAGE LARGE EQUIPMENT R	01/05/2024	32.63	32.63	03/14/2024
Total 95029:					32.63	32.63	
95125							
95125	FALLS ACE HARDWARE	27807	BRUSH	03/14/2024	8.59	8.59	03/21/2024
Total 95125:					8.59	8.59	
95160							
95160	BRENDA & DENNIS DOHERTY	5881063106A	ENERGY STAR INCENTIVE - TV	03/04/2024	25.00	25.00	03/07/2024
Total 95160:					25.00	25.00	
95310							
95310	WISCONSIN DNR	STMT032124	CERTIFICATION RENEWAL	03/21/2024	45.00	45.00	03/21/2024
Total 95310:					45.00	45.00	
95430							
95430	PRECISION FLOORS & DECOR	23511	GOLF COURSE CAP C	03/08/2024	1,378.15	1,378.15	03/28/2024
Total 95430:					1,378.15	1,378.15	
95714							
95714	TRANSUNION RISK AND ALTER	1355047-2024	MINIMUM USAGE FEE	03/01/2024	75.00	75.00	03/14/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 95714:					75.00	75.00	
95716							
95716	SHAKEDOWN TOOLS LLC	22048	GARAGE HARDWARE AND TOO	03/06/2024	265.79	265.79	03/14/2024
95716	SHAKEDOWN TOOLS LLC	22226	GARAGE HARDWARE AND TOO	03/13/2024	3.95	3.95	03/14/2024
Total 95716:					269.74	269.74	
95739							
95739	MARK HEMBEL	LOAN OAK 8-4	PARK RENTAL REFUND	03/13/2024	120.00	120.00	03/14/2024
Total 95739:					120.00	120.00	
95743							
95743	ESSENTIAL SEWER & WATER S	c-10 p.o.42009	WATER SERVICE LEAK	03/18/2024	3,020.00	3,020.00	03/28/2024
Total 95743:					3,020.00	3,020.00	
95778							
95778	PLAYAWAY PRODUCTS LLC	455536	AV - LIBRARY	03/11/2024	459.93	459.93	03/14/2024
Total 95778:					459.93	459.93	
95881							
95881	KWIK TRIP	STMT 03/02/20	GAS & OIL	03/02/2024	28.63	28.63	03/21/2024
Total 95881:					28.63	28.63	
95899							
95899	TERESE SHAW	STMT 3-14-202	PETTY CASH - POLICE	03/18/2024	24.15	24.15	03/21/2024
Total 95899:					24.15	24.15	
95917							
95917	BADGER LABORATORIES INC	24-005204	WATER SAMPLES	03/11/2024	185.00	185.00	03/21/2024
Total 95917:					185.00	185.00	
95940							
95940	GORDON FLESCH COMPANY IN	IN14596154	COPY MACHINE	03/07/2024	186.46	186.46	03/14/2024
Total 95940:					186.46	186.46	
95975							
95975	RENNERT'S FIRE EQUIPMENT	1952	VEHICLE MAINTENANCE - FIRE	02/23/2024	557.76	557.76	03/07/2024
95975	RENNERT'S FIRE EQUIPMENT	1990	VEHICLE MAINTENANCE - FIRE	03/08/2024	339.50	339.50	03/21/2024
Total 95975:					897.26	897.26	
96034							
96034	BADGER ENVIRONMENTAL SE	960b	CITY HALL BUILDING MAIN	03/08/2024	1,700.00	1,700.00	03/21/2024
Total 96034:					1,700.00	1,700.00	
96100							
96100	MPOWER TECHNOLOGIES INC	5615	MPOWER OUTAGE MANAGEME	02/28/2024	8,750.00	8,750.00	03/14/2024
96100	MPOWER TECHNOLOGIES INC	5615	OMS ANNUAL MAINTENANCE	02/28/2024	1,750.00	1,750.00	03/14/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96100	MPOWER TECHNOLOGIES INC	5641	ANNUAL SOFTWARE MAINTEN	03/07/2024	3,200.00	3,200.00	03/21/2024
Total 96100:					13,700.00	13,700.00	
96151							
96151	BRUGGINK'S INC	1-539925	STREET REPAIR OPERATING S	03/15/2024	1,355.00	1,355.00	03/28/2024
96151	BRUGGINK'S INC	1-539925	PARKS CONTRACTOR	03/15/2024	1,355.00	1,355.00	03/28/2024
Total 96151:					2,710.00	2,710.00	
96160							
96160	LAWSON PRODUCTS INC	9311337330	EVERGREEN GOLF COURSE E	02/28/2024	256.80	256.80	03/14/2024
96160	LAWSON PRODUCTS INC	9311341334	EVERGREEN GOLF COURSE E	02/29/2024	115.00	115.00	03/07/2024
96160	LAWSON PRODUCTS INC	9311341334 - A	EVERGREEN GOLF COURSE E	02/29/2024	.50	.50	03/14/2024
96160	LAWSON PRODUCTS INC	9311360014	GARAGE LARGE EQUIPMENT R	03/07/2024	73.12	73.12	03/14/2024
96160	LAWSON PRODUCTS INC	9311371697	GARAGE SMALL EQUIPMENT R	03/12/2024	122.59	122.59	03/28/2024
Total 96160:					568.01	568.01	
96193							
96193	WAYNE CONSULTANTS & MFG	31045	CITY HALL BUILDING MAINT	02/24/2024	408.00	408.00	03/14/2024
Total 96193:					408.00	408.00	
96197							
96197	MEAD & HUNT	363755	DIGESTER ROOF - ENGINEERI	03/14/2024	2,370.00	2,370.00	03/28/2024
Total 96197:					2,370.00	2,370.00	
96235							
96235	PLYMOUTH CHEESE COUNTER	STMT031924	2023 CHEESE COUNTER CONT	03/19/2024	7,500.00	7,500.00	03/21/2024
Total 96235:					7,500.00	7,500.00	
96236							
96236	VETTING CUSTOMS	8317	VEHICLE MAINTENANCE - FIRE	03/05/2024	4,412.91	4,412.91	03/07/2024
96236	VETTING CUSTOMS	8427	VEHICLE MAINTENANCE - FIRE	03/07/2024	1,024.62	1,024.62	03/21/2024
Total 96236:					5,437.53	5,437.53	
96240							
96240	CRETEX SPECIALTY PRODUCT	42866	STORM SEWER MATERIALS	03/08/2024	720.00	720.00	03/21/2024
96240	CRETEX SPECIALTY PRODUCT	STMT 3-1-2024	STORM SEWER MATERIALS	03/01/2024	4,042.61	4,042.61	03/14/2024
Total 96240:					4,762.61	4,762.61	
96282							
96282	AED BRANDS	160767	CHARGE PAK/ELECTRODES	03/15/2024	323.00	323.00	03/28/2024
Total 96282:					323.00	323.00	
96311							
96311	AGGRECON LTD	42839	3/4" ROAD GRAVEL	01/20/2024	65.51	65.51	03/14/2024
Total 96311:					65.51	65.51	
96312							
96312	LOCHEN EQUIPMENT	002-0 QUOTE	PARKS EQUIPMENT REPAIR &	03/14/2024	868.49	868.49	03/21/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 96312:					868.49	868.49	
96329							
96329	CREXENDO	157872	PHONE - LIBRARY	03/01/2024	227.95	227.95	03/07/2024
Total 96329:					227.95	227.95	
96362							
96362	O'REILLY AUTO PARTS	6583-104144	AIR FILTER	02/14/2024	34.49	34.49	03/21/2024
96362	O'REILLY AUTO PARTS	6583-106152	TOOL	03/14/2024	25.97	25.97	03/21/2024
96362	O'REILLY AUTO PARTS	6583-106526	GARAGE SMALL EQUIPMENT R	03/19/2024	36.36	36.36	03/21/2024
96362	O'REILLY AUTO PARTS	Customer 3427	TRANS # 6583104943	02/28/2024	5.49	5.49	03/21/2024
Total 96362:					102.31	102.31	
96373							
96373	RWW RESTORATION LLC	9515	RESTORE FIBERGLASS HOTAR	03/11/2024	1,079.20	1,079.20	03/21/2024
Total 96373:					1,079.20	1,079.20	
96383							
96383	MEYER YAMAHA	29023	EVERGREEN GOLF EQUIPMEN	02/28/2024	154.92	154.92	03/07/2024
Total 96383:					154.92	154.92	
96384							
96384	MARTENS-TRILLING TRUE VAL	B1365984	PARKS EQUIPMENT REPAIR &	02/29/2024	164.44	164.44	03/07/2024
Total 96384:					164.44	164.44	
96385							
96385	BOB LOEHR	STMT 3-1-2024	PARKS MATERIALS	03/01/2024	200.00	200.00	03/07/2024
Total 96385:					200.00	200.00	
96386							
96386	STEVE UGORETZ	16882475201	ENERGY STAR INCENTIVE - R	03/04/2024	25.00	25.00	03/07/2024
Total 96386:					25.00	25.00	
96387							
96387	GERALD SCHULTZ	11871435208	ENERGY STAR INCENTIVE - R/	03/04/2024	90.00	90.00	03/07/2024
Total 96387:					90.00	90.00	
96388							
96388	JUDITH SCRIBNER	11872334108	REFUND OVERPAYMENT	03/12/2024	153.00	153.00	03/14/2024
96388	JUDITH SCRIBNER	11872334108	REFUND OVERDRAFT FEE	03/12/2024	15.00	15.00	03/14/2024
Total 96388:					168.00	168.00	
96389							
96389	FASTSIGNS SHEBOYGAN	2444-1020	STREET SIGNS & MARKINGS M	02/28/2024	243.80	243.80	03/21/2024
Total 96389:					243.80	243.80	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96390							
96390	BRIAN SCHWIND TRUCKING	21885024101	REFUND OVERPAYMENT	03/19/2024	165.92	165.92	03/21/2024
	Total 96390:				165.92	165.92	
	Grand Totals:				311,521.08	310,679.75	

CITY OF PLYMOUTH- PLYMOUTH UTILITIES

The above listed checks and ACH is in payment of the Utilities' accounts and are hereby approved with the following exceptions:

Exceptions:

THE FINANCE COMMITTEE

Dated: _____

<u>Vendor</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Invoice Amount</u>	<u>Amount Paid</u>	<u>Date Paid</u>
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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "0100100001000"- "2200567002200", "2400111000000"- "8000232000000"

MEETING AGENDA

**FINANCE & PERSONNEL COMMITTEE OF THE
PLYMOUTH COMMON COUNCIL
COUNCIL CHAMBERS
128 SMITH STREET
CITY OF PLYMOUTH, WISCONSIN**

- 1. Call to order and roll call:** Finance & Personnel Committee Chair Nelson called the meeting to order at 6:30 PM. On call of the roll, the following members were present: Mayor Pohlman, John Nelson, Jeff Tauscheck, Greg Hildebrand, and Mike Penkwitz. Also present were: Alder. Angie Matzdorf, Alder. Diane Gilson, Alder. Bob Schilsky, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker, and Clerk/Deputy Treasurer Anna Voigt.
- 2. Approval of meeting minutes for February 26, 2024 meeting:** Motion was made by Hildebrand/Penkowitz to approve the minutes for February 26. A unanimous aye vote was cast. Motion carried.
- 3. Discussion on Possible Additional K9 Unit:** Police Chief Ruggles explained the Police Department recently tendered a conditional offer of employment to Dylan Lindsley, a deputy with Taylor County Sheriff's Office. Mr. Lindsley accepted the City of Plymouth Police Department's offer and has tendered his resignation to the Sheriff's Department. Mr. Lindsley was Taylor County's K-9 handler. The Sheriff's Department reached out to Plymouth asking if they would be interested in purchasing the K-9 to go with Mr. Lindsley. Mr. Lindsley is the second handler for this K-9 and they are concerned the dog may not be able to adapt to a third handler. Tauscheck stated he thought it was a good opportunity. It's hard to find handlers. He mentioned the presence of a dog helps people comply quicker. Hildebrand asked if there was a way to track every time the K-9 was used even in small instances, like where people comply quicker. The consensus of the committee was to move forward with the second K-9.
- 4. Adjournment:** Motion was made by Pohlman/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
February 5, 2024

Meeting was called to order by K. Murray at 6:30 pm. Present were: S. Britt, S. Gloede, A. Matzdorf, B. McKnight, M. Hummitzsch, K. Murray, P. Norlander and M. Kaczkowski. Also present: Library Director L. Jochman

There was a letter from the Parkview PTO about the Fun Fair Silent Auction.

