

CITY OF PLYMOUTH, WISCONSIN
Tuesday, August 25, 2020 Common Council Meeting
Room 303, Assembly Room, 128 Smith Street

OFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 pm. On call of the roll, the following Alderpersons were present: Jerry Matzdorf, John Nelson, Amy Odekirk, Greg Hildebrand, Diane Gilson, Charles Hansen and Bob Schilsky. Present via telephone: Jim Wilson. Also present were: Interim City Administrator Cathy Austin, City Attorney Michael Bauer and Police Chief Jeffrey Tauscheck.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Nelson/Odekirk to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
 - A. **Approve minutes of the regular meeting held Tuesday, July 28th & August 18th:**
 - B. **Approve Utility & City Reports:**
 - I. **Approve payment of Utility & City vouchers dated 07/01 through 07/31:**
 - II. **Electric, Water and Sewage Sales Reports – July 2020:**
 - III. **Uncollectable Accounts – August \$10,812.12:**
 - C. **Minutes acknowledged for filing – Plymouth Public Library – July 6th, Committee of the Whole – July 23rd, Aug 4th, 12th & 13th, Parks Committee – July 13th and Plymouth Community Television – July 20th, Board of Appeals – Aug. 6th, Plymouth Redevelopment Authority – Aug 6th and Finance & Personnel Committee Aug 18th:**
 - D. **Building Report for July 2020 – 58 permits estimated at \$857,493.00:**
 - E. **Approve Proclamation for Senior Center Month – September 2020:**
4. **Audience Comments:** None.
5. **Items removed from Consent Agenda:** None.
6. **Resolutions:**
 - A. **No. 14 – Compliance Maintenance Resolution to the Wisconsin Department of Natural Resources (CMAR) –** Interim City Administrator Cathy Austin reviewed the Compliance Maintenance Annual Report with the council. The resolution confirms that the report was reviewed with the council and that the city will review the financial revenue sources as outlined in the report. Motion made by Hansen/Nelson, upon the call of the roll, all voted aye. Motion carries.
7. **Committee Reports and Actions:**
 - A. **Finance & Personnel Committee Recommendation from August 18th Meeting – Stand-By Compensation Policy for the Police Department:** Interim City Administrator Cathy Austin began the discussion informing the council on the purpose of the policy. The purpose is to be aware that recent events occurring locally or globally may need additional police presence. The policy addresses that in the event the Chief of Police, or other City Official with Authority, order a police department employee to be on stand-by, that employee shall receive one hour of regular pay for each four hours of being on standby. Alder Hansen questioned if this rate of pay could be pro-rated if not on standby for the full four hours. Police Chief Jeff Tauscheck said, yes, it could be pro-rated. Interim City Administrator Austin stated that this would be retroactive July 1, 2020. Motion made by Nelson/Hildebrand to approve the above policy as stated, retroactive July 1, 2020. Upon the call of the roll, all voted aye, motion carries.

8. New Business:

A. Approval of generator installation to A. Chappa Construction, LLC in the amount of \$34,013 – Interim City Administrator Cathy Austin said that as apart of the 2019 Capital Improvement Plan, \$65,000 was allocated for a replacement generator for the City Hall/Police Department. Austin said that they were only able to receive one quote due to the complexity and coordination piece of the project. Staff is recommending awarding A. Chappa Construction the project in the amount of \$34,013. Motion made by Nelson/Odekirk to approve the above as state. Upon the call of the roll, all voted aye. Motion carries.

B. Appointment of Jackie Jarvis, Ronna O'Toole and Ken Pannier to the Redevelopment Authority Committee for a five-year term – Mayor Donald Pohlman announced the appointments. Motion made by Hildebrand/Schilsky to approve. A unanimous aye vote was cast by the council. Motion carries.

C. Appointment of Dave Pauly to the Board of Appeals for a three-year term – Mayor Donald Pohlman announced the appointment. Motion made by Odekirk/Schilsky to approve. A unanimous aye vote was cast by the council. Motion carries.

9. Adjourn to 7:00 PM on Tuesday, September 8, 2020: Motion made by Hildebrand/Nelson to adjourn. Motion carries. The meeting adjourned at 7:15 pm.

Minutes approved September 8, 2020

Sabrina Dittman, Clerk