

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, APRIL 25, 2023 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

AGENDA

1. **Call to order and roll call:**
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
 - A. **Approve minutes of the meeting held Tuesday, April 18, 2023**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – April 2023**
 - II. **Utility Related Write Offs for May - \$2,916.88**
 - C. **Minutes acknowledged for filing – Library Board: March 6 – Police & Fire Commission March 29 and April 14 – Plan Commission: April 6 – Housing Authority: April 5 – Community Television: March**
 - D. **Approve request from the Plymouth School District to hold the annual Homecoming Parade on Friday, September 29, 2023 line up beginning 3 PM. Parade starts at Mill St. and Caroline St. going East to North St.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
5. **Items removed from Consent Agenda:**
6. **Public Hearing followed by discussion and action:**
 - A. **Ordinance No. 5 Amending Sections 13-1-132 and 13-1-221 of the City of Plymouth, Wisconsin zoning code regarding Solar Energy Conversion Systems and Definitions. – City Administrator/Utilities Manager, Tim Blakeslee**
7. **CITIZEN COMMITTEE APPOINTMENTS:**

Announce Mayoral appointments:

 - A. *Joint Review Board (1 yr. term) – Grace Meyer*
 - B. *Plan Commission (3 yr. term) – Ron Nicolaus & Carol O’Malley*
 - C. *Police & Fire Commission (5 yr. term) – Gary Rooker*

Mayoral Appointments requiring Council approval

 - A. *Library Board (3 yr. term) – Julie VanNorwick & Matt Kaczowski*
 - B. *Room Tax Commission (1 yr. term) – Jessica Bumbar-Kinch & Mary Hauser*

- 8. Proclamation:**
 - A. Recognition of Library Week in the City of Plymouth on April 23-29, 2023- Mayor Pohlman**

- 9. New Business:**
 - A. Exterritorial Land Divison Seeking Approval via CSM; The West ½ of the Northwest ¼ of Section 20, T15N-R22E, Town of Sheboygan Falls, Sheboygan County, Wisconsin – City Administrator/Utilities Manager, Tim Blakeslee**
 - B. Acceptance of Restoration Of Our Trees Sheboygan (ROOTS) Grant Funding from Sheboygan County Rotary Foundation in the amount of \$10,000 – Director of Public Works, Cathy Austin**

- 10. Entertain a motion to go into closed session for the following:**

Entertain a motion to go into closed session for the following:
pursuant to Wis. Stat. 19-85 (1)(c) considering employments, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Staff Accountant - Finance Manager

- 11. Entertain a motion to go into open session**

- 12. Discussion and possible action on closed session item**

- 13. Adjourn to 7:00 PM on Tuesday, May 9, 2023**

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

CITY OF PLYMOUTH, WISCONSIN
TUESDAY, APRIL 18, 2023 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073

UNOFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On call of the roll, the following Alderperson were present: Greg Hildebrand, Charles Hansen, Diane Gilson, Bob Schilsky, Amy Odekirk, Angie Matzdorf, Mike Penkwitz, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Interim Police Chief Matt Starker, and City Clerk/ Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of Council Meeting Minutes from April 11, 2023:** Motion was made by Gilson/Matzdorf to approve the Minutes from April 11, 2023. A unanimous aye vote was cast.
4. **Audience Comments: Citizen comments must be recognized by the mayor or presiding officer and are limited to 3 minutes per person from those signed in on the sheet in the back of the room prior to the start of the meeting:** None
5. **Entertain a motion to go into closed session for the following:** Motion was made by Nelson/Odekirk to go into closed session. Upon the call of the roll, all voted aye. Motion carried.
 Pursuant to Wis. Stat. 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Sale of 133 E Mill St.
6. **Entertain a motion to go into open session:** Motion was made by Hildebrand/Odekirk to go into open session. Upon the call of the roll, all voted aye. Motion carried.
7. **Discussion and possible action on closed session item:** Motion was made by Hildebrand/Odekirk to approve Resolution No. 8 and authorize the Mayor and Clerk to sign any documents. Upon the call of the roll, all voted aye. Motion carried.
8. **Adjourn Sine Die:** Mayor Pohlman adjourned the meeting, Sine Die.
9. **Reconvene – roll call:** Mayor Pohlman called the meeting to order. On call of the roll, the following Alderpersons were preset: Jeff Tauscheck, Dave Herrmann, Angie Matzdorf, Diane Gilson, Greg Hildebrand, Mike Penkwitz, Bob Schilsky, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Interim Police Chief Matt Starker, and City Clerk/ Deputy Treasurer Anna Voigt

