

MEETING AGENDA
PLYMOUTH REDEVELOPMENT AUTHORITY
CITY OF PLYMOUTH, WISCONSIN

THURSDAY MAY 30, 2024 @ 8:00 AM

Plymouth City Hall
FIRE DEPARTMENT TRAINING ROOM
128 Smith Street
Plymouth, WI 53073

Members Present:

____ Lee Gentine
____ Donna Hahn
____ John Nelson
____ Randy Schwoerer
____ Ronna O'Toole
____ Ken Pannier
____ Carole O'Malley

Staff:

____ Tim Blakeslee
____ Anna Voigt

Other:

The Plymouth Redevelopment Authority's mission is to serve as a catalyst for development which supports Plymouth as a welcoming place for the arts, entertainment, shopping, dining, working and living. The Authority has a particular interest in the physical revitalization of downtown Plymouth as an inviting atmosphere which encompasses not only buildings but also streetscapes, parking areas, signage, sidewalks, pedestrian lighting and green spaces including the River Walk corridor.

1. Call to order and roll call.
2. Approval of Meeting Minutes from the November 30, 2023 meeting
3. Brief RDA Fund Balance Update
4. Update on Revolving Loan Fund Program
5. Discussion Regarding Artwork Installation of Pocket Park
6. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.)
7. Adjournment

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

MEETING AGENDA

PLYMOUTH REDEVELOPMENT AUTHORITY CITY OF PLYMOUTH, WISCONSIN

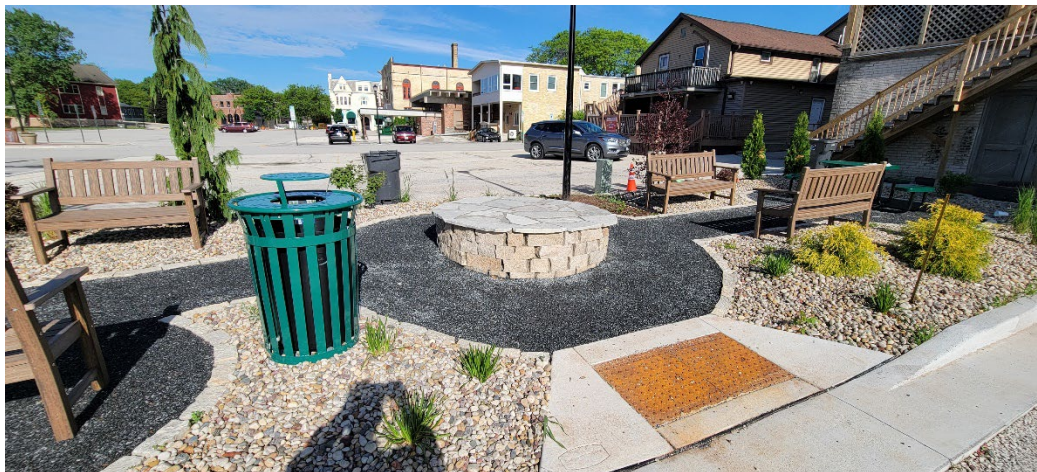
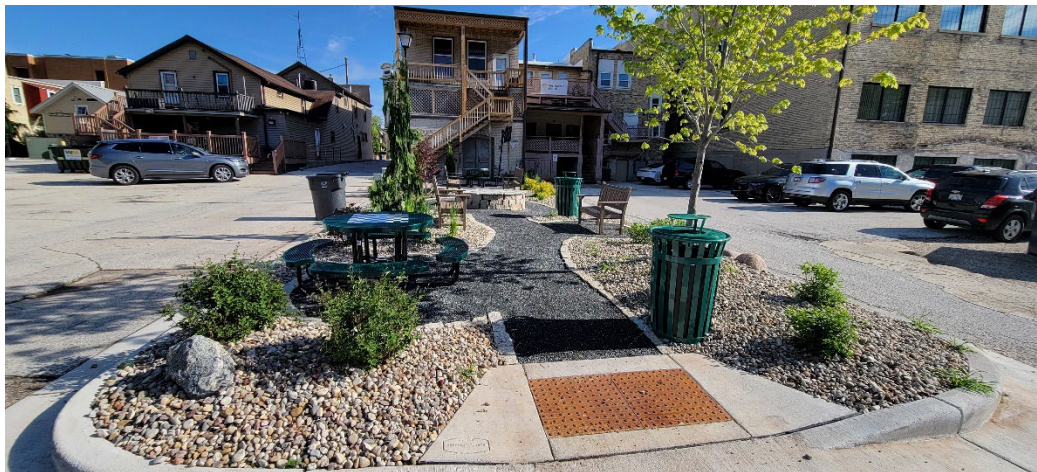
THURSDAY NOVEMBER 30, 2023

- 1. Call to order and roll call:** Chairman Gentine called the meeting to order at 8:00 AM. Member present were Lee Gentine, Donna Hahn, John Nelson, Randy Schwoerer, Ronna O'Toole and Ken Pannier. Tim Blakeslee, Anna Voigt, Mary Hauser, and Patrick Campbell were also in attendance.
- 2. Approval of Meeting Minutes from the November 2, 2023 meeting:** Motion was made by Nelson/Hahn to approve the minutes. A unanimous aye vote was cast. Motion carried.
- 3. Brief RDA Fund Balance Update:** Blakeslee gave a quick update on the Fund Balance. He stated there currently is around \$55,000 cash on hand. This includes the cost for the sign and the pocket park.
- 4. Discussion and possible action on Resolution No. 2023-4 Assigning the Cheese Counter Trademark:** City Administrator Blakeslee explained that the RDA is the owner of the Cheese Counter subject of US Trademark Registration and Application. The RDA entered into a Trademark Usage Agreement with Plymouth Cheese Counter Foundation on May 31, 2023. Now that the Plymouth Cheese Counter Foundation is operating the Cheese Counter, it is staff's recommendation to assign its ownership of the trademark to the Foundation for its use in operations. This would mean that the Foundation will be responsible for renewing the trademark. Motion was made by Schwoerer/Hahn to approve Resolution No. 2023-4 assigning the Cheese Counter Trademark to the Plymouth Cheese Counter Foundation. A unanimous aye vote was cast. Motion carried.
- 5. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.):** Mary Hauser gave an update on the Christmas parade. It was well attended and continues to grow.
- 6. Adjournment:** Motion was made by Schwoerer/Pannier to adjourn the meeting. A unanimous aye vote was cast. Motion carried.



DATE: May 28, 2024
TO: RDA
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: Discussion regarding Artwork Installation for Pocket Park

Background: In June 2023, the former Strutz Financial building was demolished. By fall 2023, the RDA and the City had approved the installation of a new pocket park by Otter Creek. The park has now reached substantial completion, with the exception of a potential space designated for a future art installation. The RDA should discuss potential options and provide direction on this matter.



Recommendation: Discussion regarding Artwork Installation for Pocket Park