Motion by B. McKnight, second by S. Britt to approve the minutes of the January 8, 2024 meeting. Motion passed unanimously.

Motion by P. Norlander, second by S. Britt to approve the financial report for Final Expenses in 2023 and January 2024. Motion passed unanimously.

S. Gloede joined the meeting.

Director L. Jochman reviewed some highlighted items on her monthly report. This included snow days and software upgrade information.

Old Business

Director L. Jochman and President K. Murray updated the Board on the meeting with the ad hoc committee of members from the Library Board and the Library Foundation. The small committee agreed to language for the new Foundation By-Laws and started work on a Memorandum of Understanding.

Director L. Jochman presented the 2023 Annual Report to the board. M. Hummitzsh pointed out a misspelling of her last name. Motion by S. Britt to approve the Annual Report with the updated spelling, second by M. Kaczkowski. Motion passed unanimously.

New Business

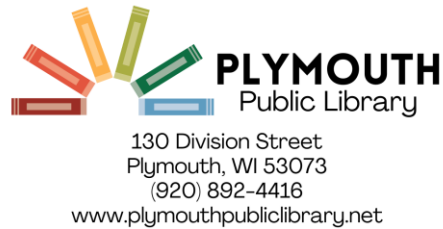
The board discussed three quotes received for the Space Needs Analysis. Discussion centered upon the firms' previous projects and experience as well as cost. Motion by B. McKnight to award the Space Needs Analysis Project to FEH Design, second by M. Hummitszsch. Motion passed unanimously.

Announcements

M. Hummitszch will not be able to attend the March meeting due to a Forensics tournament.

Motion by S. Gloede, second by P. Norlander to adjourn. Motion passed. Meeting was adjourned at 7:15 pm.

Submitted by, Leslie Jochman
Library Board Secretary



**PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
March 11, 2024**

Meeting was called to order by K. Murray at 6:31 pm. Present were: S. Britt, S. Gloede, A. Matzdorf, B. McKnight, K. Murray and M. Kaczkowski. Absent were: M. Hummitsch and P. Norlander. Also present: Library Director L. Jochman, C. Henson, FEH Design, K. Eipperle, FEH Design, B. Ludvik, FEH Design, M. Taylor, FEH Design, J. Hughes, Library Foundation, and M. Rosche, Library Foundation.

Motion by S. Britt, second by M. Kaczkowski to approve the minutes of the February 5, 2024 meeting. Motion passed unanimously.

Motion by B. McKnight, second by A. Matzdorf to approve the financial report for February 2024. Motion passed unanimously.

Motion by S. Gloede, second by S. Britt to move the Space Analysis kickoff to be the next item discussed. Motion passed unanimously.

The FEH Design team explained the next steps in the Space Analysis process. K. Eipperle detailed the timeline of events and explained the public-driven design process. K. Eipperle led those present in drafting the Goals for Success.

C. Henson, FEH Design, K. Eipperle, FEH Design, B. Ludvik, FEH Design, M. Taylor, FEH Design, J. Hughes, Library Foundation, and M. Rosche, Library Foundation left the meeting.

Director L. Jochman reviewed some highlighted items on her monthly report. This included some donations and library marketing.

Old Business

Director L. Jochman and President K. Murray updated the Board on the meeting with the Library Foundation on February 27. Expectations of the foundation were discussed.

New Business

Director Jochman proposed changing the fees for faxes to reduce and simplify the charges now that the library is using VOIP for fax and phone service. Motion by S. Britt to approve the new fax fee amount, second by S. Gloede. Motion Passed.

Announcements

There were no announcements.

Motion by B, McKnight, second by A. Matzdorf to adjourn. Motion passed. Meeting was adjourned at 8:29 pm.

Submitted by, Leslie Jochman
Library Board Secretary

**Plymouth Community Television
Board Meeting 03/11/2024**

Checking: 410.58
Unrestricted: 2,524.13
Restricted: 9,100.44

Attendance: Kurt Zolp, Mike Penkwitz, Virginia Stemper, Gary Kaiser, Mike Briggs, and Konrad Kaczowski

Gary reported that City Hall equipment for Council meetings is now in place. He requested that a new camera and associated equipment was need for the upcoming stock races and other events at a cost of \$3,000.00 be purchased. Board approved the purchase. He also reported that all City Council meetings are broadcasted "Live" on YouTube and archived and played later Channel 14. Mike Penkwitz said he would remind Council members that meetings are aired live on YouTube.

Mike reported all boys and girls home basketball games were televised live on YouTube, archived, and aired later channel 20. This year was a record year as there were 26 games televised. He stated that this will be the norm in the future.

School Board meeting March 19th. There will be no Action-14 for March. There will be a Veteran-to-Veteran show, with taping on march 19th 2024

Next Board Meeting Monday April 8th, 2024 5:00 PM at the High School

Respectfully Submitted

Konrad Kaczowski

THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH

1214 Reed Street
Plymouth, WI 53073
920-893-5133, 920-893-6117(fax)

BOARD OF COMMISSIONERS

REGULAR MONTHLY MEETING

GENERAL MEETING CALL TO ORDER:

The regular monthly meeting of the Board of Commissioners was called to order at 9:00 AM, April 3rd, 2024 by Chairperson Linda Opitz

Chairman:	Linda Opitz
Commissioner:	Dennis McMullen
Commissioner	Marsha Vollbrecht (absent)
Commissioner:	Jay Groshuesch
Commissioner	Mike Olig
Secretary:	Bob Hemauer
Guest:	None

PROCEEDINGS

1. The minutes of the March 6th, 2024 meeting were read. After review of the minutes, a motion was made by Commissioner Groshuesch and second by Commissioner Olig to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
 - a. 1202B, turning over. Have new tenant for May 1st.
 - b.
3. The March 2024, Income and Expense report was reviewed. A motion was made by Commissioner Olig and second by Commissioner McMullen to approve the financial report. The motion carried.
4. The April 2024 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner McMullen moved that all invoices be paid with Commissioner Groshuesch seconding the motion. The motion carried.

SECRETARY'S REPORT

1. Time line is being developed for hiring new ED.

Old Business

1. Capital funds 2023.
 - a. **Residing the storage garage;** Contract is signed with completion by end of August 2024.
 - b. **Retaining walls;** Contract is signed with completion by end of August 2024.

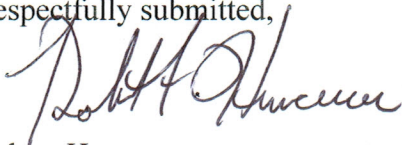
NEW BUSINESS

- a. **1206B bath remodel;** Do to continuing draining issues, Tub replacement is needed.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 9:52 AM by Commissioner McMullen and seconded by Commissioner Olig. The motion carried.

The next scheduled regular meeting is May 8th, 2024 at 9 AM.

Respectfully submitted,



Robert Hemauer

Executive Director

Contracted inspection fees from the office of Pete Scheuerman

City Of Plymouth March 2024

Permis	Date	Address	Name	Description	Value	Fee	Contract	City
24047	2/28	27 Fond Du Lac	Linn	Furnace	2,800.00	\$55.00	\$50.00	\$5.00
24048	2/28	325Milwaukee	Phillips	Window	13,190.00	\$84.00	\$75.60	\$8.40
24049	2/28	510 Milwaukee	Flanagan	Kit/Patio	6,000.00	\$36.00	\$32.40	\$3.60
24050	2/28	931 Larkspur	Hillcrest	New Home	317,000.00	\$943.00	\$824.00	\$119.00
24051	2/28	1079 Prairie	Hillcrest	New Home	395,520.00	\$943.00	\$824.00	\$119.00
24052	2/29	322 W Riverbend	Rejholec	Window	3,568.00	\$30.00	\$27.00	\$3.00
24053	3/4	637 Reed	Flaig	Remodel	28,000.00	\$165.00	\$150.00	\$15.00
24054	3/4	80 Evergreen	Olson	Patio Door	7,983.00	\$48.00	\$43.20	\$4.80
Z24055	3/4	1045 Lindoerfer	WI.Plastics	Sign	60,000.00	\$70.00	\$55.00	\$15.00
Z24056	3/4	407 Smith	Story	Fence	1,000.00	\$35.00	\$0.00	\$35.00
24057	3/5	118 N Stafford	Burkhart	Siding	6,000.00	\$55.00	\$50.00	\$5.00
24058	3/5	W6045 Woodland	Sargento	Raze Garage	10,000.00	\$55.00	\$50.00	\$5.00
24059	3/5	625 Sunset	Jawsen	Remodel		\$220.00	\$200.00	\$20.00
24060	3/7	20 Subrke	JPW	Shed	4,000.00	\$55.00	\$50.00	\$5.00
24061	3/11	125 S Highland	Ply High School	Score Booth	4,000.00	\$55.00	\$50.00	\$5.00
24062	3/11	125 S Highland	Ply High School	Dugouts	4,000.00	\$55.00	\$50.00	\$5.00
24063	3/12	42 Cherry	Smith	Reroof	7,300.00	\$48.00	\$43.20	\$4.80
24064	3/13	320 S Highland	Balde	Reroof	4,700.00	\$30.00	\$27.00	\$3.00
Z24065	3/14	125 S Highland	Ply High School	Banner		\$30.00	\$0.00	\$30.00
24066	3/19	330 S Bruns	Mueller	Window	3,000.00	\$30.00	\$27.00	\$3.00
24067	3/19	1904 Valley	Ply. Lion Park	Remodel	10,000.00	\$110.00	\$100.00	\$10.00
24068	3/20	314 E Clifford	GTS	Reroof	19,000.00	\$114.00	\$102.60	\$11.40
Z24069	3/25	420 Harvey	Schumacher	Fence	10,000.00	\$30.00	\$0.00	\$30.00
24070	3/25	407 Bittersweet	Wick	Reroof	10,532.00	66.00	59.40	6.60