10. **Oath of Office – Alderpersons Diane Gilson – District 1, John Nelson – District 2, Jeff Tauscheck – District 3, David Herrmann – District 4:** City Clerk Voigt administered the Oath of Office to the Alderpersons as stated.
11. **Elect Council President:** Gilson made a motion to nominate Greg Hildebrand for Council President. Nominee Hildebrand accepted his nomination, the mayor closed nominations. Motion was made by Gilson/Tauscheck to elect Hildebrand as Council President. A unanimous aye vote was cast. Motion carried.
12. **Appoint City Attorney (2 yr. term effective May 1, 2023) – Council appoints and Confirms – Attorney Crystal Fieber of Hopp Neumann Humke LLP:** Motion was made by Hildebrand/Nelson to appoint Attorney Crystal Fieber of Hopp Neumann Humke for a 2-year term. A unanimous aye vote was cast. Motion carried.
13. **COUNCIL COMMITTEE APPOINTMENTS (1 yr):**
Announce Mayoral Appointments: Mayor Pohlman appointed the following as listed A – C.
- A. **Board of Review – Angie Matzdorf, Council President & City Clerk or City Treasurer**
 - B. **Plan Commission – Greg Hildebrand**
 - C. **Joint Review Board – Greg Hildebrand**
- Mayoral Appointments Requiring Council Approval (1 yr):** Mayor Pohlman appointed the following as listed D – J. Motion was made by Hildebrand/Matzdorf to approve the Council appointment. A unanimous aye vote was cast. Motion carried.
- D. **Finance/Personnel – John Nelson, Greg Hildebrand, Jeff Tauscheck, and Mike Penkwitz**
 - E. **Public Works/Utility – Diane Gilson, Angie Matzdorf, David Herrmann, and Bob Schilsky**
 - F. **Library Board – Angie Matzdorf**
 - G. **Parks Committee – Mike Penkwitz**
 - H. **Revolving Loan– Diane Gilson and Staff Member City Administrator/Utilities Manager Tim Blakeslee**
 - I. **Room Tax Tourism Commission – Mayor Pohlman, Diane Gilson, and Staff Member City Administrator/Utilities Tim Blakeslee**
 - J. **Community Television (TV 14) – Mike Penkwitz**
- Appointments by Council (1 yr):** Motion was made by Hildebrand to appoint Hildebrand and Gilson to Public Safety Committee and Matzdorf to PIC Board of Directors. Nelson made a motion to appoint Herrmann to the Public Safety Committee. Hildebrand backed down from the Public Safety Committee. Motion was made to appoint Herrmann and Gilson to Public Safety Committee and Matzdorf to PIC Board of Director. A unanimous aye vote was cast. Motion carried.
- K. **Public Safety Committee – 2 Council members – Greg Hildebrand and Diane Gilson**
 - L. **City Liaison to the PIC Board of Directors – Angie Matzdorf**

14. Adjourn to 7:00 PM on Tuesday, April 25, 2023: Motion was made by Hildebrand/Penkwitz to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

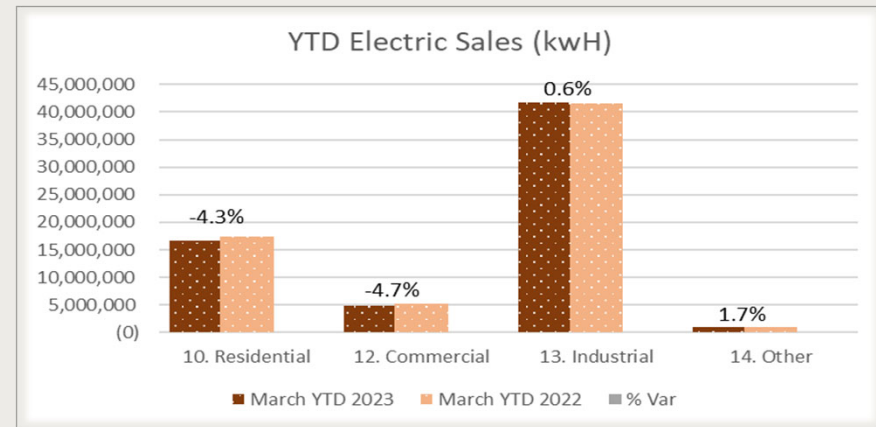
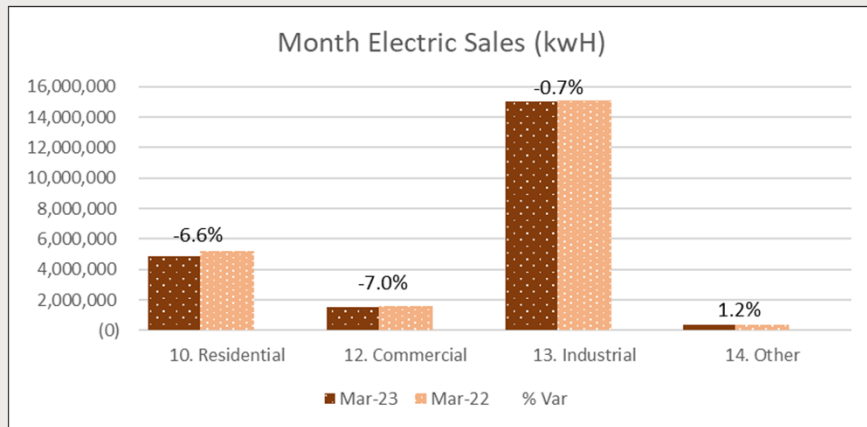


