

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, JUNE 11, 2024 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

AGENDA

- 1. Call to order and roll call**
- 2. Pledge of Allegiance**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
 - A. Approve minutes of the meeting held Tuesday, May 28, 2024**
 - B. Approve City and Utility Reports:**
 - I. List of City & Utility Vouchers dated 05/01/2024 – 05/31/2024**
 - C. Minutes acknowledged for filing – Committee of the Whole: May 28 – Redevelopment Authority: May 30**
 - D. Building Report for May 2024 – 50 permits at \$1,488,246.00**
 - E. Approve Application for Event: Dire Dyes Open 4 / Disc Golf Tournament / Meyers Park – August 10 from 9 AM – 3 PM**
 - F. Approve Request to Sell Police Department and Department of Public Works Surplus Equipment**
 - G. Approve list July 1, 2024 to June 30, 2024 Alcohol Beverage License Application: Approved by Police Department and Clerk’s Office**
 - H. Approve Sidewalk Café Permit for Cheese Counter and Dairy Heritage Center, 133 E Mill St.**
 - I. Approve Temporary Class “B” Alcohol License for Plymouth Municipal Band – German Night in City Park, to be held at City Park 203 Suhrke Rd. On July 25 from 4 PM – 11 PM. Underage persons are requested to be on the premise.**
 - J. Approve Council Meeting for August 13 to be moved to August 14 due to the 2024 Partisan Primary**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Public Hearing followed by Council Discussion and Action:**
 - A. Ordinance No. 6 – An Ordinance Amending 13-1-21, Zoning Map, and the City of Plymouth, Wisconsin Comprehensive Plan Existing Land Use Map and Future Land Use Plan Map by Changing Property from Heavy Industrial to General Business**
- 7. Ordinance:**
 - A. No. 7 - Amending Section 2-4-7 of the City of Plymouth Code of General Ordinances Regarding the Parks Committee– Tim Blakeslee, City Administrator / Utilities Manager**

- 8. Resolution:**
 - A. No. 8 Approving the Compliance Maintenance Resolution to the Wisconsin Department of Natural Resources (CMAR) – Director of Public Works, Cathy Austin**

- 9. New Business:**
 - A. Approval of Housing Study and Action Plan Proposal - Tim Blakeslee, City Administrator / Utilities Manager**
 - B. Approval of Plymouth Substation #5 Structure and Materials Bid – Tim Blakeslee, City Administrator / Utilities Manager**
 - C. Approval of Utilities Battery Backup Purchase – Tim Blakeslee, City Administrator / Utilities Manager**
 - D. Approval of Library AC Repair - Tim Blakeslee, City Administrator / Utilities Manager**

- 10. Adjourn to 7:00 PM on Tuesday, June 25, 2024**

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, MAY 28, 2024 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

UNOFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll the following Alderpersons were present: Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, John Binder and Dave Herrmann. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Attorney Crystal Fieber, Police Chief Ken Ruggles, Director of Public Works Cathy Austin, Electrical Operations Manager Ryan Roehrborn and City Clerk Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Nelson/Matzdorf to approve the consent agenda as listed and remove E. for further discussion. On the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held Tuesday, May 14, 2024**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – April 2024**
 - II. **Utility Related Write Offs for June - \$2,478.78**
 - C. **Minutes acknowledged for filing – Committee of the Whole: May 14**
 - D. **Approve request from the Plymouth School District to hold the annual Homecoming Parade on Friday, October 4, 2024 line up beginning 3 PM. Parade starts at Mill St. and Caroline St. going East to North St.**
 - E. **Approve Application for Event: Nourish Farms Inc. – Farmers Market, to be held Thursdays, June – October. Request Park Shelter Fee be Waived.**
 - F. **Approve Sidewalk Café Permit from Moxie located at 301 E Mill St.**
 - G. **Approve Temporary Class “B” Alcohol License for Generations – Summer Concert Series, to be held at 150 Douglas Dr. on June 18, July 16, August 20 and September 17 from 5 PM – 8 PM. Underage persons are requested to be on the premise.**
 - H. **Approve Temporary Class “B” Alcohol License for Generations – Trivia Fundraiser Event, to be held at 1500 Douglas Dr. on August 18 from 1 PM to 4 PM. Underage persons are requested to be on the premise.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.** None
5. **Items removed from Consent Agenda:** Nelson asked the organizers for more information about the farmer’s market. Scott Overby explained that SCIO is no longer doing the farmers market in Plymouth. A few of the vendors along with Nourish are going to keep it going using Stayer Park in the downtown area. The farmers market will be this summer hopefully starting by June from 3 PM – 6 PM. It will be open to local vendors.
6. **Public Hearing followed by Discussion and Action:**
 - A. **No. 5 An Ordinance Amending Section 13-1-28 of the City of Plymouth, WI Zoning Code Regarding R6, High Density Multi-Family Residential District** Mayor Pohlman opened the public hearing at 7:11 PM. City

Administrator / Utilities Manager explained in March and April 2024 the Common Council adopted a new R6 zoning district to allow for the construction of larger multi-family units in Plymouth. There have been some minor tweaks needed to the code. Staff realized that having a 13 units per building would limit a development that would want to incorporate diverse sized of multi-family buildings. The proposed change would result in multi-family buildings between 3-units and 28-units. There being no public comments the mayor called the Public Hearing closed. Motion was made by Nelson/Tauscheck to approve Ordinance No. 5. Upon the call of the roll, all voted aye. Motion carried.

7. New Business:

A. Appoint Carole O'Malley to Redevelopment Authority to fill Vacancy with a Term Ending August 2025 (Council Approval)– Motion was made by Hildebrand/Penkwitz to approve the appointment of Carole O'Malley to the Redevelopment Authority. A unanimous aye vote was cast. Motion carried.

B. Appoint Jane Meyer to Plan Commission to fill Vacancy with a Term Ending May 2026 (Mayor Appoints) – Mayor, Don Pohlman announced appointment of Jane Meyer to the Plan Commission.

C. Approval of Generations Funding Agreement - City
Administrator/Utilities Manager, Blakeslee explained the City has been providing annual funding to Generation since 2013. The commitment has been extended multiple times with the most recent agreement ending on April 30, 2024. Staff propose extending the funding agreement for an additional three – year period with a 2.14% increase per year. Motion was made by Binder/Tauscheck to approve the Generations Funding Agreement. Upon the call of the roll, Gilson, Nelson, Tauscheck, Herrmann, Matzdorf, Binder and Penkwitz voted aye. Hildebrand voted nay. Motion carried.

D. Approval of CA Submission for Utilities Storage Building – City
Administrator/Utilities Manager Blakeslee explained that an indoor storage facility has been planned for Plymouth Utilities equipment for more than 5 years. Currently, a significant portion of the equipment sits outdoors and is exposed to the elements. For any utility project with a total cost that is anticipated to be more than \$1,600,000 a Certificate of Authority (CA) must be granted by the Public Service Commission prior to work commencing. Forster Electrical Engineering has developed a draft CA for submission to the PSC. Motion was made by Hildebrand/Tauscheck to approve the CA submission for Utilities Storage Building. Upon the call of the roll, all voted aye. Motion carried.

8. Entertain a motion to go into closed session for the following: Motion was made by Gilson/Herrmann to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

pursuant to Wis. Stat. 19-85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding a claim from Andrea Fenner

9. Entertain a motion to go into open session: Motion was made by Nelson/Tauscheck to go into open session. Upon the call of the roll, all voted aye. Motion carried.

10. **Discussion and possible action on closed session item/s:** Motion was made by Tauscheck/Herrmann to deny the claim from Andrea Fenner. Upon the call of the roll, all voted aye. Motion carried.

11. **Adjourn to 7:00 PM on Tuesday, June 11, 2024:** Motion was made by Matzdorf/Hildebrand to adjourn the meeting. A unanimous aye vote was cast. Motion carried