24071	3/25	143 Willowbrook	Feier	Window	5,925.00	\$36.00	\$32.40	\$3.60
24072	3/25	222 N Stafford	St. John Luth.	Banner		\$30.00	\$0.00	\$30.00
24073	3/26	1220 Greystone	Swift	Skylight	1,550.00	\$30.00	\$27.00	\$3.00
Z24074	3/26	2480 Eastern	Kwik Trip	Sighs	15,000.00	\$280.00	\$220.00	\$60.00
					950,068.00	3,738.00	3,169.80	568.20

No. of All Building Permits		26
Valuation of all Building Permits		\$237,548.00
<i>including commercial additions and remodeling</i>		
No. of New Single Family Homes		2
Valuation of all New Home		\$712,520.00
<i>including Two Families</i>		
No. of New Multiple Family Buildings		0
No. of Units		0
Valuation of all Multiple Family		\$0.00
No. of New Commercial/Industrial Buildings		0
Valuation of all Commercial/Industrial Buildings		\$0.00
No. of Addition to Commercial	Industrial Bldg	0
Valuation of Additions		\$0.00
Total Permits		28
Total Value		\$950,068.00



APPLICATION FOR STREET USE PERMIT

Date 3/20/2024

1. Applicant/Applicants Name: PLYMOUTH ADVANCEMENT ASSOC
Address: 535 KRUMREY ST
PLYMOUTH, WI 53073
Phone: 920 207 2067 JAKIE JARVIS VP
920 627-0252 LEE WENTINE PRES

2. If the proposed street use is to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization: SEE ABOVE

3. The name, address and telephone number of the person/persons who will be responsible for conducting the proposed use of the street, if different than above:

4. The date and duration of time for which the requested use of the street is proposed to occur: SATURDAY, SEP 14th 2024 7:00AM - 5PM

5. An accurate description of that portion of the street proposed to be used: MILL STREET WEST OF EASTERN AVE TO CAROLINE ST.

6. The approximate number of persons for whom use of the proposed street area is requested: 2,000

7. The proposed use, described in detail, for which the Street Use Permit is requested: FALLOOZA FAIR FESTIVAL, YEAR 3, FEATURES COMM ORGS, VENDORS BANDS, FAMILY ACTIVITIES, FOOD ALL FOR LOCAL MENTAL HEALTH ORGS

\$25.00 Fee - Receipt No. 6.004655 Date 3/21/24

Recommendation - Director of Public Works [Signature] 4/2/24

Recommendation - Chief of Police [Signature] #700 4/2/2024

Date of Council approval

Email Street Superintendent



Application for Event

City of Plymouth
128 Smith Street
P.O. Box 107
Plymouth, WI 53073

Applicant Name PLYMOUTH ADVANCEMENT ASSOC. Phone Number 920 207 2067
Address 535 KRUMREY ST City PLYMOUTH Zip 53073
Are you a 501 (C-3) non-profit organization? No Yes Tax Exempt # 057374

I have included my organization's proof of insurance with this form.
 I am exempt from requiring proof of insurance because _____

Authorized Agent JACQUELINE JARVIS/LEE VENTINE Home Phone 920 207 2067 (Clerk/Treas. Initials)
Bus. Phone _____

Address 535 KRUMREY ST City PLYMOUTH Zip 53073

Point of contact at Event (if different than Agent) LEE VENTINE 920 627-2052
02

- Type of Event: (Check all appropriate blocks) Public Private
- Athletic Activity (tournament, sports event)
 - Block Party
 - Financial Gain Event (map required)
 - Community/Park Event
 - Parade/Street Closing (map required)
 - Runs/Walks (map required)
 - Business/Organization Event
 - Other DOWNTOWN FESTIVAL

Event Date(s): SATURDAY SEP 14th 2024 Start/End Time: 10am-5pm (setup 6am, takedown by 6)

Name of Activity FALLOOZA FALL FESTIVAL Purpose: DOWNTOWN BUS ATTRACTION, CHARITY BENEFIT, FAMILY ATTRACTION, MUSIC

Assembly Area _____ Dispersal Area: _____

Estimated Attendance 2,000 No. of Parade Units: _____

Location of Block Party _____
(Block off - street from - street to)

Check all appropriate boxes:

- | | | | | | |
|-------------------------------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------------------|--|
| Yes | No | | Yes | No | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Admission/Entry Fee | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Fireworks |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Financial Gain Activity | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Amusement Rides |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Concession Sales | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Setting Up Tents |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vendor Displays/Sale | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Amplification Equipment |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Electricity Needed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Musical Bands |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Portable Toilets | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Horses/Animals |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Street Closure | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Snowmobiles/ATV's |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Barricades Needed (<u>20</u>) | <input type="checkbox"/> | <input type="checkbox"/> | Beer Sales* → <u>Plymouth Arts Center</u> |
| | | Quantity | | | *Requires Special Permit will host. They have licence. |

The applicant named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.

The applicant individually, or the authorized agent on behalf of applicant, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the City of Plymouth and each and every of its elected, and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally for and against any and all claims, causes of action, actions, liabilities, demand, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, incidents, activities, and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the City of Plymouth and each and every of it's elected and appointed officials, employees, and agents, regardless of when and where, occurring or arising from this event.

The public event applicant shall submit a general liability insurance policy certificate in the amount of \$1 million dollars naming the City of Plymouth as an additional insured party. The applicant for this public event must be 18 years of age. Any misrepresentation of public events described in this application occurring in City of Plymouth parks or facilities will be just cause for future denial of rental agreements with the City of Plymouth.

Date 3/19/2024 Signature Jacqueline Jarvis
(Must be Applicant or Duly Authorized Agent)

Commercial General Liability Coverage Declarations

Customer Number: 1000288495
Policy Number: A897053 03

Policy Period: 04/01/2024 to 04/01/2025
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Plymouth Advancement Association, Inc
535 Krumrey St
Plymouth, WI 53073-1118

Agency Name and Address: 48126
BURKART INSURANCE AGENCY INC
PO BOX 197
PLYMOUTH, WI 53073
920-893-6611

Insured is a(n) Non-Profit Organization

Limits of Insurance

General Aggregate Limit (other than Products/Completed Operations)	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Each Occurrence Limit	\$1,000,000
Personal and Advertising Injury Liability Limit	\$1,000,000
Damage to Premises Rented to You Limit	\$100,000
Medical Expense Limit, Any One Person	Excluded

See attached Forms Schedule for forms and endorsements applicable to this coverage.

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: April 9, 2024

TO: Mayor and Common Council

FROM: Anna Voigt, City Clerk

RE: Approve Application for a "Class B" Reserve Liquor License and Class "B" Beer License for Big Billy's Family LLC, at 437 E Mill St.

Background: The LLC that Big Billy's operated under, 437 E Mill St LLC, is no longer active. They have established a new LLC, Big Billy's Family LLC, but because a Reserve Class B Liquor License cannot be transferred per the DOR, the new LLC has to apply and pay for a new Reserve Class B Liquor License. The new Reserve License will keep the City's available amount of Reserve Licenses at the status quo. Reserve Class B Liquor License fee will be transferred to the RDA per prior Council policy.

Staff Recommendation: Approve Application of a Reserve "Class B" Liquor License for Big Billy's Family LLC.

Kenneth Ruggles

Chief of Police

Phone: 920-893-6541 Fax: 920-892-6143 Web: www.plymouthgov.com

128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218



TO: Common Council

FROM: Ken Ruggles, Chief of Police

DATE: 28 March 2024

RE: Annual Liquor License Report—January 2023 through February 2024

Plymouth City Ordinance, Section 7-2-16 (f), requires a report be filed with the Common Council annually regarding each establishment holding a liquor license. Below is our annual summary including those items required by city ordinance:

- A. All police calls at each establishment.
- B. Any disorderly events within the immediate vicinity of an establishment.
- C. All demerit points assigned per Section 7-2-16 (d).
- D. Any citizen complaints received pertaining to an establishment.
- E. Any correspondence with the licensee.

A. ALL POLICE CALLS AT EACH ESTABLISHMENT— (TAB A)

Attached are printouts of all the police calls relevant to the licensed establishments in the city. As required by city ordinance the listing includes the date, circumstance and disposition for each call. For each violation, it is also noted if a warning, citation or arrest was made. The disposition codes used are:

SIT= Situation resolved; no enforcement action necessary.

Arrest= An arrest of the individual responsible was made, a court disposition or case number should follow.

Unable to Locate= the subject of the call was not located on premises or in the area.

Warning= a warning for the violation was issued.

Unfounded= our investigation did not substantiate the original complaint.

No report was generated for the following establishments based on either 1) no calls for police services or 2) the establishment generates numerous calls, but none of the calls were related to the liquor license held by the establishment (example: Walmart-generated 1,176 law enforcement calls during the timeframe but none of these calls were related to the liquor license).

1. R-Store-103 N. Milwaukee St
2. Piggly Wiggly-1411 Eastern Ave
3. Pick n Save-2643 Eastern Ave
4. WALMART-428 Walton Dr
5. Kwik Trip-2480 Eastern Ave
6. SQRL-320 E. Mill St. (Closed-out of business)
7. Walgreens-2455 Eastern Ave

8. PJ Campbells at The Depot-114 Depot Rd
9. Las Brisas-1414 Eastern Ave
10. Moxie Coffee (The Fig and the Pheasant)-301 E. Mill St.
11. Devour-1611 Eastern Ave
12. Quit Qui Oc-1555 Riverview Rd
13. Red Shorts-210 E. Mill St
14. Uncle Dinos Pizza-19 S. Milwaukee St
15. Pacifico-506 E. Mill St.
16. Plymouth Art Center-520 E. Mill St.
17. Sweet Basil-645 Walton Dr.

B. SIGNIFICANT CALLS/DISORDERLY EVENTS

52 STAFFORD—currently closed/out of business

5/31/2023 Subject made threats to burn down the business-arrested P23-03730

BIG BILLY'S BAR

2/22/2024 Assist to ATF and Department of Revenue—licensing issue P24-01809

BROWN BOTTLE TAVERN

11/17/2023 Violation of closing hours at 2:10 am-warned P23-09649

COZY BAR

2/19/2023 Disturbance-Patron threw drink on Bartender-Cited P23-01069

1/2/2024 Patron arrested for disorderly conduct and battery P24-00048

CUT RATE LIQUOR

4/24/2023 Video Gambling Machines-establishment warned P23-02634

DEOS PIZZA PUB

6/6/2023 Intoxicated patron, disorderly and urinated on floor-arrested P23-03940

11/11/2023 Only bartender on premises had expired license-warned P23-09451

PLYMOUTH BP

5/19/2023 Video Gambling Machines-establishment warned P23-2549

PLYMOUTH CITY CLUB

2/1/2024 Disorderly conduct by patron-cited and trespassed P24-01095

2/25/2024 Violation of closing hours at 3:48 am-warned (doors locked) P24-01904

PLYMOUTH SHELL

4/21/2023	No licensed Operator on premises-warned	P23-02550
5/19/2023	No licensed Operator on premises-warned	P23-03358
10/17/2023	No licensed Operator on premises-Business cited	P23-08583

PLYMOUTH TAP

4/23/2023	Possible bar fight-no one wanted to press charges	P23-02602
7/10/2023	Violation of closing hours at 2:53 am-bar still open-Cited	P23-05050
9/24/2023	Violation of closing hours at 2:36 am-warned	P23-07729
10/14/2023	Disturbance-3 people arrested on various charges	P23-08483
12/17/2023	Disorderly-argument between patrons-2 cited	P23-10744

SHEBOYGAN COUNTY FAIR ASSOCIATION

9/1/2023	Disturbance-custody issue between parents	P23-06964
9/2/2023	Disorderly and Trespassing at the Fair-cited	P23-07016
9/2/2023	Disorderly at Fair-told to leave or be arrested	P23-07021
9/2/2023	Weapon Offense / Underage consumption at Fair-arrested	P23-07025
9/3/2023	Underage consumption at Fair-cited	P23-07071

WEBERS QUIK STOP

4/21/2023	Video Gambling Machines-establishment warned	P23-02547
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WILD SHOTS

2/25/2023	Disturbance-Physical fight-one person cited	P23-01206
5/7/2023	Loud Music from the bar-DJ wrapping up-no action taken	P23-03009
8/12/2023	Violation of closing hours at 2:51 am-warned	P23-06222

C. DEMERIT POINTS ASSIGNED—City Ordinance 7-2-16 (d) 1

In the past year, demerit points were assigned on two occasions.

