

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, OCTOBER 26, 2021 SPECIAL COMMON COUNCIL MEETING**

UNOFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:15 PM. On call of the roll, the following Alderpersons were present: John Nelson, Diane Gilson, Bob Schilsky, Jim Wilson, Charlie Hansen and Amy Odekirk. Also present were: Interim City Administrator/Utilities Manager Cathy Austin, Police Chief Jeff Tauscheck, Fire Chief Ryan Pafford and City Attorney Crystal Fieber.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion made by Wilson/Gilson to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
 - A. **Approve minutes of the meeting held Tuesday, October 12, 2021**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – September 2021**
 - II. **Utility Related Write Offs for October 2021 – \$3,056.54**
 - C. **Minutes acknowledged for filing – Finance & Personnel: October 12 – Plan Commission: October 7 – The Housing Authority: October 6**
 - D. **Approve Application for Event: Chamber of Commerce – Annual Pumpkin Walk, October 29, 2021 from 5PM-7PM. Request for Park Shelter Fee to be waived.**
4. **Audience Comments: Citizens comments must be recognized by the Mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting. : None**
5. **Items removed from Consent Agenda: None**
6. **New Business:**
 - A. **Discussion and Possible action of revised revolving loan fund agreement – Plymouth Fish Springs – City Attorney Fieber:** Attorney Fieber explained to the Council that when the City entered into an agreement with Plymouth Fish Springs there were 3 owners at the time. Recently one owner bought out the other 2 owners. Part of the requirements for the revolving loan fund is to have personal guarantees. Plymouth Fish Springs is asking to release the 2 owners. In exchange for the release of the 2 personal guarantees the borrower is willing to pledge a fillet machine as collateral for the loan. Motion made by Nelson/Odekirk to approve the revised revolving loan agreement with Plymouth Fish Springs. During discussion Hansen asked what the balance of the loan was. Pohlman stated it was \$41,565.14 and they were current. Upon the call of the roll, all voted aye. Motion carries.

B. Approval of Professional Service Agreement with Kapur & Associates for professional engineering services for the 2022 Street Program. Estimate amount \$42,600. – Interim City Administrator Austin:

7. **Entertain a motion to go into closed session for the following:** Motion was made by Wilson/Odekirk to go into closed session. On the call of the roll, all voted aye. Motion carries.
Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Walmart.
8. **Entertain a motion to go into open session:** Motion was made by Gilson/Wilson to go into open session. On the call of the roll, all voted aye. Motion carries.
9. **Discussion and possible action on closed session items:** Motion made by Nelson/Hansen to approve the Nicholson Group to do an assessment on Wal-Mart for \$8,500. Upon the call of the roll, all voted aye. Motion carries.
10. **Adjourn to 7:00 PM on Tuesday, November 9, 2021:** Motion made by Odekirk/Wilson to adjourn. A unanimous aye vote was cast. Motion carries.