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL account = "0100100001000"- "2200567002200", "2400111000000"- "8000232000000"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10034							
10034	ALDAG/HONOLD MECHANICAL	4868	AC CHILLER UNIT	04/25/2024	8,030.00	8,030.00	05/10/2024
10034	ALDAG/HONOLD MECHANICAL	SD1966	EQUIPMENT MAINTENANCE	04/23/2024	1,275.00	1,275.00	05/10/2024
Total 10034:					9,305.00	9,305.00	
10135							
10135	PFEIFER'S MILL	223965	GRASS SEED	04/12/2024	170.00	170.00	05/16/2024
10135	PFEIFER'S MILL	224087	GARLON 4	04/18/2024	560.00	560.00	05/16/2024
Total 10135:					730.00	730.00	
10245							
10245	BATTERIES PLUS LLC	P72539462	BATTERIES	05/07/2024	109.17	109.17	05/21/2024
Total 10245:					109.17	109.17	
10305							
10305	BOARDMAN & CLARK LLP	284782	LEGAL SERVICE	05/17/2024	33,025.30	33,025.30	05/24/2024
Total 10305:					33,025.30	33,025.30	
10325							
10325	BORDER STATES ELECTRIC SU	92836988	BRACKET, 16 FT ALUM ALU-HD2	05/15/2024	4,433.25	4,433.25	05/24/2024
10325	BORDER STATES ELECTRIC SU	92836988	SHIPPING	05/15/2024	1,224.43	1,224.43	05/24/2024
Total 10325:					5,657.68	5,657.68	
10423							
10423	C&M HYDRAULIC TOOL SUPPL	0179766-IN	TOOL REPAIR	05/14/2024	950.57	950.57	06/03/2024
Total 10423:					950.57	950.57	
10615							
10615	LAKESIDE INTERNATIONAL TR	4049571	FLEET VEHICLE MAINTENANCE	04/23/2024	1,177.18	1,177.18	05/10/2024
10615	LAKESIDE INTERNATIONAL TR	4092459P	GARAGE LARGE EQUIP REPAIR	05/06/2024	7,475.86	7,475.86	05/10/2024
10615	LAKESIDE INTERNATIONAL TR	4092459PX1	GARAGE LARGE EQUIP REPAIR	05/03/2024	563.04	563.04	05/10/2024
10615	LAKESIDE INTERNATIONAL TR	4092501P	GARAGE LARGE EQUIP REPAIR	05/09/2024	178.15	178.15	05/21/2024
10615	LAKESIDE INTERNATIONAL TR	4092664P	GARAGE LARGE EQUIPMENT R	05/22/2024	203.41	203.41	06/03/2024
10615	LAKESIDE INTERNATIONAL TR	4092719P	GARAGE LARGE EQUIP REPAIR	05/29/2024	585.14	585.14	06/03/2024
Total 10615:					10,182.78	10,182.78	
10875							
10875	KEMIRA WATER SOLUTIONS IN	9017836951	CHEMICALS - WWTP	05/15/2024	10,959.73	10,959.73	05/24/2024
Total 10875:					10,959.73	10,959.73	
10905							
10905	ELECTRICAL TESTING LAB LLC	41631	SAFETY EQUIPMENT	05/16/2024	1,327.73	1,327.73	05/24/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10905:					1,327.73	1,327.73	
10945							
10945	ENERGENECS INC	0047464-IN	EQUIPMENT MAINTENANCE-W	04/26/2024	450.69	450.69	05/10/2024
10945	ENERGENECS INC	0047542-IN	WELL MAINTENANCE	05/16/2024	933.75	933.75	05/24/2024
Total 10945:					1,384.44	1,384.44	
11040							
11040	FELDMANN SALES & SERVICE I	37134	FLEET VEHICLE MAINTENANCE	05/22/2024	275.80	275.80	06/03/2024
Total 11040:					275.80	275.80	
11155							
11155	GRITTS AUTO SERVICE	42130	FLEET VEHICLE SERVICE	05/01/2024	80.00	80.00	05/21/2024
11155	GRITTS AUTO SERVICE	42190	FLEET VEHICLE MAINTENANCE	05/06/2024	875.16	875.16	05/10/2024
Total 11155:					955.16	955.16	
11180							
11180	H & H UTILITY EXCAVATING INC	4001381-01	EXCAVATING-ELECTRIC DEPT	04/25/2024	13,031.96	13,031.96	05/10/2024
11180	H & H UTILITY EXCAVATING INC	4001382-01	EXCAVATING-ELECTRIC DEPT	04/25/2024	5,009.60	5,009.60	05/10/2024
11180	H & H UTILITY EXCAVATING INC	4001385-01	EXCAVATING-ELECTRIC DEPT	05/16/2024	3,127.44	3,127.44	05/24/2024
Total 11180:					21,169.00	21,169.00	
11205							
11205	HAUCKE PLUMBING & HEATING	2401023	PLANT MAINTENANCE	05/08/2024	769.35	769.35	05/24/2024
Total 11205:					769.35	769.35	
11560							
11560	KW ELECTRIC INC	240987	EQUIPMENT MAINT-WWTP	05/20/2024	965.90	965.90	06/03/2024
Total 11560:					965.90	965.90	
11615							
11615	LENGLING PROPERTY MANAG	10617	LAWN SERVICE	05/01/2024	130.00	130.00	05/10/2024
11615	LENGLING PROPERTY MANAG	10617	LAWN SERVICE	05/01/2024	625.00	625.00	05/10/2024
11615	LENGLING PROPERTY MANAG	10617	LAWN SERVICE	05/01/2024	415.00	415.00	05/10/2024
11615	LENGLING PROPERTY MANAG	10617	LAWN SERVICE	05/01/2024	350.00	350.00	05/10/2024
11615	LENGLING PROPERTY MANAG	10617	LAWN SERVICE	05/01/2024	295.00	295.00	05/10/2024
11615	LENGLING PROPERTY MANAG	10617	LAWN SERVICE	05/01/2024	630.00	630.00	05/10/2024
11615	LENGLING PROPERTY MANAG	10617	LAWN SERVICE	05/01/2024	520.00	520.00	05/10/2024
Total 11615:					2,965.00	2,965.00	
11687							
11687	MARTELLE WATER TREATMEN	27062	WATER TREATMENT	05/09/2024	5,521.45	5,521.45	05/24/2024
Total 11687:					5,521.45	5,521.45	
11815							
11815	MIKE BURKART FORD INC	326669	FLEET VEHICLE MAINTANANCE	04/15/2024	588.78	588.78	05/21/2024
11815	MIKE BURKART FORD INC	326699	FLEET VEHICLE MAINTANANCE	04/09/2024	55.45	55.45	05/21/2024
11815	MIKE BURKART FORD INC	326721	FLEET VEHICLE MAINTANANCE	04/10/2024	551.57	551.57	05/21/2024
11815	MIKE BURKART FORD INC	326938	FLEET VEHICLE MAINTANANCE	04/22/2024	55.45	55.45	05/21/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
11815	MIKE BURKART FORD INC	326960	FLEET VEHICLE MAINTANANCE	04/23/2024	55.45	55.45	05/21/2024
Total 11815:					1,306.70	1,306.70	
11835							
11835	MILLER & BOELDT INC	90367	GARAGE GAS & OIL	04/30/2024	19.99	19.99	05/10/2024
11835	MILLER & BOELDT INC	90367	PARKS MATERIALS	04/30/2024	58.99	58.99	05/10/2024
Total 11835:					78.98	78.98	
11875							
11875	SECURIAN FINANCIAL GROUP I	June 2024 Stm	EE CONTRIBUTION-UTILITIES	05/06/2024	386.65	386.65	05/10/2024
11875	SECURIAN FINANCIAL GROUP I	June 2024 Stm	BASIC PREMIUM-UTILITIES	05/06/2024	322.99	322.99	05/10/2024
11875	SECURIAN FINANCIAL GROUP I	June 2024 Stm	ER CONTRIBUTION-UTILITIES	05/06/2024	64.60	64.60	05/10/2024
11875	SECURIAN FINANCIAL GROUP I	June 2024 Stm	EE CONTRIBUTION-CITY	05/06/2024	518.48	518.48	05/10/2024
11875	SECURIAN FINANCIAL GROUP I	June 2024 Stm	BASIC PREMIUM-CITY	05/06/2024	336.44	336.44	05/10/2024
11875	SECURIAN FINANCIAL GROUP I	June 2024 Stm	ER CONTRIBUTION-CITY	05/06/2024	67.29	67.29	05/10/2024
Total 11875:					1,696.45	1,696.45	
11891							
11891	MORAINES PARK TECHNICAL CO	S0095436	TUITION & EXAM FEE	04/25/2024	266.67	266.67	05/10/2024
11891	MORAINES PARK TECHNICAL CO	S0095436	TUITION & EXAM FEE	04/25/2024	133.33	133.33	05/10/2024
Total 11891:					400.00	400.00	
12033							
12033	NORTHEAST ASPHALT INC	753309-001	WATER MAIN BREAK STREET R	05/14/2024	26,030.00	26,030.00	05/21/2024
Total 12033:					26,030.00	26,030.00	
12085							
12085	O & W COMMUNICATIONS	69683	EQUIPMENT MAINTENANCE	05/10/2024	165.00	165.00	05/21/2024
Total 12085:					165.00	165.00	
12195							
12195	PLYMOUTH CHAMBER OF COM	STMT 5-20-202	1ST QUARTER - ROOM TAX 202	05/20/2024	21,250.00	21,250.00	05/24/2024
Total 12195:					21,250.00	21,250.00	
12255							
12255	PLYMOUTH UTILITIES	STMT050224	PUBLIC BENEFITS	05/02/2024	1,628.99	1,628.99	05/03/2024
12255	PLYMOUTH UTILITIES	STMT050924	PUBLIC BENEFITS	05/09/2024	1,946.10	1,946.10	05/10/2024
12255	PLYMOUTH UTILITIES	STMT051624	PUBLIC BENEFITS	05/16/2024	147.78	147.78	05/21/2024
12255	PLYMOUTH UTILITIES	STMT052324	PUBLIC BENEFITS	05/23/2024	1,100.74	1,100.74	05/24/2024
12255	PLYMOUTH UTILITIES	STMT053024	PUBLIC BENEFITS	05/30/2024	1,253.87	1,253.87	06/03/2024
Total 12255:					6,077.48	6,077.48	
12265							
12265	POMPS TIRE SERVICE INC	70136713	PARKS EQUIPMENT REPAIR &	05/01/2024	279.92	279.92	05/10/2024
Total 12265:					279.92	279.92	
12335							
12335	QUALITY STATE OIL CO	6916190	DIESEL INVENTORY	05/09/2024	1,953.28	1,953.28	05/21/2024
12335	QUALITY STATE OIL CO	6916200	GAS INVENTORY	05/09/2024	5,198.81	5,198.81	05/21/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12335	QUALITY STATE OIL CO	854695	GARAGE GAS & OIL	05/09/2024	115.20	115.20	05/21/2024
Total 12335:					7,267.29	7,267.29	
12400							
12400	RESCO INC	3027714	ONE TIME LOCK	03/27/2024	2,610.00	2,610.00	05/10/2024
12400	RESCO INC	3027714	FREIGHT	03/27/2024	146.70	146.70	05/10/2024
12400	RESCO INC	3027714	DISCOUNT	03/27/2024	1.31-	1.31-	05/10/2024
12400	RESCO INC	3030594	#4 3-HOLE STREET LIGHT BLO	04/23/2024	494.40	494.40	05/03/2024
12400	RESCO INC	3030594	FREIGHT	04/23/2024	23.73	23.73	05/03/2024
12400	RESCO INC	3030594	DISCOUNT	04/23/2024	.25-	.25-	05/03/2024
12400	RESCO INC	3030681	PEDESTAL, 3 PH PRI JUNCTION	04/24/2024	7,332.30	7,332.30	05/03/2024
12400	RESCO INC	3030681	FREIGHT	04/24/2024	839.20	839.20	05/03/2024
12400	RESCO INC	3030681	DISCOUNT	04/24/2024	3.67-	3.67-	05/03/2024
12400	RESCO INC	3031218	WIRE, "CLAFLIN" URD 2/C-#6 S	04/30/2024	886.90	886.90	05/10/2024
12400	RESCO INC	3031218	DISCOUNT	04/30/2024	1.92-	1.92-	05/10/2024
12400	RESCO INC	3031218	ANCHOR, 8" HELIX, ROCK 5/8" T	04/30/2024	2,960.53	2,960.53	05/10/2024
12400	RESCO INC	3031278	ADAPTER PIN(PRESSED PIN)	04/30/2024	1,623.75	1,623.75	05/03/2024
12400	RESCO INC	3031278	DISCOUNT	04/30/2024	.81-	.81-	05/03/2024
12400	RESCO INC	3031407	DISCOUNT	04/30/2024	.43-	.43-	05/03/2024
12400	RESCO INC	3031407	3/4" HARDWARE KIT FOR SGL B	04/30/2024	864.00	864.00	05/03/2024
12400	RESCO INC	3031407	FREIGHT	04/30/2024	180.44	180.44	05/03/2024
12400	RESCO INC	3031411	GUY, DOUBLE GUY ATTACHME	04/30/2024	1,944.15	1,944.15	05/03/2024
12400	RESCO INC	3031411	FREIGHT	04/30/2024	206.46	206.46	05/03/2024
12400	RESCO INC	3031411	DISCOUNT	04/30/2024	.97-	.97-	05/03/2024
12400	RESCO INC	3032734	ERMCO 3PH PADMNTED FUSE	05/09/2024	42,735.00	42,735.00	05/24/2024
12400	RESCO INC	3032734	ERMCO 3PH PADMNTED FUSE	05/09/2024	17,973.00	17,973.00	05/24/2024
12400	RESCO INC	3032734	DISCOUNT	05/09/2024	30.35-	30.35-	05/24/2024
12400	RESCO INC	3032736	ERMCO 3PH TRANSFORMER 4	05/09/2024	15,102.00	15,102.00	05/24/2024
12400	RESCO INC	3032736	DISCOUNT	05/09/2024	29.90-	29.90-	05/24/2024
12400	RESCO INC	3032736	ERMCO 3PH TRANSFORMER 3	05/09/2024	44,690.00	44,690.00	05/24/2024
12400	RESCO INC	3033467	RED WARNING LOCATING FLA	05/15/2024	360.00	360.00	05/24/2024
12400	RESCO INC	3033467	FREIGHT	05/15/2024	85.44	85.44	05/24/2024
12400	RESCO INC	3033467	DISCOUNT	05/15/2024	.18-	.18-	05/24/2024
12400	RESCO INC	3034043	COPPER H-TAP (BIG TO BIG)	05/21/2024	786.67	786.67	06/03/2024
12400	RESCO INC	3034043	ROD, ANCHOR ROD 5/8" X 7 FT	05/21/2024	774.00	774.00	06/03/2024
12400	RESCO INC	3034043	ROD, GROUND ROD 5/8" X 8 FT	05/21/2024	1,212.09	1,212.09	06/03/2024
12400	RESCO INC	3034043	GUY GUARD	05/21/2024	316.80	316.80	06/03/2024
12400	RESCO INC	3034043	DISCOUNT	05/21/2024	1.86-	1.86-	06/03/2024
12400	RESCO INC	3034043	GROUND ROD CLAMP	05/21/2024	631.47	631.47	06/03/2024
Total 12400:					144,707.38	144,707.38	
12575							
12575	SHEBOYGAN COUNTY HIGHWA	129811 NEW	ROAD REPAIR SERVICE	07/31/2024	457.00	457.00	06/03/2024
12575	SHEBOYGAN COUNTY HIGHWA	133490	STREET REPAIR MATERIALS	04/30/2024	228.86	228.86	05/24/2024
12575	SHEBOYGAN COUNTY HIGHWA	133490	STORM SEWER MATERIALS	04/30/2024	128.70	128.70	05/24/2024
12575	SHEBOYGAN COUNTY HIGHWA	133490	ROLLING BALL DIAMONDS	04/30/2024	1,426.58	1,426.58	05/24/2024
12575	SHEBOYGAN COUNTY HIGHWA	133490	ROLLING BALL DIAMONDS	04/30/2024	920.85	920.85	05/24/2024
Total 12575:					3,161.99	3,161.99	
12696							
12696	STOP PROCESSING CENTER	20536	AUTOPAY SERVICE	05/01/2024	25.86	25.86	05/10/2024
Total 12696:					25.86	25.86	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12750							
12750	SUPERIOR CHEMICAL LLC	389834	PARKS JANITORIAL	04/25/2024	275.59	275.59	05/10/2024
12750	SUPERIOR CHEMICAL LLC	390436	CITY HALL JANITORIAL	05/02/2024	204.37	204.37	05/10/2024
12750	SUPERIOR CHEMICAL LLC	390917	PARKS JANITORIAL	05/10/2024	88.62	88.62	05/21/2024
12750	SUPERIOR CHEMICAL LLC	390917	STREET REPAIR CHEMICALS	05/10/2024	423.49	423.49	05/21/2024
12750	SUPERIOR CHEMICAL LLC	390918	PARKS JANITORIAL	05/10/2024	372.52	372.52	05/21/2024
12750	SUPERIOR CHEMICAL LLC	390933	WWTP BLD SUPPLIES	05/10/2024	258.04	258.04	05/21/2024
Total 12750:					1,622.63	1,622.63	
12882							
12882	SPECTRUM	152367101050	INTERNET	05/01/2024	129.98	129.98	05/10/2024
12882	SPECTRUM	160218701050	PHONE LINES - UTILITIES	05/01/2024	159.96	159.96	05/21/2024
12882	SPECTRUM	160218701050	PHONE - FIRE	05/01/2024	39.99	39.99	05/21/2024
12882	SPECTRUM	160218701050	PHONE - POLICE	05/01/2024	39.99	39.99	05/21/2024
12882	SPECTRUM	160218701050	PHONE - EVERGREEN GOLF	05/01/2024	39.99	39.99	05/21/2024
12882	SPECTRUM	160218701050	PHONE LINES - CITY	05/01/2024	119.97	119.97	05/21/2024
12882	SPECTRUM	160218701050	INTERNET	05/01/2024	819.00	819.00	05/21/2024
12882	SPECTRUM	160218701050	PRI - UTILITIES	05/01/2024	275.03	275.03	05/21/2024
12882	SPECTRUM	160218701050	PRI - CITY	05/01/2024	135.47	135.47	05/21/2024
12882	SPECTRUM	CH STMT 5-15	PHONE - POLICE	05/15/2024	39.13	39.13	05/24/2024
12882	SPECTRUM	YC 5-15-2024	UTILITIES - YOUTH CENTER	05/15/2024	13.04	13.04	05/24/2024
Total 12882:					1,811.55	1,811.55	
12965							
12965	US CELLULAR	0652699190	CELL PHONES - POLICE	05/08/2024	409.37	409.37	05/24/2024
12965	US CELLULAR	0652699190	CELL PHONE SERVICE (FIRE)	05/08/2024	294.00	294.00	05/24/2024
12965	US CELLULAR	0652699190	CELL PHONE SERVICE (UTILITI	05/08/2024	2,948.75	2,948.75	05/24/2024
12965	US CELLULAR	0652699190	CELL PHONE - EMPLOYEES	05/08/2024	1,912.63	1,912.63	05/24/2024
12965	US CELLULAR	0652699190	CELL PHONE - STREETS	05/08/2024	42.50	42.50	05/24/2024
12965	US CELLULAR	0652699190	CELL PHONES - PARKS	05/08/2024	43.01	43.01	05/24/2024
12965	US CELLULAR	0652699190	CELL PHONE SERVICE - POOL	05/08/2024	39.50	39.50	05/24/2024
12965	US CELLULAR	0653467907	CELL MODEM - POLICE	05/10/2024	237.12	237.12	06/03/2024
12965	US CELLULAR	0653467907	CELL MODEM - ELECTRIC	05/10/2024	39.52	39.52	06/03/2024
12965	US CELLULAR	0653467907	CELL MODEM - ELECTRIC 2	05/10/2024	44.61	44.61	06/03/2024
12965	US CELLULAR	0653467907	CELL MODEM - BACKUP INTER	05/10/2024	39.52	39.52	06/03/2024
Total 12965:					6,050.53	6,050.53	
12990							
12990	UTILITY SALES & SERVICE INC	0214127-IN	TWO MAGNETS, ONE 1" BALL F	02/21/2024	708.00	708.00	05/24/2024
12990	UTILITY SALES & SERVICE INC	0214127-IN	FREIGHT	02/21/2024	22.17	22.17	05/24/2024
Total 12990:					730.17	730.17	
13030							
13030	BAKER TILLY US LLP	BT2774620	AUDIT- UTILITY	04/29/2024	343.00	343.00	05/21/2024
13030	BAKER TILLY US LLP	BT2774620	AUDIT- UTILITY	04/29/2024	477.00	477.00	05/21/2024
13030	BAKER TILLY US LLP	BT2774620	AUDIT- UTILITY	04/29/2024	670.00	670.00	05/21/2024
13030	BAKER TILLY US LLP	BT2780254	AUDIT - CITY	04/30/2024	14,573.00	14,573.00	05/21/2024
Total 13030:					16,063.00	16,063.00	
13170							
13170	WISCONSIN NEWSPRESS	138291	SEASONAL AD	04/30/2024	156.00	156.00	05/10/2024
13170	WISCONSIN NEWSPRESS	STMT 4-30-202	CCR - WATER REPORT 2023	04/30/2024	936.00	936.00	05/10/2024
13170	WISCONSIN NEWSPRESS	STMT 4-30-202	SUB STATION	04/30/2024	61.75	61.75	05/10/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
13170	WISCONSIN NEWSPRESS	STMT 4-30-202	WISCONSIN NEWSPRESS - GF-	04/30/2024	346.46	346.46	05/10/2024
Total 13170:					1,500.21	1,500.21	
13221							
13221	WEX BANK	97076736	FLEET FUELING	05/15/2024	3,500.11	3,500.11	05/24/2024
13221	WEX BANK	97076736	FLEET FUELING	05/15/2024	631.57	631.57	05/24/2024
13221	WEX BANK	97076736	FLEET FUELING	05/15/2024	986.76	986.76	05/24/2024
Total 13221:					5,118.44	5,118.44	
30006							
30006	AFLAC	160796	AFLAC-CITY	05/26/2024	1,403.34	1,403.34	06/03/2024
30006	AFLAC	160796	AFLAC-UTILITIES	05/26/2024	163.38	163.38	06/03/2024
30006	AFLAC	826193	AFLAC-CITY	04/27/2024	1,403.34	1,403.34	05/03/2024
30006	AFLAC	826193	AFLAC-UTILITIES	04/27/2024	163.38	163.38	05/03/2024
Total 30006:					3,133.44	3,133.44	
30022							
30022	ASSOCIATED APPRAISAL CON	174164	CONTRACT - ASSESSOR	05/01/2024	2,333.95	2,333.95	05/10/2024
30022	ASSOCIATED APPRAISAL CON	174667	CONTRACT - ASSESSOR	06/01/2024	2,333.95	2,333.95	06/03/2024
Total 30022:					4,667.90	4,667.90	
30025							
30025	B D AUTO & TRUCK BODY	15875	TOWING	09/13/2023	125.00	125.00	05/24/2024
30025	B D AUTO & TRUCK BODY	16368	TOWING	05/09/2024	150.00	150.00	05/24/2024
Total 30025:					275.00	275.00	
30028							
30028	BAKER & TAYLOR	2038237112	BOOKS - LIBRARY	05/01/2024	444.46	444.46	05/03/2024
30028	BAKER & TAYLOR	2038237112	SHIPPING - LIBRARY	05/01/2024	8.89	8.89	05/03/2024
30028	BAKER & TAYLOR	2038240161	BOOKS - LIBRARY	04/19/2024	104.05	104.05	05/03/2024
30028	BAKER & TAYLOR	2038240161	SHIPPING - LIBRARY	04/19/2024	2.08	2.08	05/03/2024
30028	BAKER & TAYLOR	2038241060	BOOKS - LIBRARY	04/19/2024	253.09	253.09	05/03/2024
30028	BAKER & TAYLOR	2038241060	SHIPPING - LIBRARY	04/19/2024	5.06	5.06	05/03/2024
30028	BAKER & TAYLOR	2038246425	BOOKS - LIBRARY	04/23/2024	357.86	357.86	05/10/2024
30028	BAKER & TAYLOR	2038246425	SHIPPING - LIBRARY	04/23/2024	7.16	7.16	05/10/2024
30028	BAKER & TAYLOR	2038256602	BOOKS - LIBRARY	04/26/2024	399.14	399.14	05/10/2024
30028	BAKER & TAYLOR	2038256602	SHIPPING - LIBRARY	04/26/2024	7.98	7.98	05/10/2024
30028	BAKER & TAYLOR	2038266955	SHIPPING - LIBRARY	05/01/2024	6.58	6.58	06/03/2024
30028	BAKER & TAYLOR	2038266955	BOOKS - LIBRARY	05/01/2024	329.15	329.15	06/03/2024
30028	BAKER & TAYLOR	2038273202	BOOKS - LIBRARY	05/03/2024	259.26	259.26	06/03/2024
30028	BAKER & TAYLOR	2038273202	SHIPPING - LIBRARY	05/03/2024	5.19	5.19	06/03/2024
30028	BAKER & TAYLOR	2038281152	BOOKS - LIBRARY	05/08/2024	449.48	449.48	06/03/2024
30028	BAKER & TAYLOR	2038281152	SHIPPING - LIBRARY	05/08/2024	8.99	8.99	06/03/2024
30028	BAKER & TAYLOR	2038286626	SHIPPING - LIBRARY	05/10/2024	3.35	3.35	06/03/2024
30028	BAKER & TAYLOR	2038286626	BOOKS - LIBRARY	05/10/2024	167.38	167.38	06/03/2024
30028	BAKER & TAYLOR	2038286782	BOOKS - LIBRARY	05/10/2024	832.95	832.95	06/03/2024
30028	BAKER & TAYLOR	2038286782	SHIPPING - LIBRARY	05/10/2024	16.66	16.66	06/03/2024
30028	BAKER & TAYLOR	2038286862	SHIPPING - LIBRARY	05/10/2024	4.48	4.48	06/03/2024
30028	BAKER & TAYLOR	2038286862	BOOKS - LIBRARY	05/10/2024	224.10	224.10	06/03/2024
30028	BAKER & TAYLOR	2038293607	BOOKS - LIBRARY	05/14/2024	456.38	456.38	06/03/2024
30028	BAKER & TAYLOR	2038293607	SHIPPING - LIBRARY	05/14/2024	9.13	9.13	06/03/2024
30028	BAKER & TAYLOR	2038305000	BOOKS - LIBRARY	05/17/2024	275.26	275.26	06/03/2024
30028	BAKER & TAYLOR	2038305000	SHIPPING - LIBRARY	05/17/2024	5.51	5.51	06/03/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30028:					4,643.62	4,643.62	
30052							
30052	CARRICO AQUATIC RESOURCE	20243136	AQUATIC CENTER CHEMICALS	05/22/2024	5,863.85	5,863.85	06/03/2024
Total 30052:					5,863.85	5,863.85	
30055							
30055	CEDAR CREEK SURVEYING LL	2024069S-B	LEGAL	04/30/2024	172.50	172.50	05/21/2024
Total 30055:					172.50	172.50	
30073							
30073	COMPLETE OFFICE OF WI	711666	OFFICE SUPPLIES - COURT	05/23/2024	51.25	51.25	06/03/2024
30073	COMPLETE OFFICE OF WI	711667	OFFICE SUPPLIES - POLICE	05/23/2024	205.00	205.00	06/03/2024
30073	COMPLETE OFFICE OF WI	712502	BUILD MAINT - LIBRARY	05/24/2024	33.29	33.29	06/03/2024
30073	COMPLETE OFFICE OF WI	712627	COPY MACHINE - LIBRARY	05/24/2024	129.10	129.10	06/03/2024
30073	COMPLETE OFFICE OF WI	AR64204	COPY MACHINE - LIBRARY	04/15/2024	57.76	57.76	05/03/2024
30073	COMPLETE OFFICE OF WI	AR64205	COPY MACHINE - LIBRARY	04/15/2024	103.57	103.57	05/03/2024
30073	COMPLETE OFFICE OF WI	AR65102	COPY MACHINE CLERK OFFICE	05/15/2024	161.57	161.57	05/24/2024
30073	COMPLETE OFFICE OF WI	AR65105	COPY MACHINE - LIBRARY	05/15/2024	44.78	44.78	06/03/2024
30073	COMPLETE OFFICE OF WI	AR65106	COPY MACHINE - LIBRARY	05/15/2024	193.41	193.41	06/03/2024
Total 30073:					979.73	979.73	
30075							
30075	CONWAY SHIELDS	0519675	FD EQUIPMENT - CITY	03/14/2024	300.34	300.34	05/24/2024
30075	CONWAY SHIELDS	0519675	FD EQUIPMENT - TOWN	03/14/2024	150.16	150.16	05/24/2024
Total 30075:					450.50	450.50	
30084							
30084	DELTA DENTAL OF WISCONSIN	000002145494	DENTAL - CITY	05/16/2024	1,190.68	1,190.68	05/24/2024
30084	DELTA DENTAL OF WISCONSIN	000002145494	DENTAL - UTILITIES	05/16/2024	599.80	599.80	05/24/2024
Total 30084:					1,790.48	1,790.48	
30086							
30086	DEMCO INC	748492	MATERIALS SUPPLIES - LIBRAR	05/20/2024	581.96	581.96	06/03/2024
Total 30086:					581.96	581.96	
30119							
30119	ENVIROTECH EQUIPMENT	24-0023553	GARAGE LARGE EQUIPMENT R	05/14/2024	754.02	754.02	05/21/2024
Total 30119:					754.02	754.02	
30133							
30133	FRANK'S RADIO SERVICE	125339	PAGERS - CITY	05/08/2024	20.00	20.00	05/24/2024
30133	FRANK'S RADIO SERVICE	125339	PAGERS - TOWN	05/08/2024	10.00	10.00	05/24/2024
30133	FRANK'S RADIO SERVICE	125340	PAGERS - CITY	05/08/2024	20.00	20.00	05/24/2024
30133	FRANK'S RADIO SERVICE	125340	PAGERS - TOWN	05/08/2024	10.00	10.00	05/24/2024
30133	FRANK'S RADIO SERVICE	125341	PAGERS - CITY	05/08/2024	20.00	20.00	05/24/2024
30133	FRANK'S RADIO SERVICE	125341	PAGERS - TOWN	05/08/2024	10.00	10.00	05/24/2024
30133	FRANK'S RADIO SERVICE	125350	3.5MM RIGHT ANGLE PLUG W C	05/10/2024	256.58	256.58	05/24/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30133:					346.58	346.58	
30135							
30135	GALE/CENGAGE LEARNING	84230824	BOOKS - LIBRARY	04/25/2024	24.80	24.80	05/10/2024
30135	GALE/CENGAGE LEARNING	84230969	BOOKS - LIBRARY	04/25/2024	25.60	25.60	05/10/2024
30135	GALE/CENGAGE LEARNING	84231129	BOOKS - LIBRARY	04/25/2024	68.78	68.78	05/10/2024
30135	GALE/CENGAGE LEARNING	84240502	BOOKS - LIBRARY	04/29/2024	24.80	24.80	05/10/2024
30135	GALE/CENGAGE LEARNING	84251409	BOOKS - LIBRARY	05/02/2024	114.16	114.16	05/10/2024
30135	GALE/CENGAGE LEARNING	84265747	BOOKS - LIBRARY	05/07/2024	95.97	95.97	06/03/2024
30135	GALE/CENGAGE LEARNING	84265992	BOOKS - LIBRARY	05/07/2024	29.59	29.59	06/03/2024
30135	GALE/CENGAGE LEARNING	84272103	BOOKS - LIBRARY	05/08/2024	32.79	32.79	06/03/2024
30135	GALE/CENGAGE LEARNING	84272125	BOOKS - LIBRARY	05/08/2024	95.97	95.97	06/03/2024
30135	GALE/CENGAGE LEARNING	84283408	BOOKS - LIBRARY	05/10/2024	29.59	29.59	06/03/2024
30135	GALE/CENGAGE LEARNING	84336424	BOOKS - LIBRARY	05/20/2024	25.60	25.60	06/03/2024
Total 30135:					567.65	567.65	
30140							
30140	GERBER LEISURE PRODUCTS I	11101	PARKS EQUIPMENT REPAIR &	05/14/2024	90.00	90.00	05/21/2024
Total 30140:					90.00	90.00	
30150							
30150	GREAT AMERICA FINANCIAL SE	36590655	COPY MACHINE - LIBRARY	05/20/2024	157.59	157.59	06/03/2024
Total 30150:					157.59	157.59	
30164							
30164	HORST DISTRIBUTING INC	107878-000	EVERGREEN GOLF COURSE E	05/14/2024	239.84	239.84	05/21/2024
30164	HORST DISTRIBUTING INC	107878-001	EVERGREEN GOLF COURSE M	05/21/2024	31.29	31.29	05/24/2024
30164	HORST DISTRIBUTING INC	108115-000	EVERGREEN GOLF COURSE M	05/24/2024	210.50	210.50	06/03/2024
Total 30164:					481.63	481.63	
30165							
30165	HOSPITAL SISTERS HEALTH SY	STMT 05/03/20	POLICE EVIDENCE - OWI	05/03/2024	139.50	139.50	05/21/2024
Total 30165:					139.50	139.50	
30173							
30173	INDWIS INC	STMT 4-29-202	CONTRACT - BUILDING INSPEC	04/29/2024	4,577.20	4,577.20	05/10/2024
30173	INDWIS INC	STMT 4-29-202	CONTRACT - ZONING	04/29/2024	1,200.00	1,200.00	05/10/2024
Total 30173:					5,777.20	5,777.20	
30193							
30193	KWIK TRIP INC	STMT 4/30/202	GAS & OIL - POLICE	04/30/2024	73.13	73.13	05/21/2024
Total 30193:					73.13	73.13	
30204							
30204	LANGUAGE LINE SERVICES	11280626	TRANSLATION SERVICES	04/30/2024	107.00	107.00	05/24/2024
Total 30204:					107.00	107.00	
30209							
30209	LEDGEVIEW PRECAST CONCR	45425	STORM SEWER MATERIALS	04/22/2024	1,800.00	1,800.00	05/10/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30209:					1,800.00	1,800.00	
30216							
30216	MARCO	36466354	PRINTER CONTRACT	04/30/2024	152.90	152.90	05/21/2024
30216	MARCO	INV12310778	PRINTER CONTRACT	03/21/2024	40.20	40.20	05/10/2024
30216	MARCO	INV12310778	PRINTER CONTRACT	03/21/2024	20.09	20.09	05/10/2024
30216	MARCO	INV12423138	PRINTER CONTRACT	04/22/2024	40.20	40.20	05/10/2024
30216	MARCO	INV12423138	PRINTER CONTRACT - TOWN	04/22/2024	20.09	20.09	05/10/2024
Total 30216:					273.48	273.48	
30227							
30227	MENARDS	042624STMT	BUILD MAINT - LIBRARY	04/26/2024	72.37	72.37	05/10/2024
30227	MENARDS	85081	MORTAR MIX - STORM SEWER	04/29/2024	80.28	80.28	05/10/2024
30227	MENARDS	85081	GARAGE HARDWARE & TOOL	04/29/2024	140.84	140.84	05/10/2024
30227	MENARDS	85206	GOLF COURSE MATERIALS	05/01/2024	16.93	16.93	05/10/2024
30227	MENARDS	85285	EVERGREEN GOLF COURSE M	05/02/2024	44.45	44.45	05/10/2024
30227	MENARDS	85534	PARKS MATERIALS	05/07/2024	90.60	90.60	05/10/2024
30227	MENARDS	85537	MATERIALS	05/07/2024	72.34	72.34	05/21/2024
30227	MENARDS	85665	EVERGREEN GOLF COURSE C	05/09/2024	68.42	68.42	05/21/2024
30227	MENARDS	85700	SHOP MATERIALS	05/10/2024	403.35	403.35	05/24/2024
30227	MENARDS	85703	SHOP MATERIALS	05/10/2024	19.30-	19.30-	05/24/2024
30227	MENARDS	85881	SIDEWALK IMPROVEMENT CAP	05/14/2024	84.07	84.07	05/21/2024
30227	MENARDS	86005	AQUATIC CENTER REPAIR & M	05/16/2024	151.97	151.97	05/24/2024
30227	MENARDS	86396	EVERGREEN GOLF COURSE C	05/24/2024	68.00	68.00	06/03/2024
Total 30227:					1,274.32	1,274.32	
30238							
30238	MONARCH LIBRARY SYSTEM	416234	DIGITAL CONTENT - LIBRARY	05/06/2024	4,208.90	4,208.90	05/21/2024
30238	MONARCH LIBRARY SYSTEM	416234	TECHNOLOGY SERVICES - LIB	05/06/2024	1,357.78	1,357.78	05/21/2024
30238	MONARCH LIBRARY SYSTEM	416234	ILS FEES - LIBRARY	05/06/2024	12,667.74	12,667.74	05/21/2024
Total 30238:					18,234.42	18,234.42	
30243							
30243	MOUNTAIN PROMOTIONS	557526	STAFF SHIRTS	05/02/2024	1,025.75	1,025.75	05/21/2024
Total 30243:					1,025.75	1,025.75	
30247							
30247	NAPA AUTO PARTS OF SHEBOY	19098	GARAGE LARGE EQUIPMENT R	04/23/2024	26.84-	26.84-	05/24/2024
30247	NAPA AUTO PARTS OF SHEBOY	19323	GARAGE SMALL EQUIPMENT R	04/25/2024	45.00-	45.00-	05/10/2024
30247	NAPA AUTO PARTS OF SHEBOY	19399	ANTIFREEZE	04/26/2024	27.98	27.98	05/10/2024
30247	NAPA AUTO PARTS OF SHEBOY	19463	GARAGE GAS/OIL	04/29/2024	12.99	12.99	05/10/2024
30247	NAPA AUTO PARTS OF SHEBOY	19795	GARAGE HARDWARE & TOOL	05/02/2024	24.86	24.86	05/10/2024
30247	NAPA AUTO PARTS OF SHEBOY	19878	GARAGE GAS/OIL	05/03/2024	25.99	25.99	05/10/2024
30247	NAPA AUTO PARTS OF SHEBOY	19880	GARAGE GAS/OIL	05/03/2024	25.99	25.99	05/10/2024
30247	NAPA AUTO PARTS OF SHEBOY	20231	EVERGREEN GOLF COURSE E	05/08/2024	156.27	156.27	05/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	20323	GARAGE LARGE EQUIPMENT R	05/09/2024	41.14	41.14	05/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	20338	GARAGE LARGE EQUIPMENT R	05/09/2024	4.60	4.60	05/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	20628	EVERGREEN GOLF COURSE E	05/14/2024	72.19	72.19	05/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	20635	GARAGE HARDWARE & TOOL	05/14/2024	189.80	189.80	05/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	20637	GARAGE GAS/OIL	05/14/2024	111.96	111.96	05/24/2024
