

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, MAY 13, 2025 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following were present: Greg Hildebrand, Diane Gilson, John Binder, Dave Herrmann, Mike Penkwitz, Kevin Sande, and Jeff Tauscheck. Also present: City Administrator/Utilities Manager Tim Blakeslee, Assistant Administrator/Community Development Director Jack Johnston, City Attorney Crystal Fieber, Police Chief Ken Ruggles, Fire Chief Ryan Pafford, Electrical Operation Manager Ryan Roehrborn, IT Manager Dave Augustin, Director of Public Works Cathy Austin, and City Clerk/Deputy Treasurer Anna Voigt
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Penkwitz/Tauscheck to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held Tuesday, April 29, 2025**
 - B. **Approve City and Utility Reports:**
 - I. **List of City & Utility Vouchers dated 04/01/2025 – 04/30/2025**
 - C. **Minutes acknowledged for filing — Library Board: April 7 – Community Television: April 7 – Police and Fire Commission: April 8 and April 14 – Committee of the Whole: April 29 – Board of Appeals: May 1 - Housing Authority: May 7**
 - D. **Building Report for April 2025 – 47 Permits at \$3,521,289**
 - E. **Approve Street Closure from PJ Campbell's Depot for Memorial Day Drive Thru Brat Fry Benefit on May 26th , 8:00 AM – 3:00 PM. Request to close Depot Rd. from Reed St. to Stafford St.**
 - F. **Approve Temporary Class "B" License for Plymouth Youth Athletic Association – Plymouth Panther Classic Baseball Tournament, to be held June 13 to June 15 from 7:00 AM – 10:00 PM at Lions Park, Rotary Park, and Carl Loebe Field. Requesting Underage Persons on the Premise.**
 - G. **Approve Temporary Class "B" License for Plymouth Youth Athletic Association – Kettle Moraine League Championship, to be held July 24 or July 25 (Rain Day) from 4:00 PM – 11:00 PM at Lions Park. Requesting Underage Persons on the Premise.**
 - H. **Approve Request to Sell Department of Public Works Surplus Equipment**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting: None
5. **Presenting Life Saving Awards – Police Department, Fire Department and Orange Cross:** Retired Assistant Fire Chief Rory Beebe, Leah Adamietz, Benjamin Holzmann, Micheal Birschbach, Ryan Wagner, and Joseph Paape from the Plymouth Fire Department, Officer Smith and Officer Novak from the Plymouth Police Department, and EMT Austin K and Paramedic Landon B from the Orange Cross were presented with the Life-Saving Award.
6. **Items removed from Consent Agenda:** None

7. **Public Hearing followed by Discussion and Action:** Mayor Pohlman opened the public hearing at 7:09 PM. Johnston explained that he would explain item 7A. and 7B together. Sargento Cheese Inc. recently acquired about 66 acres located at 1587 Highway 57 in the City. The current zoning and future land use designation for property is Agricultural. To accommodate potential future development, Sargento has submitted a request for rezoning to HI Heavy Industrial and a comprehensive plan amendment to change the City's existing and future land use map to industrial for this property. With no further comments Mayor Pohlman closed the public hearing at 7:13 PM.
 - A. **Ordinance No. 8 An Ordinance Amending the City of Plymouth, Wisconsin Comprehensive Plan Existing Land Use Map and Future Land Use Plan Map by Changing Property from Agricultural to Industrial (Parcel # 59271822750)**– Motion was made by Hildebrand/Tauscheck to approve Ordinance No. 8. Upon the call of the roll, all voted aye. Motion carried.
 - B. **Ordinance No. 9 An Ordinance Amending Section 13-1-21, Zoning Map of the Zoning Code of the City of Plymouth (Parcel #59271822750); to Rezone Approximately 66.27 Acres of Land from A Agricultural District to H-I Heavy Industrial District** –Motion was made by Herrmann/Tauscheck to approve Ordinance No. 9. Upon the call of the roll, all voted aye. Motion carried.
8. **Resolution**
 - A. **No. 6 – World Migratory Bird Day Resolution** – Mayor Pohlman read Resolution No. 6. Motion was made by Binder/Penkwitz to approve the Resolution. Upon the call of the roll, all voted aye. Motion carried.
9. **New Business:**
 - A. **Discussion and Possible Action on RDA Artwork**–Assistant City Administrator/Community Development Director Johnston explained the RDA has selected a sculpture to be placed at the downtown pocket park. The sculpture is being purchased with \$10,000 from the RDA and \$10,000 from WPPI. Motion was made from Tauscheck/Herrmann to accept the donation of the art piece from the RDA. Upon the call of the roll, all voted aye. Motion carried.
10. **Entertain a Motion to go into Closed Session for the following:** Motion was made by Tauscheck/Hildebrand to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining require a closed session – Negotiations regarding West Stafford Street Parking Lot Project and LAG Family LLC
11. **Entertain a Motion to go into Open Session:** Motion was made by Sande/Tauscheck to go into open session. Upon the call of the roll, all voted aye. Motion carried.
12. **Discussion and Possible Action on Closed Session Items:** None
13. **Adjourn to 7:00 PM on Tuesday, May 27, 2025:** Motion was made by Tauscheck/Herrmann to adjourn the meeting. A unanimous aye vote was cast. Motion carried.