

CITY OF PLYMOUTH, WISCONSIN
Tuesday, January 14, 2020 Common Council Meeting
Room 302, City Hall, 128 Smith Street

OFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:00 PM. On call of the roll, the following Alderpersons were present: Jim Sedlacek, Diane Gilson, Jim Wilson, John Nelson, Amy Odekirk, Greg Hildebrand, Jack Fernsler and Charles Hansen. Also present were City Administrator/Utilities Manager Brian Yerges, DPW Director Cathy Austin, Police Chief Jeff Tauscheck and Fire Chief Denis Fellows.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Nelson/Fernsler to approve all items as listed. On the call of the roll, all voted aye. Motion carries.
 - A. **Approve minutes of the meeting held December 10, 2019:**
 - B. **Approve payment of Utility & City vouchers dated 12/01 through 12/31:**
 - C. **Building Report for December 2019 - 16 permits estimated at \$4,164,820.00:**
 - D. **Minutes acknowledged for filing – Plymouth Community Television – Nov.11th, Plymouth Public Library – Nov. 4th, Finance & Personnel Committee – Dec. 10th:**
 - E. **Approve Beverage Operator Licenses for William Kern (Plymouth Tap), Victoria Christenson (GPM SouthEast), McKenzie Mathes (Deo's Pizzeria), Leah Rauk (The Fig and the Pheasant) and Karly Adamson (Cozy Bar) - Approved by Clerk's Office and Police Department:**
 - F. **Approve change of Agent for "Class A Combo" Alcohol License for GPM SouthEast to Amber Zubricky – Approved by Clerk's Office and Police Department:**
 - G. **Application for Event - Pan Fish Club, LLC to be held on June 14th from 9:00 a.m. to Noon at Lone Oak Park:**
 - H. **Approve Job Description for Election Inspector and Chief Election Inspector - Clerk's Office:**
4. **Audience Comments:** None.
5. **Resolutions:**
 - A. **No. 2 Resolution Providing for the Sale of \$4,065,000 General Obligation Refunding Bonds, Series 2020A:** City Administrator/Utilities Manager Brian Yerges discussed the GO Refunding Bond with the council. A Pre-Sale Report was provided to the council members. The purpose of the bond is to refund the 2011 Combined Utility Revenue Bond. The debt service will be paid from revenues of the water, sewer, and electric systems and TIF 6. These bonds will be general obligations of the City of Plymouth. The proposed estimated closing date will be February 27, 2020. Motion made by Sedlacek/Gilson to approve Resolution No. 2 – Providing for the sale of \$4,065,000 General Obligation Refunding Bonds, Series 2020A. Upon the call of the roll, all voted aye. Motion carries.
6. **Items removed from Consent Agenda:** None.

7. **New Business:**
- A. **Administer Oath of Offices:**
 - I. **Oath of Office for Police Lieutenant** - Clerk Dittman administered the Oath of Office to Matthew Starker:
 - II. **Oath of Office for Assistant Fire Chief Michael Birschbach:** Oath of Office will be conducted in the Clerk's Office at a later date:
 - III. **Oath of Office for Fire Captain Zachary Rick:** Oath of Office will be conducted in the Clerk's Office at a later date:
 - B. **Approve purchase of 2020 Ford F-550 in the amount of \$81,199.00. Monies to come from Capital Improvement Fund** - DPW Director Austin approached the council with a staff recommendation to approve the above stated purchase. Director Austin stated that the City of Plymouth utilized the State of Wisconsin Vehicle Contract which is currently held by Ewald Automotive. The State contract is a competitive bid process that State agencies use. This contract is also offered to municipalities to utilize. Motion made by Nelson/Fernsler to approve the above as stated. Upon the call of the roll, all voted aye. Motion carries.
 - C. **Approve purchase of 2020 Ford F-350 in the amount of \$40,203.00. Monies to come from Capital Improvement** - DPW Director Austin approached the council with a staff recommendation to approve the above stated purchase. Director Austin stated that the City of Plymouth is also utilizing the State of Wisconsin Vehicle Contract from Ewald Automotive for this purchase. Director Austin mentioned that a quote was received from Mike Burkart, however Ewald Automotive came in at a lower rate. Motion made by Wilson/Odekirk to approve the above stated purchase. Upon the call of the roll, all voted aye. Motion carries.
 - D. **Approve purchase of Carlton 7500 Stump Grinder in the amount of \$56,000.00. Monies to come from Capital Improvement** - DPW Director Austin approached the council with a staff recommendation to approve the above stated purchase. Director Austin stated that she received three bids. DPW staff used all three stump grinders to compare and based on efficiency and performance staff is recommending to purchase the Carlton 7500 Stump Grinder from Alexander Equipment Company. Alderperson Hansen questioned Director Austin as to if the city has ever rented a stump grinder and the costs associated with that rental. Director Austin said that they have rented a stump grinder in the past for about two weeks and the cost was roughly \$3,000.00. Motion made by Sedlacek/ Hansen to approve the purchase as stated above. Upon the call of the roll, all voted aye. Motion carries.
8. **Adjourn to 8:00 PM on Tuesday, January 28, 2020:** Motion made by Wilson/Odekirk to adjourn. Motion carries. The meeting adjourned at 8:15 PM.

Minutes approved by the Common Council on January 28, 2020. Sabrina Dittman, Clerk