30247	NAPA AUTO PARTS OF SHEBOY	20665	EVERGREEN GOLF COURSE E	05/14/2024	16.88	16.88	05/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	20691	EVERGREEN GOLF COURSE E	05/14/2024	3.56	3.56	05/21/2024
30247	NAPA AUTO PARTS OF SHEBOY	20696	EVERGREEN GOLF COURSE E	05/14/2024	13.37-	13.37-	05/21/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30247	NAPA AUTO PARTS OF SHEBOY	20766	GARAGE HARDWARE & TOOL	05/15/2024	422.55	422.55	05/24/2024
30247	NAPA AUTO PARTS OF SHEBOY	20958	GARAGE GAS/OIL	05/17/2024	51.98	51.98	05/24/2024
Total 30247:					1,103.53	1,103.53	
30265							
30265	OUTDOOR LIGHTING CONST C	10329	TRAFFIC LIGHT - REPAIR	03/01/2024	9,445.96	9,445.96	05/21/2024
Total 30265:					9,445.96	9,445.96	
30276							
30276	PITNEY BOWES GLOBAL FINAN	3319100235	LEASE FOR POSTAGE METER	05/11/2024	165.33	165.33	05/24/2024
Total 30276:					165.33	165.33	
30281							
30281	PLYMOUTH MUNICIPAL BAND	STMT 5-20-202	2024 ANNUAL CONTRIBUTION	05/20/2024	6,000.00	6,000.00	05/24/2024
Total 30281:					6,000.00	6,000.00	
30290							
30290	PREVEA HEALTH	26391	DRUG SCREEN-RANDOM	04/16/2024	71.28	71.28	05/03/2024
30290	PREVEA HEALTH	26391	DRUG SCREEN-ELECTIONS	04/16/2024	71.28	71.28	05/03/2024
30290	PREVEA HEALTH	26391	FF EXAM	04/16/2024	165.00	165.00	05/03/2024
30290	PREVEA HEALTH	26391	CENTER FOR HEALTH AND WE	04/16/2024	1,397.09	1,397.09	05/03/2024
30290	PREVEA HEALTH	26392	DRUG SCREEN-RANDOM	04/16/2024	71.28	71.28	05/03/2024
30290	PREVEA HEALTH	26392	CENTER FOR HEALTH AND WE	04/16/2024	789.16	789.16	05/03/2024
30290	PREVEA HEALTH	26443	AUDIO SCREENING	04/30/2024	105.00	105.00	05/10/2024
30290	PREVEA HEALTH	26503	DRUG SCREEN-DPW	05/15/2024	71.28	71.28	06/03/2024
30290	PREVEA HEALTH	26503	DRUG SCREEN-GOLF COURSE	05/15/2024	95.04	95.04	06/03/2024
30290	PREVEA HEALTH	26503	CENTER FOR HEALTH AND WE	05/15/2024	1,321.99	1,321.99	06/03/2024
30290	PREVEA HEALTH	26504	CENTER FOR HEALTH AND WE	05/15/2024	1,162.53	1,162.53	06/03/2024
30290	PREVEA HEALTH	26504	DRUG SCREEN-ELECTRIC	05/15/2024	47.52	47.52	06/03/2024
Total 30290:					5,368.45	5,368.45	
30313							
30313	SK SERVICES	884780	GARBAGE PICK UP	03/17/2024	60.00	60.00	05/24/2024
Total 30313:					60.00	60.00	
30335							
30335	SHEBOYGAN COUNTY TREASU	133295	ANNUAL SPILLMAN SUPPORT	04/26/2024	10,394.20	10,394.20	05/10/2024
30335	SHEBOYGAN COUNTY TREASU	133622	APRIL ELECTION ENVELOPES	05/21/2024	6,347.32	6,347.32	06/03/2024
30335	SHEBOYGAN COUNTY TREASU	138 HSAT-7Q	POOL PERMIT	05/13/2024	426.00	426.00	05/21/2024
30335	SHEBOYGAN COUNTY TREASU	138 HSAT-7QX	POOL PERMIT	05/13/2024	390.00	390.00	05/21/2024
30335	SHEBOYGAN COUNTY TREASU	COUNTY MC	MONTHLY COURT DISBURSEM	04/30/2024	887.00	887.00	05/10/2024
Total 30335:					18,444.52	18,444.52	
30342							
30342	SI METALS SHEBOYGAN, INC.	33962	STORM SEWER MATERIALS	05/17/2024	70.00	70.00	06/03/2024
30342	SI METALS SHEBOYGAN, INC.	33962	EVERGREEN GOLF COURSE M	05/17/2024	113.00	113.00	06/03/2024
30342	SI METALS SHEBOYGAN, INC.	34030	STREET SIGNS & MARKINGS	05/02/2024	66.00	66.00	05/10/2024
30342	SI METALS SHEBOYGAN, INC.	34114	STORM SEWER MATERIALS	05/17/2024	70.00	70.00	05/24/2024
30342	SI METALS SHEBOYGAN, INC.	34114	EVERGREEN GOLF COURSE M	05/17/2024	113.00	113.00	05/24/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30342:					432.00	432.00	
30350							
30350	STATE OF WI COURT FINES & S	MC DISB STM	MONTHLY DISBURSEMENT - C	04/30/2024	2,315.13	2,315.13	05/10/2024
Total 30350:					2,315.13	2,315.13	
30355							
30355	SUPERIOR VISION INSURANCE	0000821322	VISION - CITY	05/08/2024	215.88	215.88	05/21/2024
30355	SUPERIOR VISION INSURANCE	0000821322	VISION - UTILITIES	05/08/2024	134.99	134.99	05/21/2024
Total 30355:					350.87	350.87	
30362							
30362	TAYLOR READY-MIX	58755	STORM SEWER MATERIALS	04/25/2024	597.00	597.00	05/10/2024
Total 30362:					597.00	597.00	
30372							
30372	THE PENWORTHY CO LLC	0599330-IN	BOOKS - LIBRARY	05/01/2024	833.99	833.99	05/10/2024
30372	THE PENWORTHY CO LLC	0599984-IN	BOOKS - LIBRARY	05/22/2024	198.57	198.57	06/03/2024
Total 30372:					1,032.56	1,032.56	
30423							
30423	WISCONSIN DEPARTMENT OF	STMT 202404	OFFICE SUPPLIES - POLICE	04/30/2024	21.00	21.00	05/21/2024
Total 30423:					21.00	21.00	
30432							
30432	WISCONSIN LIBRARY ASSOCIA	20443	MEMBERSHIP - LIBRARY	05/21/2024	217.40	217.40	06/03/2024
Total 30432:					217.40	217.40	
30434							
30434	WISCONSIN PUBLIC SERVICE	5012967169	UTILITIES CITY HALL	05/02/2024	1,146.95	1,146.95	05/10/2024
30434	WISCONSIN PUBLIC SERVICE	5012967169	UTILITIES GARAGE	05/02/2024	404.47	404.47	05/10/2024
30434	WISCONSIN PUBLIC SERVICE	5012967169	UTILITIES GOLF	05/02/2024	35.73	35.73	05/10/2024
30434	WISCONSIN PUBLIC SERVICE	5012967169	UTILITIES LIBRARY	05/02/2024	261.70	261.70	05/10/2024
30434	WISCONSIN PUBLIC SERVICE	5012967169	UTILITIES POOL	05/02/2024	32.55	32.55	05/10/2024
30434	WISCONSIN PUBLIC SERVICE	5012967169	UTILITIES SKI HILL	05/02/2024	32.91	32.91	05/10/2024
30434	WISCONSIN PUBLIC SERVICE	5012967169	UTILITIES YOUTH CENTER	05/02/2024	85.25	85.25	05/10/2024
30434	WISCONSIN PUBLIC SERVICE	STMT052824	NATURAL GAS SERVICE	05/22/2024	31.50	31.50	06/03/2024
30434	WISCONSIN PUBLIC SERVICE	STMT052824A	NATURAL GAS SERVICE	05/20/2024	590.63	590.63	06/03/2024
Total 30434:					2,621.69	2,621.69	
30443							
30443	WLECHA	LINDSLEY/PRI	K-9 FREY PRIMISING	05/01/2024	300.00	300.00	05/21/2024
30443	WLECHA	LINDSLEY/PRI	K-9 TYR LINDSLEY	05/01/2024	300.00	300.00	05/21/2024
Total 30443:					600.00	600.00	
30452							
30452	YOUR FLEETCARD PROGRAM	STMT 5-6-2024	GAS & OIL - FIRE CITY	05/16/2024	834.45	834.45	05/24/2024
30452	YOUR FLEETCARD PROGRAM	STMT 5-6-2024	GAS & OIL - FIRE TOWN	05/16/2024	197.95	197.95	05/24/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30452:					1,032.40	1,032.40	
30456							
30456	ZR LLC	699	SIDEWALK CAP C	05/02/2024	1,920.00	1,920.00	05/10/2024
Total 30456:					1,920.00	1,920.00	
50014							
50014	AYRES ASSOCIATES	214670	DAM - REPLACEMENT ENGINE	04/30/2024	23,091.72	23,091.72	05/21/2024
50014	AYRES ASSOCIATES	215207	DAM - REPLACEMENT ENGINE	05/21/2024	14,484.94	14,484.94	05/24/2024
Total 50014:					37,576.66	37,576.66	
50106							
50106	MIDWEST TAPE LLC	505399379	AV - LIBRARY	03/30/2024	50.98	50.98	05/10/2024
50106	MIDWEST TAPE LLC	505412301	DIGITAL CONTENT - LIBRARY	05/01/2024	802.53	802.53	05/03/2024
50106	MIDWEST TAPE LLC	505414179	AV - LIBRARY	05/03/2024	54.74	54.74	06/03/2024
50106	MIDWEST TAPE LLC	505469069	AV - LIBRARY	05/14/2024	172.43	172.43	06/03/2024
50106	MIDWEST TAPE LLC	505497733	AV - LIBRARY	05/20/2024	109.44	109.44	06/03/2024
Total 50106:					1,190.12	1,190.12	
50169							
50169	WALMART RESTITUTION RECO	ALBRECHT 5-	CAITLYN ALBRECHT	05/07/2024	123.30	123.30	05/10/2024
50169	WALMART RESTITUTION RECO	GILLEY 5-7-20	GABRIEL GILLEY	05/07/2024	187.00	187.00	05/10/2024
50169	WALMART RESTITUTION RECO	STMT 4-30-202	JEFFREY KLINGER - RESTITUTI	05/02/2024	119.90	119.90	05/10/2024
Total 50169:					430.20	430.20	
91507							
91507	HAROLDS LANDSCAPING	17632	TOP SOIL	05/09/2024	277.00	277.00	05/24/2024
Total 91507:					277.00	277.00	
91508							
91508	MOTOROLA SOLUTIONS	8281876749	ACCESSORY KIT REPLACEMEN	04/23/2024	492.75	492.75	05/10/2024
Total 91508:					492.75	492.75	
91522							
91522	PLYMOUTH PLUMBING & HEATI	CITYPL-LP	PARKS CONTRACTOR WORK	05/15/2024	515.96	515.96	05/24/2024
Total 91522:					515.96	515.96	
91561							
91561	PACE ANALYTICAL SERVICES I	2440145607	SLUDGE DISPOSAL	05/02/2024	300.00	300.00	05/10/2024
91561	PACE ANALYTICAL SERVICES I	2440145647	LABORATORY	05/02/2024	381.00	381.00	05/10/2024
91561	PACE ANALYTICAL SERVICES I	2440145661	SLUDGE DISPOSAL	05/02/2024	156.00	156.00	05/10/2024
Total 91561:					837.00	837.00	
91886							
91886	PLYMOUTH JOINT SCHOOL DIS	STMT 5-20-202	MOBILE HOME FEE 1ST QTR 20	05/20/2024	1,935.82	1,935.82	05/24/2024
Total 91886:					1,935.82	1,935.82	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
91993							
91993	HIGH STAR SUPPLY	43941	PARKS EQUIPMENT REPAIR &	05/08/2024	104.57	104.57	05/21/2024
91993	HIGH STAR SUPPLY	45111	PARKS EQUIPMENT REPAIR &	05/14/2024	211.89	211.89	05/24/2024
Total 91993:					316.46	316.46	
92121							
92121	VERMEER-WISCONSIN INC	30108954	FLEET VEHICLE MAINTENANCE	04/29/2024	76.77	76.77	05/10/2024
Total 92121:					76.77	76.77	
92148							
92148	ANSER	6509-052024	ANSWERING SERVICE	05/20/2024	390.00	390.00	05/24/2024
Total 92148:					390.00	390.00	
92174							
92174	AIRGAS USA LLC	5507340652	BOTTLED GAS CYLINDER RENT	04/30/2024	74.20	74.20	05/24/2024
92174	AIRGAS USA LLC	5507403361	BOTTLED GAS CYLINDER RENT	04/30/2024	68.40	68.40	05/21/2024
92174	AIRGAS USA LLC	5507403361	BOTTLED GAS CYLINDER RENT	04/30/2024	78.89	78.89	05/21/2024
Total 92174:					221.49	221.49	
92475							
92475	J F AHERN CO	649988	CONTRACT - CITY HALL MAINT	04/30/2024	290.00	290.00	05/03/2024
92475	J F AHERN CO	650054	CONTRACT - CITY HALL MAINT	04/30/2024	417.50	417.50	05/10/2024
92475	J F AHERN CO	652179	CONTRACT - CITY HALL MAINT	05/10/2024	836.00	836.00	06/03/2024
92475	J F AHERN CO	652209	BLDG MAINT-UTILITY BLDG	05/10/2024	1,791.75	1,791.75	05/21/2024
92475	J F AHERN CO	652232	HVAC MAINT - LIBRARY	05/10/2024	1,244.75	1,244.75	06/03/2024
Total 92475:					4,580.00	4,580.00	
92503							
92503	GIBBSVILLE IMPLEMENT INC	25767	FLEET VEHICLE MAINTENANCE	05/22/2024	98.97	98.97	06/03/2024
Total 92503:					98.97	98.97	
92648							
92648	VIKING ELECTRIC SUPPLY INC	S008083395.0	BALLAST	05/22/2024	33.57	33.57	06/03/2024
92648	VIKING ELECTRIC SUPPLY INC	S008083395.0	BALLAST	05/23/2024	302.13	302.13	06/03/2024
Total 92648:					335.70	335.70	
92717							
92717	VERIZON WIRELESS	9961955018	PHONE - FIRE	04/18/2024	35.99	35.99	05/24/2024
Total 92717:					35.99	35.99	
92811							
92811	CUSTOM CRAFT TROPHY	48584	COUNCIL NAME PLATES	05/13/2024	66.00	66.00	05/24/2024
Total 92811:					66.00	66.00	
92881							
92881	MIDSTAR PRINTING	13738	RECEIPTS	05/08/2024	162.32	162.32	05/21/2024
92881	MIDSTAR PRINTING	13751	POWER OUTAGE DOOR HANG	05/08/2024	108.46	108.46	05/21/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 92881:					270.78	270.78	
92957							
92957	FRONTIER	STMT 4-19-202	PHONE - LIBRARY	04/19/2024	68.08	68.08	05/10/2024
92957	FRONTIER	STMT 4-19-202	PHONE - POLICE	04/19/2024	328.11	328.11	05/10/2024
92957	FRONTIER	STMT 4-19-202	PHONE - 911 DIAL LINES	04/19/2024	106.76	106.76	05/10/2024
92957	FRONTIER	STMT 4-19-202	PHONE - AQUATIC CENTER	04/19/2024	144.08	144.08	05/10/2024
92957	FRONTIER	STMT 4-19-202	PHONE - UTILITIES	04/19/2024	27.74	27.74	05/10/2024
92957	FRONTIER	STMT 5/19/202	PHONE - LIBRARY	05/19/2024	68.08	68.08	06/03/2024
92957	FRONTIER	STMT 5/19/202	PHONE - POLICE	05/19/2024	328.11	328.11	06/03/2024
92957	FRONTIER	STMT 5/19/202	PHONE - AQUATIC CENTER	05/19/2024	144.08	144.08	06/03/2024
92957	FRONTIER	STMT 5/19/202	PHONE - 911 DIAL LINES	05/19/2024	106.76	106.76	06/03/2024
92957	FRONTIER	STMT 5/19/202	PHONE - UTILITIES	05/19/2024	86.91	86.91	06/03/2024
Total 92957:					1,408.71	1,408.71	
92982							
92982	HOPP NEUMANN HUMKE LLP	GLS 172	LEGAL SERVICE	05/03/2024	3,094.00	3,094.00	05/10/2024
92982	HOPP NEUMANN HUMKE LLP	ORD PROS 16	LEGAL SERVICE	05/03/2024	1,010.00	1,010.00	05/10/2024
92982	HOPP NEUMANN HUMKE LLP	PU 130	UTILITY LEGAL	05/03/2024	280.00	280.00	05/24/2024
92982	HOPP NEUMANN HUMKE LLP	PU 130	UTILITY LEGAL	05/03/2024	66.00	66.00	05/24/2024
92982	HOPP NEUMANN HUMKE LLP	SALE PLY COL	LEGAL SERVICE	05/03/2024	959.50	959.50	05/10/2024
92982	HOPP NEUMANN HUMKE LLP	TID7 2	LEGAL SERVICE	05/03/2024	110.00	110.00	05/10/2024
Total 92982:					5,519.50	5,519.50	
93036							
93036	SEERA FOCUS ON ENERGY	STMT050224	FOCUS ON ENERGY PAYMENT	05/02/2024	5,519.62	5,519.62	05/10/2024
Total 93036:					5,519.62	5,519.62	
93287							
93287	MONITORING SERVICES LLC	3798	CONTRACT - FIRE INSPECTION	05/01/2024	312.00	312.00	05/21/2024
Total 93287:					312.00	312.00	
93377							
93377	SHRED IT USA	8006939185	SHREDDING SERVICE	04/25/2024	90.81	90.81	05/10/2024
93377	SHRED IT USA	8007126575	PAPER SHREDDING SERVICE	05/18/2024	149.51	149.51	05/24/2024
Total 93377:					240.32	240.32	
93398							
93398	STUART C IRBY CO	S013726667.0	WIRE, #477 19 STR AL HENDRIX	04/29/2024	237,552.71	237,552.71	05/10/2024
93398	STUART C IRBY CO	S013726667.0	WIRE, #477 19 STR AL HENDRIX	04/29/2024	17,619.79	17,619.79	05/10/2024
93398	STUART C IRBY CO	S013726667.0	WIRE, 127 AWA AL HENDRIX ME	04/29/2024	63,112.50	63,112.50	05/10/2024
93398	STUART C IRBY CO	S013726667.0	SPACER, HENDRIX .750" MAX D	04/29/2024	29,624.00	29,624.00	05/10/2024
93398	STUART C IRBY CO	S013726667.0	BRACKET, ANTI-SWAY 24" AERI	04/29/2024	1,616.25	1,616.25	05/10/2024
93398	STUART C IRBY CO	S013726667.0	BRACKET, TANGENT MESSENG	04/29/2024	9,753.75	9,753.75	05/10/2024
93398	STUART C IRBY CO	S013726667.0	PREFORM, DEAD END GRIP #4	04/29/2024	3,122.00	3,122.00	05/10/2024
93398	STUART C IRBY CO	S013726667.0	HENDRIX THIMBLE CLEVIS	04/29/2024	944.00	944.00	05/10/2024
93398	STUART C IRBY CO	S013726667.0	BRACKET, TANGENT STIRRUP	04/29/2024	1,380.00	1,380.00	05/10/2024
93398	STUART C IRBY CO	S013726667.0	BRACKET, ANGLE HENDRIX BA	04/29/2024	3,983.50	3,983.50	05/10/2024
93398	STUART C IRBY CO	S013726667.0	PIN, HENDRIX SHORT SHANK 2	04/29/2024	1,725.00	1,725.00	05/10/2024
93398	STUART C IRBY CO	S013726667.0	INSULATOR PLATE	04/29/2024	650.70	650.70	05/10/2024
93398	STUART C IRBY CO	S013726667.0	PREFORM, DEAD END GRIP #1	04/29/2024	5,682.00	5,682.00	05/10/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 93398:					376,766.20	376,766.20	
93432							
93432	ADVANCED DISPOSAL SVCS S	0119162-4172-	WASTE DISPOSAL SERVICE	05/01/2024	2,873.04	2,873.04	05/21/2024
93432	ADVANCED DISPOSAL SVCS S	0119162-4172-	WASTE DISPOSAL SERVICE	05/01/2024	490.23	490.23	05/21/2024
Total 93432:					3,363.27	3,363.27	
93556							
93556	EHLERS INVESTMENT PARTNE	STMT051424	INVESTMENT FEES	05/14/2024	2,621.27	2,621.27	05/21/2024
93556	EHLERS INVESTMENT PARTNE	STMT051424	INVESTMENT FEES	05/14/2024	861.40	861.40	05/21/2024
Total 93556:					3,482.67	3,482.67	
93665							
93665	ITSAVVY LLC	01493894	WINDOWS SERVER 2022 STD	04/29/2024	491.52	491.52	05/03/2024
93665	ITSAVVY LLC	01493894	WINDOWS SERVER 2022 STD	04/29/2024	491.52	491.52	05/03/2024
93665	ITSAVVY LLC	01496015	HP WORKSTATION Z2 G9	05/07/2024	3,193.52	3,193.52	05/21/2024
Total 93665:					4,176.56	4,176.56	
93732							
93732	MIDWEST METER INC	0167336-IN	2" TURBO HRE-LCD ENCODER	05/20/2024	300.00	300.00	06/03/2024
93732	MIDWEST METER INC	0167336-IN	FREIGHT	05/20/2024	18.69	18.69	06/03/2024
Total 93732:					318.69	318.69	
93845							
93845	HYDRO CORP INC	CI-00040	CROSS CONNECTION PROGRA	04/30/2024	1,083.00	1,083.00	05/03/2024
Total 93845:					1,083.00	1,083.00	
93877							
93877	INFOSEND INC	261586	BILL MAILING SERVICE	04/30/2024	4,449.45	4,449.45	05/21/2024
Total 93877:					4,449.45	4,449.45	
93901							
93901	ADVANCE AUTO PARTS	873041283530	FLEET VEHICLE MAINTENANC	05/07/2024	12.07	12.07	05/24/2024
Total 93901:					12.07	12.07	
93991							
93991	HOME DEPOT CREDIT SERVIC	9013487	STORM SEWER MATERIALS	05/07/2024	159.59	159.59	06/03/2024
Total 93991:					159.59	159.59	
94066							
94066	TVG AUTOMATION LLC	10636	INDUSTRIAL MONITORING	05/15/2024	1,178.10	1,178.10	05/24/2024
94066	TVG AUTOMATION LLC	10637	CALIBRATE FLOW METERS	05/15/2024	431.85	431.85	05/24/2024
Total 94066:					1,609.95	1,609.95	
94128							
94128	FORSTER ELECTRICAL ENGIN	25265	SUBSTATION #5	04/24/2024	16,902.50	16,902.50	05/10/2024
94128	FORSTER ELECTRICAL ENGIN	25266	STORAGE SHED CA	04/24/2024	1,635.00	1,635.00	05/10/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 94128:					18,537.50	18,537.50	
94157							
94157	MEYER ELECTRIC SERVICE	E6100	PARKS CONTRACTOR	04/29/2024	6,248.70	6,248.70	05/24/2024
94157	MEYER ELECTRIC SERVICE	E6108	EXCAVATING ELECTRIC DEPT	05/21/2024	720.00	720.00	05/24/2024
94157	MEYER ELECTRIC SERVICE	E6108	EXCAVATING ELECTRIC DEPT	05/21/2024	520.00	520.00	05/24/2024
94157	MEYER ELECTRIC SERVICE	E6108	EXCAVATING ELECTRIC DEPT	05/21/2024	450.00	450.00	05/24/2024
Total 94157:					7,938.70	7,938.70	
94333							
94333	FISCHERS FLEET SERVICE INC	71214	FLEET VEHICLE MAINTENANC	04/25/2024	358.90	358.90	05/10/2024
Total 94333:					358.90	358.90	
94363							
94363	GAPPA SECURITY SOLUTIONS	29492	LIONS PARK LOCKS	04/19/2024	414.80	414.80	05/10/2024
Total 94363:					414.80	414.80	
94428							
94428	CORE & MAIN LP	U185857	SENSUS 2S CLASS 320 ELECT	05/17/2024	1,860.00	1,860.00	06/03/2024
Total 94428:					1,860.00	1,860.00	
94491							
94491	H & R SAFETY SOLUTIONS INC	8621	EAR PLUGS	04/25/2024	97.50	97.50	05/03/2024
94491	H & R SAFETY SOLUTIONS INC	8664	CAP C STREET EQUIPMENT IM	05/16/2024	493.25	493.25	05/24/2024
94491	H & R SAFETY SOLUTIONS INC	8672	PARKS JANITORIAL	05/21/2024	235.00	235.00	05/24/2024
94491	H & R SAFETY SOLUTIONS INC	8688	IVY X PRE CONTACT SOLUTIO	05/23/2024	57.00	57.00	06/03/2024
Total 94491:					882.75	882.75	
94498							
94498	WASTE MANAGEMENT OF WI-M	0119158-4172-	CONTRACT - RECYCLING	05/01/2024	9,894.15	9,894.15	05/21/2024
94498	WASTE MANAGEMENT OF WI-M	0119158-4172-	CONTRACT - GARBAGE	05/01/2024	27,138.24	27,138.24	05/21/2024
94498	WASTE MANAGEMENT OF WI-M	0119158-4172-	HOUSING AUTH GARBAGE/REC	05/01/2024	345.00	345.00	05/21/2024
94498	WASTE MANAGEMENT OF WI-M	0119158-4172-	FUEL SURCHARGE	05/01/2024	370.32	370.32	05/21/2024
94498	WASTE MANAGEMENT OF WI-M	0119158-4172-	PARKS CLEAN UP	05/01/2024	471.00	471.00	05/21/2024
Total 94498:					38,218.71	38,218.71	
94517							
94517	DEAN ENTERPRISES LLC	A-15217	PARKS CONTRACTOR	05/24/2024	84.28	84.28	06/03/2024
94517	DEAN ENTERPRISES LLC	A-156141	EVERGREEN GOLF COURSE C	04/26/2024	182.50	182.50	05/10/2024
94517	DEAN ENTERPRISES LLC	A-156146	PARKS CONTRACTOR	04/26/2024	182.50	182.50	05/10/2024
94517	DEAN ENTERPRISES LLC	A-157212	EVERGREEN GOLF COURSE C	05/24/2024	84.28	84.28	06/03/2024
Total 94517:					533.56	533.56	
94573							
94573	DIGICORP INC	350810	SENTINEL ONE EDR SUBSCRIP	05/15/2024	485.00	485.00	05/24/2024
94573	DIGICORP INC	350810	MICROSOFT EXCHANGE ONLIN	05/15/2024	4.00	4.00	05/24/2024
Total 94573:					489.00	489.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
94603							
94603	JSM SECURE INC	76502	DOOR LOCK INSTALL	05/15/2024	1,541.69	1,541.69	05/24/2024
94603	JSM SECURE INC	76503	PANIC SWITCHES	05/15/2024	369.30	369.30	05/24/2024
Total 94603:					1,910.99	1,910.99	
94621							
94621	COUNTRY VISIONS	27067	PARKS CHEMICALS	05/09/2024	81.98	81.98	05/21/2024
Total 94621:					81.98	81.98	
95074							
95074	NIGH ROOFING	GC 5-13-2024	EVERGREEN GOLF COURSE IM	05/13/2024	6,100.00	6,100.00	05/21/2024
95074	NIGH ROOFING	SS 5-13-2024	PARK IMPROVEMENTS CAP C	05/13/2024	3,900.00	3,900.00	05/21/2024
Total 95074:					10,000.00	10,000.00	
95117							
95117	DICKMAN COMMUNICATIONS	220	NETWORK WIRING	05/08/2024	9,845.00	9,845.00	05/21/2024
Total 95117:					9,845.00	9,845.00	
95122							
95122	MACQUEEN EQUIPMENT	929579	EQUIPMENT/REPAIR FIRE	05/07/2024	1,400.00	1,400.00	05/21/2024
95122	MACQUEEN EQUIPMENT	P30304	EQUIPMENT/REPAIR FIRE	05/24/2024	1,280.00	1,280.00	06/03/2024
Total 95122:					2,680.00	2,680.00	
95316							
95316	ZIMMERMANN PRINTING COMP	186315	MARKETING - LIBRARY	04/30/2024	980.00	980.00	05/03/2024
Total 95316:					980.00	980.00	
95497							
95497	MICHAEL STEPHAN	13871102207B	ENERGY STAR INCENTIVE - AC	05/20/2024	25.00	25.00	05/24/2024
Total 95497:					25.00	25.00	
95541							
95541	ENVIRONMENTAL CONSULTING	7162	WET TEST	05/08/2024	2,000.00	2,000.00	05/24/2024
Total 95541:					2,000.00	2,000.00	
95616							
95616	DAKOTA SUPPLY GROUP	S103738775.0	PARKS MATERIALS	05/17/2024	273.33	273.33	06/03/2024
Total 95616:					273.33	273.33	
95714							
95714	TRANSUNION RISK AND ALTER	STMT 4-30-202	MINIMUM USAGE FEE	04/30/2024	75.00	75.00	05/21/2024
Total 95714:					75.00	75.00	
95716							
95716	SHAKEDOWN TOOLS LLC	23849	GARAGE HARDWARE AND TOO	05/15/2024	153.79	153.79	05/21/2024
Total 95716:					153.79	153.79	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
95763							
95763	COZY BAR	18877635203	REFUND DEPOSIT	05/28/2024	406.37	406.37	06/03/2024
Total 95763:					406.37	406.37	
95773							
95773	ST JOHN THE BAPTIST	Claim 03.05.24	CLAIM-GUARDRAIL	05/02/2024	550.50	550.50	05/03/2024
Total 95773:					550.50	550.50	
95854							
95854	ALTEC SUPPLY	12572431	KLEIN HENDRIX GRIP	05/14/2024	387.66	387.66	05/24/2024
95854	ALTEC SUPPLY	12572431	FREIGHT	05/14/2024	45.36	45.36	05/24/2024
95854	ALTEC SUPPLY	12579301	BODY HARNESS SIZE LARGE	05/21/2024	230.54	230.54	06/03/2024
95854	ALTEC SUPPLY	12579301	FREIGHT	05/21/2024	20.75	20.75	06/03/2024
95854	ALTEC SUPPLY	12581554	BODY HARNESS SIZE MEDIUM	05/28/2024	230.54	230.54	06/03/2024
95854	ALTEC SUPPLY	12581554	4' LANYARD	05/28/2024	353.44	353.44	06/03/2024
95854	ALTEC SUPPLY	12581554	FREIGHT	05/28/2024	56.19	56.19	06/03/2024
Total 95854:					1,324.48	1,324.48	
95886							
95886	BMG DESIGNS LLC	2575	GARAGE OPERATIONAL SUPPL	05/07/2024	668.00	668.00	05/10/2024
Total 95886:					668.00	668.00	
95899							
95899	TERESE SHAW	STMT 4-30-202	PETTY CASH - POLICE	05/02/2024	146.75	146.75	05/10/2024
95899	TERESE SHAW	STMT 5-15-202	PETTY CASH - POLICE	05/15/2024	35.71	35.71	05/24/2024
Total 95899:					182.46	182.46	
95909							
95909	ACEK9	291988	WATCH DOG SERVICE	05/06/2024	168.00	168.00	05/21/2024
Total 95909:					168.00	168.00	
95917							
95917	BADGER LABORATORIES INC	24-008622	WATER SAMPLES	05/03/2024	185.00	185.00	05/10/2024
95917	BADGER LABORATORIES INC	24-009510	WATER SAMPLES	05/20/2024	185.00	185.00	05/24/2024
Total 95917:					370.00	370.00	
95933							
95933	STEINIG TAL KENNEL LLC	1976	K9 UNIT	05/10/2024	245.00	245.00	05/24/2024
Total 95933:					245.00	245.00	
95940							
95940	GORDON FLESCH COMPANY IN	INV14678078	COPY MACHINE	05/07/2024	257.68	257.68	05/21/2024
Total 95940:					257.68	257.68	
95975							
95975	RENNERT'S FIRE EQUIPMENT	2308	VEHICLE MAINTENANCE - FIRE	05/14/2024	2,217.28	2,217.28	05/24/2024
95975	RENNERT'S FIRE EQUIPMENT	2337	VEHICLE MAINTENANCE - FIRE	05/17/2024	93.39	93.39	05/24/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 95975:					2,310.67	2,310.67	
95988							
95988	MMW INDUSTRIAL SUPPLY LLC	9000486	SHOP SUPPLIES	04/30/2024	46.15	46.15	05/21/2024
Total 95988:					46.15	46.15	
96003							
96003	AURORA MEDICAL CENTER GR	136-CI0000220	FIRE MED SUPPLIES	04/25/2024	549.92	549.92	05/10/2024
Total 96003:					549.92	549.92	
96160							
96160	LAWSON PRODUCTS INC	9311492898	PARKS MATERIALS	04/26/2024	21.27	21.27	05/10/2024
96160	LAWSON PRODUCTS INC	9311511458	STREET SIGNS & MARKINGS M	05/03/2024	20.98	20.98	05/21/2024
Total 96160:					42.25	42.25	
96180							
96180	ZERO TECHNOLOGIES LLC	STMT050724	WATER PITCHERS - LEAD AND	05/07/2024	392.00	392.00	05/10/2024
Total 96180:					392.00	392.00	
96197							
96197	MEAD & HUNT	367212	DIGESTER ROOF - ENGINEERI	05/15/2024	1,863.70	1,863.70	05/24/2024
Total 96197:					1,863.70	1,863.70	
96216							
96216	ARCHIVE YOUR PAST	INV-052224	PROGRAMS - LIBRARY	02/17/2024	212.72	212.72	05/10/2024
Total 96216:					212.72	212.72	
96243							
96243	REDEMPTION RECYCLING LLC	1929	RECYCLING EVENT	05/15/2024	636.00	636.00	05/24/2024
Total 96243:					636.00	636.00	
96269							
96269	AQUALIS	PSI-2020-1552	STORM SEWER CONTRACTO	04/30/2024	1,068.75	1,068.75	05/10/2024
Total 96269:					1,068.75	1,068.75	
96277							
96277	AQUATIC INFORMATICS INC	108627	ANNUAL WIMS SUPPORT	05/08/2024	3,124.00	3,124.00	05/21/2024
Total 96277:					3,124.00	3,124.00	
96310							
96310	MARC SHUMAN	STMT 5-14-202	COURT RESTITUTION - STROB	05/14/2024	30.00	30.00	05/21/2024
Total 96310:					30.00	30.00	
96329							
96329	CREXENDO	170895	PHONE - LIBRARY	05/01/2024	227.54	227.54	05/10/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 96329:					227.54	227.54	
96340							
96340	RAIN DROP PRODUCTS LLC	25784-IN	CAP C AQUATIC CENTER	04/22/2024	1,754.70	1,754.70	05/10/2024
Total 96340:					1,754.70	1,754.70	
96345							
96345	HEATHER GARCZYNSKI	STMT 5-13-202	COURT RESTITUTION - ZAWLO	05/13/2024	40.00	40.00	05/21/2024
Total 96345:					40.00	40.00	
96354							
96354	WI DEPARTMENT OF JUSTICE	STMT 5-28-202	CLASS #11 - WI COMMAND COL	05/28/2024	1,000.00	1,000.00	06/03/2024
Total 96354:					1,000.00	1,000.00	
96362							
96362	O'REILLY AUTO PARTS	6583-111350	DEF	05/20/2024	67.96	67.96	06/03/2024
96362	O'REILLY AUTO PARTS	6583-111657	VEHICLE MAINTENANCE	05/24/2024	13.99	13.99	06/03/2024
Total 96362:					81.95	81.95	
96389							
96389	FASTSIGNS SHEBOYGAN	2444-1191	EVERGREEN GOLF COURSE M	05/29/2024	32.77	32.77	06/03/2024
Total 96389:					32.77	32.77	
96409							
96409	TYLER HASS	1	MOTOROLA MINITOR VI 5 CHA	04/24/2024	500.00	500.00	05/10/2024
96409	TYLER HASS	1	MOTOROLA MINITOR VI 5 CHA	04/24/2024	250.00	250.00	05/10/2024
Total 96409:					750.00	750.00	
96410							
96410	SHARE CORPORATION	267469	UV CLEANING CHEMICALS	05/01/2024	252.55	252.55	05/10/2024
Total 96410:					252.55	252.55	
96411							
96411	BARBARA DRESSLER	19882737806	ENERGY STAR INCENTIVE - R	05/06/2024	25.00	25.00	05/10/2024
Total 96411:					25.00	25.00	
96412							
96412	MULCH EXPRESS OF WISCON	1133	PARKS CONTRACTOR WORK	04/21/2024	4,000.00	4,000.00	05/10/2024
Total 96412:					4,000.00	4,000.00	
96413							
96413	PENDING REGISTRATION	3 REGISTRATI	REGISTRATIONS X 3	05/10/2024	493.50	493.50	05/21/2024
Total 96413:					493.50	493.50	
96414							
96414	QUARLES & BRADY LLP	6731928	CASH CALL ON DEBT	05/08/2024	1,000.00	1,000.00	05/21/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 96414:					1,000.00	1,000.00	
96415							
96415	JAMES BILEY	10874970401	ENERGY STAR INCENTIVE - W/	05/20/2024	65.00	65.00	05/24/2024
Total 96415:					65.00	65.00	
96417							
96417	KEVIN BUTTERS	2024 Aquatic P	AQUATIC CENTER START UP	05/24/2024	400.00	400.00	05/24/2024
Total 96417:					400.00	400.00	
Grand Totals:					1,036,886.67	1,036,886.67	

