

**CITY OF PLYMOUTH, WISCONSIN**  
**Tuesday, September 8, 2020 Common Council Meeting**  
**Room 303, Assembly Room, 128 Smith Street**

**OFFICIAL MEETING MINUTES**

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 pm. On call of the roll, the following Alderpersons were present: Jerry Matzdorf, John Nelson, Amy Odekirk, Greg Hildebrand, Diane Gilson, Charles Hansen, Bob Schilsky and Jim Wilson. Also present were: Interim City Administrator Cathy Austin and City Attorney Crystal Fieber.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Wilson/Hildebrand to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
  - A. **Approve minutes of the regular meeting held Tuesday, August 25<sup>th</sup>:**
  - B. **Minutes acknowledged for filing – Special Council Meeting – Aug 20<sup>th</sup> and Committee of the Whole – Aug 27<sup>th</sup>:**
  - C. **Approve Application for Temp Class “B” Retailer License for Generations: Summer Concert Series – 11 Cool, to be held at 1500 Douglas Drive Suite D on Tuesday, September 15<sup>th</sup> from 6:00 – 8:00 p.m. Underage persons are requested to be allowed on premises:**
  - D. **Building Report for August 2020 – 36 permits estimated at \$1,533,335.00:**
  - E. **Approve Class B Beer and Class C Wine Alcohol Beverage License Application: Red Shorts Café, LLC located at 210 E. Mill Street, Agent – Lawrence V. Littig: Approved by the Clerk’s Office and Police Department:**
4. **Audience Comments:** None.
5. **Items removed from Consent Agenda:** None.
6. **New Business:**
  - A. **Approval of roadway repairs to Eastern Avenue and County Trunk C. Total project costs to be shared 50/50 with the Sheboygan County Highway Department. Estimated cost of \$14,000 to come from the contingency fund -** Interim City Administrator Cathy Austin mentioned that this item was recommended by the Public Works & Utilities Committee. Austin said that the city was approached by the Sheboygan County Highway Department to cost share asphaltting road repairs to Eastern Avenue / CTH C. The total cost for the city would be \$14,000. Funds would come from the contingency fund. If approved, the work would be completed this year. Motion made by Gilson/Nelson to approve the roadway repairs. Upon the call of the roll, all voted aye. Motion carries.
  - B. **Approval of Utility Building – Modifications to Service Counter, Estimated cost of \$5,050. Expenditures are eligible under the Routes to Recovery Program:** Interim City Administrator Cathy Austin mentioned that the utility service counter modifications were approved at the Public Works & Utilities Committee. Interim Austin provided the council with photographs of the area. Austin said that the modifications are needed to help prevent the spread of COVID-19 as well as provide additional security to utility staff. Estimated cost will be \$5,050. The expenditures are eligible under the Routes to Recovery Program. Motion made by Gilson/Hildebrand to approve the modifications. Upon the call of the roll, all voted aye. Motion carries.
7. **Adjourn to 7:00 PM on Tuesday, September 29, 2020:** Motion made by Wilson/Odekirk to adjourn. Motion carries. The meeting adjourned at 7:10 pm.