

**CITY OF PLYMOUTH, WISCONSIN**  
**Tuesday, June 23, 2020 Special Common Council Meeting**

**Due to Wisconsin “Stay at Home” order, this meeting was conducted via WebEx conference call**

**MEETING MINUTES**

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 3:00 pm. On call of the roll, the following Aldermen were present via WebEx: Jerry Matzdorf, John Nelson, Charles Hansen, Bob Schilsky, Amy Odekirk, Jim Wilson, Diane Gilson and Greg Hildebrand. Also present via WebEx: Interim City Administrator Cathy Austin, City Attorney Crystal Fieber, Police Chief Jeff Tauscheck, Mary Hauser of Chamber of Commerce and Mike Kertscher of Road of America.
  
2. **Consideration of Application for Event: Chamber of Commerce along with Road America to host the Parade of Race Cars & Concourse d'Elegance: Friday – Saturday, July 24-25, 2020. Road Closure Requests: Friday, July 24<sup>th</sup> from 3:00 p.m. to 8:00 p.m. Mill Street, from the corner of North and Mill to the corner of Caroline and Mill Street. Saturday, July 25<sup>th</sup> from 3:00 p.m. to 8:00 p.m. parking lot by Stayer Park:** Interim City Administrator Cathy Austin told the council that the city was approached by the Plymouth Chamber of Commerce and Road America last week regarding a request to conduct the annual Parade of Race Cars & Concourse d'Elegance on July 24<sup>th</sup> and July 25<sup>th</sup> in downtown Plymouth. Historically, this parade has been conducted in Elkhart Lake, Wisconsin. Interim Austin mentioned that items to consider for this event would be the COVID-19 situation, allowance of open fermented malted beverages, carried-in fermented malt beverages during the events and the city budget. Interim Austin stated that recently the council approved the re-opening of city facilities using the Sheboygan County Health Department and the Safe Restart Guidelines. Currently, the county is in phase two. Interim Austin also stated that these events were not apart of the 2020 Budget and that there would be Police Department and Public Works overtime needed for the events. Motion was made by Wilson/Shilsky to approve the above as stated. Item was open for discussion. Alderperson Odekirk mentioned that she heard that the Village of Elkhart Lake created an Ad Hoc Committee and that they were planning on meeting on Thursday, June 25<sup>th</sup> to discuss if the Village of Elkhart Lake would approve having the event conducted there. Odekirk questioned if Elkhart Lake allows the event, would Road America use the Village for the event. Mike Kertscher of Road America addressed the question by mentioning that they are still looking at what location they would be using and that the Ad Hoc Committee of the Village of Elkhart Lake will be presenting three options to consider for Road America. Kertscher said they want the event to run as normal. Alder Nelson stated that other events in the county have cancelled due to the COVID situation and that it would not be right to host an event of this size in the City of Plymouth at this time. Nelson stated that he is not in favor of hosting the event. Alder Hansen questioned Police Chief Tauscheck on his opinion as to the event and the Sheboygan County Health Department Safe Restart Guidelines. Chief Tauscheck said that the event could bring anywhere from 10,000 – 15,000 people to the City of Plymouth and that the city would need to follow the Sheboygan County Division of Public Health's guidelines. Alder Shilsky questioned about the additional costs associated to the events from the city. Interim Austin stated that city employee overtime would be around an additional \$3,000 between the Police Department and the Department of Public Works. Police Chief Tauscheck mentioned that there is a Special Events budget line item that contains \$8,500 for 2020 and that with the cancellations of other local events, there would be enough money to cover the overtime costs. Alder Hansen stated that he was not in favor of hosting the events in the City of Plymouth. City Attorney Fieber went over the Sheboygan County Health Department's Safe Restart Guidelines with the council and also discussed that there is also a request to have open fermented malted beverages and carried-in fermented malt beverages on E. Mill Street and in Stayer Park during the events. Attorney Fieber stated that the council would need to amend the original motion to include waiving the

requirements of Section 11-4-1 of the City Code for outdoor consumption to allow the fermented malted beverages request. Attorney Fieber also mentioned that since Road of America is listed as also hosting the event, Road of America would need to sign the Application for Event and Rental Agreement along with providing the certificate of insurance including the City of Plymouth on the insurance policy. Mayor Donald Pohlman asked for a roll call vote on the original motion. Original motion by Wilson/Shilsky to approve the application for event as stated: Aye – Hildebrand, Wilson, Matzdorf, Gilson, Shilsky. Nay – Nelson, Odekirk, Hansen. Motions carries. Mayor Donald Pohlman asked for a roll call on the amended motion. Motion made by Wilson/Shilsky to amend the original motion to include waiving the requirements of Section 11-4-1 of the city code to allow for outdoor consumption. Aye – Matzdorf, Shilsky, Wilson, Gilson. Nay – Hansen, Nelson, Odekirk. Motion carries.

3. **Consideration of Application for Temporary Class “B” Retailers License for Chamber of Commerce, Vintage Concourse d’Elegance, Mill Street – Caroline to North and Stayer Park. July 24<sup>th</sup> – July 25<sup>th</sup>, 3:00 p.m. – 8:00 p.m.:** City Attorney Fieber told the council that Chamber of Commerce does not need to complete the Application for the Temporary Class B Retailers License. And this item is not needed.
4. **Adjourn to 7:00 PM on Tuesday, June 30, 2020:** Motion made by Hildebrand/Gilson to adjourn. Motion carries. The meeting adjourned at 3:50 pm.

Minutes approved June 30, 2020

Sabrina Dittman, Clerk