CITY OF PLYMOUTH- PLYMOUTH UTILITIES

The above listed checks and ACH is in payment of the Utilities' accounts and are hereby approved with the following exceptions:

Exceptions:

THE FINANCE COMMITTEE

Dated: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "0100100001000"- "2200567002200", "2400111000000"- "8000232000000"

CITY OF PLYMOUTH, WISCONSIN
TUESDAY, MAY 28, 2024 COMMITTEE OF THE WHOLE MEETING
CITY HALL, 128 SMITH STREET

UNOFFICIAL MINUTES

1. **Call to Order and Roll Call:** Mayor Pohlman called the meeting to order at 6:30 PM. On the call of the roll the following were present: Jeff Tauscheck, Angie Matzdorf, Diane Gilson, Mike Penkwitz, Dave Herrmann, Greg Hildebrand and John Binder. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Dave Augustin IT Manager, Department of Public Works Director Cathy Austin, Police Chief Ken Ruggles, and City Clerk Anna Voigt.
2. **Approve the Minutes from May 14, 2024:** Motion was made by Hildebrand/Tauscheck to approve the minutes from May 14. Upon the call of the roll, all voted aye. Motion carried.
3. **Discussion and Recommendation of Replacement Battery Backup System:** City Administrator/Utilities Manager Blakeslee said the Plymouth Utilities Building is beginning to show signs of aging, with components needing repair or replacement. Specifically, battery backup system and charger unit have deteriorated over time and is in need of replacement. This system is crucial as it provides emergency backup power to the Utilities Building and supports the City/Utility network and servers. There are two options for replacing the battery backup system the 4-hour backup is \$90,998.24 and the 8-hour backup, which is the current backup, is \$114,673.28. A majority of the Council agreed that 8-hour backup would be the best option.
4. **Discussion and Recommendation for Floodplain Ordinance:** Director of Public Works Cathy Austin explained that the city was notified by the DNR that FEMA recently updated some of the Flood Insurance Rate Maps and the entire Flood Insurance Study for Sheboygan County. For the City of Plymouth, the Maps remain unchanged and only the Flood Insurance Study for Sheboygan County was updated. In order to continue to be eligible for floodplain insurance under National Flood Insurance Plan, the City's floodplain ordinance must be updated. Unlike the other changes, this change is left up to the Municipality. Municipalities can choose to incorporate ACT 175 or not to incorporate it. If Act 175 is incorporated nonconforming structures are not subject to a cost-based restriction, but are still subject to all other non-cost-based regulations and living space is elevated to at or above flood elevation. If Act 175 is not incorporated no modifications, additions, or repairs can be made on a structure in the floodway if cost exceeds 50% of the present equalized value and if structure in a floodway is substantially damaged by a flood, it must be removed from the floodway. Motion was by Hildebrand/Matzdorf to recommend Council include ACT 175. Upon the call of the roll, Herrmann, Matzdorf, Binder, Penkwitz, Gilson, Tauscheck, and Hildebrand voted aye. Nelson voted nay. Motion carried.
5. **Demonstration of Online Strategic Plan:** IT Manager Augustin did a demonstration of what the online strategic plan will look like when on the website.

6. **Adjourn:** Motion was made by Herrmann/Binder to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

**PLYMOUTH REDEVELOPMENT AUTHORITY
CITY OF PLYMOUTH, WISCONSIN
THURSDAY MAY 30, 2024**

UNOFFICIAL MINUTES

1. **Call to order and roll call:** Chairman Gentine called the meeting to order at 8:00 Am. Member present were Lee Gentine, Donna Hahn, John Nelson, Randy Schwoerer, Ronna O'Toole, Ken Pannier, and Carole O'Malley. Tim Blakeslee, Anna Voigt, Mary Hauser, Amanda Brandt, and Patrick Campbell were in attendance.
2. **Approval of Meeting Minutes from the November 30, 2023 meeting:** Motion was made by Hahn/O'Malley to approve the minutes from November 30, 2023. A unanimous aye vote was cast. Motion carried.
3. **Brief RDA Fund Balance Update:** City Administrator/Utilities Manager Blakeslee updated the committee on the current fund of \$90,791.99 with a few items pending.
4. **Update on Revolving Loan Fund Program:** City Administrator/Utilities Manager Blakeslee updated the committee on the Revolving Loan Fund. Two loans for be approved, one for Plymouth Industries and the second for Klips and Tips.
5. **Discussion Regarding Artwork Installation of Pocket Park:** Gentine stated that a new pocket park has been created where the former Strutz Financial building was. The park is now done with the exception of a potential space designated for a future art installation. The committee discussed various ideas. A sub-committee was created to come up with ideas and reach out the public for input.
6. **Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.)** Gentine gave an update on the Laack building.
7. **Adjournment:** Motion was made by Nelson/O'Toole to adjourn the meeting. A unanimous aye vote was, motion carried.

Contracted inspection fees from the office of Pete Scheuerman

Permits	Date	Address	Name	City Of Plymouth Description	May 2024 Value
24122	4/29	409 Wilson	Thede	Siding	8,000.00
24123	4/29	117 Selma	Dulmes	Hot Tub	4,000.00
24124	4/30	416 W-Main	416Wmain LLc	Ductless Split	5,000.00
24125	4/30	416 W-Main	416Wmain LLc	Finish Attic	3,000.00
24126	4/30	601 W Main	Nickel	Porch Repair	6,000.00
24127	4/30	111 Mashner	Otto	Siding	25,000.00
Z24128	4/30	1516 Eastern	Cut Rate	Sign Face	300.00
24129	4/30	835 Mockingbird	Lubach	Window/Door	204.00
24130	5/1	903 Eastern	Clarr	Deck	8,000.00
24131	5/6	503 N Milwaukee	Marklein	Kit. Remodel	80,000.00
24132	5/6	435 E Mill	Next Step	Remodel	150,000.00
24133	5/6	5E Eastman	Rizzi	HVAC	1,300.00
24134	5/6	717 McColm	Ka camp	Service	2,480.00
24135	5/6	26 Eastman	Andre	Roof	9,960.00
24136	5/6	828 Beech	Smallish	Roof	20,000.00
24137	5/7	408 Park	Lor	Deck	1,500.00
24138	5/7	1326 Trillium	Roth	Bsmt. Remodel	55,000.00
Z24139	5/7	1100 Wilson	Sagal	Fence	
24140	5/7	921 Ash	Bricknel	Roof	21,400.00
24141	5/8	1 Persnickety	Sargento	IT Addition	664,000.00

24142	5/8	136 Fairview	Beebe	Deck	9,000.00
24143	5/8	503 South	Hallenberg	Deck	2,500.00
24144	5/8	417 Western	Roth	Roof	9,000.00
24145	5/8	417 Western	Roth	Addition	80,000.00
24146	5/8	417 Western	Roth	Siding	13,300.00
24147	5/8	417 Western	Roth	Deck	15,000.00
24148	5/8	37 Lolie	Atkinson	Shed	1,100.00
Z24149	5/8	2586 Valley	Waterford	Sign	7,000.00
Z24150	5/8	2586 Valley	Waterford	Sign	7,000.00
Z24151	5/8	2653 Valley	Waterford	Sign	7,000.00
24152	5/8	222 Pleasant	Lueck	Siding/Reroof	7,000.00
24153	5/9	531 N Milwaukee	Sinclair	Egress Remodel	8,000.00
24154	5/9	728 STH 57 #	Country View	Skirting	2,100.00
24155	5/13	502 Riverbend	Nelson	Framing/Window	5,000.00
24156	5/13	505 Pony	Schuler	Steps	5,300.00
24157	5/13	522 Harvey	Soberg	Gut/Win/Siding	23,202.00
24158	5/14	605 N Milwaukee	Kraemer	Redo Porch	10,000.00
24159	5/14	611 E Clifford	Ludington	Reroof	13,000.00
24160	5/14	37 Cherry	Krueger	Windows	2,500.00
24161	5/14	725 Windsong	Huettz	Reroof	14,500.00
24162	5/15	19 Reed	Dumar	FDN Repair	20,500.00
24163	5/15	329 Smith	Klein	Deck	1,500.00
24164	5/16	309 Bishop	Mueller	Siding/BsmtWall	20,000.00
24165	5/16	309 Bishop	Mueller	Bath	10,000.00

24166	5/16	535 Pickett	Harrison	Patio Door	5,000.00
24167	5/16	201 E Mill	Sampson	Reroof	6,800.00
24168	5/21	112 S Hills	Starker	Window	24,000.00
24169	5/21	10 E. Elizabeth	Benick	Kit. Remodel	25,000.00
Z24170	5/21	2203 Poch	Damron	Fence	5,000.00
24171	5/22	720/724 Oak Ridg	Lightle	Reroof	29,600.00
24172	5/22	734 Eastern	Zelm	Reroof	34,200.00

1,488,246.00

No. of All Building Permits		49
Valuation of all Building Permits		\$824,246.00
<i>including commercial additions and remodeling</i>		
No. of New Single Family Homes		0
Valuation of all New Home		\$0.00
<i>including Two Families</i>		
No. of New Multiple Family Buildings		0
No. of Units		0
Valuation of all Multiple Family		\$0.00
No. of New Commercial/Industrial Buildings		0
Valuation of all Commercial/Industrial Buildings		\$0.00
No. of Addition to Commercial	Industrial Bldg.	1
Valuation of Additions		\$664,000.00
	Total Permits	50
	Total Value	\$1,488,246.00



Application for Event

City of Plymouth
128 Smith Street
P.O. Box 107
Plymouth, WI 53073

Applicant Name Dick Abhold Phone Number 9202544229

Address W4169 County Rd U City Plymouth Zip 53073

Are you a 501 (C-3) non-profit organization? No Yes Tax Exempt # _____

I have included my organization's proof of insurance with this form. - within 30 days prior
 I am exempt from requiring proof of insurance because _____

Authorized Agent American Family Home Phone _____
Bus. Phone _____

(Clerk/Treas. Initials)

Address _____ City _____ Zip _____

Point of contact at Event (if different than Agent) Dick Abhold

- Type of Event: (Check all appropriate blocks) Public Private
- Athletic Activity (tournament, sports event)
 - Block Party
 - Financial Gain Event (map required)
 - Community/Park Event
 - Parade/Street Closing (map required)
 - Runs/Walks (map required)
 - Business/Organization Event
 - Other _____

Event Date(s): August 10th 2024 Start/End Time: 8am / 5pm

Name of Activity DIRE DYES OPEN 4 Purpose: Disc Golf Tournament

Assembly Area MEYERS PARK Dispersal Area: MEYERS PARK

Estimated Attendance 100 - From 9-3pm No. of Parade Units: 0

Location of Block Party 0

(Block off - street from - street to)

Check all appropriate boxes:

- | | | | |
|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|
| Yes | No | Yes | No |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Quantity | | *Requires Special Permit |

The applicant named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.

The applicant individually, or the authorized agent on behalf of applicant, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the City of Plymouth and each and every of its elected, and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally for and against any and all claims, causes of action, actions, liabilities, demand, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, incidents, activities, and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the City of Plymouth and each and every of it's elected and appointed officials, employees, and agents, regardless of when and where, occurring or arising from this event.

The public event applicant shall submit a general liability insurance policy certificate in the amount of \$1 million dollars naming the City of Plymouth as an additional insured party. The applicant for this public event must be 18 years of age. Any misrepresentation of public events described in this application occurring in City of Plymouth parks or facilities will be just cause for future denial of rental agreements with the City of Plymouth.

Date 5/27/24 Signature [Signature]

(Must be Applicant or Duly Authorized Agent)

Kenneth Ruggles

Chief of Police

Phone: 920-893-6541 Fax: 920-892-6143 Web: www.plymouthgov.com

128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218

DATE: 31 May 2024
TO: Mayor and Common Council
FROM: Ken Ruggles, Chief of Police
RE: Police Department—Sale of Surplus Property

The Police Department has identified the below listed piece of equipment for potential auction as the equipment is no longer able to reliably perform its function.

Pursuant to City Ordinance Section 3-4-1 DISPOSAL OF SURPLUS CITY PROPERTY, Common Council shall determine whether or not the item is surplus City property, when valued over \$500.00.

We are requesting Common Council declare the item surplus and authorize it to be sold “as-is”.

KUSTOM SIGNALS, 2001 Radar Speed Trailer

VIN#: 1K9BS08151K118249

Problems: Batteries replaced in 2023. When fully charged, unit still only lasts a few hours. The department has opted to purchase additional pole-mounted radar speed signs instead of maintaining the radar trailer. These signs are a fraction of the cost of a new trailer and can be moved between poles throughout the city.





DATE: June 6, 2024
TO: Mayor and Common Council
FROM: Cathy Austin, Director of Public Works
RE: **DPW – Surplus Equipment**

The Department of Public Works has identified the following pieces of equipment for potential auction since the equipment listed below has either not been used in years or is now unreliable to perform the work.

Pursuant to City Ordinance Section 3-4-1 DISPOSAL OF SURPLUS CITY PROPERTY, Common Council shall determine whether or not the item(s) are surplus City property, when valued over \$500.00.

All items will be sold in “as-is” condition.

1947 Willy’s Jeep



- Sold “as-in”, does not run/work
- Needs: Engine repairs, transmission replacement, brake work, steering work, transfer case work, new battery and tires, new axels.
- No longer serves a purpose for DPW.

July 1, 2024 – June 30, 2025 Alcohol Licenses

Business Name / Trade Name	Applicant Address	Location of Premises	Agent	License
Kwik Trip, Inc / Kwik Trip #470	PO BOX 2107, La Cross, WI 54602	2480 Eastern Ave Plymouth, WI 53073	Kristal Sullivan	Class "A" Beer / Class "A" Liquor (cider only)
Ultimate Mart, LLC / Pick 'n Save #343	PO BOX 305103, Nashville, TN 37230	2643 Eastern Ave. Plymouth, WI 53073	Shaun Priesgen	Class "A" Beer / "Class A" Liquor
Oneguide Inc. / Tietz's Piggly Wiggly #336	1411 Eastern Ave., Plymouth, WI 53073	1411 Eastern Ave. Plymouth, WI 53073	Mark Tietz	Class "A" Beer / "Class A" Liquor
Plymouth Cut Rate Liquor Inc. / Cut Rate Liquor	1516 Eastern Ave., Plymouth, WI 53073	1516 Eastern Ave. Plymouth, WI 53073	Navneil Gill	Class "A" Beer / "Class A" Liquor
GPM Southeast, LLC / Rstore #4519	8565 Magellan, Suite 400 Pkw. Richmond, VA 23227	103 N. Milwaukee St. Plymouth, WI 53073	Rhonda Urlaub	Class "A" Beer / "Class A" Liquor
Wal-Mart Stores East, LP / Walmart #3497	428 Walton Dr., Plymouth, WI 53073	428 Walton Dr. Plymouth, WI 53073	Denton Helms	Class "A" Beer / "Class A" Liquor
Bruce's Brown Bottle, Inc. / The Brown Bottle	401 E Mill St. Plymouth, WI 53073	401 E Mill St. Plymouth, WI 53073	Susan Brown	Class "B" Beer / "Class B" Beer
Jesses City Club of Plymouth Inc. / City Club	228 E Mill St. Plymouth, WI 53073	228 E Mill St. Plymouth, WI 53073	Jesse Schneider	Class "B" Beer / "Class B" Beer
Cozy Bar LLC. / Cozy Bar	116 E Mill St. Plymouth, WI 53073	116 E Mill St. Plymouth, WI 53073	Amber Tellez	Class "B" Beer / "Class B" Beer
Plymouth Tap Bar and Grill Inc. / Plymouth Tap	101 E Mill St. Plymouth, WI 53073	101 E Mill St. Plymouth, WI 53073	Nathan Fetterer	Class "B" Beer / "Class B" Beer
Big Easy Enterprises LLC. / Wild Shots Pub	423 E Mill St. Plymouth, WI 53073	423 E Mill St. Plymouth, WI 53073	Nicole Beyer	Class "B" Beer / "Class B" Beer

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-1271
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

Sidewalk Café Permit License Application

License Term Expires: April 14, 2025

Fee: \$50.00

Section 1 – Applicant Information

Applicant Name: Jenna Schram
Owner of Premise: Plymouth Cheese Counter Foundation
Telephone Number: 920-892-2012 Email Address: jenna@cheesecounter.com
Trade Name of Business: Cheese Counter and Dairy Heritage Center Cell: 480-335-6331
Address of Tavern/Restaurant: 133 East Mill St
Legal Description or Tax ID No. of Property: 92-2673997
Current Zoning of Property: _____

Section 2 - Proposed Operation of Sidewalk Café, Use of Property, and Scale Drawing

Licenses – Attach copies of all applicable licenses requested below

Current Sheboygan County Department of Health License Number: BSTR-AS88ST7

Current Alcohol Beverage License Number (required if applicant intends to sell alcohol beverages in Sidewalk Café): _____

Section 3 – Attachments and Applicant Signature

Attachments to include with application

- Scale Drawing/Photographs and Details of Sidewalk Café Permit Area
- Certificate of Insurance
- Hold Harmless Agreement

Applicant Signature: [Signature] Date: 5/30/24

Owner of Premises Signature: _____ Date: _____
(if different from applicant)

SHEBOYGAN COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
1011 N 8TH ST



**SHEBOYGAN COUNTY DEPARTMENT
OF HEALTH AND HUMAN SERVICES**

License, Permit or Registration

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Wisconsin statutes and is here by authorized to engage in the activity as indicated below.

ACTIVITY	EXPIRATION DATE	I.D. NUMBER
Retail Food - Not Serving Meals, Simple - Simple Non-TCS	30-Jun-2024	BSTR-AS8ST7
LICENSEE MAILING ADDRESS	BUSINESS / ESTABLISHMENT ADDRESS	
NOT TRANSFERABLE	PLYMOUTH CHEESE COUNTER FOUNDATION	
REDEVELOPMENT AUTHORITY OF	133 E MILL ST	
THE CITY OF PLYMOUTH	PLYMOUTH WI 53073	
133 E MILL ST		
PLYMOUTH WI 53073		



**COMMERCIAL GENERAL LIABILITY
COVERAGE PART**

Renewal Declarations

First Named Insured and Address:

PLYMOUTH CHEESE COUNTER
FOUNDATION INC
133 E MILL ST
PLYMOUTH WI 53073

Agency Name and Number:

BURKART INSURANCE/ROBERTSON RYAN
1666-AB

Policy Number: ZR3964

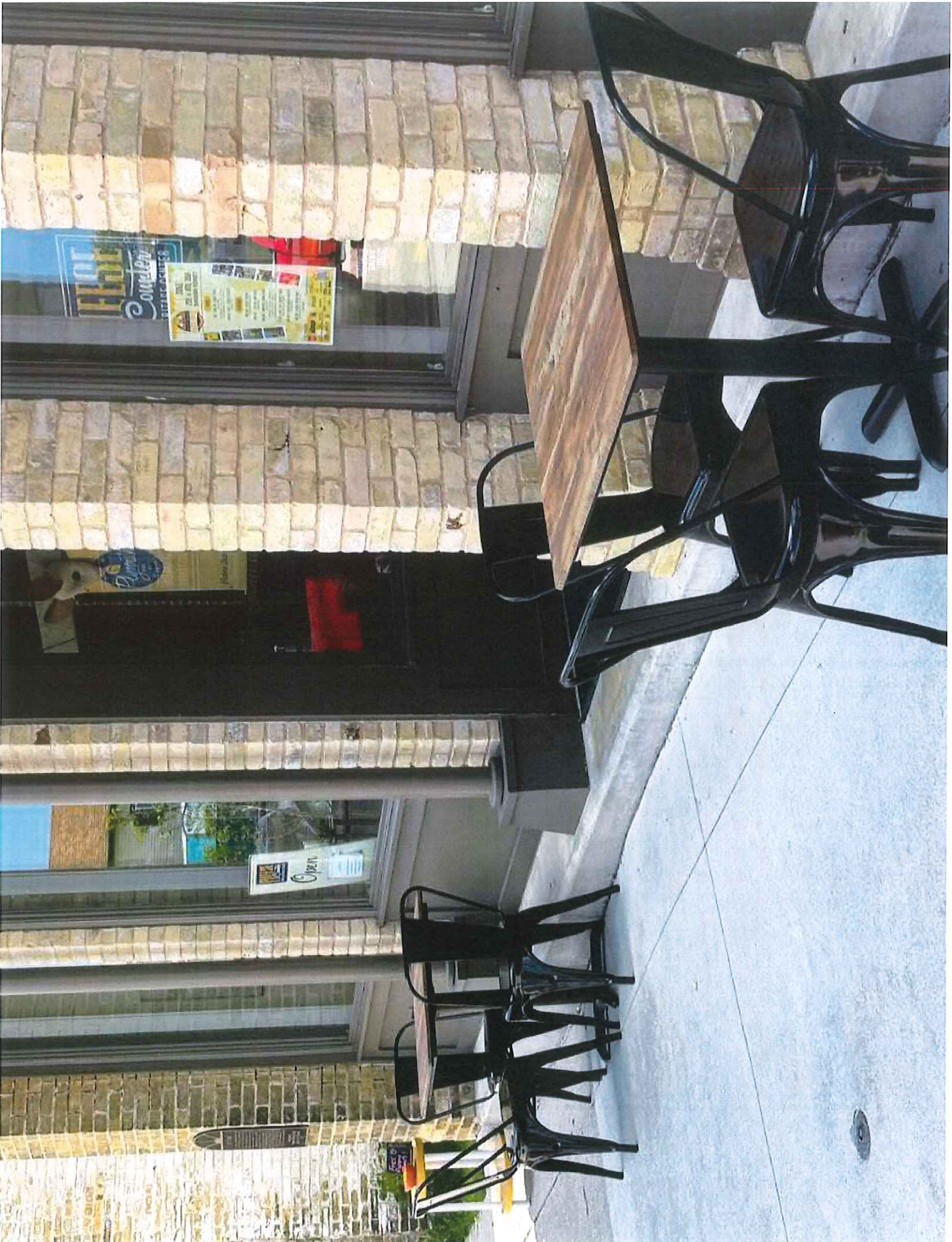
Policy Period: Effective Date: 05-31-24
Expiration Date: 05-31-25

In return for the payment of the premium and subject to all the terms of the policy, we agree to provide the insurance coverage as stated in the policy.

