

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, SEPTEMBER 30, 2025 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following were present: Dave Herrmann, Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Binder, Kevin Sande, and Dana Haucke. Also present: City Administrator/Utilities Manager Tim Blakeslee, Assistant Administrator/Community Development Director Jack Johnston, City Attorney Crystal Fieber, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker, Director of Public Works Cathy Austin, Finance Manager Chris Russo, Electrical Operation Manager Ryan Roehrborn and City Clerk/Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Tauscheck/Matzdorf to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held Tuesday, September 9, 2025**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – August 2025**
 - II. **Utility Related Write Offs for September 2025 - \$646.30**
 - C. **Minutes acknowledged for filing — Library Board: August 4 - Finance and Personnel: September 9 – Committee of the Whole: September 9**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.:** John McGraw spoke about the parking structure downtown. He expressed concern about the stated its in.
5. **Items removed from Consent Agenda:**
6. **Ordinance:**
 - A. **No. 14 – An Ordinance Amending Title 10, Chapter 2 Related to Play Vehicles and Electric Scooter and Repealing Section 11-2-16 Related to Motorized Scooters of the Municipal Code of the City of Plymouth, Wisconsin** – Blakeslee explained Ordinance 14 was originally presented at Committee of the Whole on August 12. At the September 9 Committee of the Whole meeting there was follow-up discussion on whether children under 16 should wear helmets. The general direction from the Committee was to incorporate the concept of helmets and bike safety into the whereas provisions

of the ordinance. The proposed ordinance itself has not changed from the version presented on August 12. Motion was made by Binder/Tauscheck to approve Ordinance 14. Upon the call of the roll, all voted aye. Motion carried.

7. New Business:

A. Presentation and Discussion on Procedural Rules/Open Meetings

Training – Attorney Fieber gave her annual presentation.

B. Announce Appointment of Dana Haucke to Public Works/ Utility

Committee until 2026 (Mayor Appoints, Council Approves) – Mayor

Pohlman announced Dana Haucke to Public Works/Utility Committee.

Motion was made by Tauscheck/Sande to approve the appoint. A unanimous aye vote was cast. Motion carried.

- 8. Entertain a Motion to go into Closed Session for the following:** Motion was made by Tauscheck/Penkwitz to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding – 12 S Milwaukee St.

- 9. Entertain a Motion to go into Open Session:** Motion was made by Matzdorf/Tauscheck to go into open session. Upon the call of the roll, all voted aye. Motion carried.

- 10. Discussion and Possible Action on Closed Session items:** Motion was made by Tauscheck/Sande to direct the City Attorney and staff to pursue code violations against 12 S Milwaukee St. and take necessary actions to resolve it as they see fit. Upon the call of the roll, all voted aye. Motion carried.

- 11. Adjourn to 7:00 PM on Tuesday, October 14, 2025:** Motion was made by Matzdorf/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.