

CITY OF PLYMOUTH, WISCONSIN
Tuesday, December 8, 2020 Common Council Meeting
This meeting was conducted via WebEx Conferencing

OFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 pm. On call of the roll, the following Alderpersons were present: Jerry Matzdorf, John Nelson, Amy Odekirk, Diane Gilson, Charles Hansen, Bob Schilsky, Jim Wilson and Greg Hildebrand. Also present were: Interim City Administrator Cathy Austin, City Attorney Crystal Fieber and Human Resources Specialist Leah Federwisch.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Gilson/Wilson to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
 - A. **Approve minutes of the regular meeting held Tuesday, November 24th:**
 - B. **Minutes acknowledged for filing – Public Works & Utilities Committee – Nov. 24th and Plymouth Redevelopment Authority – Dec. 3rd:**
 - C. **Building Report for November 2020 – 27 permits estimated at \$934,498.00:**
 - D. **Approval of December 21st Fire Department Annual Holiday Dinner in the Fire Department training hall (including alcohol in the building):**
4. **Audience Comments:** None.
5. **Items removed from Consent Agenda:** None.
6. **New Business:**
 - A. **Approve Appointment of Katie Schroeder to the Parks Committee for the remainder of the term which expires May 1, 2021–** Motion made by Hansen/Wilson to approve the appointment. A unanimous aye vote by the council was cast. Motion carries.
 - B. **Discussion and possible approval of GTS – Subordinations Agreements for USDA Loan in the amount of \$500,000 and the Revolving Loan Fund in the amount of \$150,000 -** City Attorney Crystal Fieber told the council that GTS has two different loans with the city and that the subordination agreements are a recorded document which prioritizes debt. The debt would move the city's position below their other property mortgage with WBD, Inc. Motion made by Matzdorf/Hansen to approve the authorization of the subordination agreements. Upon the call of the roll. All voted aye. Motion carries.
7. **Ordinances:**
 - A. **Ordinance No. 10 of 2020 – An Ordinance Annexing Territory from the Town of Plymouth to the City of Plymouth -** Interim City Administrator Austin told the council that the annexation is for parcel 59016-218541. Motion made by Wilson/Shilsky. Upon the call of the roll, all voted aye. Motion carries.

8. **Entertain a motion to go into closed session:** Motion made by Hansen/Odekirk to go into closed session. Upon the call of the roll, all voted aye. Motion carries.
 - A. **Pursuant to Wis. Stat. 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Salary Resolution No. 18 & City Administrator / Utilities Manager.**
9. **Entertain a motion to go into open session:** Motion made by Wilson/Odekirk to go into open session at 7:35 p.m. Upon the call of the roll, all voted aye. Motion carries.
10. **Discussion and possible action on closed session items:** Motion made by Nelson/Wilson to approve Salary Resolution #18. Upon the call of the roll, all voted aye. Motion carries. Motion made by Nelson/Gilson to approve the City of Plymouth's Employment Agreement and to offer the position of City Administrator/Utilities Manager to Jordan J. Skiff. Upon the call of the roll, all voted aye. Motion carries.
11. **Adjourn to 7:00 PM on Tuesday, January 12, 2021:** Motion made by Wilson/Odekirk to adjourn. Motion carries. The meeting adjourned at 7:39 pm.

Minutes approved January 12, 2021

Sabrina Dittman, Clerk