12:01 A.M. standard time at your mailing address shown in the declarations

COVERAGE FORMS AND ENDORSEMENTS APPLICABLE TO THIS COVERAGE PART

Form Number	Form Title	Premium
CG-0001R(12-11)	Commercial General Liability Coverage Form	
CG-0068F(5-09)	Recording and Distribution of Material or Info in Violation of Law Exclusion	
CG-2106F(5-14)	Exclusion-Access of Confidential or Personal Info/Data with Limited BI	
CG-2109F(6-15)	Exclusion - Unmanned Aircraft	
CG-2132F(5-09)	Communicable Disease Exclusion	
CG-2147F(12-07)	Employment - Related Practices Exclusion	
CG-2167F(12-04)	Fungi or Bacteria Exclusion	
CG-2187R(1-15)	Conditional Exclusion of Terrorism (Relating to Disposition of Federal Act)	
CG-2292F(12-07)	Snow Plow Operations Coverage	
CG-2407F(1-96)	Products and Completed Operations Redefined	
CG-7020(11-18)	Wisconsin Changes	
CG-7300(4-08)	Acuity Advantages - General Liability	
CG-7321(1-15)	Cap on Losses from Certified Acts of Terrorism	\$9.00
CG-7323(1-15)	Exclusion of Punitive Damages Related to a Certified Act of Terrorism	
IL-0017F(11-98)	Common Policy Conditions	
IL-0021F(3-14)	Nuclear Energy Liability Exclusion - Broad Form	
IL-7012(1-18)	Asbestos Exclusion	
IL-7082(12-20)	Disclosure Pursuant to Terrorism Risk Insurance Act	
Advance Endorsement Premium		\$9.00



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 6-3-2024

Town Village City of Plymouth

County of Sheboygan

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4:00 PM 7-25-2024 and ending 11:00 PM 7-25-2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club Church Lodge/Society
- Chamber of Commerce or similar Civic or Trade Organization
- Veteran's Organization Fair Association

(a) Name Plymouth Municipal Band

(b) Address W5742 ERIC COURT
(Street) Town Village City

(c) Date organized 1868

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Dan Albright W5742 ERIC COURT Plymouth WI 53073

Vice President Gary Rosche W7884 Center Road Glenbecker WI 53023

Secretary Anne Smith 403 South Hills Drive Plymouth WI 53073

Treasurer George Smith 403 South Hills Drive Plymouth WI 53073

(g) Name and address of manager or person in charge of affair: Dan Albright

Phone # 920-838-4086 Home 920-893-8086

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 203 Schreck street city Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Beer Garden

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Are you requesting to allow underage persons on the premise? Yes X
No

3. Name of Event

(a) List name of the event German night

(b) Dates of event July 25 2024

(c) Times of Event 4:00 pm to 11:00 pm July 25 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Daniel J. Albit
(Signature/date)

Plymouth Municipal Band
(Name of Organization)
Officer Jason Subant
(Signature/date)

Officer Anne Smith
(Signature/date)

Officer George J. Smith
(Signature/date)

Date Filed with Clerk 6/4/24

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Certificate of Insurance, if required, received _____, 2.

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: June 5, 2024

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Action to approve Ordinance #6 an Ordinance Amending Section 13-1-21, Zoning Map, and the City Of Plymouth, Wisconsin Comprehensive Plan Existing Land Use Map and Future Land Use Plan Map By Changing Property From Heavy Industrial To General Business

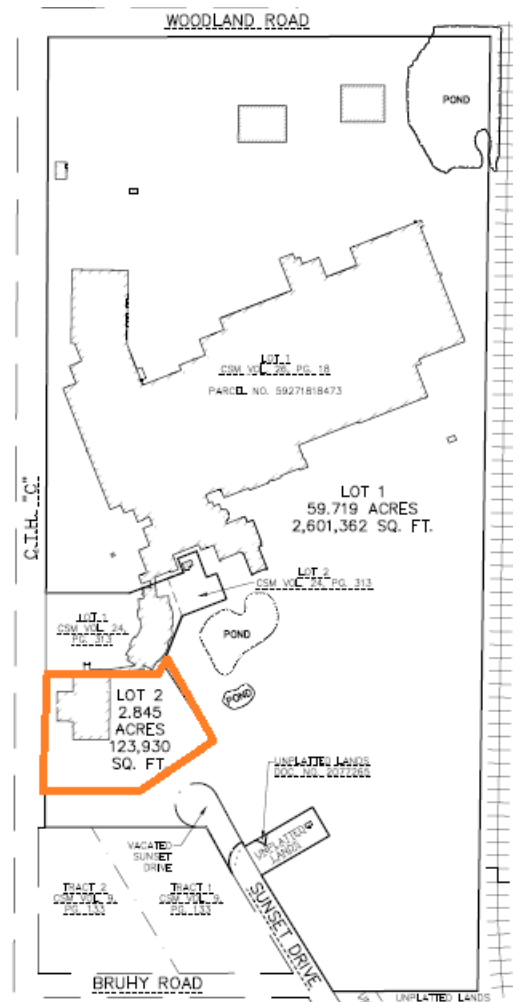
Background:

Sargento's primary manufacturing facility is located on Parcel #59271818473 (aka One Persnickety Place). One Persnickety Place also includes the legal non-confirming office building known as the LAG Building in the southwest corner of the property (outlined in orange to the right). The LAG building is a legal non-confirming structure because it encroaches on the setback requirements in the Heavy Industrial (HI) district on the north and west. In order to allow an addition to the LAG building, it must be brought into conforming zoning status. A CSM to create Lot 2 (outlined in orange) that contains the LAG building was approved in May 2024.

A Comp Plan Amendment and Rezoning must take place to allow the current structure to meet zoning code requirements and allow a potential future addition to the LAG building.

Comp Plan Amendment: The comprehensive plan lists the entire Sargento campus as Industrial. Staff recommends the approval of a Comp Plan Amendment that would designate the portion of Parcel #59271818473 that contains the LAG building (outlined in orange to the right) as Commercial to better match the usage of the property as office space.

Rezoning: The portion of Parcel #59271818473 that contains the LAG building (outlined in orange to the right) should be rezoned to meet current usage. This area is currently zoned Heavy Industrial (HI). Staff believes the appropriate zoning designation for this office building is General Business (B2). This would also alleviate the setback issues for the building and allow them to conform to the zoning code. This would also allow an addition to the LAG building that will be proposed at an upcoming Plan Commission meeting.



Plan Commission Recommendation: At the meeting on May 2, 2024, the Plan Commission unanimously recommended the Comp Plan Amendment and Rezoning as presented.

Recommendation:

Approve Ordinance #6 an Ordinance Amending Section 13-1-21, Zoning Map, and the City Of Plymouth, Wisconsin Comprehensive Plan

Attachments:

- Draft Ordinance
- Legal Description
- Rezoning and Comp Plan Maps

CITY OF PLYMOUTH, WISCONSIN
Ordinance No. _____ of 2024

AN ORDINANCE AMENDING SECTION 13-1-21, ZONING MAP, AND THE CITY OF PLYMOUTH, WISCONSIN COMPREHENSIVE PLAN EXISTING LAND USE MAP AND FUTURE LAND USE PLAN MAP BY CHANGING PROPERTY FROM HEAVY INDUSTRIAL TO GENERAL BUSINESS

WHEREAS, Sargento Cheese, Inc., has requested an amendment to the City of Plymouth Zoning Map from H-1, Heavy Industrial, to B-2, General Business District, and has further requested a Comprehensive Plan amendment for approximately 4.658 acres of real property lying east of County Highway C and being a portion of Parcel No. 59271-818473 as described on the Zoning Exhibit map attached hereto (the "Property"), which is a part of the Sargento Cheese campus; and

WHEREAS, the City of Plymouth Comprehensive Plan Existing Land Use Map and Planned Land Use Map adopted October 25, 2022, designate the described Property as Industrial, which is inconsistent with the proposed zoning; and

WHEREAS, Wis. Stat. § 66.1001 requires that any amendment to a City zoning ordinance or map be consistent with the City's Comprehensive Plan and that best management practices are to ensure zoning and land use designations are consistent; and

WHEREAS, on May 2, 2024, the City of Plymouth Plan Commission recommended that the Common Council amend the Comprehensive Plan to re-designate the Property as Commercial on the Comprehensive Plan Existing Land Use Map and Future Land Use Plan Map and rezone the Property to B-2, General Business District; and

WHEREAS, a public hearing was held before the Common Council on May 7, 2024, after duly publishing notice of such hearing, pursuant to Wis. Stat. §§ 66.1001(4) and 62.23(7)(d); and

WHEREAS, the Common Council has determined that amendments to the Comprehensive Plan and the Zoning Map will promote the orderly development of land in the City of Plymouth.

NOW, THEREFORE, the Common Council of the City of Plymouth, Wisconsin, does hereby ordain as follows:

Section 1. Amending Code. Section 13-1-21, Zoning Map, of the City of Plymouth Zoning Code is hereby amended so that the map entitled "Zoning Map, Plymouth, Wisconsin" designates the classification of the Property, as more specifically described on the Zoning Exhibit, B-2, General Business District.

Section 2. Amending Comprehensive Plan. The City of Plymouth Comprehensive Plan Existing Land Use Map and Future Land Use Plan Map are hereby amended to re-designate the Property, as more specifically described and shown on the attached Zoning Exhibit, to Commercial.

Section 3. Severability. Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

Section 4. Effective Date. This Ordinance shall take effect the day after publication.

Enacted on _____, 2024.

CITY OF PLYMOUTH

By: _____
DONALD O. POHLMAN, Mayor

Date: _____, 2024

CLERK'S CERTIFICATE OF ENACTMENT

I hereby certify that the foregoing Ordinance was duly enacted by the City of Plymouth Common Council and approved by the Mayor on the dates indicated above.

Dated: _____, 2024

ANNA VOIGT, Clerk

Zoning Legal Description

Part of Lot 1 of Certified Survey Map recorded in the Office of the Register of Deeds for Sheboygan County, Wisconsin, on September 12, 2013, in Volume 26 of Certified Survey Maps, at Page 18-21, as Document No. 1975837, being located in part of the Southwest 1/4 of the Northwest 1/4 of Section 16, Township 15 North, Range 21 East, City of Plymouth, Sheboygan County, Wisconsin being more particularly described as follows:

Commencing at the Southwest corner of the Northwest 1/4 of said Section 16; thence North $00^{\circ}-14'-38''$ East along the West line of said Northwest 1/4, a distance of 548.45 feet; thence South $89^{\circ}-45'-22''$ East, a distance of 50.00 feet to the East right-of-way line of County Trunk Highway "C", said point being the point of beginning; thence continuing South $89^{\circ}-45'-22''$ East, a distance of 256.99 feet; thence North $56^{\circ}-28'-33''$ East, a distance of 244.67 feet; thence North $32^{\circ}-37'-27''$ West, a distance of 255.70 feet to an Easterly line of Lot 1 of Certified Survey Map recorded in the Office of the Register of Deeds for Sheboygan County, Wisconsin, on October 18, 2010, in Volume 24 of Certified Survey Maps, at Page 313-316, as Document No. 1911621; thence South $21^{\circ}-42'-21''$ West along said Easterly line, a distance of 29.51 feet; thence North $89^{\circ}-55'-03''$ West along the South line of said Lot 1, a distance of 310.81 feet to the East right-of-way line of County Trunk Highway "C"; thence South $00^{\circ}-14'-38''$ West along said East line, a distance of 322.42 feet to the point of beginning and containing 2.845 acres (123,930 sq. ft.) of land more or less.

ZONING EXHIBIT

ZONING KEY

- H-1 - HEAVY INDUSTRIAL DISTRICT
- B-2 - BUSINESS GENERAL DISTRICT
- R-MH - MOBILE HOME DISTRICT

NW COR. - NW 1/4
SEC. 16-15-21

LOT 1
CSM VOL. 26, PG. 18

PARCEL NO. 59271818473
OWNER: SARGENTO CHEESE INC.
ZONING: H-1

LOT 2
CSM VOL. 24,
PG. 313

OWNER: CITY
OF PLYMOUTH
ZONING: H-1

LOT 1
CSM VOL. 24, PG. 313

PARCEL NO. 59271818503
OWNER: SARGENTO CHEESE INC.
ZONING: H-1

S21°42'21"W 29.51'
N89°55'03"W 310.81'

LOT 1
CSM VOL. 26, PG. 18

PARCEL NO. 59271818473
OWNER: SARGENTO CHEESE INC.
ZONING: H-1

UNPLATTED LANDS

OWNER: SCHMIDT
PROPERTIES LLC
ZONING: R-MH

C.T.H. "C"

W. LINE - NW 1/4 - SEC. 16-15-21
N00°14'38"E 2,643.18' (OVERALL)

2,094.73'

S00°14'38"W 322.42'

LOT 1
CSM VOL. 26, PG. 18

PARCEL NO. 59271818473

CURRENT ZONING: H-1
PROPOSED ZONING: B-2

123,930 SQ. FT.
2.845 ACRES

S89°45'22"E 50.00'

P.O.B.

S89°45'22"E 256.99'

PERSNICKETY PLACE

N32°37'27"W 255.70'
N56°28'33"E 244.67'

N00°14'38"E 548.45'

OWNER: GLACIER TRANSIT & STORAGE INC
ZONING: H-1

TRACT 2
CSM VOL. 9, PG. 133

TRACT 1
CSM VOL. 9, PG. 133

P.O.C.
SW COR. - NW 1/4
SEC. 16-15-21

SUNSET DRIVE
UNPLATTED LANDS
OWNER: CITY
OF PLYMOUTH
ZONING: H-1



1" = 120'

120' 0 120' 240'

SCALE

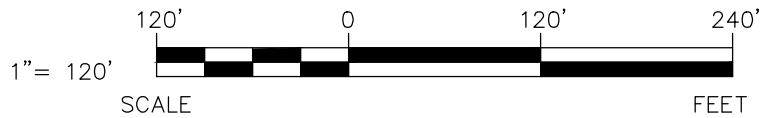
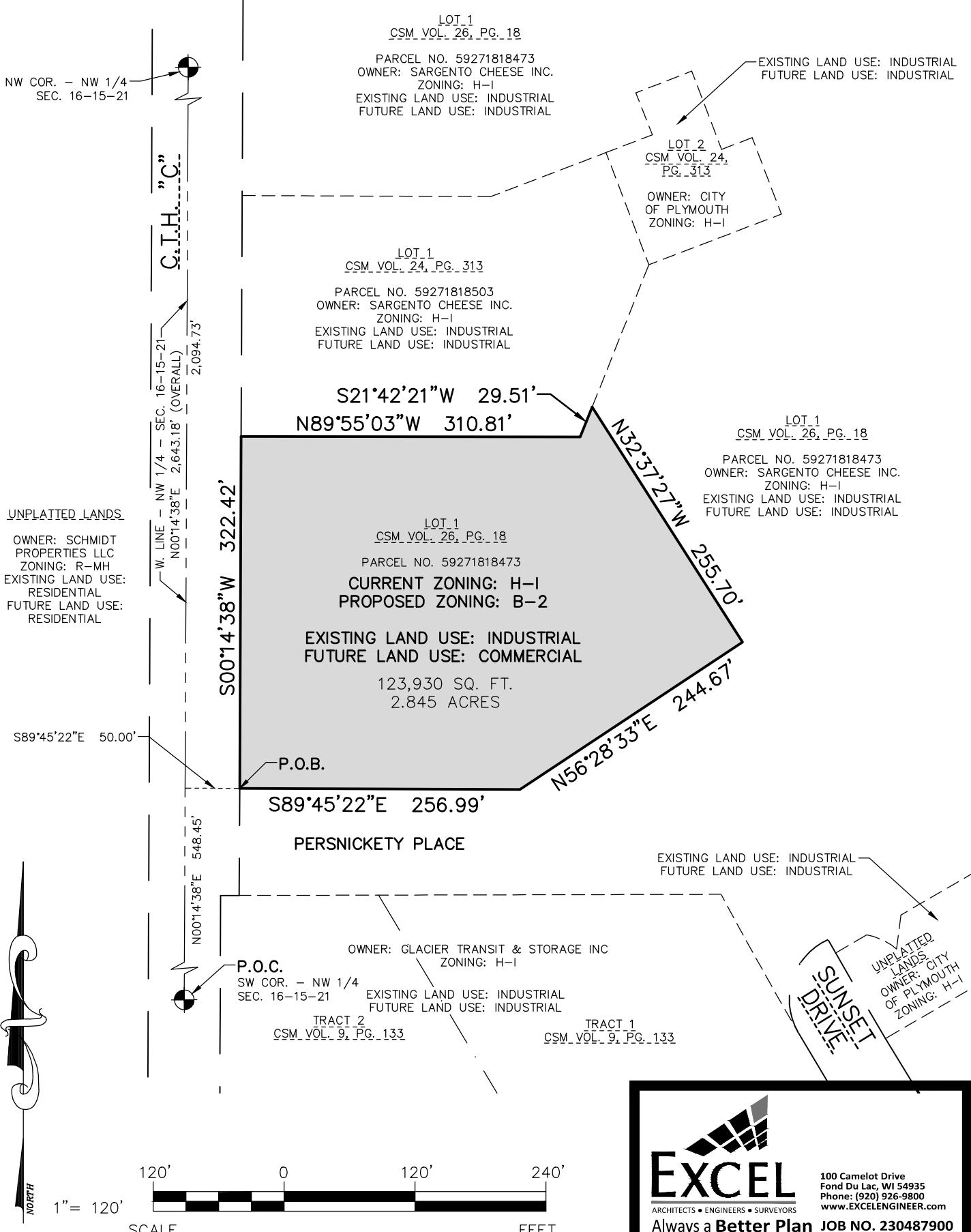
FEET

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Always a **Better Plan** JOB NO. 230487900

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: June 6, 2024

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: **Discussion on Ordinance No. 7 Amending Section 2-4-7 of the City of Plymouth Code of General Ordinances Regarding the Parks Committee**

Background:

In November 2023, the Common Council approved Ordinance #10-2023 that moved the Parks Committee from a regular committee to a committee that meets on an as-needed basis. This change was recommended because the Parks Committee was reconfigured several years ago from a Parks Board (which has statutory authority) to a Parks Committee (which is primarily a recommending body).

Per section 2-4-7 of municipal code, the Parks Committee currently has seven volunteer positions. The Parks Committee has had one long-term vacancy and now has a second vacancy. Due to the more potentially sporadic meeting schedule, staff recommends reducing the number of committee members from 7 to 5. This will also make it easier to secure a quorum for a meeting.

Recommendation: Approve Ordinance No. 7 Amending Section 2-4-7 of the City of Plymouth Code of General Ordinances Regarding the Parks Committee

Attachments:

1. Draft Ordinance No. 7

CITY OF PLYMOUTH, WISCONSIN

Ordinance No. _____ of 2024

AN ORDINANCE AMENDING SECTION 2-4-7 OF THE CITY OF PLYMOUTH CODE OF GENERAL ORDINANCES REGARDING THE PARKS COMMITTEE

WHEREAS, the Common Council wishes to reduce the number of members of the Parks Committee, Section 2-4-7, of the Code of General Ordinances; and

WHEREAS, such an amendment will allow for continued citizen participation and reduce potential vacancies on City volunteer committees.

NOW, THEREFORE, the Common Council of the City of Plymouth, Wisconsin, does hereby ordain as follows:

Section 1. Amending Code. Section 2-4-7 (a) regarding Parks Committee, is hereby amended to read as follows (additions shown by underscore, deletions by ~~strikeout~~):

“(a) **Members and Terms.** The Parks Committee of the City of Plymouth shall consist of ~~seven (7)~~ five (5) members, one (1) of which shall be an Alderman; and ~~six (6)~~ four (4) citizen members. Citizen members shall be appointed by the Mayor, subject to confirmation by majority of the members of the Common Council. The Alderperson's term shall be for one (1) year and shall be appointed by the Mayor at the annual organizational meeting of the Council. The citizen members of the Parks Committee shall be appointed for a term of five (5) years at the annual organizational meeting of the Council. Their terms shall begin on May 1st following appointment. If a vacancy occurs in any of the above-mentioned positions, the Mayor may appoint a successor at any time to fill the unexpired term in that position. No compensation shall be paid for serving on the Parks Committee. The Committee shall meet upon the call of the Chairperson.”

Section 2. Severability. Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

Section 3. Effective Date. This Ordinance shall take effect the day after publication.

Enacted on June _____, 2024.

CITY OF PLYMOUTH

By: _____
Donald O. Pohman, Mayor

Date: _____

CLERK'S CERTIFICATE OF ENACTMENT

I hereby certify that the foregoing Ordinance was duly enacted by the City of Plymouth Common Council and approved by the Mayor on the dates indicated above.

Dated: _____, 2024

Anna Voigt, Clerk

9431216910

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: June 3, 2024
TO: Mayor and Common Council
FROM: Cathy Austin, Director of Public Works
RE: **Resolution #8 of 2024 - 2023 Compliance Maintenance Annual Report (CMAR)**

The Compliance Maintenance Annual Report (CMAR) is a yearly report required by the Department of Natural Resources (DNR) who promulgate the discharge values in compliance with the Environmental Protection Agency (EPA).

The purpose of the CMAR is to evaluate the wastewater treatment system for problems or deficiencies.

The overall grade for the treatment plant is an "A".

Attached is the 2023 CMAR for your review.

Recommendation

To approve Resolution #8 of 2024 for the 2023 Compliance Maintenance Annual Report.

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.6409	x	263	x	8.34	=	3,602
February	1.7716	x	264	x	8.34	=	3,907
March	2.5319	x	178	x	8.34	=	3,757
April	2.4136	x	240	x	8.34	=	4,821
May	1.9130	x	286	x	8.34	=	4,556
June	1.6868	x	301	x	8.34	=	4,234
July	1.6777	x	308	x	8.34	=	4,315
August	1.8392	x	235	x	8.34	=	3,600
September	1.6683	x	255	x	8.34	=	3,553
October	1.7342	x	338	x	8.34	=	4,885
November	1.6693	x	349	x	8.34	=	4,854
December	1.6968	x	363	x	8.34	=	5,142

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	2.23	x	90	=	2.007
		x	100	=	2.23
Design BOD, lbs/day	6400	x	90	=	5760
		x	100	=	6400

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	1	1	0	0
April	1	1	1	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		2	2	0	0
Points		4	2	0	0
Total Number of Points					6

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- Yes Enter last calibration date (MM/DD/YYYY)

- No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- Yes

- No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

- Yes

- No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks	Holding Tanks	Grease Traps
--------------	---------------	--------------

- Yes

- Yes

- Yes

- No

- No

- No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

- Yes gallons

- No

Holding Tanks

- Yes gallons

- No

Grease Traps

- Yes gallons

- No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

We do not accept grease at our headworks based on experience. It plugs up our bar screen.

We do accept it into our primary digester for biogas production. However, that grease does not contain plastics, rags, and other debris.