1. Plymouth Tap—violation of closing hours, Section 7-2-14(a)1 that occurred on July 10, 2023. The owner accepted a deferred prosecution agreement and 25 demerit points were assigned to the business on October 4, 2023. Upon further review, it was determined that the deferred prosecution does not qualify as a conviction as required by ordinance for the assignment of

demerit points. On November 13, 2023 the demerit points were rescinded as no conviction was recorded.

2. Plymouth Shell—On April 21, 2023 Officers conducted a liquor inspection and found the only employee on premises did not have a current operator's license. A warning was issued. On May 19, 2023 Officers again inspected the business and found the only employee on the premises did not have a current operator's license. On October 17, 2023 a third inspection resulted in the same outcome. A citation was issued for "No licensed operator on premises", Section 7-2-13 (d). The fine was paid and a conviction recorded. On November 13, 2023, 25 demerit points were assigned to the business.

On 11/9/2023, the City Administrator and I met with the City Attorney regarding the deferred prosecution agreements. It was determined that deferred prosecution was not in the City's best interest regarding liquor license establishments and the demerit point system. The City Attorney advised they would seek alternate prosecutorial measures for such offenses. This should prevent a situation where demerit points are assigned without a conviction in the future.

D. CITIZEN COMPLAINTS— (TAB B)

One citizen complaint was made on 5/16/2023 regarding Plymouth Tap. The complaint was made through the Sheboygan County Sheriff's Office and turned over to our department. The complaint was filed on a "Public Works Citizen Complaint/Request Form". Our investigation determined the complaint was not credible and was likely retaliation against a bartender for an earlier incident that occurred outside the City of Plymouth. A copy of the complaint is attached to this report.

E. CORRESPONDENCE— (TAB C)

1. Copies of the letters sent to Plymouth Tap and Plymouth Shell regarding demerit points are attached.
2. A copy of the letter sent to Weber Oil regarding their proposed renovation is attached.

No other correspondence occurred.

In conclusion, the Plymouth Police Department conducts regular inspections of businesses that obtain liquor licenses. A majority of these inspections demonstrate compliance on the part of the business. Where violations occur, we try to give warnings and educate the business on proper procedures. When appropriate, enforcement action is taken and demerit points are assigned. We also respond to numerous calls for service at these establishments. In most cases, the conduct of individual patrons does not reflect upon the practices of the business and no action is taken against the liquor license. Where conduct of the business or its agents demonstrates a violation of the licensing provisions, enforcement action and demerit points are applied.

ANNUAL LIQUOR LICENSE REPORT
TO
COMMON COUNCIL
CITY OF PLYMOUTH, WISCONSIN

28 MARCH 2024

TAB A

POLICE CALLS

52 Stafford

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	COURT DISPOSITION
3/4/2023	Assist	SIT	N	
5/15/2023	Assist	SIT	N	
5/31/2023	Threats/DC	Arrest	Y - Misdemeanor	Pending P23-03730
7/14/2023	EMS	SIT	N	

Antoinettes/Antonios/Amore

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	COURT DISPOSITION
5/6/2023	Bar Check	SIT	N	
5/19/2023	Bar Check	SIT	N	
5/26/2023	Bar Check	SIT	N	
6/9/2023	Bar Check	SIT	N	
6/23/2023	Bar Check	SIT	N	
6/30/2023	Bar Check	SIT	N	
7/2/2023	Bar Check	SIT	N	
7/16/2023	Bar Check	SIT	N	
7/22/2023	Escort	SIT	N	
8/4/2023	Bar Check	SIT	N	
8/26/2023	Welfare Check	SIT	N	
9/9/2024	Bar Check	SIT	N	
9/24/2023	EMS	SIT	N	
10/6/2023	Bar Check	SIT	N	
10/7/2023	Bar Check	SIT	N	
10/28/2023	Bar Check	SIT	N	
11/10/2023	Welfare Check	SIT	N	
11/12/2023	Bar Check	SIT	N	
11/12/2023	Abandoned Veh	SIT	N	
11/18/2023	Bar Check	SIT	N	
1/6/2024	EMS	SIT	N	
1/21/2024	Bar Check	SIT	N	
2/23/2024	Bar Check	SIT	N	

Big Billys

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	COURT DISPOSITION
5/26/2023	Bar Check	SIT	N	
6/19/2023	Open Door	SIT	N	
7/1/2023	Bar Check	SIT	N	
7/1/2023	Bar Check	SIT	N	
7/16/2023	Bar Check	SIT	N	
8/4/2023	Bar Check	SIT	N	
9/30/2023	Bar Check	SIT	N	
10/25/2023	Bar Check	SIT	N	
11/18/2023	Bar Check	SIT	N	
11/22/2023	Bar Check	SIT	N	
12/4/2023	Open Door	SIT	N	
1/5/2024	Bar Check	SIT	N	
1/10/2024	Bar Check	SIT	N	
1/15/2024	Bar Check	SIT	N	
1/20/2024	Bar Check	SIT	N	
1/26/2024	Bar Check	SIT	N	
2/10/2024	Bar Check	SIT	N	
2/22/2024	Assist Dept of Revenue	SIT	N	P24-01809
2/24/2024	Bar Check	SIT	N	
2/25/2024	Bar Check	SIT	N	

Brown Bottle

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/3/2023	Hang Up 911	Unable to Locate	N	
4/21/2023	EMS	SIT	N	
5/5/2023	Bar Check	SIT	N	
5/26/2023	Bar Check	SIT	N	
5/27/2023	Bar Check	SIT	N	
6/23/2023	Bar Check	SIT	N	
7/1/2023	Bar Check	SIT	N	
7/30/2023	Bar Check	SIT	N	
8/4/2023	Bar Check	SIT	N	
11/17/2023	Open After Hours	SIT	N	Warning Given
11/22/2023	Bar Check	SIT	N	
1/7/2024	Bar Check	SIT	N	
1/15/2024	Bar Check	SIT	N	
1/19/2024	Bar Check	SIT	N	
1/26/2024	Bar Check	SIT	N	
2/10/2024	Bar Check	SIT	N	

City Club

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/4/2023	Bar Check	SIT	N	
2/27/2023	Welfare Check	Unable to Locat	N	
4/1/2023	Bar Check	SIT	N	
5/6/2023	Bar Check	SIT	N	
5/27/2023	Bar Check	SIT	N	
5/27/2023	Bar Check	SIT	N	
6/10/2023	Bar Check	SIT	N	
6/23/2023	Bar Check	SIT	N	
8/12/2023	Bar Check	SIT	N	
9/2/2023	Bar Check	SIT	N	
9/3/2023	Bar Check	SIT	N	
10/6/2023	Bar Check	SIT	N	
10/8/2023	Bar Check	SIT	N	
10/14/2023	Bar Check	SIT	N	
10/29/2023	Bar Check	SIT	N	
11/5/2023	Bar Check	SIT	N	
11/12/2023	Bar Check	SIT	N	
11/19/2023	Bar Check	SIT	N	
11/22/2023	Bar Check	SIT	N	
12/16/2023	Bar Check	SIT	N	
1/19/2024	Bar Check	SIT	N	
2/1/2024	Disturbance	Cleared Arrest	Y Municipal	Guilty w/fine P24-01095
2/10/2024	Bar Check	SIT	N	
2/23/2024	Bar Check	SIT	N	

Cozy Bar

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/4/2023	Bar Check	SIT	N	
2/4/2023	Bar Check	SIT	N	
2/19/2023	Disorderly Conduct	Arrest	Y Municipal	Guilty/Fine P23-01069
3/4/2023	Bar Check	SIT	N	
3/12/2023	Bar Check	SIT	N	
4/1/2023	Bar Check	SIT	N	
4/2/2023	Bar Check	SIT	N	
4/28/2023	Bar Check	SIT	N	
5/4/2023	Bar Check	SIT	N	
5/19/2023	Bar Check	SIT	N	
5/27/2023	Bar Check	SIT	N	
6/2/2023	Bar Check	SIT	N	
6/9/2023	Bar Check	SIT	N	
6/19/2023	Bar Check	SIT	N	
6/23/2023	Bar Check	SIT	N	
6/30/2023	Bar Check	SIT	N	
7/1/2023	Bar Check	SIT	N	
8/5/2023	Bar Check	SIT	N	
8/12/2023	Bar Check	SIT	N	
8/12/2023	Bar Check	SIT	N	
9/1/2023	Bar Check	SIT	N	
9/2/2023	Bar Check	SIT	N	
9/9/2023	Bar Check	SIT	N	
9/30/2023	Bar Check	SIT	N	
10/6/2023	Bar Check	SIT	N	
10/7/2023	Bar Check	SIT	N	
10/14/2023	Bar Check	SIT	N	
10/18/2023	Bar Check	SIT	N	
10/24/2023	Bar Check	SIT	N	
11/5/2023	Bar Check	SIT	N	
11/11/2023	Bar Check	SIT	N	
11/22/2023	Bar Check	SIT	N	
11/22/2023	Bar Check	SIT	N	
12/16/2023	Bar Check	SIT	N	
12/29/2023	Bar Check	SIT	N	
1/2/2024	DC/Battery	Arrest	Y Misdemeanor	Pending
1/5/2024	Bar Check	SIT	N	
1/11/2024	Bar Check	SIT	N	
1/15/2024	Bar Check	SIT	N	
1/19/2024	Bar Check	SIT	N	
1/26/2024	Bar Check	SIT	N	
2/2/2024	Bar Check	SIT	N	
2/8/2024	Bar Check	SIT	N	
2/11/2024	Bar Check	SIT	N	

2/25/2024	Bar Check	SIT	N	

Cut Rate Liquor

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
4/24/2023	License Check	Warning	N	P23-02634
5/19/2023	License Check	SIT	N	

