

CITY OF PLYMOUTH, WISCONSIN
Tuesday, July 28, 2020 Common Council Meeting
Room 303, Assembly Room, 128 Smith Street

UNOFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 pm. On call of the roll, the following Alderpersons were present: Jerry Matzdorf, John Nelson, Amy Odekirk, Jim Wilson, Greg Hildebrand and Diane Gilson. Present via telephone: Charles Hansen, Bob Schilsky and City Attorney Crystal Fieber. Also present were: Interim City Administrator Cathy Austin and Police Chief Jeffrey Tauscheck.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Wilson/Odekirk to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
 - A. **Approve minutes of the regular meeting held Tuesday, July 14, 2020:**
 - B. **Approve Utility & City Reports:**
 - I. **Uncollectable Accounts – July \$2,342.05.**
 - II. **Electric, Water and Sewage Sales Reports – June, 2020.**
 - C. **Minutes acknowledged for filing – Public Works & Utilities Committee – July 14th and Joint Review Board – July 22nd:**
 - D. **Approve Room Tax Permit Application: Theresa Diesch of 505 North Street - Suitetree:**
 - E. **Approve Temporary Class “B” Retailers license for Plymouth Lions Club to be held on Aug. 13th from 5:00 p.m. to 8:00 p.m. at Lion’s Park, 1905 Valley Road:**
 - F. **Approve Original License Application for a Reserve “Class B” Alcohol License for 437 E. Mill St LLC, dba Knosh Pub & Eatry at 437 E. Mill Street – Approved by Police Department and Clerk’s Office:**
 - G. **Approve Original License Application for a Class B – Beer & Class C – Wine Alcohol License for Hariomkrishna Petroleum Inc, dba Plymouth Restaurant & Bar at 1304 Eastern Ave. – Approved by Police Department and Clerk’s Office:**
4. **Audience Comments:**

Alder John Nelson, 711 Torke Terrace, addressed the audience and council by stating that it is the council’s job to protect the community. There have been many challenges to businesses with the virus. Nelson said that businesses should use practicable common sense about requiring the public to wear face masks. Nelson stated that he will not be shopping at businesses that do not require face masks. Nelson mentioned that Sheboygan County may drafting a policy regarding face masks and that he will be asking to table the resolution on the agenda.

Patrick Campbell, 114 Depot Street, addressed the council, that as business owners they understand and practice social distancing at their establishment. Campbell said that he does not think that face masks should be a requirement and that the decision should be made by the individual.

Starlene Grossman, 1011 N. 8th Street, Sheboygan, WI. Starlene stated that she is with the Sheboygan County Health Department and came to provide statistics to the council. Starlene shared that locally there are 584 confirmed cases in Sheboygan County and 190 are currently actively ill. There have been 5 deaths associated with the virus in Sheboygan County. Starlene stated that asymptomatic people can spread the virus and that masking is something that can be done together to help protect the community.

Kevin Sande, 631 Bishop Street, Sande told the council that he has been a resident of the City of Plymouth for 7 years. Sande mentioned that people with compromised immune systems should wear masks. Sande said that the situation keeps escalating and that it is hugely affecting the economy. Sande mentioned that only 23 individuals have been hospitalized. This was confirmed by Starlene, from the Sheboygan County Health Department. Sande said that this just doesn't make sense.

Jarin Gelhar, 1009 Eastern Ave, Gelhar addressed the council saying that if the community moves forward with mandating masks, what is the data point where we say this has to happen and when will we know when it will not be required.

Judi Pool, 18 Ashwood, Sheboygan, WI, Pool stated that the council should let the citizens make the decision on their own to wear a mask or not to wear a mask. Pool said that there is no logical reason to study the virus and that there are less confirmed cases than the regular flu season.

5. Resolutions:

A. No. 13 – Resolution Forming Ad-Hoc Committee Related to Mask Requirements

- Alderman John Nelson addressed the council saying that Sheboygan County is working on a plan related to face masks, he is not sure if it's going to happen or not officially. Nelson said that he does not want to have to mandate masks and that Plymouth doesn't need a plan/policy of their own. Nelson made a motion to not take action on the item above and that it will be filed in the Clerk's Office, motion was seconded by Hansen. Upon the call of the roll: Aye: Hansen, Matzdorf, Wilson, Nelson and Odekirk. Nay: Schilsky, Gilson and Hildebrand. By statute this is recorded as 5 Yes and 3 No. Motion to table item carries.

6. Items removed from Consent Agenda: None.

7. New Business:

A. Wisconsin Election Commission Cares Subgrant Program - City Clerk Sabrina

Dittman provided information to the council regarding applying for a one-time WEC CARES Subgrant. The Wisconsin Election Commission was awarded funds for the 2020 Federal election cycle and produced a plan to distribute a majority of the funds to municipalities through the subgrant program. The funds received through the grant would need to be used for pandemic-related expenditures for the 2020 elections. Clerk Dittman requested council approval to move forward with submitting the application for the subgrant. Motion made by Nelson/Odekirk to approve submitting the application for the subgrant. A unanimous aye vote was cast by the council. Motion carries.

B. Library Self-Checkout Kiosks and Credit Card Processing – Library Director

Leslie Jochman explained the benefits of self-check out machines. The new self-check out machines were paid for by the Library Foundation. Jochman explained that part of the set-up of the machines is to accept credit card payments as well. Jochman provided the council with a merchant account from TSYS application, which is the credit card processing agent that the machine vendor Envisionware recommended, as they have a good working relationship. Mayor Polman asked Director Jochman if there are any fees to the city associated with this. Jochman stated that there will be no fees assessed to the city. Alder Hansen questioned as to confirm that the Library Foundation funded the two machines. Jochman confirmed this and said that patrons will be able to scan their library card for library materials and use their credit card to make purchases such as copying and printing charges. Alder Gilson asked if there will be any additional fees applied for the use of the credit card. Jochman said yes, but that the library would pay for the credit card fee and not the customer. Motion made by Odekirk/Wilson to approve entering into agreement with TSYS for credit card processing. Upon the call of the roll, all voted aye. Motion carries.

8. **Adjourn to 7:00 PM on Tuesday, August 18, 2020:** Motion made by Wilson/Odekirk to adjourn. Motion carries. The meeting adjourned at 7:44 pm.

Minutes approved August 18, 2020

Sabrina Dittman, Clerk