Plant performance is affected by grease into our headworks.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- Yes

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

<ul style="list-style-type: none">● No <p>If yes, describe the situation and your community's response.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <ul style="list-style-type: none">● Yes○ No <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; padding: 5px;"><p>High strength waste from cheese manufactures went only into our anaerobic digester.</p><p>Grease trap waste went into our anaerobic digester.</p><p>Procedures include:</p><p>Sampling, Time, Source, Hauler, Driver and Gallons logged.</p><p>We also video record all hauled in waste.</p></div>

Total Points Generated	6
Score (100 - Total Points Generated)	94
Section Grade	A

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	18	16.2	1	1	0	0
February	18	16.2	4	1	0	0
March	18	16.2	4	1	0	0
April	18	16.2	5	1	0	0
May	10	10	0	1	0	0
June	10	10	0	1	0	0
July	10	10	1	1	0	0
August	10	10	1	1	0	0
September	10	10	0	1	0	0
October	10	10	1	1	0	0
November	18	16.2	1	1	0	0
December	18	16.2	1	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2023-08-03

- No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

- No

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	18	16.2	0	1	0	0
February	18	16.2	3	1	0	0
March	18	16.2	2	1	0	0
April	18	16.2	3	1	0	0
May	10	10	0	1	0	0
June	10	10	1	1	0	0
July	10	10	1	1	0	0
August	10	10	1	1	0	0
September	10	10	1	1	0	0
October	10	10	2	1	0	0
November	18	16.2	1	1	0	0
December	18	16.2	1	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:	7	3	
Exceedances	0	0	
Points	0	0	
Total Number of Points		0	

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	7.2	13	.006	0	.018	0	0	.01	0
February	7.63	13	.008	0	0	.009	0	.018	0
March	13	18	.244	0	.106	.142	.498	.156	0
April	11	20	.116	0	.422	.048	.06	.025	0
May	18	28	.057	0	.01	0	0	.008	0
June	9	14	.158	0	.118	.246	0	.248	0
July	5	9.4	.115	0	.01	.024	.415	.103	0
August	5.1	8.5	.041	0	.035	.08	.021	.018	0
September	7.6	13	.007	0	.024	0	0	.008	0
October	4.3	8	.027	0	.019	.044	.045	.011	0
November	5.4	9.6	.002	0	0	0	.012	0	0
December	5.1	9	0	0	0	0	0	0	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.093	1	0
February	1	0.175	1	0
March	1	0.096	1	0
April	1	0.103	1	0
May	1	0.066	1	0
June	1	0.107	1	0
July	1	0.124	1	0
August	1	0.116	1	0
September	1	0.100	1	0
October	1	0.119	1	0
November	1	0.063	1	0
December	1	0.089	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

2351.3 acres

2.1.2 How many acres did you use?

129.5 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - ANAEROBIC SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			<27.7		5.3			8.8			<7.5			0	0
Cadmium		39	85			<2.5		.57			<.75			.68			0	0
Copper		1500	4300			733		653			807			922			0	0
Lead		300	840			27.7		15.7			18.2			20.1			0	0
Mercury		17	57			.72		.97			1.1			.5			0	0
Molybdenum	60		75			11.1		10.5			14.5			19		0		0
Nickel	336		420			40.4		34.7			56.6			57.2		0		0
Selenium	80		100			<24.7		9			8.2			7.9		0		0
Zinc		2800	7500			805		687			865			1140			0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 (0 Points)

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

- 1-2 (10 Points)
- > 2 (15 Points)
- 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)
 - Yes
 - No (10 points)
 - N/A - Did not exceed limits or no HQ limit applies (0 points)
 - N/A - Did not land apply biosolids until limit was met (0 points)
- 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0
Exceedence Points
 - 0 (0 Points)
 - 1 (10 Points)
 - > 1 (15 Points)
- 3.1.4 Were biosolids land applied which exceeded the ceiling limit?
 - Yes (20 Points)
 - No (0 Points)
- 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

0

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 03/31/2023
Density:	7,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion at 35 degrees centigrade

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	04/01/2023 - 06/30/2023
Density:	1,200
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion at 35 degrees centigrade

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2023 - 09/30/2023
Density:	11
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Anaerobic digestion at 35 degrees centigrade

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	10/01/2023 - 12/31/2023
Density:	2,800
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Anaerobic Digestion at 35 degrees centigrade

Outfall Number:	003
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 12/31/2023
Density:	100
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Air Drying
Process Description:	Anaerobic Digestion at 35 degrees centigrade. Then air dry for 12+ months

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

0

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 **2023**

Outfall Number:	002
Method Date:	03/01/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	54.5

Outfall Number:	002
Method Date:	05/11/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	64.9

Outfall Number:	002
Method Date:	08/23/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	40

Outfall Number:	002
Method Date:	11/28/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	51.5

Outfall Number:	003
Method Date:	12/21/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	73.8

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

6. Biosolids Storage

0

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

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<p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> \geq 180 days (0 Points)<input type="radio"/> 150 - 179 days (10 Points)<input type="radio"/> 120 - 149 days (20 Points)<input type="radio"/> 90 - 119 days (30 Points)<input type="radio"/> $<$ 90 days (40 Points)<input type="radio"/> N/A (0 Points) <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 2px;">None</div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">● Paper file system○ Computer system○ Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">○ Excellent● Very good○ Good○ Fair○ Poor <p>Describe your rating:</p>	

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Preventative maintenance is critical to operating a successful treatment plant. Very good equipment documentation.

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Score (100 - Total Points Generated)	100
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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

TYLER J WOLLERSHEIM

Certification No:

37376

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP		OIC	
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
---	---

<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"> <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. <p>Advanced Certification:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year. 	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Chris Russo"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="(920) 893-1471"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="crusso@plymouthutilities.com"/></p>													
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0												
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>													
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>													
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 150px;" type="text" value="1,199,950.85"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,199,950.85"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 150px;" type="text" value="1,199,950.85"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,199,950.85"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 150px;" type="text" value="1,199,950.85"/>											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,199,950.85"/>											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,199,950.85

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 1,152,488.08

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Digester Roof Replacement	\$1,050,000	2024
2	Secondary Clarifier - Rehab	\$120,000	2025
3	Primary Clarifier - Rehab	\$120,000	2026
4	Replace Bar Screen	\$250,000	2026

5. Financial Management General Comments

Plymouth Utility - Sanitary is in good financial standings.

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	11,661	
February	11,774	
March	16,668	
April	13,220	
May	10,451	
June	9,632	
July	8,339	
August	9,700	
September	8,165	
October	8,503	
November	10,507	
December	10,833	
Total	129,453	0
Average	10,788	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Continually updating pumps with VFD's when pumps fail (and when applicable).

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	145,200	50.87	2,854	111.66	1,300	
February	122,880	49.60	2,477	109.40	1,123	
March	151,760	78.49	1,933	116.47	1,303	
April	134,000	72.41	1,851	144.63	927	
May	150,480	59.30	2,538	141.24	1,065	
June	158,640	50.60	3,135	127.02	1,249	
July	154,080	52.01	2,963	133.77	1,152	
August	160,320	57.02	2,812	111.60	1,437	
September	136,800	50.05	2,733	106.59	1,283	
October	135,840	53.76	2,527	151.44	897	
November	129,680	50.08	2,589	145.62	891	
December	84,000	52.60	1,597	159.40	527	
Total	1,663,680	676.79		1,558.84		0
Average	138,640	56.40	2,501	129.90	1,096	0

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Replacement of fine bubble diffusers.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2009

By Whom:

SAIC

Describe and Comment:

Recommendations included light replacement, sensors, and other methods to reduce energy use.

Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

To operate with very few backups and with no overflows. Continue to upgrade infrastructure.

Did you accomplish them?

- Yes
- No

If No, explain:

Plymouth WWTP had an overflow event in early 2023 due to a secondary digester cover collapse. We are currently in the process of replacing this cover and anticipate its completion in the fall of 2024.

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

City Ordinance, rates and city regulations

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2014-02-11

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map

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- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training
- Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input style="width: 60px; text-align: right;" type="text" value="24.6"/>	% of system/year
Root removal	<input style="width: 60px; text-align: right;" type="text" value="0"/>	% of system/year
Flow monitoring	<input style="width: 60px; text-align: right;" type="text" value="0"/>	% of system/year
Smoke testing	<input style="width: 60px; text-align: right;" type="text" value="0"/>	% of system/year
Sewer line televising	<input style="width: 60px; text-align: right;" type="text" value="7"/>	% of system/year
Manhole inspections	<input style="width: 60px; text-align: right;" type="text" value="20"/>	% of system/year
Lift station O&M	<input style="width: 60px; text-align: right;" type="text" value="4"/>	# per L.S./year
Manhole rehabilitation	<input style="width: 60px; text-align: right;" type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input style="width: 60px; text-align: right;" type="text" value="1"/>	% of sewer lines rehabbed
Private sewer inspections	<input style="width: 60px; text-align: right;" type="text" value="0"/>	% of system/year

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Private sewer I/I removal	<input style="width: 90%;" type="text" value="0"/>	% of private services
River or water crossings	<input style="width: 90%;" type="text" value="0"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
<input style="width: 100%; height: 100%;" type="text"/>		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input style="width: 90%;" type="text" value="31.16"/>	Total actual amount of precipitation last year in inches
<input style="width: 90%;" type="text" value="34.89"/>	Annual average precipitation (for your location)
<input style="width: 90%;" type="text" value="53.8"/>	Miles of sanitary sewer
<input style="width: 90%;" type="text" value="4"/>	Number of lift stations
<input style="width: 90%;" type="text" value="0"/>	Number of lift station failures
<input style="width: 90%;" type="text" value="1"/>	Number of sewer pipe failures
<input style="width: 90%;" type="text" value="1"/>	Number of basement backup occurrences
<input style="width: 90%;" type="text" value="1"/>	Number of complaints
<input style="width: 90%;" type="text"/>	Average daily flow in MGD (if available)
<input style="width: 90%;" type="text"/>	Peak monthly flow in MGD (if available)
<input style="width: 90%;" type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input style="width: 90%;" type="text" value="0.00"/>	Lift station failures (failures/year)
<input style="width: 90%;" type="text" value="0.02"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input style="width: 90%;" type="text" value="0.02"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input style="width: 90%;" type="text" value="0.02"/>	Basement backups (number/sewer mile)
<input style="width: 90%;" type="text" value="0.02"/>	Complaints (number/sewer mile)
<input style="width: 90%;" type="text"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input style="width: 90%;" type="text"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **				
	Date	Location	Cause	Estimated Volume
0	1/9/2023 12:00:00 AM - 1/9/2023 2:00:00 AM	Primary Digester; 625 County Rd PP Plymouth, WI 57073	Equipment Failure	800

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

Plymouth WWTP had an overflow event due to a secondary digester cover collapse. We are currently in the process of replacing this cover and anticipate its completion in the fall of 2024.
--

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

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<div data-bbox="133 205 1461 260" style="border: 1px solid black; height: 26px;"></div> <p>5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please describe:</p> <div data-bbox="133 438 1461 493" style="border: 1px solid black; height: 26px;"></div> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <div data-bbox="121 535 1461 590" style="border: 1px solid black; padding: 2px;">None</div> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <div data-bbox="121 632 1461 686" style="border: 1px solid black; padding: 2px;">We replaced sanitary sewers during roadway projects.</div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0030031

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:
5/31/2024 2023

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

The overflow of the secondary digester occurred on 1/9/2023. Flow did not reach any surface water and was contained on the treatment plant property. There was no potential harm or exposure to the public. It occurred due to pressure build up from high strength waste. Since this occurrence the treatment plant halted any high strength waste until the digester roof is replaced, as gas space created from the high strength waste is currently limited. Public Notice was given on 1/10/2023.

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

Compliance Maintenance Annual Report

Plymouth Utilities Wwtf

Last Updated: Reporting For:

5/31/2024

2023

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CITY OF PLYMOUTH, WISCONSIN

RESOLUTION NO. 8 OF 2024

**COMPLIANCE MAINTENANCE RESOLUTION
TO THE WISCONSIN DEPARTMENT
OF NATURAL RESOURCES**

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) requires that the City of Plymouth submit an annual Compliance Maintenance Annual Report (CMAR) for its wastewater treatment plant; and

WHEREAS, the compliance maintenance program requires the adoption of a resolution by the Common Council;

NOW, THEREFORE, BE IT RESOLVED, at the Common Council meeting on Tuesday, June 11, 2024, the City of Plymouth Common Council reviewed the 2023 Compliance Maintenance Annual Report and determined that the City will review the financial revenue sources as outlined in the report. No other action is necessary at this time.

Adopted: June 11, 2024

CITY OF PLYMOUTH

Donald O. Pohlman, Mayor

Anna Voigt, City Clerk



DATE: June 6, 2024

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: **Housing study and action plan proposal from Redevelopment Resources.**

Background:

Over the past year, the Ad-Hoc Affordable Housing Committee collected information regarding the needs, opportunities, and challenges of housing in Plymouth. The first recommendation from the Committee was the adoption of an R6 high-density zoning district, which was approved by the Common Council in May 2023. The second recommendation was to engage a consultant to facilitate the successful implementation of the community housing study and action plan. The goal of the plan is to provide the following:

1. Potential Future Housing Locations/Zoning Designations:
 - a. Identify areas suitable for future housing developments.
 - b. Propose corresponding zoning designations for optimal land use.
2. Needed Infrastructure Upgrades:
 - a. Identify necessary infrastructure upgrades for potential future housing developments.
3. Develop Utilization Plan/Program:
 - a. Options based on TID#4 funding, additional funding commitments, and/or donations.
4. Develop Guidelines for Incentives For Developers.

In April, the City released an RFP for a Housing Study and Action Plan. Responses were due in mid-May. The City received responses from three firms:

- Redevelopment Resources (\$31,520)
- Camoin (\$61,475)
- Bay Lakes (\$65,883)

The proposals were reviewed, scored, and discussed by the Ad-Hoc Affordable Housing Committee on June 5, 2024. Staff reached out for feedback from the references for Camoin and Redevelopment Resources because these were the two firms most highly rated by the committee. In general, the comments from the references speak very highly of each firm.

At the meeting on June 5, 2024, the Ad-Hoc Housing Committee moved unanimously to recommend the proposal submitted by Redevelopment Resources. The Committee's reasoning was that they liked the idea that Redevelopment Resources can piggyback on the work they are already conducting in the Sheboygan County area, their policy implementation, and overall project cost. Following the Ad-Hoc Meeting, staff spoke with Redevelopment Resources and confirmed their proposed scope meets the intent of the committee's direction.

The City will receive a distribution from the TID#4 closure in mid-2025 totaling approximately \$550,000 following the TID#4 audit. It has been previously discussed that the Housing Study and Action Plan is to be funded via these dollars and the rest will be allocated to future city capital projects. Staff is comfortable utilizing the capital fund balance for any expenses related to the project prior to the distribution and then reimbursing the capital fund once the distribution occurs.

Recommendation: Approve the housing study and action plan proposal from Redevelopment Resources.

Attachments:

- Proposal from Redevelopment Resources.

Attachment 1 – Summary of Feedback From References

Redevelopment Resources

Whitewater:

- Kristen and her team received high praise for their role in developing the city's affordable housing policy.
- Kristen is described as knowledgeable, organized, and easy to work with.
- The city's Chief of Staff and Economic Development Director highly recommends working with her, noting her significant contributions to their affordable housing efforts.

Sheboygan/Baraboo:

- Redevelopment Resources delivered satisfactory work in Baraboo, leading to their engagement for a Housing Study in Sheboygan.
- Kristen is recognized for her effective collaboration and tailoring reports to meet community needs.
- They addressed previous study shortcomings by incorporating direct employer interviews and modifying the presentation of income data to reflect the diverse workforce.
- The study effectively illustrated affordability at the industry level, aiding targeted housing development efforts.

Camoin

Fond Du Lac (report in progress):

- City staff are pleased with Camoin's efforts, noting regular progress updates and clear communication of data needs.
- The housing study includes both data presentation and a strategic plan with actionable steps.
- Camoin is assisting in drafting initiatives based on best practices and community feedback.
- Recommendations cover a range of income levels, addressing housing needs across multiple demographics.

Keene (NH):

- The city was very satisfied with the housing study, which is publicly available.
- The final report included both data presentation and a housing strategy with actionable goals.
- Although Camoin did not assist with implementation due to budget constraints, the strategy provided several recommendations for affordable/workforce housing.
- Recommendations included incentive zoning, promoting smaller housing formats, and establishing a housing trust fund.
- The city implemented a Cottage Court ordinance based on the report's recommendations.



City of Plymouth, WI Housing Study Proposal

Prepared for:
Tim Blakeslee – City Administrator, Utilities Manager
City of Plymouth

Proposal issued:
5/17/2024

May 13, 2024

Tim Blakeslee – City Administrator, Utilities Manager
City of Plymouth
128 Smith St. / P.O. Box 107
Plymouth, WI 53073

Dear Mr. Blakeslee,

It is our pleasure to submit a response to the Request for Proposal for the 2024 Comprehensive Housing Study and Action Plan for the City of Plymouth, Wisconsin.

Redevelopment Resources is relationship driven and our recommendations are data derived. Our team is adept at applying our experience and collaborating with stakeholders to create effective strategies which leverage local assets and resources that serve the needs of the community. We possess significant breadth and depth of skills in assessing local economies, analyzing relevant data, developing impactful recommendations, and distilling all the various inputs into actionable, results-oriented strategy.

Our perspective comes from a place of real results and experience as opposed to careers of studying data and making rote recommendations. We possess commercial real estate brokerage experience, have conducted feasibility studies, and analyzed sites. We have developed programs and policies to serve the unique needs of many communities and regions. We have also acquired buildings, demolished blighted properties, and recruited new developments on behalf of municipalities in which we have worked as employees and as consultants.

This is an important project for your city, and we would be honored to be a part of studying and crafting recommendations to solve the housing-related challenges and plan for the future housing needs of the city. Ensuring the proper focus, capturing all possible opportunities, and assisting the city in the deployment of appropriate resources will be our job, and we look forward to the possibility of contributing to the community in this way.

If you have any questions or would like to schedule an interview with our team, please contact me at kristen@redevelopment-resources.com or 715-581-1452.

Sincerely,



Kristen Fish-Peterson, CECD, EDFP, Principal and CEO

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Project Understanding

The City of Plymouth is seeking to help elected officials, City staff, stakeholders and community members develop a meaningful sense of the housing market, an understanding of key housing issues and how they impact the city over the next ten years. This study will culminate with implementable strategies for growing the existing housing supply and policy recommendations.

This housing needs and market assessment will provide leaders with a solid understanding of:

- Functions of market demand (population, employment, and income growth)
- Inventory of existing housing supply
- Demand forecast
- Gap analysis for the next 10 years
- Housing affordability
- Understand zoning changes needed to accommodate residential development.
- How to structure a program to invest TIF Increment in Affordable Housing.

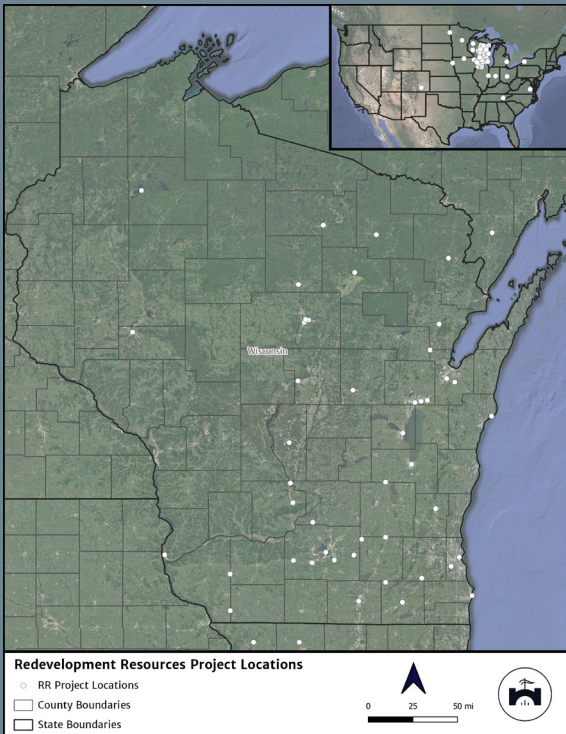
Redevelopment Resources is a firm that is relationship-driven and provides data-derived recommendations. Our experience working with communities on housing issues has given us insight into the challenges of attracting appropriate housing that is affordable to a variety of residents, especially due to rising construction costs that significantly outpace wage increases for potential buyers and renters. When we speak with employers, we often hear they have a hard time recruiting and retaining talent if the housing options do not suit employees' needs close to work. This situation can impact the economy of the community and slow economic development efforts.

The report is intended to offer community leaders and stakeholders a basis for formulating community-specific housing priorities, policy alternatives and intervention strategies, including land use and zoning decisions, and allocation of City and other resources.

Statement of Qualification – Background of Firm and Key Staff

Established in 2009, Redevelopment Resources is a limited liability corporation which operates throughout the Midwest. As a community impact consulting firm, Redevelopment Resources provides development and redevelopment solutions and research services to public sector jurisdictions, businesses, and organizations. We encourage all our clients to dream a bigger dream for their community and work under a motto of “every challenge deserves a unique solution”.

We are passionate about what we do. Relationship building is critical to our work and our ability to assist communities transform their local economies for the better is what drives us. We work tirelessly to ensure the quality of our work and strive to produce nothing but the best product for our clients. Exceeding your expectations with a well-thought out and well-presented product is our top priority. We understand that there is a history to every community, and the leadership of each one has taken great care to craft the present day and future circumstances that exist. Our staffing plan and a brief bio of each team member is outlined in this section and full resumes can be found at the end of this section.



280+
SITES ANALYZED FOR DEVELOPMENT OR REDEVELOPMENT

85+
IN-DEPTH MARKET STUDIES FOR COMMUNITIES AND PRIVATE-SECTOR BUSINESSES

60+
YEARS OF COMBINED COMMERCIAL REAL ESTATE BROKER EXPERIENCE

165+
COMBINED YEARS OF EXPERIENCE

115+
COMMUNITIES SERVED IN

14
STATES AND PROVINCES

Kristen Fish-Peterson, CECD, EDFP, Principal and CEO

Kristen combines her real estate experience with her ability to analyze markets, whether commercial or residential. She has extensive experience with the development community and understands the dynamics of the current housing construction market. From 2020-2022, Kristen purchased and rehabilitated a former hospital into eight-residential units in Forest City, IA. The project required 9 sources of financing to make the project feasible. She has managed all aspects of adaptive reuse programs including deal structuring, blight elimination, policy/program development, business relocation, retention, and loan fund management.

Empowered with a bachelor's degree in marketing from the University of North Dakota, a master's degree in business administration from the University of Wisconsin-Oshkosh, and over 30 years of direct, public-sector experience, Kristen will act as Lead Strategist. She will apply her vast experience in strategic planning, facilitation, and implementation to develop strategies that will be customized for the study area. She has extensive experience drawing ideas from various stakeholders to understand goals, priorities, and values. Kristen, therefore, will lead interviews with stakeholders which are used to develop relevant, implementable strategies and recommendations to the Council.

Dayna Sarver, CECD, Chief Research Officer

Dayna holds a bachelor's degree in economics from Central College and a master's degree in urban and regional planning from the University of Wisconsin – Madison. She has over eight years of professional experience in economic development and real estate redevelopment. As a project assistant for Bill Ryan at the University of Wisconsin-Extension, she helped author, *An Analysis of Storefront Improvements: A Selection of Wisconsin Case Studies*. Her work in the City of Janesville included preparing two TID Plans (TID 36, TID 37) and facilitating the creation of a controversial Business Improvement District. As the Economic Development Manager for the City of Verona, she authored the first state mandated 2019 Housing Affordability Analysis and 2019 Housing Fee Report. Dayna is actively pursuing certification from the Rental Housing Development Finance Professional Certification Program™ through the National Development Council (NDC).

She will be responsible for gathering and analyzing data, creating visual representations of the data, communicating with staff and community stakeholders, developing, and executing public input sessions. She will also assist with designing and executing community engagement activities including interviews, focus groups, and electronic surveys.

Kristen Fish-Peterson, CEcD | EDFP
Principal & CEO

Ms. Peterson has over 30 years of direct experience in redevelopment, market analysis, planning, implementation, grant writing, brokerage, business development, media, manufacturing, and marketing. In 2009, she and two colleagues started Redevelopment Resources, a community impact consulting firm which operates throughout the Midwest. She has managed all aspects of market analysis projects, strategic planning processes, business development and adaptive reuse programs including business recruitment, retention, entrepreneurial programming, loan fund management, deal structuring, blight elimination and policy/ program development.



PROFESSIONAL DEVELOPMENT

Certified Economic Developer

International Economic Development Council (IEDC)

Economic Development Finance Professional

National Development Council (NDC)

IEDC Board Member, 2006-2018

WEDA Executive Director, 2011-2014

WEDA President, 2008

EDUCATION

Master of Business Administration

University of Wisconsin, Oshkosh

Bachelor of Business Admin., Marketing

University of North Dakota

EXPERIENCE

Market Analysis, Fiscal and Economic Impact Analysis

- Conducted dozens of market analyses for redevelopment, commercial corridors, downtowns, business districts, municipalities and counties using a variety of data sources and primary research methods
- Calculated fiscal and economic impact analysis for redevelopment of commercial corridors, industrial parks, multi-family residential complexes and public/private redevelopment projects
- Prepared comprehensive program analysis on 8 years of Erie County, NY's Adaptive Reuse Program and was able to quantify key impacts and cumulative effects of two local incentives

Strategy Development and Implementation

- Developed strategy and carried out implementation activities for numerous communities
- Created redevelopment strategies for dozens of other clients throughout the central U.S.
- Implementation activities have included writing State Approved Relocation Plan, securing appraisals and acquiring properties through negotiations with multiple property owners; securing and overseeing design services for public spaces; hiring and overseeing environmental studies, engineering contractors and architects
- Created unique policies, programs, and organizational structures for implementing strategies developed for clients

Project Funding

- Written and implemented several Tax Increment Financing plans
- Utilized multiple funding sources for complete projects
- Successful grant writing at local, state, and federal level



Dayna Sarver
Chief Research Officer & Development Specialist



Dayna brings nearly ten years of professional experience in economic development and real estate redevelopment to the Redevelopment Resources team. Prior to joining Redevelopment Resources, she was the Economic Development Manager for the City of Verona and the Economic Development Coordinator for the City of Janesville. She was also a project assistant for Bill Ryan at University of Wisconsin–Extension’s Division of Community Economic Development focusing on downtown redevelopment. Dayna desires to help others reach their full capacity and enjoys engaging with local and state stakeholders with a multi-disciplinary approach to the development of the community’s natural, social and fixed assets.

PROFESSIONAL DEVELOPMENT

Certified Economic Developer

International Economic Development Council (IEDC)

CURRICULUM VITA

Ryan, Bill, Dayna Sarver, Amy Greil, Errin Welty, Joe Lawniczak. (2014). **An Analysis of Storefront Improvements: A Selection of Wisconsin Case Studies. University of Wisconsin–Extension.** PDF available at: <http://learningstore.uwex.edu/Assets/pdfs/G3914.pdf>

EDUCATION

Master of Science, Urban Planning

- University of Wisconsin–Madison

Bachelor of Arts, Economics

- Central College, Pella, IA

EXPERIENCE

Market Analysis

- Analyzed the housing stock for communities in WI and IL.
- Conducted market analysis for several communities in WI, OH, and VA.

Redevelopment Strategy and Implementation

- Assisted with the creation of a downtown redevelopment strategies in WI, IL and OH.
- Developed an RFP for a redevelopment project near downtown Verona which included a historic property.
- Implementation activities have included, securing appraisals and negotiating the sale of City–owned property; hiring and overseeing environmental studies, and finding funding sources for redevelopment projects.

Project Funding

- Written and implemented several Tax Increment District plans
- Utilized multiple funding sources for complete projects
- Successful grant writing at state level

Stakeholder & Public Engagement

- Designed and administered online surveys and organized stakeholder engagement meetings for downtown redevelopment activities, workforce development, and housing studies.
- Organized stakeholder engagement meetings for the redevelopment of a prominent property in Verona as well as for business owners impacted by road improvements.



Thomas Fish
Director of Finance & Development Associate

Thomas brings over six years of professional experience, including economics, credit analysis and business strategy/planning, to the Redevelopment Resources team. He holds a bachelor's degree in Economics from Ripon College.

Prior to joining Redevelopment Resources, he worked in Credit Analysis and Underwriting for banking institutions in Central Wisconsin. Thomas is passionate about helping businesses and communities utilize the tools at their disposal to foster growth and development and approaches every project with enthusiasm and purpose.