DeO's

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
6/6/2023	Disorderly Conduct	Arrest	Y Misdemeanor	Pending P23-03940
6/6/2023	Urinate in Public	Arrest	Y Municipal	Guilty/fine P23-03940
11/11/2023	License Violation	Warning	N	P23-09451

Humphrey's Turner Hall

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
3/4/2023	Bar Check	SIT	N	
3/4/2023	Noise	Unfounded	N	
3/26/2023	Bar Check	SIT	N	
5/19/2023	Bar Check	SIT	N	
6/24/2023	Bar Check	SIT	N	
7/2/2023	Bar Check	SIT	N	
7/16/2023	Bar Check	SIT	N	
8/4/2023	Bar Check	SIT	N	
8/5/2023	Bar Check	SIT	N	
9/29/2023	Bar Check	SIT	N	
9/30/2023	Bar Check	SIT	N	
10/7/2023	Bar Check	SIT	N	
10/28/2023	Bar Check	SIT	N	
11/5/2023	Bar Check	SIT	N	
11/22/2023	Bar Check	SIT	N	
1/1/2024	Bar Check	SIT	N	
1/20/2024	Bar Check	SIT	N	
1/21/2024	Bar Check	SIT	N	

Plymouth BP

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
4/21/2023	Gambling Machine/Liquor License	SIT	N - Warned	
5/19/2023	Gambling Machine/Liquor License	SIT	No violations	
10/27/2023	Open Door	SIT	N	

Plymouth Shell

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED
4/21/2023	Liquor License Check	Unlicensed Person only one on premise	No - warned
5/19/2023	Liquor License Check	Unlicensed Person only one on premise	No - warned
10/17/2023	Liquor License Check	Unlicensed Person only one on premise	Yes - guilty/fined

Plymouth Tap

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/4/2023	Bar Check	SIT	N	
4/23/2023	Disturbance	SIT	N - warnings	P23-02602
5/8/2023	Open Door	SIT	N	
5/19/2023	Bar Check	SIT	N	
5/27/2023	Bar Check	SIT	N	
6/3/2023	Bar Check	SIT	N	
6/23/2023	Bar Check	SIT	N	
7/1/2023	Bar Check	SIT	N	
7/2/2023	Bar Check	SIT	N	
7/10/2023	Hours Violation	Arrest	Y - Municipal	Dismissed/DPA
8/5/2023	Bar Check	SIT	N	
8/12/2023	Bar Check	SIT	N	
9/1/2023	Open Door	SIT	N	
9/2/2023	Bar Check	SIT	N	
9/24/2023	Hours Violation	SIT	N - Warned	
10/7/2023	Bar Check	SIT	N	
10/14/2023	Bar Check	SIT	N	
10/14/2023	Disorderly Conduct	Arrest	Y - Municipal	Guilty - Fined P23-08483
	Resisting/Obstructi	Arrest	Y - Misemeanor	Pending
	Disorderly Conduct	Arrest x 2	Y - Misemeanor	Pending
11/5/2023	Bar Check	SIT	N	
11/22/2023	Bar Check	SIT	N	
12/16/2023	Bar Check	SIT	N	
1/7/2024	Bar Check	SIT	N	
1/15/2024	Bar Check	SIT	N	
1/19/2024	Bar Check	SIT	N	
2/11/2024	Bar Check	SIT	N	
2/25/2024	Bar Check	SIT	N	

Sheboygan County Fairgrounds

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
9/2/2023	Disorderly	Warned	No	P23-07021
9/2/2023	DC/Trespass	Arrest DC & Tres	Y - Municipal guilty/fined	P23-07028
9/3/2023	Underage Possession	Arrest	Y - Municipal DPA	P23-07071

Webers Quik Stop

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED
4/21/2023	Gambling Machines/Liquor License	Warned	No - machines removed
5/19/2023	Gambling Machines/Liquor License	SIT	No violations observed

Wild Shots

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/5/2023	Bar Check	SIT	N	
2/25/2023	Disorderly Conduct	Arrest	Yes - Municipal	Guilty - Fined
3/7/2023	Bar Check	SIT	N	
3/12/2023	Bar Check	SIT	N	
3/25/2023	Bar Check	SIT	N	
4/1/2023	Bar Check	SIT	N	
4/2/2023	Bar Check	SIT	N	
4/26/2023	Bar Check	SIT	N	
5/5/2023	Bar Check	SIT	N	
5/6/2023	Bar Check	SIT	N	
5/7/2023	Loud Noise	Unfounded	N-Levels found acceptable	
5/26/2023	Bar Check	SIT	N	
5/27/2023	Bar Check	SIT	N	
6/2/2023	Bar Check	SIT	N	
6/3/2023	Bar Check	SIT	N	
6/10/2023	Bar Check	SIT	N	
6/24/2023	Bar Check	SIT	N	
7/1/2023	Bar Check	SIT	N	
7/7/2023	Bar Check	SIT	N	
7/16/2023	Bar Check	SIT	N	
8/4/2023	Bar Check	SIT	N	
8/5/2023	Bar Check	SIT	N	
8/11/2023	Bar Check	SIT	N	
8/12/2023	Open After Hours	SIT	N - warned	P23-06222
9/8/2023	Bar Check	SIT	N	
9/9/2023	Bar Check	SIT	N	
9/30/2023	Bar Check	SIT	N	
9/30/2023	Bar Check	SIT	N	
10/6/2023	Bar Check	SIT	N	
10/7/2023	Bar Check	SIT	N	
10/13/2023	Bar Check	SIT	N	
10/31/2023	Bar Check	SIT	N	
11/5/2023	Bar Check	SIT	N	
11/12/2023	Bar Check	SIT	N	
11/18/2023	Bar Check	SIT	N	
11/22/2023	Bar Check	SIT	N	
12/16/2023	Bar Check	SIT	N	
1/6/2024	Bar Check	SIT	N	
1/10/2024	Bar Check	SIT	N	
1/19/2024	Bar Check	SIT	N	
1/27/2024	Bar Check	SIT	N	
2/3/2024	Bar Check	SIT	N	
2/10/2024	Bar Check	SIT	N	
2/21/2024	Bar Check	SIT	N	

2/23/2024	Bar Check	SIT	N	
2/25/2024	Bar Check	SIT	N	

ANNUAL LIQUOR LICENSE REPORT
TO
COMMON COUNCIL
CITY OF PLYMOUTH, WISCONSIN

28 MARCH 2024

TAB B

CITIZEN COMPLAINTS



DEPARTMENT OF PUBLIC WORKS
128 Smith St., P.O. Box 107
Plymouth, WI 53073
(920) 893-1271 ~ FAX: (920) 893-0183

**PUBLIC WORKS CITIZEN
COMPLAINT / REQUEST FORM**

DATE 5-12-2023 TYPE OF ISSUE Sexual Assault

Name: [Redacted]
Address: [Redacted]
Telephone: [Redacted]

LOCATION: Plymouth Tap

DETAILED DESCRIPTION: Bar tender [Redacted] was serving after hours. A 3:30am she called a Uber. I was her Uber driver. She and the Patron were very drunk. She touched my arm, leg, and penis. When I told her to stop she wanted to light a cigarette in my car. I said no. She called the police claiming I was holding her hostage in my car. She has been banned for life from Uber.

REQUESTED ACTION: Revocation of Plymouth Tap liquor license

DO NOT WRITE BELOW THIS LINE

Received by:	_____	_____	_____
	Print	Initial	Date
Supporting Documentation Attached:	_____		
Responsible Person:	_____		
Action Plan:	_____		
Proposed Completion Date:	_____		
Date Completed:	_____		
	_____	_____	_____
	Signature		Date

ANNUAL LIQUOR LICENSE REPORT
TO
COMMON COUNCIL
CITY OF PLYMOUTH, WISCONSIN

28 MARCH 2024

TAB C

WRITTEN CORRESPONDENCE

Kenneth Ruggles**Chief of Police**Phone 920-893-6541 Fax 920-892-6143 Web www.plymouthgov.com

128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218



Plymouth Tap
101 E Mill St.
Plymouth, WI 53073

October 4th, 2023

To the owner/operator of Plymouth Tap,

On July 10, 2023 at approximately 2:33 am, Officers from our Police Department observed persons inside your establishment after hours. Our subsequent investigation determined a person who was not an employee of the business was present after the closing hours required by City Ordinance. This person admitted to consuming alcohol. In addition, your bartender/agent initially refused entry to our Officers for the investigation of this observed offense. A citation was issued to Nathan Fetterer for violating the closing hours Section 7-2-14 (a) 1.

Pursuant to City Ordinance (Section 7-2-16 (d) 1) I am assigning 25 demerit points to the Liquor License held by Plymouth Tap. You are hereby warned that any establishment holding a liquor license from the City of Plymouth that accumulates 75 points in a year may receive a warning or suspension of the license upon action of the Common Council. You are also warned that refusing entry to the Police is a violation of the conditions of your Liquor License under Section 7-2-13 (a).

Should additional violations occur, demerit points sufficient for action against your license may be assigned. I strongly urge you to prevent such conduct in the future.

Should you have question or concerns about this action or the possible consequences, please contact me at the Police Department.

Sincerely,

Kenneth Ruggles
Chief of Police

Kenneth Ruggles

Chief of Police

Phone 920-893-6541 Fax 920-892-6143 Web www.plymouthgov.com

128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218



Plymouth Tap
101 E Mill St.
Plymouth, WI 53073

November 13th, 2023

Mr. Fetterer,

On October 4th, 2023, I sent you a letter advising demerit points had been assigned to the Liquor License of Plymouth Tap due to an incident that happened in July. Upon further review of our Ordinance, demerit points should only be issued when a conviction is recorded for violations of City ordinance. As you entered into a Deferred Prosecution Agreement with the City Court, and successfully completed the agreement, no conviction will be recorded. Therefore, no demerit points should be assigned to your license.

This letter serves as notice that all points related to this incident have been removed from the Plymouth Tap license. I apologize for the mistake and have taken steps to limit such occurrences in the future. Should you have any questions regarding this action, please contact me at the Police Department.

Sincerely,

Kenneth Ruggles
Chief of Police

Kenneth Ruggles**Chief of Police**Phone 920-893-6541 Fax 920-892-6143 Web www.plymouthgov.com

128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218



Hollandtown Minimart, LLC
DBA: Plymouth Shell
1403 Eastern Ave.
Plymouth, WI 53073

November 13th, 2023

To the owner/operator of Plymouth Shell,

On April 21, 2023 at 9:50 am, an Officer from our Police Department conducted a liquor compliance check on your establishment and discovered the only employee on the premises was Tilak Basnet, who did not possess a current operator's license. A verbal warning was issued for this violation.

On May 19, 2023 at 12:59 pm, an Officer from our Police Department conducted a liquor compliance check on your establishment and discovered the only employee on the premises was Luck Basnet, who did not possess a current operator's license. A second warning for this type of violation was issued.

On October 17, 2023, an Officer from our Police Department again conducted a liquor compliance inspection of your business and found another employee, Raj Lamichhane, was the only employee on the premises, also without the proper operator's license. A citation has been issued to your business for violation of City Ordinance Section 7-2-13(d).

