

## MEETING AGENDA

### PUBLIC WORKS & UTILITIES COMMITTEE OF THE PLYMOUTH COMMON COUNCIL CITY OF PLYMOUTH, WISCONSIN

TUESDAY, JULY 9, 2024 @ 6:15 PM

Plymouth City Hall  
Council Chambers  
Plymouth, WI 53073

Members Present:

\_\_\_\_ Mayor Don Pohlman  
\_\_\_\_ David Herrmann  
\_\_\_\_ Greg Hildebrand  
\_\_\_\_ John Binder  
\_\_\_\_ Angie Matzdorf

Staff:

\_\_\_\_ Anna Voigt  
\_\_\_\_ Cathy Austin  
\_\_\_\_ Tim Blakeslee

Other:

1. Call to Order & Roll Call.
2. Approval of April 9, 2024 Meeting Minutes
3. Election of Committee Chair
4. GIS Presentation
5. Adjournment

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**PUBLIC WORKS & UTILITIES COMMITTEE OF  
THE PLYMOUTH COMMON COUNCIL  
CITY OF PLYMOUTH, WISCONSIN**

**TUESDAY, APRIL 9, 2024  
UNOFFICIAL MINUTES**

- 1. Call to Order & Roll Call:** Chairperson Gilson called the meeting to order at 6:00 PM. On call of the roll, the following members were present: Mayor Pohlman, David Herrmann, Diane Gilson, and Angie Matzdorf. City Administrator/Utilities Manager Tim Blakeslee, Electrical Operations Manager Ryan Roehrborn, Alderperson Mike Penkwitz and Alderperson Greg Hildebrand.
- 2. Approval of September 26, 2023 Meeting Minutes:** Motion was made by Pohlman/Matzdorf to approve the minutes from September 26, 2023. A unanimous aye vote was cast. Motion carried.
- 3. Discussion regarding PSC 119 Updates – Electrical Operations Manager, Ryan Roehrborn:** Electrical Operations Manager Roehrborn explained that Chapter 119 provides the rules for Utilities and Utility customers regarding Interconnection of Distributed Generation the utility system. One of the primary updates is that utility is permitted to charge application and commissioning fees. These fees are meant only to recoup Utility costs for reviewing applications, inspecting, and testing the systems before interconnection. Matzdorf asked if the PSC still had to approve the changes. Roehrborn stated the PSC updates will not be in effect until May 1. Blakeslee added if recommended to the Council it would be a resolution in favor of the updates. Motion was made by Pohlman/Matzdorf to recommend Council to pass resolution in favor of PSC 119 updates. A unanimous aye vote was cast. Motion carried.
- 4. Adjournment:** Motion was made by Matzdorf/Pohlman to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

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**DATE:** July 3, 2024  
**TO:** Public Works and Utilities Committee  
**FROM:** Tim Blakeslee, City Administrator/Utilities Manager  
**RE:** Geographic Information System (GIS) Presentation

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**Background:**

In 2023, the City/Utility began transitioning to an in-house Geographic Information System (GIS) instead of storing data in various other places (i.e., third-party programs, CAD, Excel, Access, paper backups, etc.). At today's meeting, GIS Specialist Ryan Suemnicht will present an introduction to GIS, discuss its benefits, detail the water utility conversion project, and outline upcoming GIS projects. The variety of future uses for the GIS can lead to more efficient and accurate City and Utility work in the future.

**Recommendation:**

No action required, discuss and ask question regarding the presentation on the Geographic Information System (GIS).

**Attachment:**

- Presentation will be provided at the Committee