PROFESSIONAL DEVELOPMENT

Credit Analysis Training Commercial Real Estate Appraisal Intro to Commercial Lending School course

WBA Bankers Conference in Wisconsin Dells.

Graduate of Leadership Portage County emphasizing economic development in Central/North-Central WI

EDUCATION

Bachelor of Economics
Ripon College, Ripon, WI

EXPERIENCE

Project Funding & Analysis

- Business and Personal Financial statement analysis
- Industry Analysis (High-risk industries, industry trends, implications of political landscape on industry futures)
- In-depth understanding of commercial real estate markets in Wisconsin
- Strategy development and recommendations

Strategy Development & Implementation

- Worked with multiple businesses in various sectors to develop strategies and business planning for successful outcomes

Project Management & Communication

- Direct experience successfully managing timelines of various lengths with multiple responsible parties and communicating effectively with stakeholders.

Stakeholder Engagement

- Conducted dozens of interviews across projects of various sizes and topics. Interviewees include commercial property owners, business owners, and banking officials.

Program Management

- Responsible for the Credit Analysis operation for Redevelopment Resources including review, analysis, discussion and presentation of business credit for loan program management.
- Manages local Merchant League baseball team, coordinating rosters, game schedules, practice, communication, funding, and tournament play.



Related Experience

City of Baraboo, WI

Developers desired to develop housing in the City of Baraboo, but they needed to know exactly what should be built and the City needed to understand the level of incentives that may be needed to support housing development. The study concluded that Baraboo has strong demand for single and multi-family housing at all price points. Homeowner vacancy rate in 2020 was at 1%. Before 2018, multi-family development was non-existent, and the City leads the region in percent of population earning less than \$75,000 per year. Fifty-seven percent (57%) of tenants are paying between \$500-\$799 for rent. Therefore, the housing study conducted by our team showed the City that there was significant demand for multi-family to rent (902 units) and for-sale (135 units), as well as owner-occupied single family (1,275 units) over the next five years. The City used this housing study to plan for two new fire stations. They have also received commitments for over 700 units of housing to be built in the next two years and used the study to inform their incentive decisions.

Project Type: Housing Study

Project Funding Sources: General budget

Project Dates: April 2022 – July 2022

Reference

Casey Bradley (former) City Administrator, Baraboo

Sheboygan City Hall

828 Center Avenue, Suite 300

Sheboygan, WI 53081

Casey.bradley@sheyboyganwi.gov

920-459-3315



Northwest Illinois Housing Study

BHRC commissioned a series of studies to assess the state of single and multi-family housing in Northwest Illinois. Redevelopment Resources & StudioGWA were engaged to conduct housing analyses for the following:

- Lee County and Dixon, IL
- Ogle County
- Stephenson County and Freeport, IL
- Jo Daviess County

These studies provided an understanding of the existing conditions, challenges, demands, and market restrictions. They also offered timely recommendations for attracting new development, addressing existing housing units and empty infill lots, and to ensure implementation. A sample of recommendations included:

1. Host a Developer Familiarization Tour
2. Facilitate the Development of Pocket Neighborhoods on Appropriate Sites
3. Market Communities and Available Properties
4. Create a Residential Rehabilitation Program
5. Create a Rental Inspection Program



Project Type: Housing Study
Project Funding Sources: EDA Grant, matching local funds
Project Dates: April 2021 – November 2022

References

Daniel Payette, Executive Director
Blackhawk Hills Regional Council
309 1st Ave.
Rock Falls, IL 61071
daniel.payette@blackhawkhills.com
(815) 625-3854

Diane Gallagher, Jo Daviess County Board Member
1430 Hiawatha Dr.
East Dubuque, IL 61025
dgallagher@jodaviesscountyl.gov
(563) 590-9495

Liandro Arellano
Mayor of Dixon, IL
(2015-2023)
LinkedIn: www.linkedin.com/in/liandro-arellano-234aab37/
(734) 771-8415



Crow Wing County, MN

The Crow Wing County Housing and Redevelopment Authority (CWC HRA) needed to know where their housing market gaps and opportunities were. Each of the 18 municipalities and multiple townships have a different profile for residential supply and demand. Employers were struggling to hire qualified workers for seasonal and temporary work, as well as year-round permanent work. Redevelopment Resources produced a housing study in which data for each of the 18 municipalities and three regions of townships was presented in one report. When the project covers multiple communities in one report, each unique challenge is provided a unique solution considering:

- the leadership and its appetite for change and making investments
- the community and its desire for certain types of housing
- history of code enforcement (or lack thereof)
- access to developable property (or lack thereof)
- propensity to attract developers and contractors
- and a host of other unique circumstances

Project Type: Housing Study
Project Funding Sources: Housing Authority Funds
Project Dates: June 2019 – March 2020

Reference

Jennifer Bergman, City Administrator
City of Brainerd
501 Laurel Street
Brainerd, MN 56401
Phone: 218-828-2307
Email: jbergman@ci.brainerd.mn.us





Project Approach

Using both quantitative and qualitative data, primary research, and direct experience, we will construct a thorough housing needs assessment based on forecasted demand and existing supply. The study will be data-driven, enhanced by local intel, and include best practices while remaining tailored to the region's needs as well as the market reality. Layering the primary research on top of data from secondary sources provides our team with a true story of the history and future trajectory of the area and its housing needs. The goal for the project will be to develop a Housing Needs Assessment and Market Study which provides actionable information for decision-makers.

Our team will meet at least once a month with the City to provide progress updates as well as receive feedback and direction. Agenda items will include:

- Performed work during the reporting period.
- Upcoming tasks.
- Upcoming milestones.
- Status of scope and schedule.

If the Council chooses to contract with Redevelopment Resources for this project, you will receive a very direct and usable product carefully crafted to meet your goals. A summary of our approach is as follows:

- Document Review
- Stakeholder Engagement
- Demographic, Geographic, and Economic Data
- Housing Stock, Trends and Projections
- Market Analysis
- Develop Implementation Strategies and Recommendations
- Final Document and Presentation to Stakeholders

Any recommendations we may make will stem from our assessment and will be implementable by staff, partners, and available external resources. We think outside the box for solutions which will be impactful for our clients. This ability comes from our experience working in the field as practitioners, not just consultants making recommendations based on current trends.

Project Scope

TASK 1: Document Review and Stakeholder Engagement

TASK 1.1: Document Review

Redevelopment Resources will:

1. Review the city's previous plans, studies, efforts, organizations, and programs relevant to the housing market in the City of Plymouth.
2. Identify any internal and external inconsistencies or redundancies within these documents, organizations, or programs.

TASK 1.2: Stakeholder Engagement

Secondary data doesn't tell the whole story; therefore, our team will conduct interviews with local experts to better understand the housing market and consider that in context with the demographic and housing data. Our team, in coordination with City staff, will interview up to twenty (20) key stakeholders including, but not limited to:

- City staff and elected officials
- Plymouth Chamber of Commerce
- Bankers specializing in housing construction and residential financing
- Residential Realtors
- Developers familiar with the community
- Employers

These interviews will gather real-time qualitative data of the housing market, housing concerns, and vision for the future.

TASK 2: Demographic, Geographic, and Economic Data

Housing demand is a function of income, employment, and household growth. We will look at employment and income trends based on the labor shed of Plymouth employers. A variety of data sources will be used for the purposes of this study. National and regional data sources will include the following:

- U.S. Department of Housing and Urban Development (HUD)
- U.S. Census and American Community Survey
- U.S. OntheMap
- Wisconsin Department of Health Services
- Esri

Using this data, we will conduct population forecasting for the City of Plymouth as a whole and identify any concentrated areas of poverty within the city.

TASK 3: Housing Stock, Trends and Projections

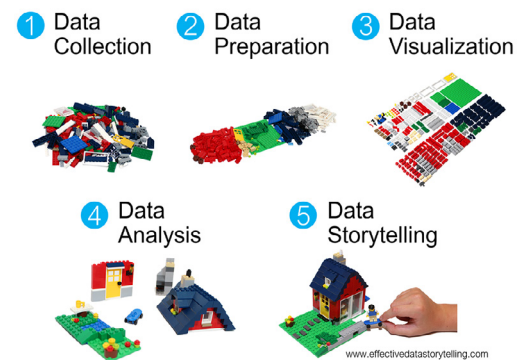
Our team will quantify the existing housing stock characteristics (e.g., age of units, condition, size, condition, ownership, type of dwelling, availability of utilities, access to services, etc.), and vacancy. Redevelopment Resources will formally submit a data request which may include, but is not limited to permits by type (new construction, demolition, rehabilitation, etc.), occupancy type, land use, zoning, violations, year built, classification of quality, transit routes, exemptions by type, etc. This will also help facilitate the data visualization process.

Local data sources will include the following:

- Sheboygan County Assessor's Office
- Sheboygan County GIS
- City of Plymouth
- Plymouth Housing Authority

TASK 4: Market/Needs Analysis and Prioritization

We will analyze market trends of owner-occupied single family housing units and market-rate, renter-occupied rental housing units to the extent possible from 2013-2022. Additionally, our team will make projections of market trends from 2023-2032. Data points for owner-occupied single family housing units will include, but are not limited to, list price, sales price, days on the market, year-over-year percentage change, etc. Data points for renter-occupied rental housing units



will include, but are not limited to, unit type, square footage, number of bedrooms, number of bathrooms, location, lease terms, and vacancy.

Data sources will include:

- Residential realtors and property managers
- Zillow
- Apartments.com
- Multiple Listing Service
- Housing studies conducted by developers for tax-credit projects, if applicable and available.

Our team will also identify areas of the City that are suitable for future housing development. We will analyze greenfield sites, infill sites and redevelopment of existing buildings and/or blighted properties. We will also analyze existing infrastructure for the need for upgrades as they would relate to housing developments. If any zoning changes are identified during the siting of potential housing developments, we will call those out to City staff and recommend appropriate changes.

The market analysis will inform creative but realistic housing projects, which will be documented by location, size, and scope. This portion of the project will also analyze the opportunities to invest the City's tax increment most effectively from TID #4. Redevelopment Resources drafted the policy for the City of Whitewater to utilize increment from their closed tax increment districts for affordable housing development. We will also research and make recommendations on models of investment from the public and private sectors, where it be specific housing funds, foundations, banks, or other funding opportunities.

TASK 5: Develop Implementation Strategies and Recommendations

The data analysis findings will identify opportunities for improvement and expansion of a variety of housing options both in the near-term and long-term. Specifically, we will:

1. Develop recommendations for specific types and other housing needs based on changing demographic analysis and the Market Analysis Report.
2. Provide recommendations for rehabilitation of the older housing stock and other housing related assistance programs.
3. Provide recommendations to improve housing affordability, housing choice, and access to community amenities (e.g., employment centers, services, etc.) based on housing demand factors.
4. Recommend revisions to the existing zoning ordinance if applicable, citing examples from other communities who have successfully deployed development-friendly residential zoning policies.
5. Revise elements of the Comprehensive Plan related to housing and infrastructure for housing development.
6. Make recommendations related to housing investments by the City and as they relate to investments by developers.
7. Create a marketing plan so the City of Plymouth can attract the appropriate housing developments to meet the needs of the community.
8. Conduct a comparative analysis on the cost to develop in Plymouth vs. the cost to develop in neighboring communities.
9. Share case studies and examples of innovative housing programs in similarly situated communities.
10. Offer ideas for housing developments in specific locations by size, density, configuration, and price point.
11. Create a plan for utilization of Tax Increment Funding allocated for the development of affordable housing.
12. Develop a program for the utilization of increment from TID #4 toward housing development.
13. Create funding options for projects in Plymouth, now and into the future, with research on the Forward Fund, philanthropy models, public (state or federal) funds, bonds, banks, and other ideas.

These strategies will be based on best practices that balance the needs of the community and community goals. Our team will work city staff and other stakeholders to determine which strategies will be highest priority based on the biggest needs in the area and forecasted trends. Strategies will be categorized into Projects, Policies & Regulations, and Programs & Incentives. Approximate implementation costs, funding sources and financing opportunities, level of effort, timing, and responsible parties will be identified in each category.

TASK 6: Final Document and Presentation to Stakeholders

We believe that just as communities make incremental progress towards their vision for the future, documents need to be prepared with the end in mind. Together with city staff, we will work to develop a document outline (including appendices). For example, a standard housing study Table of Contents would include:

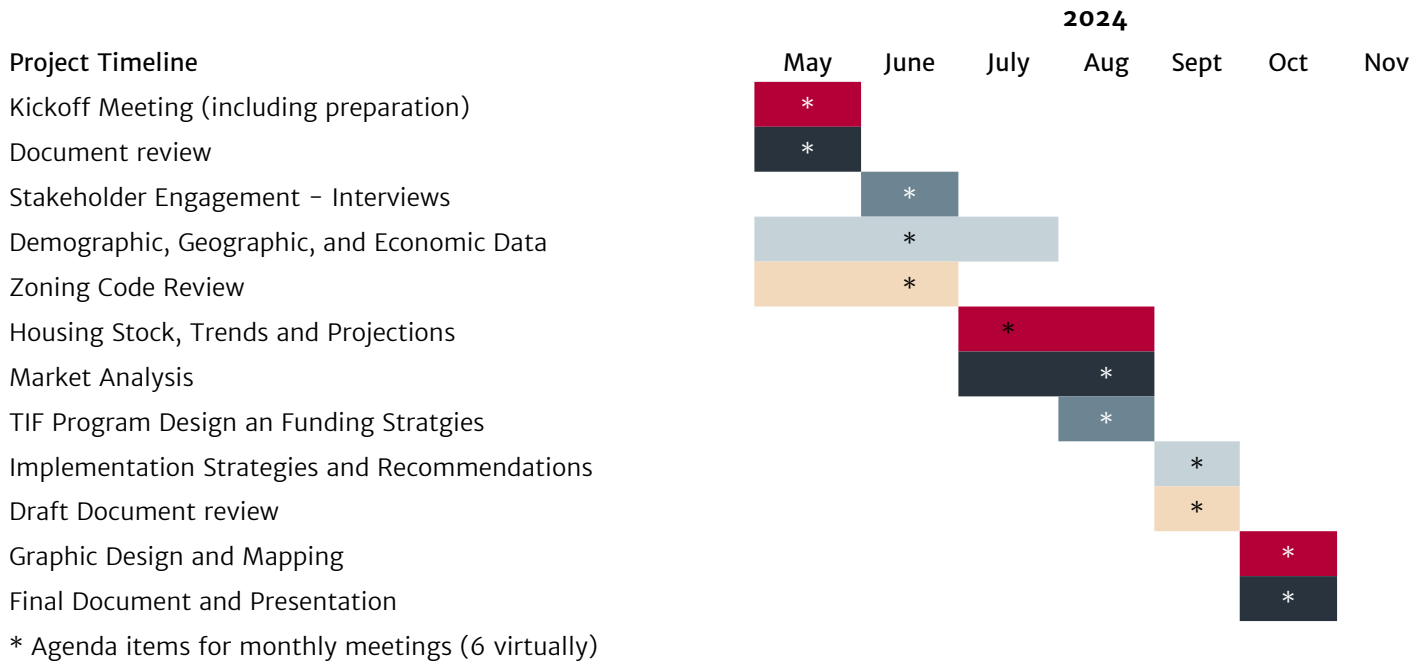
- Executive Summary
- Introduction
- Market Area Definition
- Economic and Demographic Factors
 - Household & Population Trends
 - Educational Achievement
 - Employment Trends and Characteristics
 - Income Trends
 - Commuting Patterns
- Housing Supply Analysis
 - Occupancy and Vacancy
 - Unit Types and Age of Housing Stock
 - Housing Start Trends
 - Single-Family Home Sale Trends
 - Multi-Family Rental
 - Affordability
- Housing Needs Analysis
- Housing Demand Forecast
- Review and analysis of Zoning and Infrastructure
- TIF Increment Policy and Program
- Financial Programs that Support Housing
- Recommendations and Strategies
- Appendix A: Definitions
- Appendix B: Methodology
- Appendix C: Tables and Figures

Following the final review and approval of the final document by city staff, Redevelopment Resources will prepare presentation materials and tools for presenting the findings to various stakeholder groups. These groups may include the Plymouth City Council, advisory boards and committees. Our team will present the findings in-person to the City Council.

Deliverable: The Consultant shall provide hard copies and an electronic copy of:

- The final 2024 Comprehensive Housing Study and Action Plan
- An Executive Summary
- Power Point presentation(s)
- All GIS shape files and maps
- Other presentation materials.

Proposed Schedule of Implementation



Cost Proposal

	Hours
Kickoff Meeting (including preparation)	4
Document review	4
Stakeholder Engagement - Interviews	16
Demographic, Geographic, and Economic Data	36
Zoning Code Research/Review	8
Housing Stock, Trends and Projections	24
Market Analysis	48
TIF Program Design an Funding Stratgies	7
Implementation Strategies and Recommendations	12
Draft Document creation and review	14
Graphic Design and Mapping	18
Final Document and Presentation	6
Total hours	197
Hourly rate = \$160/hour	\$31,520



DATE: June 6, 2024

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Approval of Plymouth Substation #5 Structure and Materials Bid from Border States Electric

Background:

Plymouth Utilities is responsible for the construction and maintenance of electric distribution lines to local homes and businesses. The electric distribution equipment in the southwestern portion of the Plymouth service territory has reached near capacity in recent years. The Public Service Commission (PSC) approved the Certificate of Authority (CA) to construct a new substation in the Town of Mitchell at their open meeting on February 1, 2024 and issued their final order on March 4, 2024.

Now that the final order for the CA has been issued, staff is moving forward with bidding the various components of the substation project. Bids for Plymouth Substation #5 Structure and Materials were opened on May 31, 2024. The low bid was from Border States totaling \$430,233.10.

Per Attachment 1, our engineering consultant Forster Electrical Engineering recommends that the low bid from Border States be approved. After consideration of the qualification of the bidders, they have evaluated Border States' bid to be the least costly over the life of the equipment. The Border States also bid had shorter lead-times, ranging from 8-42 weeks after receipt of order. This should meet the lead-times imposed by the project. Plymouth Utilities and Froster has worked with Border States in the past on numerous projects and have found them to be a very reliable supplier.

Staff requests Common Council approval of the bid subject to attorney/staff review and approval of the terms and conditions. Please recall that ANR will pay 8/11 of this cost as part of the project agreement.

Recommendation:

Approval of Substation #5 Structure and Materials Bid From Border States Electric for \$430,233.10 subject to attorney/staff review and approval of the terms and conditions.

Attachments:

1. Recommendation from Forster Electrical Engineering
2. Bid Summary



"Excellence in electrical distribution design since 1981"

SENT BY EMAIL

June 6, 2024

Plymouth Utilities
Tim Blakeslee
900 County Road PP
Plymouth, WI 53073

Subject: Plymouth Substation #5 Structure and Materials
P5-23A (Spec #4162)

Dear Tim:

We have opened and reviewed the bids received for the purchase of a structure and material package for the Plymouth Substation #5 in Cascade. Three (3) bids were received with prices ranging from \$430,233.10 to \$437,426.00.

After evaluating the details of the bids, we recommend that you award the contract to Border States Electric Supply for the price of **\$430,233.10**. After consideration of the qualification of the bidders, we have evaluated Border States' bid to be the least costly over the life of the equipment. Border States Electric Supply provided a bid that was lower, however, they took more exceptions to the specification that would require additional fees to resolve and did not allow for the full cost of freight in their bid. Even after accounting for these additional costs, we still believe Border States' bid to be the least costly.

The Border States also bid had shorter lead-times, ranging from 8-42 weeks after receipt of order. This should meet the lead-times imposed by the project. We have worked with Border States in the past on numerous projects and have found them to be a very reliable supplier. They are very responsive and easy to work with.

After your review, please let us know when we can proceed with issuing the contract. A tabulation and evaluation of the bids is attached for your reference. Thank you.

Sincerely,

FORSTER ELECTRICAL ENGINEERING, INC.

Justin Franz

Copy:

Ryan Roehrborn, Plymouth Utilities
Bruce Beth, Forster Electrical Engineering

Attachments:

P5-23A Spec 4162 Bid Tab and Evaluation.pdf

Bid Evaluation
Plymouth Utilities
Structure and Materials Package
Project P05-23A, Specification 4162
Bids opened May 31, 2024

Bid submitted by:	Tatman Associates	Substation Enterprises	Border States
Base Bid	\$434,600.00	\$437,426.00	\$430,233.10
Bid bond received	Yes	Yes	Yes
Additional Bid Data:			
Lead Time - Foundation reaction calcs	21-28	56-70	42
Lead Time - Foundation design (if applicable)	21-28	56-70	N/A
Lead Time - Anchor bolt plan	21-35	56-70	N/A
Lead Time - Bill of materials	21-28	140-154	42
Lead Time - General Arrangement Dwgs	28-42	140-154	N/A
Lead Time - Erection Dwgs	42-56	154-168	42
Lead Time - Steel Detail Dwgs	42-56	154-168	42
Delivery time after approval - Anchor bolts	70-94	21-28	56
Delivery time after approval - Anchor bolts templates	70-94	21-28	56
Delivery time after approval - Materials	315-350	126-140	280-294
Delivery time after approval - Steel	224-238	126-140	266
Assembly before shipment	No	Yes	No
Pre Assembled portions	Yes see comments	Yes see comments	No
Number of shipments	8	4-6	2 direct plus from BSE

Notable Exceptions/Clarifications



DATE: June 5, 2024
TO: Mayor and Common Council
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: Utility Building Battery Backup Replacement

Background: The Plymouth Utilities Building, now approximately 12 years old, is beginning to show signs of aging, with components needing repair or replacement. Specifically, the battery backup system and charger unit have deteriorated over time and are in need of replacement. This system is crucial as it provides emergency backup power to the Utilities Building and supports the City/Utility network and servers. The preferred option for the battery is listed below:

Item	8-Hour Backup
Batteries	\$88,517.52
Charger	\$13,976.09
Install	\$9,503.00
Shipping	\$2,676.67
Total	\$114,673.28

The battery backup system replacement is not currently budgeted in 2024. However, delaying the replacement to the 2025 budget cycle poses a risk of potential outages, which could disrupt staff operations and emergency personnel logistics, as well as impact the general city/utility network and servers. The proposed 8-hour backup option matches the current system. The Electric Utility has available fund balance to cover these costs within the 2024 budget fund balance.

At the Committee of the Whole meeting on May 28, 2024, the consensus of the Committee was to move forward with this project in 2024.

Recommendation: Move to approve purchase of Battery Backup System as described.

QUOTATION

Quotation for

Plymouth
 Ryan Roehrborn
 900 CTH PP
 Plymouth, WI 53073

Quote # AJAQ3806-03

Date May 13, 2024
 Page Page 1 of 3
 From Steve Jaworski
 952-405-2454

Terms	Project	Ship Via	Quote Expiration
NET 30	AJAPROJECT3917	PPD/ADD	6/13/2024

Item	Item Number	Description	Quantity	Unit Price	Ext. Amount
1	868615-CW Battery	PowerSafe MDL,2DDmP/mP85-13,LOI,CH 510 ah rated. NOTES: 2DDmP85-13 (Two Cells in Steel Can) Includes Customize installation KIT, 144-DDmP85-13 16x9 Std Accessory Kit for 868615-CW - does not include rack. Delivery is 8-9 weeks	72	\$1,229.41	\$88,517.52
2	Primax battery charger P4600F-3-3	System#1 1) 1 x Fully automatic battery charger P4600F-3-380-50 Model: P4600F-3-380-50 Input: 208 Volts +10/-12%, 3 Phase, 60 Hertz, 92 A Output voltage: 380 vdc Nominal Min vdc: 285 Max vdc: 459 Output current: 50 Amp Nominal Min IDC: 0 Max IDC: 50 Input circuit breaker: AC breaker, 125 A, 240 V, 100 kA CABINET: 52-ARM- 650-1, 51Hx24Wx20D (in) 1295Hx610Wx508D (mm) 14GA/2mm STEEL, GREY ASA 61 NEMA1, IP20 Operating DC Voltage: Float: 427.5, Equalize: 427.5 Ripple: 2% +/-25% margin Manual: 2 installation, operation and maintenance manuals Alarm: 1 x common alarm relay, K8: 125vdc,0.25A,SPDT 1 x DC breaker, 80 A, 500V, 50 kA 1 x Relay: PR7-Individual alarm relays: 125vdc,0.25A, 1 common + 6 individual, SPDT 1 x Blocking Diode: 50A 1 x Cabinet accessories: Temperature compensation based on 25deg C including 8 meter cable for batteries outside charger cabinet 1 x Communication: PCOM: major alarm-watchdog & RS232/485-Modbus RTU &TCP/IP	1	\$13,976.09	\$13,976.09

Orders should be made out to:
 HM Cragg Co.
 7490 Bush Lake Rd
 Edina, MN 55439

Please email to: dcpowerorders@hmcragg.com and cc: steve.jaworski@hmcragg.com
 If you have any questions concerning this quotation contact Steve at (952) 405-2454

HM Cragg terms and conditions apply: <https://www.hmcragg.com/assets/files/TermsCreditandLetters/2018-03-Terms-and-Conditions.pdf>

QUOTATION

Quotation for

Plymouth
Ryan Roehrborn
900 CTH PP
Plymouth, WI 53073

Quote # AJAQ3806-03

Date May 13, 2024

Page Page 2 of 3

From Steve Jaworski

952-405-2454

Terms	Project	Ship Via	Quote Expiration
NET 30	AJAPROJECT3917	PPD/ADD	6/13/2024

Item	Item Number	Description	Quantity	Unit Price	Ext. Amount
3	Service	Removal of old charger & batteries. Installation of new system. Client will recycle old batteries.	1	\$9,503.00	\$9,503.00
4	Option B:868612-CW Battery	PowerSafe MDL,2DDmP/mP50-13,LOI,CH smaller size 300 ah rated. NOTES: 2DDmP50-13 (Two Cells in Steel Can) Includes installation KIT,144-DDm50-13,16Wx9H rack plus Accessory Kit for 868612-CW Delivery is 8-9 weeks	72	\$900.59	\$64,842.48
<i>This is for the 4 hour option that is not recommended</i>					
5	shipping	For either option.	1	\$2,676.67	\$2,676.67
6			1	\$0.00	\$0.00

Freight is FOB shipping point and damages are the receiving parties' responsibility.
Please thoroughly inspect sensitive electronic equipment and note any damage prior to signing for the shipment with the driver for claims purposes.

Communications and collections on freight damage are between the receiver and the carrier.