Pursuant to City Ordinance Section 7-2-16 (d), I am assigning 25 demerit points to the Liquor License held by Plymouth Shell. You are hereby warned that any establishment holding a liquor license from the City of Plymouth that accumulates 75 points in a year may receive a warning or suspension of the license upon action of the Common Council. Should additional violations occur, demerit points sufficient for action against your license may be assigned. I strongly urge you to prevent such conduct in the future.

Should you have questions or concerns about this action or the possible consequences, please contact me at the Police Department.

Sincerely,

Kenneth Ruggles
Chief of Police



Kenneth Ruggles

Chief of Police

Phone 920-893-6541 Fax 920-892-6143 Web www.plymouthgov.com
128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218

7th September 2023

Dennis Weber
Weber Oil Convenience Store
3250 County Road PP
Plymouth, WI 53073

Nevin Weigert
Quasius Construction
1202A N. 8th Street / PO Box 727
Sheboygan, WI 53082

Gentlemen,

Staff for the City of Plymouth met with our legal counsel on September 6th, 2023 to discuss your proposed renovation of the Weber Oil Convenience Store located at 3250 County Road PP in the City of Plymouth. Consideration for your stated intent to obtain a Class "B" Fermented Malt Beverage License and installing a "gaming area" was given to the proposal. Staff recommends denying the license based on the following reasons:

- No gambling is permitted under City Code Section 7-2-13(g) on licensed premises. While some tolerance of gaming machines has been acknowledged, staff does not promote such violations of our ordinance.
- A person (business) may not obtain a Class "A" liquor and a Class "B" beer, Class "B" liquor or Class "C" wine license for the same or connecting premises unless the operation qualifies as a hotel. Wis. Stat. 125.51(8) and 125.02(7)
- Weber Oil may not have a Class "B" for the entire premises if it wants to continue operating as a gas station with a Class "A" license. Wisconsin Statute 125.32(3m).
- A separate license is required for each place of sale. Plymouth City Code Section 7-2-6(g).
- There can be no connecting doorways between the proposed "gaming room" licensed as a Class "B" establishment and the gas station unless it serves only as a safety exit and not the primary entrance to the Class "B" premises. Wis Stat. Section 125.32(3m)
- Restroom facilities must be provided for each of the separate licensed premises. Since the exiting bathrooms will remain part of the gas station on the proposed plans; additional restrooms, one for each sex, would need to be constructed within the restaurant area. City Code Section 7-2-8(b).
- If Weber Oil wishes to develop a "restaurant" instead of a "gaming room," it will need to comply with the requirements of the State of Wisconsin, Sheboygan County, and the City of Plymouth for restaurants and meet the definition of "restaurant" in Wis. Stat. 125.02(18).

- Weber Oil would need to meet the sanitation requirements for restaurants before being issued the Class "B" license. City Code Section 7-2-13(e).
- Patrons would not be permitted to purchase package fermented malt beverages in the gas station and then go to the gaming room to consume those products.
- There are public safety concerns surrounding your request to allow consumption on the premises of a gas station. Weber Oil is known as one of the few 24-hour gas stations in the area. Much of your clientele are commercial truck operators, holding commercial driver's licenses. This classification of license has lower blood alcohol concentration levels for enforcement of Operating While Intoxicated (OWI) laws. Permitting alcohol consumption on the premises may foster a perception of encouraging such violations while operating commercial vehicles.

The decision to grant or deny a liquor license rests solely with the Common Council. Staff makes recommendations to the Council based on city ordinance and policy. We cannot prevent you from applying for a liquor license. However, the Common Council has broad discretion in issuing alcohol licenses and shall consider the public health, safety, and general welfare of the Community in such determinations, City Code Section 7-2-9(b). Further, the Council shall make public notification of the application and shall consider public input in their deliberations. In order to comply with the public notification, we will not bring such a request in a Committee of the Whole Meeting but only to the full Council upon application for a license.

Should you have questions regarding this recommendation, please feel free to contact me at the police department.

Sincerely,

Kenneth Ruggles
Chief of Police
Plymouth Police Department



CITY OF PLYMOUTH PROCLAMATION

- WHEREAS,** Support of the arts in society is one of the most vital contributions that one can make; and
- WHEREAS,** L. Ron Hubbard stated, “A culture is only as great as its dreams, and its dreams are dreamed by artists”; and
- WHEREAS,** Mr. Hubbard founded the Writers of the Future Contest in 1983 to initiate “a means for new and budding writers to have a chance for their creative efforts to be seen and acknowledged”; and
- WHEREAS,** The Illustrators of the Future Contest was created five years later to provide the same opportunity for artists; and
- WHEREAS,** During the past forty years, the Writers and Illustrators of the Future Contests have discovered and published nearly 1,000 novice authors and artists; and
- WHEREAS,** L. Ron Hubbard’s Contests – now celebrating four decades of helping new writers and artists – has further assisted thousands more in achieving their dreams; and
- WHEREAS,** The Contests and associated programs provide an enduring gift to the field of speculative fiction.

NOW, THEREFORE, I, DONALD O. POHLMAN, MAYOR of the City of Plymouth, do hereby proclaim April 21, to April 27, 2024 as

L. RON HUBBARD’S WRITERS OF THE FUTURE WEEK

I urge all citizens to congratulate and recognize L. Ron Hubbard’s Writers and Illustrators of the Future Contest, which support and encourage writers and artists in our community, and around the world, to pursue their dreams to the benefit of all.

DATED this 9th day of April 2024

Donald O. Pohlman, Mayor
City of Plymouth

CITY OF PLYMOUTH PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, Arbor Day is now observed throughout the nation and the world, and;

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and;

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products and;

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees - wherever they are planted - are a source of joy and spiritual renewal.

NOW, THEREFORE, I, DONALD O. POHLMAN, MAYOR of the City of Plymouth, do hereby proclaim April 26, 2024 as

ARBOR DAY

In the City of Plymouth, and I urge all citizens to support efforts to care for our trees and woodlands and to support our city's community forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

DATED this 9th day of April 2024

Donald O. Pohlman, Mayor
City of Plymouth

CITY OF PLYMOUTH PROCLAMATION

- WHEREAS,** libraries offer the opportunity for everyone to connect with others, learn new skills, and pursue their passions, no matter where they are on life's journey, and;
- WHEREAS,** libraries have long served as trusted institutions, striving to ensure equitable access to information and services for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socioeconomic status, and;
- WHEREAS,** libraries adapt to the ever-changing needs of their communities, developing and expanding collections, programs, and services that are as diverse as the populations they serve, and;
- WHEREAS,** libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals, and;
- WHEREAS,** libraries play a pivotal role in economic development by providing resources and support for job seekers, entrepreneurs, and small businesses, thus contributing to local prosperity and growth and;
- WHEREAS,** libraries make choices that are good for the environment and make sense economically, creating thriving communities for a better tomorrow, and;
- WHEREAS,** libraries are treasured institutions that preserve our collective heritage and knowledge, safeguarding both physical and digital resources for present and future generations, and;
- WHEREAS,** libraries are an essential public good and fundamental institutions in democratic societies, working to improve society, protect the right to education and literacy, and promote the free exchange of information and ideas for all, and;
- WHEREAS,** libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, I, DONALD O. POHLMAN, MAYOR proclaim National Library Week, April 7-13, 2024. During this week, I encourage all residents to visit their library and celebrate the adventures and opportunities they unlock for us every day. Ready, Set, Library!

DATED this 9th day of April 2024

Donald O. Pohlman, Mayor
City of Plymouth

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: April 9, 2024
TO: Mayor and Common Council
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: Resolution No. 3 Approving the City of Plymouth Adjusted US Census Bureau Urban Area Boundary

Background: Urban Areas are defined by the US Census as individual municipalities or groups of nearby municipalities with a total population of 5,000 or higher. The Urban Area Boundary (UAB) is important because the location of the boundary affects roadway eligibility for federal Surface Transportation Block Grant (STBG) funding. WisDOT's funding program for federal STBG funding is the State Transportation Program (STP). It divides STBG funds into STP-Urban and STP-Rural. The UAB is also a factor for Federal Highway Administration (FHWA) Highway Performance Monitoring System (HPMS) reporting. Areas within the UAB are considered to be Urban. All functionally classified, non-local roads within an urban area are eligible for STP Urban funding. Areas outside the UAB are considered to be Rural. Functionally classified roads (Major Collectors and higher) outside the UAB are eligible for STP-Rural funding. When a rural county highway continues across the UAB into an urban area; that urban portion is eligible for STBG/STP-Urban rather than STBG/STP-Rural funding. Approval process is different for urban and rural areas.

The City must update the Urban Area Boundary every 10 years. City Staff worked with WisDOT and Bay Lakes to update the Urban Area Boundary as attached. Approval for changes in an urban area must be approved by the Common Council via resolution.

Staff Recommendation: Resolution No. 3 Approving the City of Plymouth Adjusted US Census Bureau Urban Area Boundary

Attachments:

1. Resolution No. 3
2. Adjusted Urban Area Boundary



**City of Plymouth
Resolution Number 3
APPROVING the City of Plymouth Adjusted Urban Area Boundary**

WHEREAS every ten years, the US Census Bureau defines the boundaries for geographic areas meeting the urban area criteria as published in the Federal Register; and

WHEREAS the Federal Highway Administration allows states to adjust the Census-defined urban area boundaries for planning and funding purposes; and

WHEREAS the Wisconsin Department of Transportation, following the release of decennial census data, leads a process to adjust Census-defined Urban Area Boundaries (UABs) within the state, in conjunction with the respective state office of the Federal Highway Administration; and

WHEREAS after review by local officials the Wisconsin Department of Transportation, and the Federal Highway Administration, the proposed adjusted Urban Area Boundary has been found to be justified; and

WHEREAS the Wisconsin Department of Transportation will submit the proposed adjusted urban area boundary to the respective FHWA division office;

NOW, THEREFORE, BE IT RESOLVED that City of Plymouth informs the Wisconsin Department of Transportation that the Adjusted Urban Area Boundary as reflected in the attached map is hereby approved and adopted.

