

CITY OF PLYMOUTH, WISCONSIN
Tuesday, October 27, 2020 Common Council Meeting
Room 303, Assembly Room, 128 Smith Street

OFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 pm. On call of the roll, the following Alderpersons were present: Jerry Matzdorf, John Nelson, Amy Odekirk, Diane Gilson, Charles Hansen, Bob Schilsky, Jim Wilson and Greg Hildebrand. Also present were: Interim City Administrator Cathy Austin, Police Chief Jeff Tauscheck, Fire Chief Denis Fellows and City Attorney Crystal Fieber.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Hansen/Wilson to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
 - A. **Approve minutes of the regular meeting held Tuesday, October 13th:**
 - B. **Approve Utility & City Reports:**
 - I. **Uncollectable Accounts – October \$4,294.54:**
 - II. **Electric, Water and Sewage Sales Reports – September 2020:**
 - C. **Minutes acknowledged for filing – Finance & Personnel Committee – Oct. 13th, Parks Committee – Oct. 12th, Committee of the Whole – Oct. 16th and Plymouth Community Television – Sept. 14th:**
 - D. **Approve Room Tax Permit Application for Expedia, Inc:**
4. **Audience Comments:** None.
5. **Items removed from Consent Agenda:** None.
6. **New Business:**
 - A. **Authorizing the Interim City Administrator to approve a pre-annexation agreement with the owners of 1024 Valley Road to allow for water and sewer system connections prior to annexation** – Interim City Administrator Cathy Austin explained that the agreement allows the owners to connect to the city's sewer and water service prior to the Common Council's adoption of the annexation ordinance. Motion made by Nelson/Wilson to approve the pre-annexation agreement. Upon the call of the roll, all voted aye. Motion carries.
 - B. **Approve the Memorandum of Development Agreement Termination – Hub City Investors, LLC:** Interim City Administrator Cathy Austin went over City Attorney Crystal Fieber's memo which was addressed to the council. The agreement relates to the property located at 825 Walton Drive. The agreement required the developer to construct the street extension of Walton Drive, as well as the required utilities to the property. The agreement also included an exception that the developer constructs a medical facility with an assessed value of not less than \$4 million dollars. City review concluded that the medical facility was constructed, however, the assessed value for the structure is \$3.1 million. The agreement states that if these exceptions were not met that the city may proceed with special assessments against the three properties adjacent. Lengthy discussion was held with the council and a motion was made by Schilsky/Wilson to approve the City Attorney's recommendation to agree to the termination of the agreement and to not pursue any special assessments. Upon the call of the roll, all voted aye. Motion carries.

C. 2021 Budget Update – Interim City Administrator Cathy Austin presented a Power Point presentation on the budget update to the council. The overview included 2021 Budget Assumptions, General Fund – Revenues & Expenditures, Plymouth Utilities – Revenues & Expenditures and the Capital Improvement Plan. Further discussion and the budget public hearing will be on November 10th council meeting.

- 7. Adjourn to 7:00 PM on Tuesday, November 10, 2020:** Motion made by Wilson/Hansen to adjourn. Motion carries. The meeting adjourned at 8:03 pm.

Minutes approved November 10, 2020

Sabrina Dittman, Clerk