Total to the right includes both options. Pick one.
Charger & service is the same for either option.

SubTotal	\$179,515.76
Tax	\$0.00
Shipping	\$0.00
Total	\$179,515.76

Please note the total for the backup is
\$114,673.28, the total above includes both options

Orders should be made out to:
HM Cragg Co.
7490 Bush Lake Rd
Edina, MN 55439

Please email to: dcpowerorders@hmcragg.com and cc: steve.jaworski@hmcragg.com
If you have any questions concerning this quotation contact Steve at (952) 405-2454

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QUOTATION

Quotation for

Plymouth
Ryan Roehrborn
900 CTH PP
Plymouth, WI 53073

Quote # AJAQ3806-03

Date May 13, 2024

Page Page 3 of 3

From Steve Jaworski

952-405-2454

Terms	Project	Ship Via	Quote Expiration
NET 30	AJAPROJECT3917	PPD/ADD	6/13/2024

Item	Item Number	Description	Quantity	Unit Price	Ext. Amount
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Please contact me if I can be of further assistance.

Orders should be made out to:

HM Cragg Co.
7490 Bush Lake Rd
Edina, MN 55439

Please email to: dcpowerorders@hmcragg.com and cc: steve.jaworski@hmcragg.com

If you have any questions concerning this quotation contact Steve at (952) 405-2454

HM Cragg terms and conditions apply: <https://www.hmcragg.com/assets/files/TermsCreditandLetters/2018-03-Terms-and-Conditions.pdf>

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: June 5, 2024
TO: Mayor and Common Council
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: Library AC Repair

Background: The Plymouth Public Library is served by several air conditioner units. One of the AC units that supports the 1st floor is no longer operational and is in need of replacement. The Library does not have budgeted funds for a replacement this year. Staff recommends using the capital fund balance (~\$995,000 at the beginning of 2024) to fund the repair this year as this would typically be a capital request during the annual budget cycle. Staff does not recommend waiting to replace this unit as it will put stress on the other AC units. The cost of the replacement is \$11,202.

Recommendation: Move to approve Library AC repair as described.



855 Morris Street | P.O. Box 1316
Fond du Lac, WI 54936-1316
main 920.921.9020 | fax 920.921.8632
www.jfahern.com

May 24, 2024

Work Location: Plymouth Public Library
130 Division Street
Plymouth, WI 53073

Leslie Jochman
Plymouth Public Library
130 Division Street
Plymouth WI 53073

Phone: (920)892-4416

Email: ljochman@monarchlibraries.org

Send Via: Email
Quote #: 481088 / 1

MECHANICAL SYSTEM WORK ORDER SERVICE PROPOSAL

Dear Leslie,

We are pleased to submit our proposal for HVAC System services at the above-referenced facility based upon our conversation and / or job site visit.

We will perform the quoted and proposed services per your written approval. If this proposal meets your needs, please sign and send the completed proposal back to CRouse@jfahern.com or fax a signed copy to .

The pricing is based on work performed during the normal working hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. This proposal does not include applicable sales tax and is valid for a period of thirty (30) days. The attached General Terms and Conditions shall be made part of this quotation. Once returned to us, we will call to set up an appointment.

Thank you for this opportunity to quote. If you have any questions or require further details, please feel free to call me directly.

Sincerely,

Carrie Rouse
Service Sales Representative

Phone: (920)570-6394

Email: CRouse@jfahern.com

Enclosure



HVAC Service Agreement for Plymouth Public Library

Leslie Jochman
Plymouth Public Library
130 Division Street
Plymouth WI 53073

Phone: (920)892-4416

Email: ljochman@monarchlibraries.org

Send Via: Email

Quote #: 481088/1

MECHANICAL SYSTEM SERVICES

Scope of Work/Clarifications:

HVAC work scope to replace the condenser, evaporator and lineset on Trane AC unit F-5.

Included in our proposal:

1. Remove and dispose of faulty condenser on Trane AC unit F-5.
2. Remove and dispose of faulty evaporator and lineset on Trane AC unit F-5.
3. Furnish and install new condenser on Trane AC unit F-5.
4. Furnish and install new evaporator and lineset on Trane AC unit F-5.
5. Furnish and install new ductwork will need to measure before new installation.
6. Start-up of equipment.

Not included in our proposal:

1. Overtime or premium pay.
2. Cutting and patching.
3. Handling, removal and disposal of any hazardous material.
4. Performance guarantee.
5. Liquidated damages or damage for delay.

Clarifications:

1. All new equipment will be furnished with the same electrical requirements as the equipment that is being replaced.
2. By submission of this proposal, J. F. Ahern Co. reserves the right to negotiate mutually acceptable contract terms, including review of any applicable Prime contract provisions, upon award of work.
3. MATERIAL PRICE INCREASES: The price and schedule set forth in this bid document for the Scope of Work of J. F. Ahern Co. ("Ahern") ("Contract Price and Schedule") has been calculated and determined without any contingency for material price escalation impacts. Accordingly, while Ahern shall diligently work toward mitigating any effects of material price increases on its ability to perform its obligations



855 Morris Street | P.O. Box 1316
 Fond du Lac, WI 54936-1316
 main 920.921.9020 | fax 920.921.8632
 www.jfahern.com

under this bid, this bid is submitted under the assumption that any material price escalation impacts upon the Contract Price and Schedule will entitle Ahern to a commensurate equitable adjustment to the Contract Price and Schedule to account for any such increased costs or delays resulting therefrom. Such impacts shall include, but not be limited to, costs and delays caused by events beyond Ahern's control that arise from or are connected with government-imposed measures.

Service Location: Plymouth Public Library
 130 Division Street
 Plymouth, WI 53073

1	Date Requested:	Fixed Price	\$11202.00	Initial if Accepted
Description :	New Item			
Item Notes:				
<u>Equipment</u>	<u>System ID</u>	<u>System Loc</u>		

Total for All Services:			\$11202.00
Contract Representative		Customer Authorized Representative Signature	
Name:	Carrie Rouse	Print Name:	Leslie Jochman
Title:	Service Sales Representative	Signature:	
Date:	05/24/2024	Date:	
		PO #:	

Signed acknowledgement of this agreement confirms acceptance of all the above scope of work and clarifications as well as all the attached Notes and Clarifications and General Terms and Conditions. Any PO reference is for convenience only and such PO does not form a part of these General Terms and Conditions.

GENERAL TERMS AND CONDITIONS OF SALE

1. ENTIRE CONTRACT The parties intend these general terms and conditions together with any scope of work, proposal or quotation attached hereto (collectively the "Contract") to be the final, complete, and exclusive expression of their Contract and the terms and conditions thereof. No changes or additions hereto shall be binding upon Seller unless in writing and signed by an officer of Seller. Any terms or conditions of Purchaser's order different, inconsistent herewith or in addition hereto shall be of no force and effect and are hereby expressly rejected and, Purchaser's order shall be governed only by the Contract. A definite and seasonable expression of acceptance or a written confirmation which is sent to Seller within the time specified in the Purchaser's order operates as an acceptance of the terms specified herein. Every agreement or other undertaking by Seller is expressly conditioned on Purchaser's assent to the terms contained herein. Seller assumes no liability except as expressly provided herein. Additional proposals or scope of work provided by Seller to Purchaser shall be covered by this Contract unless and until Seller and Purchaser execute a new contract in writing expressly superseding this Contract. This Contract and its referenced documents represent the entire and integrated contract between the parties and supersedes all prior negotiations, representations, agreements, or contracts, either written or oral and may not be modified by course of dealing, course of performance or usage of trade, but only modified in writing signed by an authorized representative of each party. This Contract shall extend to and be binding upon the parties and their respective successors and permitted assigns.

2. PROPOSALS AND CONTRACT Seller's proposal or quotation are not subject to cancellation, suspension, or reduction in amount except with Seller's written consent and upon terms which reimburse Seller for work performed, plus reasonable overhead and profit.

3. PRICES In addition to the prices specified herein, Purchaser shall pay for all extra work requested by Purchaser or made necessary because of incompleteness of or inaccuracy in plans or other information submitted by Purchaser with respect to location, type or occupancy, or other details of work to be performed hereunder. If the work to be furnished hereunder constitutes an addition to Purchaser's existing facilities, prices and delivery and completion dates quoted herein are based on information, if any with respect to layout of such facilities now contained in Seller's engineering records. In the event the layout of Purchaser's facilities has been altered or is altered by Purchaser prior to completion of this Contract, Purchaser shall advise Seller of any such alterations and prices and delivery and completion dates quoted herein shall be modified by Seller as may be required because of such alterations. Unless prices are stated by Seller in this or other documents forming a part of this Contract, the prices applicable to the extra work performed shall be Seller's prices in effect at that time.

4. PAYMENT All payments shall be due and payable within thirty (30) days from date of payment application or invoice. A service charge will be charged and added to all payments past due and owed by the Purchaser under this Contract, and at a rate of 18% per annum or if such rate is prohibited under applicable law, then at such lower rate as is the maximum rate permitted to be contracted for under such applicable law. Purchaser shall pay any reasonable attorney's fees incurred in the collection of past due accounts. If the Purchaser fails to pay all or any portion of the amount due, the Seller may, at its option, terminate the Contract, in which event Seller will be obligated to perform no additional work until paid in full.

5. DELAYS Seller shall not be liable for any damage or penalty for delays in work due to acts of God, acts or omissions of the Purchaser, acts of civil or military authorities, government regulations or priorities, quarantines, pandemics, fires, floods, epidemics, quarantine restrictions, war, riots, strikes, differences with workmen, accidents to machinery, inability to obtain necessary labor, materials or manufacturing facilities, delay in transportation, defaults of Seller's subcontractors, failure or delay in furnishing correct or complete information by Purchaser with respect to location or other details of work to be performed hereunder, impossibility, or impracticability of performance or any other cause or causes beyond the control of Seller, whether or not similar to the foregoing in the event of any delay caused as aforesaid, the completion shall be extended for a period equal to any such delay and this Contract shall not be void or voidable as a result of any such delay. In case work is temporarily discontinued by reason of any of the foregoing all unpaid installments of the Contract price less an amount equal to the value of material and labor not furnished shall be due and payable upon receipt of invoice.

6. EXCAVATION When the Seller does the excavating, if water, quick-sand, rock, or other unforeseen obstructions are encountered or shoring

is required, Purchaser shall pay for as extra to the Contract price any additional work involved at Seller's prices for such work then in effect.

7. SITE FACILITIES Purchaser shall furnish all necessary facilities for performance of its work by Seller, adequate space for storage and handling of material, light, water, heat, local telephone, watchman and crane and elevator service, if available, and necessary permits. Where wet pipe system is installed, Purchaser shall supply and maintain sufficient heat to prevent freezing of the system.

8. STRUCTURE AND SITE CONDITIONS While employees of Seller will exercise reasonable care, Seller shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls or other structures not erected by it or resulting from excavation in proximity thereto, nor for damage resulting from concealed piping, writing, fixtures or other equipment or condition of water pressure. All shoring or protection of foundations, walls, or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of the Purchaser unless otherwise specified. Purchaser warrants the sufficiency of the structure to support the sprinkler system and its related equipment (including tanks). The Purchaser shall have all things in readiness for installation, including, but not limited to, materials lay-down areas or suitable working base, and facilities for erection at the time the materials are delivered. In the event the Purchaser shall fail to have all things in readiness for erection at the time of receipt of the materials at the place of erection, the Purchaser shall reimburse Seller for any and all expenses caused by such failure. Failure to make areas available to Seller during performance in accord with schedules which are the basis of Seller's proposal shall be considered a failure to have all things in readiness for erection in accord with the terms of this Contract.

9. CODE COMPLIANCE Seller does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Purchaser acknowledges that the Authority Having Jurisdiction may establish additional requirements for compliance with local codes.

10. REPORTS When inspection and/or test services are selected such inspection and/or test services shall be completed on Seller's then current inspection form which shall be provided to Purchaser, and, where applicable, Seller may submit a copy thereof to the local Authority Having Jurisdiction. The inspection form and recommendations by Seller are only advisory in nature and are intended to assist Purchaser in reducing the risk of loss to property by indicating obvious defects or impairments noted on the system and equipment inspected and/or tested. Final responsibility for the condition and operation of the system, equipment and components lies with Purchaser. The Purchaser shall promptly notify Seller of any malfunction in the system which comes to Purchaser's attention. If upon inspection Seller determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Seller shall be relieved from any and all liability arising therefrom. UNLESS OTHERWISE SPECIFIED IN THIS CONTRACT, ANY INSPECTION (AND IF SPECIFIED TESTING) PROVIDED UNDER THIS CONTRACT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY SELLER TO PURCHASER. SELLER SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE SELLER IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS CONTRACT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS.

11. ALARM MONITORING SERVICES Any reference to alarm monitoring services in this Contract is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Seller's standard alarm monitoring services agreement which will be provided under separate agreement upon purchase.

12. EXCLUSIVE LIMITED WARRANTY Seller warrants that any new equipment provided by Seller under this Contract will be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment, or, if installed by Seller, for one (1) year from installation. This warranty does not extend to normal wear and tear, any equipment that others have repaired, abused, altered, misused or that has not been properly and reasonably maintained. All parts as recorded on the face of the work order or invoice are warranted for a period of thirty (30) days, or longer, if the manufacturer's specific warranty provides additional time. If a part installed by Seller fails within thirty (30) days of

GENERAL TERMS AND CONDITIONS OF SALE

installation, Seller shall furnish a replacement part free of charge. Parts furnished with a manufacturer's specific warranty shall be furnished in accordance with the specific warranty. Seller will charge for labor to repair or replace parts unless the labor is necessary to correct a repair previously made by Seller within thirty (30) days of the date of the original repair. Refrigerant leak repairs are warranted for a period of thirty (30) days. If within thirty (30) days of the original repair a leak redevelops, Seller shall furnish at no cost to Purchaser the necessary refrigerant and labor for the repair. Any other loss of refrigerant will be billed at Seller's normal selling price. EXCEPT AS EXPRESSLY SET FORTH HEREIN, SELLER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO ANY IMPLIED OR EXPRESS WARRANTIES OF MERCHANTABILITY AND WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AS TO ANY SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT WHICH ARE FURNISHED BY SELLER. No premise not contained herein, or affirmation of fact made by an employee, agent or representative of Seller shall constitute a warranty by Seller or give rise to any liability or obligation. Any repairs, adjustments or connections performed by Purchaser, or any third party shall void all warranties.

Seller's liability to Purchaser for personal injury, death or property damage to the extent arising from performance under these terms and conditions shall be limited to an amount not to exceed one (1) year's Contract price. Purchaser shall indemnify, defend, and hold Seller harmless from any and all third-party claims for personal injury, death, or property damage, arising from Purchaser's failure to maintain systems and equipment or keep them in operative condition, whether based upon contract, warranty, tort, strict liability or otherwise. In no event shall Seller be liable for any special, indirect, incidental, consequential, liquidated, penal, or any economic loss damages of any kind, including but not limited to loss of use of the Purchaser's property, lost profit or lost production, whether claimed by the Purchaser or by any third party; irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise. The foregoing limitation of warranty and liability shall supersede any and all other warranty and liability terms previously given or hereafter given unless amendment is made by an officer of Seller in writing.

13. MODIFICATIONS AND SUBSTITUTIONS Seller reserves the right to modify material of Seller's design sold hereunder and/or the drawings and specifications relating thereto, or to substitute material of later design to fulfill this Contract provided that the modifications or substitutions will not materially affect the performance of the material or lessen in any way the utility of the material to the Purchaser.

14. SEVERABILITY If any provision of this Contract is held by any court or other competent authority to be void or unenforceable in whole or in part, this Contract will continue to be valid as to the other remaining and unaffected provisions.

15. WAIVER. Seller's waiver or acceptance of any breach by Purchaser, or Seller's failure to insist, in any one or more instances, upon the strict performance of any provision of the Contract, or to exercise any right herein, shall not be construed as a waiver or relinquishment by Seller of such provision or right in any other instance.

16. ASSIGNMENT Any assignment of this Contract by Purchaser without the written consent of Seller shall be null and void. Seller may assign to its subsidiaries and affiliates at any time.

17. CHANGES, ALTERATIONS, ADDITIONS Changes, alterations and additions to the plans, specifications, or construction schedule for this Contract shall be invalid unless approved in writing by Seller. For any such changes approved by Seller in this manner, which will increase or decrease the cost and expense of work to Seller, there shall be a corresponding increase or decrease in the Contract price herein provided. The value of additional work shall be agreed upon prior to the performance of said work. However, if no agreement is reached prior to the performance of additional

work approved in the manner herein described, and Seller elects to continue performance so as to avoid delays, then the estimate of Seller's Estimating Department as to the value of the work shall be deemed accepted by the Purchaser.

18. LEGAL NOTICE For the purpose of any notice permitted or required to be given hereunder, such notice or notices shall be deemed given when received.

19. INSURANCE Purchaser shall name Seller as an additional insured on Purchaser's general liability and auto liability policies, which shall be provided on a primary, non-contributory basis. Purchaser shall carry property and casualty coverage and/or builders risk coverage with sufficient limits to cover any potential loss or damage. A waiver of subrogation is required for all policies required herein. Purchaser agrees that with respect to any losses covered by this Contract Purchaser hereby waives and releases Purchaser, its officers, directors, employees, and agents, from any and all claims and liability or responsibility with respect to such losses, including losses arising out of the inability to conduct business. Purchaser agrees that its insurers shall have no right of subrogation against Seller and its insurers on account of this release.

20. TERMS AND CONDITIONS/TECHNICAL SPECIFICATIONS Terms and conditions specified herein shall be in addition to those set out in Seller's technical specifications and any inconsistencies shall be resolved by Seller's authorized representative.

21. CLAIMS AND CHOICE OF LAW Within five days of the occurrence of any event or matter giving rise to a dispute(s), either party has the right to provide the other Party with a written Notice of Dispute. Within fifteen days of receipt of the Notice of Dispute, the Parties shall commence direct negotiations with management officers authorized to enter into a binding resolution or settlement of the dispute. Should direct negotiations fail to resolve the dispute(s) within fifteen days of the commencement of negotiations, all disputes, claims and matters in controversy relating to or arising from the Order, shall be resolved by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, unless Seller provides written notice to Purchaser that it has elected in its sole discretion, that all such disputes, claims, and matters in controversy shall be decided by litigation. The Parties further agree that the sole and exclusive location and forum for such arbitration or litigation shall be the Fond du Lac County, Wisconsin Circuit Court. If this venue is deemed unenforceable by a court of competent jurisdiction, the parties agree that the alternative venue shall be the Federal District Court for the Eastern District of Wisconsin, Green Bay Division. EACH PARTY HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS ORDER OR THE TRANSACTIONS CONTEMPLATED HEREBY (WHETHER BASED ON CONTRACT, TORT OR ANY OTHER THEORY). EACH PARTY (A) AGREES THAT, IN THE EVENT OF LITIGATION, IT SHALL SEEK TO ENFORCE, AND SHALL ABIDE BY, THE FOREGOING WAIVER AND (B) ACKNOWLEDGES THAT IT HAS BEEN INDUCED TO ENTER INTO THIS ORDER BY, AMONG OTHER THINGS, THE MUTUAL WAIVERS AND AGREEMENTS IN THIS SECTION. The parties agree that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claims arise, whichever is shorter, whether known or unknown when the claims arise or whether based on tort, contract, or any other legal theory. The laws of Wisconsin shall govern the validity, enforceability, and interpretation of this Contract.

22. OVERTIME Unless otherwise specified by Seller, all installation work will be performed during regular working hours. If Purchaser shall require any overtime labor, Purchaser agrees to reimburse Seller for the overtime premium of the same. If overtime labor is required on an emergency basis, Purchaser agrees to reimburse Seller for same.

23. INCIDENTAL LOSSES All loss or damage from any cause to the materials, tools, equipment, work or workmen of the Seller or its agents or subcontractors while in or about the premises of the Purchaser shall be borne and paid for by the Purchaser, except in the event that such loss or damage results from the sole negligence of Seller.

24. INDEMNIFICATION To the fullest extent permitted by law, PURCHASER SHALL INDEMNIFY, DEFEND, AND HOLD SELLER AND SELLER'S AGENTS AND EMPLOYEES HARMLESS FROM AND AGAINST ANY AND ALL ACTUAL OR ALLEGED

CLAIMS, FINES, PENALTIES, LIENS, CAUSES OF ACTION, SUITS, DEMANDS, DAMAGES, LIABILITIES, LOSSES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, THAT ARISE FROM, RELATE TO, OR OTHERWISE ARE CONNECTED WITH, IN WHOLE OR IN PART, EITHER PARTY'S PERFORMANCE OF THIS CONTRACT, INCLUDING THE ACTS OR OMISSIONS OF EITHER PARTY'S SUPPLIERS, SUBCONTRACTORS, EMPLOYEES, AGENTS AND/OR REPRESENTATIVES, WHETHER OR NOT SUCH CLAIMS ARE BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO ACTIVE OR PASSIVE NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. Seller reserves the right to select counsel to represent it in any such action.

25. DEFAULT In case of any default by Purchaser, Seller may declare the Contract price or all unpaid installments thereof to be immediately due and payable (whether or not said work shall have been completed) or may enter Purchaser's premises and remove all or any portion of materials provided by Seller. All such remedies of Seller are cumulative and not exclusive. Seller shall also have the right to terminate the Contract due to Purchaser's default, effective at the time notice of termination is received by Purchaser. Default by Purchaser shall consist of failure to pay any installment of price when due, no demand being necessary, or any act or omission on the part of Purchaser whereby Seller is prevented from completing said services, or receivership, bankruptcy, assignment for the benefit of creditors or any other form of insolvency proceedings by or against Purchaser or in case said premises or said system shall be attached, liened or seized by process of law and such attachment or lien shall not be vacated or seizure terminated with ten (10) days after its occurrence.

26. SPECIAL CONDITIONS In the event new equipment is carried into existing equipment, the Seller will only test in high pressure the new work involved and any high-pressure test required on the old work will be an extra to the Contract price. Purchaser assumes full responsibility for the condition of existing equipment and for water or other damage resulting directly or indirectly from such condition or other application of test or flushing pressures. In the event existing equipment is being repaired, Seller does not assume any responsibility for testing old and new piping, and any testing will be an extra cost to the Contract price, which will include costs of labor and materials required to make the system tight at high pressure. Purchaser assumes full responsibility for the condition of existing equipment, and for water or other damage resulting directly or indirectly from such condition or the application of test or flushing pressures. In the event a sprinkler system is converted from a wet system to a dry system, the Seller is not responsible for the costs to repair the existing wet pipe system to make it tight at the required air pressure. Nor is the Seller responsible for the cost of material necessary to re-arrange the lines to insure proper drainage thereof. Any labor or material necessary to make the system tight under air pressure or to change the drainage on lines will be an extra cost to the Contract price. Seller acknowledges that Seller is responsible for ensuring that water-based sprinkler piping is adequately heated to prevent freezing and that all drum drips are required to be maintained and drained by Purchaser.

27. HAZARDOUS CONDITIONS Purchaser represents to the best of Purchaser's knowledge that no hazardous conditions such as risk of infectious disease, MIC, need for air monitoring, respiratory protection, or other medical risk, asbestos, asbestos containing material or other potentially toxic or otherwise hazardous material are contained in or on the surface of the floors, walls, ceiling, insulation or other structural components of the area of any building where work is required to be performed under this Contract. If hazardous conditions are encountered by Seller during the course of Seller's work, Seller shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Purchaser as certified in writing by an independent testing agency, and Purchaser shall pay disruption and re-mobilization expenses as determined by the Seller. All hazardous materials shall at all times remain the responsibility and property of Purchaser. Seller shall not be responsible for the testing, removal, or disposal of such hazardous materials.

28. WASTE MANAGEMENT If the work calls for the disposal of hazardous and/or non-hazardous waste materials ("Waste"), then Purchaser

shall: (a) be responsible for providing to Seller all necessary forms, waste profile sheets, laboratory analyses, samples, and other information pertaining to the types of Waste to be disposed and shall ensure that all Waste-related information furnished to Seller is accurate and complete; (b) secure, at its expense, all approvals, permits and other authorizations necessary to enable Seller to perform such Waste disposal services, except for those permits and licenses required to be obtained by Seller in connection with its own business; and (c) without limiting the foregoing, comply with all applicable laws and regulations in connection with such classification and disposal of Waste. Purchaser shall execute all manifests for the transportation, storage and disposal of any Waste removed from the project site. At no time will Seller take title to any Waste located on or removed from the project site, and such Waste shall be transported and disposed of as directed by Purchaser and in conformity with all applicable laws and regulations. Nothing in this Contract shall be construed or interpreted as requiring Seller to assume the status of, and Purchaser acknowledges that Seller does not act in the capacity nor assume responsibilities of, Purchaser or others as a 'generator,' 'operator,' 'transporter' or 'arranger' in the treatment, storage, disposal or transportation of any hazardous substance or waste as those terms are understood within the meaning of RCRA, CERCLA, or any other similar federal, state or local law, regulation or ordinance. Purchaser acknowledges that Seller has played no part in and assumes no responsibility for generation or creation of any Waste that may be the subject matter of this Contract. Consistent with Purchaser's obligations under the INDEMNIFICATION provision at Section 24 of this Contract, Purchaser shall defend, indemnify and hold Seller harmless from and against any and all demands, claims, liabilities (including strict liabilities), losses, costs, expenses (including attorneys' fees), fines, penalties, forfeitures, liens, and damages (collectively, "Losses") that result from the transport, storage and/or disposal of Waste generated on and/or removed from the project site, WHETHER OR NOT SUCH CLAIMS ARE BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO ACTIVE OR PASSIVE NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. Purchaser shall be responsible for purchasing and maintaining its own liability insurance from financially sound insurance companies, including but not limited to environmental liability and pollution coverage.

29. OSHA COMPLIANCE Purchaser shall indemnify, defend, and hold Seller harmless from and against any and all claims, demands, and damages arising in whole or in part from the enforcement of OSHA (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Seller.

30. LIEN LAWS (WISCONSIN ONLY) AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CLAIMANT HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING OR PROCURING LABOR, SERVICES, MATERIAL, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE CLAIMANT, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CLAIMANT AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

31. NO THIRD PARTY BENEFICIARIES. There are no third-party beneficiaries of this Contract and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto (and their respective successors, heirs and permitted assigns), any rights, remedies, obligations or liabilities.

LAST UPDATE: 3/20/24