Adopted this 4-9-24

APPROVED:

ATTEST:

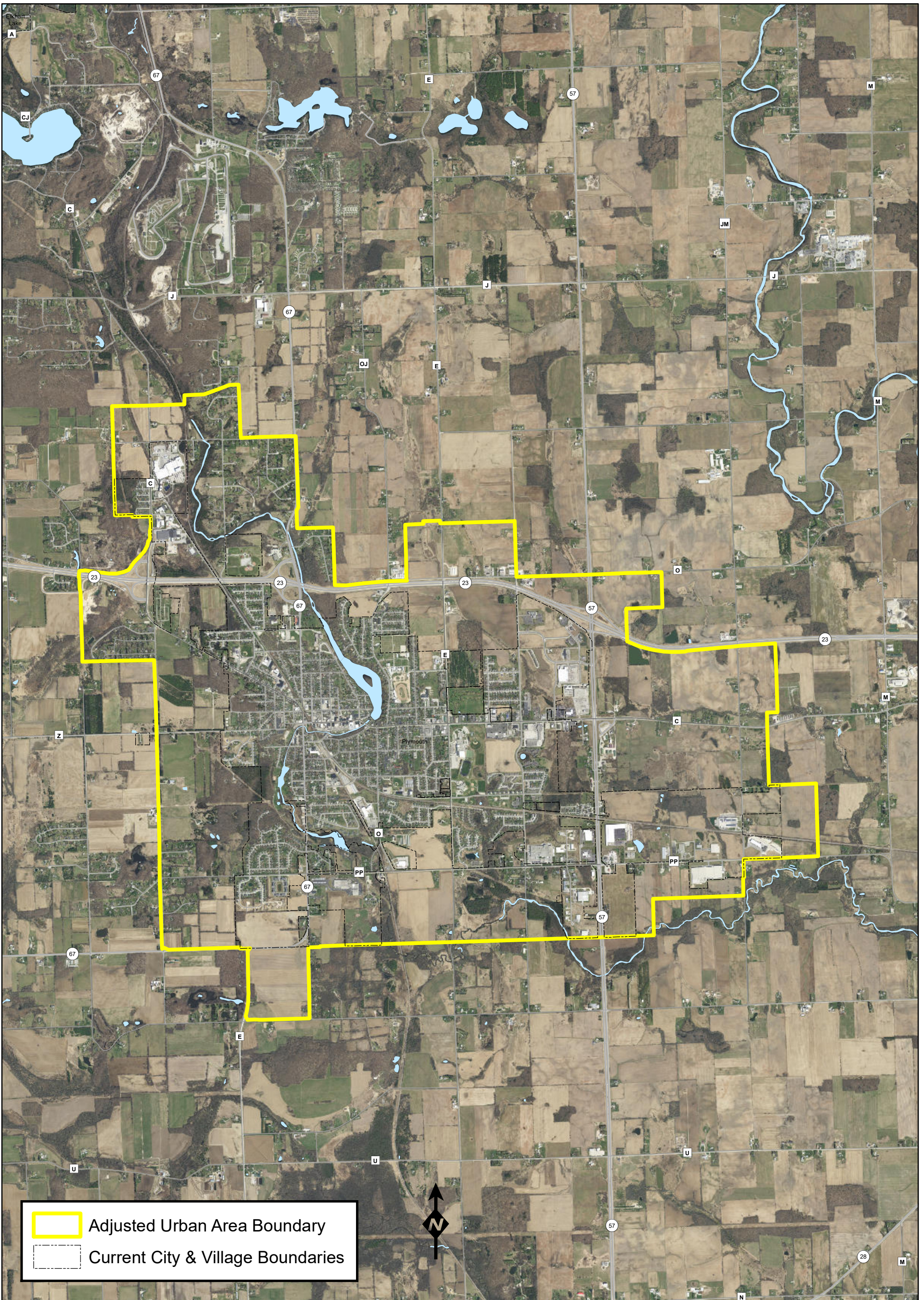
Don Pohlman
Mayor

Anna Voight
City Clerk

Plymouth Urban Area

(Adjusted Urban Area Boundary)

DRAFT



0 0.25 0.5 1 1.5 Miles

Population (2020): 9,011
Housing Units: 4,281
Map Date: 3/7/2024

Plymouth Utilities
900 CTH PP - P.O. Box 277
Plymouth, WI 53073-0277



Telephone: 920-893-1471
Facsimile: 920-892-2760
www.PlymouthUtilities.com
plymouthutilities@plymouthutilities.com

DATE: April 9, 2024

TO: Mayor and Common Council

FROM: Chris Russo, Finance Director

RE: Discussion/action regarding Resolution Authorizing the Partial Redemption of the City's General Obligation Refunding Bonds, Series 2013A, dated September 19, 2013; General Obligation Refunding Bonds, Series 2015A, dated June 3, 2015; and General Obligation Refunding Bonds, Series 2016A, dated May 18, 2016

Background:

In 2024, TID 4 will be able to meet its fiscal obligations and will be able to close. On September 26, 2023, Council approved Resolution No. 14 for the TID 4 affordable housing extension. This extension allows the 2025 TID 4 tax increment collected to be used to promote affordable housing. In order to complete the close of TID 4 in 2024 and set up the 2025 affordable housing extension, all project costs must be paid off. Currently TID 4 has outstanding 2013A GO (General Obligation), 2015A GO, and 2016A GO bonds, with final payments scheduled in late 2024 and 2025. To pay this debt off early in 2024, a refunding resolution (cash call) must be approved. With the help of Ehlers, the final payment of these bonds will be scheduled for May 16, 2024, in the amounts listed below.

	2013A GO	2015A GO	2016A GO
Refunded Bonds	\$ 210,000.00	\$ 655,000.00	\$ 500,000.00
Refunded Interest	\$ 262.50	\$ 648.18	\$ 1,250.00
Total Debt Service to Call	\$ 210,262.50	\$ 655,648.18	\$ 501,250.00
	Total May 16, 2024 Payment		\$ 1,367,160.68

Recommendation:

Move to approve resolution no. 4 Discussion/action regarding Resolution Authorizing the Partial Redemption of the City's General Obligation Refunding Bonds, Series 2013A, dated September 19, 2013; General Obligation Refunding Bonds, Series 2015A, dated June 3, 2015; and General Obligation Refunding Bonds, Series 2016A, dated May 18, 2016

Attachments:

1. Debt Payment Details
2. Resolution No. 4

City of Plymouth, WI

2024 Cash Call 2013A

TID 4

Call Date: May 16, 2024

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
05/05/2024	-	-	-	-	-	-	-
05/16/2024	210,000.00	262.50	210,262.50	-	-	-	-
11/01/2024	-	-	-	-	-	3,150.00	3,150.00
05/01/2025	-	-	-	210,000.00	3.000%	3,150.00	213,150.00
Total	\$210,000.00	\$262.50	\$210,262.50	\$210,000.00	-	\$6,300.00	\$216,300.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	5/05/2024
Average Life	0.989 Years
Average Coupon	3.0000000%
Weighted Average Maturity (Par Basis)	0.989 Years
Weighted Average Maturity (Original Price Basis)	0.989 Years

Refunding Bond Information

Refunding Dated Date	5/05/2024
Refunding Delivery Date	5/05/2024

City of Plymouth, WI

2024 Cash Call 2015A

TID 4

Call Date: May 16, 2024

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
05/05/2024	-	-	-	-	-	-	-
05/16/2024	655,000.00	648.18	655,648.18	-	-	-	-
11/01/2024	-	-	-	-	-	7,778.13	7,778.13
05/01/2025	-	-	-	655,000.00	2.375%	7,778.13	662,778.13
Total	\$655,000.00	\$648.18	\$655,648.18	\$655,000.00	-	\$15,556.26	\$670,556.26

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	5/05/2024
Average Life	0.989 Years
Average Coupon	2.3750011%
Weighted Average Maturity (Par Basis)	0.989 Years
Weighted Average Maturity (Original Price Basis)	0.989 Years

Refunding Bond Information

Refunding Dated Date	5/05/2024
Refunding Delivery Date	5/05/2024

City of Plymouth, WI

2024 Cash Call 2016A

TID 4

Call Date: May 16, 2024

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
05/05/2024	-	-	-	-	-	-	-
05/16/2024	500,000.00	1,250.00	501,250.00	-	-	-	-
10/01/2024	-	-	-	-	-	5,000.00	5,000.00
04/01/2025	-	-	-	500,000.00	2.000%	5,000.00	505,000.00
Total	\$500,000.00	\$1,250.00	\$501,250.00	\$500,000.00	-	\$10,000.00	\$510,000.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	5/05/2024
Average Life	0.906 Years
Average Coupon	2.0000010%
Weighted Average Maturity (Par Basis)	0.906 Years
Weighted Average Maturity (Original Price Basis)	0.906 Years

Refunding Bond Information

Refunding Dated Date	5/05/2024
Refunding Delivery Date	5/05/2024

RESOLUTION NO. 4

RESOLUTION AUTHORIZING THE PARTIAL REDEMPTION OF
THE CITY'S GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013A, DATED
SEPTEMBER 19, 2013; GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A,
DATED JUNE 3, 2015; AND GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A,
DATED MAY 18, 2016

WHEREAS, the City of Plymouth, Sheboygan County, Wisconsin (the "City") has outstanding its General Obligation Refunding Bonds, Series 2013A, dated September 19, 2013 (the "2013A Bonds"); General Obligation Refunding Bonds, Series 2015A, dated June 3, 2015 (the "2015A Bonds"); and General Obligation Refunding Bonds, Series 2016A, dated May 18, 2016 (the "2016A Bonds");

WHEREAS, the Common Council has determined that it is necessary and desirable to redeem a \$210,000 portion of the 2025 maturity of the 2013A Bonds, a \$655,000 portion of the 2025 maturity of the 2015A Bonds and a \$500,000 portion of the 2025 maturity of the 2016A Bonds (collectively, the "Refunded Obligations") on May 16, 2024 with funds of the City on hand;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City, that the Refunded Obligations are called for prior payment on May 16, 2024 at the price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to work with Ehlers & Associates, Inc. to cause timely notice of redemption of the Refunded Obligations, in substantially the forms attached hereto as Exhibits A-1, A-2 and A-3 and incorporated herein by this reference (collectively, the "Notices"), to be provided at the times, to the parties and in the manner set forth on the Notices. Further, the City Clerk shall cause the funds necessary to redeem the Refunded Obligations to be provided to The Depository Trust Company.

Adopted, approved and recorded April 9, 2024.

Donald O. Pohlman
Mayor

ATTEST:

Anna Voigt
City Clerk

(SEAL)

EXHIBIT A-1

NOTICE OF PARTIAL CALL*

Regarding

CITY OF PLYMOUTH
SHEBOYGAN COUNTY, WISCONSIN
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013A
DATED SEPTEMBER 19, 2013

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the date and in the amount; bear interest at the rate; and have a CUSIP No. as set forth below have been called by the City for prior payment on May 16, 2024 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
05/01/2025	\$210,000**	3.00%	730111KT7

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before May 16, 2024.

Said Bonds will cease to bear interest on May 16, 2024.

By Order of the
Common Council
City of Plymouth
City Clerk

Dated _____

* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to May 16, 2024 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

**Represents a portion of the principal amount outstanding of this maturity.

EXHIBIT A-2

NOTICE OF PARTIAL CALL*

Regarding

CITY OF PLYMOUTH
SHEBOYGAN COUNTY, WISCONSIN
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A
DATED JUNE 3, 2015

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the date and in the amount; bear interest at the rate; and have a CUSIP No. as set forth below have been called by the City for prior payment on May 16, 2024 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
05/01/2025	\$655,000**	2.375%	730111LL3

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before May 16, 2024.

Said Bonds will cease to bear interest on May 16, 2024.

By Order of the
Common Council
City of Plymouth
City Clerk

Dated _____

* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to May 16, 2024 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

**Represents a portion of the principal amount outstanding of this maturity.

EXHIBIT A-3

NOTICE OF PARTIAL CALL*

Regarding

CITY OF PLYMOUTH
SHEBOYGAN COUNTY, WISCONSIN
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A
DATED MAY 18, 2016

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the date and in the amount; bear interest at the rate; and have a CUSIP No. as set forth below have been called by the City for prior payment on May 16, 2024 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
04/01/2025	\$500,000**	2.00%	730111LV1

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before May 16, 2024.

