

CITY OF PLYMOUTH, WISCONSIN
Tuesday, June 30, 2020 Common Council Meeting

Due to Wisconsin “Stay at Home” order, this meeting was conducted via WebEx conference call

OFFICIAL MEETING MINUTES

- 1. Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 pm. On call of the roll, the following Aldermen were present via WebEx: Jerry Matzdorf, John Nelson, Charles Hansen, Bob Schilsky, Amy Odekirk, Jim Wilson, Diane Gilson and Greg Hildebrand. Also present via WebEx: Interim City Administrator Cathy Austin and City Attorney Crystal Fieber.
- 2. Pledge of Allegiance.**
- 3. Approval of the Consent Agenda:** Motion made by Hildebrand/Gilson to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
 - A. Approve minutes of the regular meeting held Tuesday, June 9, 2020:**
 - B. Approve Utility & City Reports:**
 - I. Utility Uncollectible Accounts – June - \$3,198.69:**
 - C. Minutes acknowledged for filing – Public Works & Utilities Committee – June 9th, Plymouth Community Television – May 18th and Special Council Meeting – June 23rd:**
 - D. IT Electronic Use Policy**
 - E. Approve Application for Street Use Permit – Neighborhood Block Party - Donald Pohlman on July 25th from 11:00 a.m. to 5:00 p.m. Request to close N. Bruns Ave, from north of the Amoco N. Bruns Ave driveway to the intersection just short of Kensington Ave.**
 - F. Approve Renewal Alcohol Beverage License Application for Class B Beer & Class C Wine Plymouth Pizzeria – 1304 Eastern Ave, License period July 1st through June 30, 2021:**
 - G. Approve Application for Event: Republican Party of Sheboygan County to be held July 26th from 10:00 a.m. to 5:00 p.m. at Lone Oak Park:**
- 4. Audience Comments:** Individuals wishing to make public comments will need to submit their comments to the Clerk’s Office in writing by Tuesday, June 30, 2020 by 3:00 p.m. Comments may be emailed to sdittman@plymouthgov.com or mailed to 128 Smith Street, Plymouth, WI. – Clerk Dittman announced that there were two written comments/questions and one verbal request received. Clerk Dittman read aloud the comment/questions, one from Susan Kaiser and one from the Sheboygan County Division of Public Health. The verbal request was received from Alder Hansen, who spoke thanking the Plymouth Chamber of Commerce and Road of America for what they do within the community.
- 5. Items removed from Consent Agenda:** None.

6. New Business:

A. Approve Easement at 131 Reed Street – Interim City Administrator Cathy Austin told the council that this retaining wall easement agreement is apart of the Appleton Street project. The sidewalk at the corner of Reed Street and Appleton Street will be constructed to meet ADA requirements. This easement will allow the City to maintain the portion of the wall that curves to meet the property owner's stairway to their home. Motion made by Wilson/Schilsky to approve the easement as stated. Upon the call of the roll, all voted aye. Motion carries.

B. Approve Pole Attachment Agreement between City of Plymouth and Everstream GLC Holding Company, LLC – Interim City Administrator Cathy Austin said that Everstream has requested a pole attachment agreement with the Plymouth Utilities. The pole attachment agreement is needed as they are planning on installing their network from Milwaukee to Green Bay. Everstream is planning on attaching to poles along Camp Evelyn Road. Interim Austin also requested that the council approve the agreement subject to allowing her to make minor amendments. Motion made by Schilsky/Gilson to approve the agreement as presented with authorization of the Interim City Administrator/Utility Manager to make any minor changes. Upon the call of the roll, all voted aye. Motion carries.

7. Adjourn to 7:00 PM on Tuesday, July 14, 2020: Motion made by Odekirk/Wilson to adjourn. Motion carries. The meeting adjourned at 7:24 pm.

Minutes approved July 14, 2020

Sabrina Dittman, Clerk