

## OFFICIAL MINUTES

### FINANCE & PERSONNEL COMMITTEE OF THE PLYMOUTH COMMON COUNCIL

TUESDAY APRIL 25, 2023 @ 6:30 P.M.

- 1. Call to order and roll call:** Mayor Pohlman called the meeting to order at 6:30 PM. On call of the roll, the following members were present: Mayor Pohlman, John Nelson, Jeff Tauscheck, Greg Hildebrand, and Mike Penkwitz. Also present were: Alder. Angie Matzdorf, City Administrator/Utilities Manager Tim Blakeslee and Clerk/Deputy Treasurer Anna Voigt.
- 2. Approval of meeting minutes for March 14, 2023 meeting:** Motion was made by Hildebrand/Penkowitz to approve minutes from March 14, 2023. A unanimous aye vote was cast. Motion carried.
- 3. Appoint a Chairperson:** Mayor Pohlman opened the floor for nominations. Hildebrand nominated John Nelson for Chairperson. Penkwitz/Tauscheck made a motion to elect Nelson as Chairperson and to close nominations. A unanimous aye vote was cast. Motion carried.
- 4. Discussion and Recommendation regarding revisions to the transient merchant requirements related to farmers market events:** Blakeslee explained that a transient merchant is defined in City Code as a person who sells products for immediate delivery to individual residences or to persons on the street, including the sale of food from a mobile food vehicle. A transient merchant must obtain a permit with a cost of \$75 to sell within the city. The permit is valid on the date approved through December 31<sup>st</sup> and must be renewed on a yearly basis. Currently the Plymouth Farmers Market is operated by the Sheboygan Interfaith Organization in a private lot near Dairy Queen on Thursdays from noon-5 PM. From mid-June through mid-October. The Plymouth Farmers Market typically consists of agricultural products, which are exempt from the Transient Merchant permit. The Sheboygan Interfaith Organization would like to extend an invitation to craft vendors and food vendors to enhance the Plymouth Farmers Market. A request was made that the City of Plymouth consider amending the code to allow for a \$5 fee per event per vendor, which would mimic what is currently approved in the City of Sheboygan. Hildebrand stated he thought the amount should stay \$75 for people who are going door to door selling things. Blakeslee stated the organization has tried a few different locations and they haven't worked. Alder. Matzdorf asked to speak, she stated this is kind of the last chance the organization is trying to get it to work in the city. Tauscheck asked a few questions. One being if the \$5 is even worth it and how much of the time of City Staff it would take? Blakeslee stated that the \$5 is something so not just anyone will apply to sell crafts on the corner and say it's a farmers' market. The idea is that the organization will fill out the form and collect the money to submit in one lump once a year. Nelson stated that it sounds like the consensus is everyone would like the farmers market to succeed and to get more information and bring it back to council.
- 5. Adjournment:** Pohlman/Tauscheck made a motion to adjourn the meeting. A unanimous aye vote was cast. Motion carried.