Said Bonds will cease to bear interest on May 16, 2024.

By Order of the
Common Council
City of Plymouth
City Clerk

Dated _____

* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to May 16, 2024 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

**Represents a portion of the principal amount outstanding of this maturity.

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: April 4, 2024

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Approval of Bid Award to Pennsylvania Transformer Technologies, Inc (PTTI) for a Substation Transformer

Background:

Plymouth Utilities is responsible for the construction and maintenance of electric distribution lines to local homes and businesses. The electric distribution equipment in the southwestern portion of the Plymouth service territory has reached near capacity in recent years. In addition, ANR Pipeline Company (ANR), a current customer of Plymouth Utilities, notified the utility that they are planning to improve their Kewaskum Compressor Station, increasing capacity and shifting primary means of compression from gas-fired to electric, as part of its own reliability and improvement program. To improve the electric reliability of service for all customers and to support the increased load at the compressor station, Plymouth Utilities has committed to constructing a new substation by the end of 2025. Plymouth Utilities will be responsible for the construction and maintenance of the new substation. The Public Service Commission (PSC) approved the Certificate of Authority (CA) to construct the substation at their open meeting on February 1, 2024 and issued their final order on March 4, 2024.

The items with the longest lead time for the substation are the substation transformers. The order for the first substation transformer was placed in summer 2023 to make the projected in-service by the end of 2025 after consent was granted from the Public Service Commission due to transformer lead time. Now that the final order for the CA has been issued, the second transformer can be ordered. Per Forster Engineering it is highly suggested that substations with multiple transformers have transformers from two different manufacturers for reliability purposes (i.e. in the unlikely event there is an issue with one transformer the second transformer will not have the same issue).

The second low bidder from the bid opening in June 15, 2023 was Pennsylvania Transformer Technologies, Inc (PTTI). PTTI's bid included an escalator clause, allowing the purchase price to be adjusted over time as the price of raw materials and labor changed. They have agreed to honor that bid. When the current commodity indices are applied the updated bid is \$1,486,091 (Increase of \$15,840). Per the substation agreement, ANR will pay 8/11 of the cost of the substation (which includes the transformers).

It is recommended by Forster Engineering that the substation transformer bid from PTTI be approved in an amount of \$1,486,091. Staff requests Common Council approval of the bid subject to attorney/staff review and approval of the terms and conditions.

Recommendation:

Approval of Substation Transformer Bid from is Pennsylvania Transformer Technologies, Inc for \$1,486,091 subject to attorney/staff review and approval of the terms and conditions.

Attachments:

1. Recommendation from Forster Engineering
2. Bid Tab



"Excellence in electrical distribution design since 1981"

SENT BY EMAIL

April 4, 2024

Plymouth Utilities
Attn: Tim Blakeslee
TBlakeslee@plymouthwi.gov

Subject: Substation 5
Second Substation Transformer
Project No. P05-23A

Dear Tim:

Last year we received bids for substation transformers for the new Substation 5. At that time the Public Service Commission of Wisconsin had not approved the Certificate of Authority (CA) for construction of the new substation, so only one transformer was purchased. That transformer contract was awarded to Virginia Transformer Corp. (VTC) in the amount of \$1,356,550. The CA has now been approved, so the contract for the second transformer can be awarded.

Based on the bids received last year, the second lowest bid was for a transformer manufactured by Pennsylvania Transformer Technologies, Inc. (PTTI). PTTI's bid included an escalator clause, allowing the purchase price to be adjusted over time as the price of raw materials and labor changed. The original PTTI bid price was \$1,470,251 and when the current commodity indices are applied the new (escalated) price is \$1,486,091.

PTTI offers two payment options – 1) firm price with 50% down, or 2) subject to escalation clause with 15% down. In order to avoid the uncertainty of potential future price escalations, assuming Plymouth Utilities has sufficient reserves to make the 50% downpayment (\$743,045.50), we feel that Option 1 is the better choice.

With the approval of the CA, we can now recommend that Plymouth award a contract for the purchase of the second transformer for Substation 5 to Pennsylvania Transformer Technologies, Inc. in the amount of \$1,486,091.00 for a transformer manufactured in the Raeford, NC.

Please let us know if you have any questions. After approval has been received with respect to awarding the contract for the second transformer, we will create the contract documents and send them to you and Richard Heinemann for review.

Sincerely,

FORSTER ELECTRICAL ENGINEERING, INC.



Kenneth D. Casper, P.E.

Copy: Justin Franz, Forster Electrical Engineering

BID TABULATION - SUBSTATION TRANSFORMER

Plymouth Utilities
 Substation Transformer
 Project No. P05-23A, Specification 4140
 Bids opened June 15, 2023

Bid Items		Bid submitted by: Manufacturer's representative:	Pennsylvania Transformer CL Sales	WEG Power One	Virginia Transformer Corp. EUSCO
1	General outline drawings included?		Yes	Yes	Yes
2	Transformer manufacturer		Pennsylvania Transformer Technology, Inc.	WEG Transformers	Virginia Transformer Corp.
3	Location where windings are manufactured		Canonsburg, PA	Tizayuca, MX	Roanoke, VA
4	Location where transformer is assembled		Canonsburg, PA	Tizayuca, MX	Roanoke, VA
5a	Unit will be shipped by?		Truck	Truck	Truck
5b	The manufacturer will have complete responsibility for the unit until		Arrival at Site	FOB Destination	Job Site
6	Oil will be shipped (installed/separate from the unit)		Separate	Installed	Installed
7	Tank will be shipped (dry air/nitrogen/oil) filled		Dry Air	Oil Filled	oil filled (except makeup oil)
8	Radiators will be shipped (installed/separate from unit)		Separate	Separate	Separate
9a	HV bushings will be shipped (installed/separate from unit)		Separate	Separate	Separate
9b	HV bushings - manufacturer and type		PCORE, POC, POC650G0800S	PCORE/Condensor/POC650G0800S	PCORE - POC650G0800KS
10a	HV surge arresters will be shipped (installed/separate from unit)		Separate	Separate	Separate
10b	HV surge arrester - manufacturer and type		Hubbell, polymer housed station class	Arrester Hubbell/Polymer/EVP	HUBBELL - EVP011500-3001
11a	LV bushings will be shipped (installed/separate from unit)		Installed	Separate	Installed
11b	LV bushing - manufacturer and type		PCORE, POC, B-88723-70	PCORE/Condensor/B-88723-70	PCORE - B-89113-70
11c	LV bushing - adder for PCORE PRC		subtract \$350/bushing		NA
12a	LV surge arresters shipped (installed/separate from unit)		Separate	separate	Installed
12b	LV surge arresters - manufacturer and type		Hubbell, polymer housed station class	Arrester Hubbell/Polymer/EVP	HUBBELL - EVP000900-3001
13a	Is certified test data for short circuit provided?		No	No	No
13b	If no, will unit be modelled?		Yes	Yes	Yes
14a	Flat pad terminals are provided as specified?		Yes	Yes	Yes
14b	If no, describe the proposed connections				
15	Oil type		Minerall Oil Type II	Mineral Oil Inhibited Ergon - HYVOLT II	Mineral Oil-Type II
16a	Main Coil design will be (round/elliptical/rectangular)		Round	Round	Round
16b	High voltage winding will be		Disc	Continous Disc	Continuous Disc
16c	Low voltage winding will be		Helical	Helical	Continuous Disc or Helical
17	The windings will be		Copper	Copper	Copper
18	Preventative auto transformer design will be and _____ wound		Round and Layer wound	Round and Layer wound	Round and Helical wound
19	Series transformer ratio		2	Not Applicable	N/A
20	Regulating voltage coil design and _____ wound		Round and Multistart Helical	Round and Helical Multi - Star wound	Round and Layer wound
21	Regulating voltage winding will be		Fully Distibuted	Fully Distributed	Fully Distributed
22	Type of load tap changer		Vacuum	Vacuum	Vacuum
23	Will LTC viewing ports be provided		N/A	No	No
24	Will maintenance-free dehydrating breather be provided		Yes	Yes	Yes
25	Will oil filtration system be provided?		No	No	No
26	The expected number of operations at 100% transformer ONAN rating before contact or vacuum bottle replacement:		1,000,000 electrical and mechanical operations before contact or vacuum bottle replacement	1,000,000 Operations	1,000,000 (per manufacturer-MR)
27	Can the load tap changer be manually operated safely, without de-energizing the transformer?		Yes	Yes	Yes (Not by hand crank, but by switch only)
28	Does the winding design assume an infinite bus limited only by the impedance of the transformer?		Yes	Yes	Yes
29	The high voltage winding will be connected		Delta	Delta	Delta
30	The low voltage winding will be connected		Wye	Wye	Wye
31	High voltage will lead the low voltage by		30	30	30
32	The following losses are guaranteed maximum values:				
32a	No load losses (kW) at 20C		11.7	10.5 kW	11
32b	Winding losses (kW) at MVA, 85C		71 kW (C-N tap) at 15 MVA	54.0 kW at 15 MVA	75 kW at 15 MVA
32c	Total losses (kW) at MVA, 85C		82.7 kW at 15 MVA	64.5 kW at 15 MVA	86 kW (Aux. Loss excluded) at 15 MVA
33	Exciting current maximum values:				
33a	Percent exciting current at 100% voltage		0.5%	0.24%	0.316% (approx)
33b	Percent exciting current at 110% voltage		1.2%	0.45%	1.262% (approx)
34	Warranty:				
34a	Length of warranty period		5 years	5 years	60/60 Months Extended Warranty
34b	Is in/out coverage included and for how long		yes - 1st year capped at 10%	yes, first year only	Yes included, for only 1st Year
34c	Does the warranty cover accessories, the core and the coil?		yes	yes	Yes
34d	State the optional price adders to extend the warranty:		no quote		N/A (Included in base price)
35	Are costs for a manufacturer's representative included in the base bid price as required?		No	Yes	Yes
36	The anticipated lead time for submittals, in calendar days after notification of contract award, shall be		112 days	20 weeks ARO	126-140 days
37	The anticipated lead time to complete deliveries, in calendar days after approval of the aforementioned		96-100 weeks ARO	55-60 Weeks ARAD	315-350 days
38	Are supplemental terms and conditions provided with this bid?		Yes	Yes	No
39	This bid includes exception to the following section(s) of these Bidding Documents:				
					Per 2.36 Transformer Tank Features - Construction, Clause C; Main Tank will have sloped cover
					Per 2.16 Transformer Accessories - Bushing Current Transformers, Clause E; The Current Transformer Nameplate will be located on the Control Cabinet Door (outside).
					Per 2.27 Transformer Accessories - Control Panel, Clause B; The Cabinet will be with stainless steel concealed hinges, per VTC Standards.
					Per 2.32 Transformer Accessories - Piping for Hydrogen and Gas Monitoring; Only provisions will be provided.
					Per 1.09 Shipping, Clause I; VTC offers shipping terms to be FOB to Job Site, with Prepaid & Add.
Base bid per bid form			\$1,470,251	\$1,681,300	\$1,428,550

4-4-24 Updated Price \$1,486,091

Plus freight ~\$46,000