Plymouth Utilities

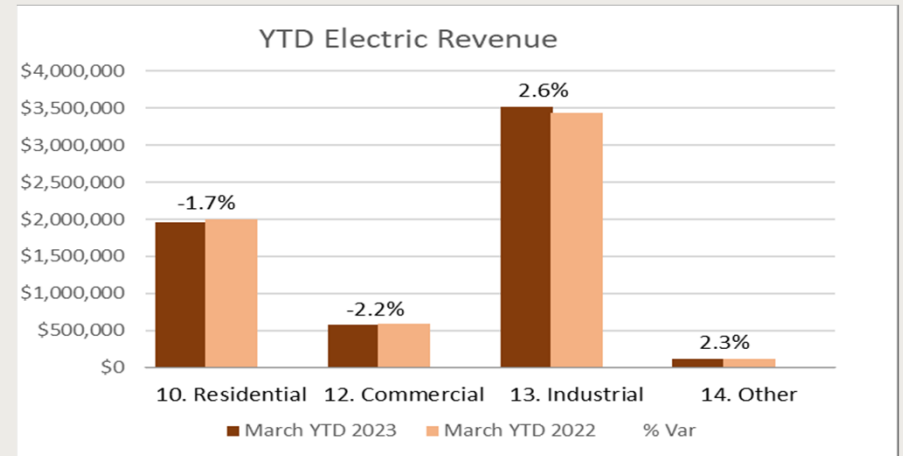
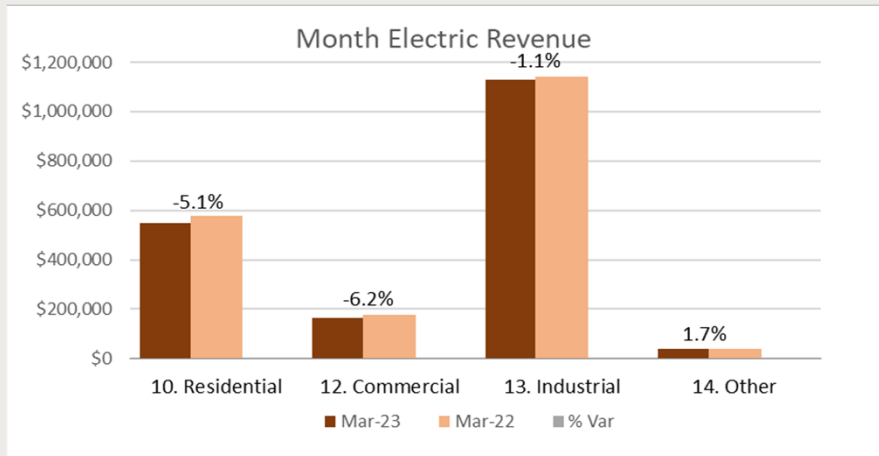
MARCH 2023

SALES & REVENUE

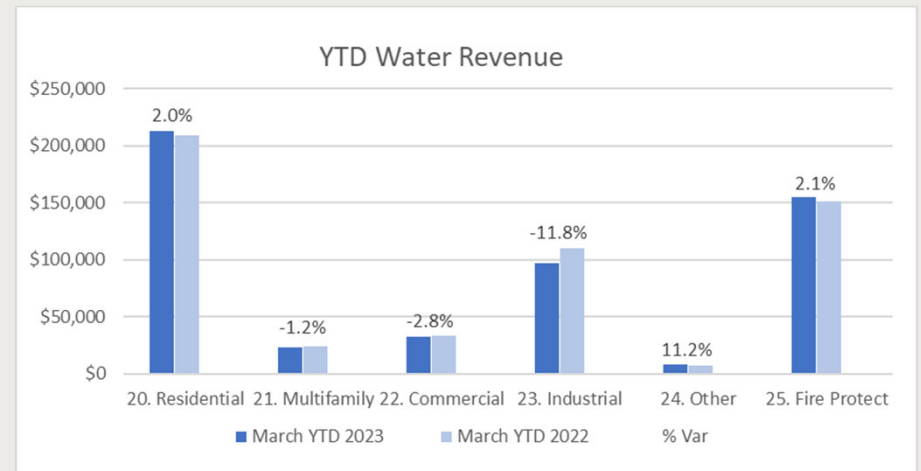
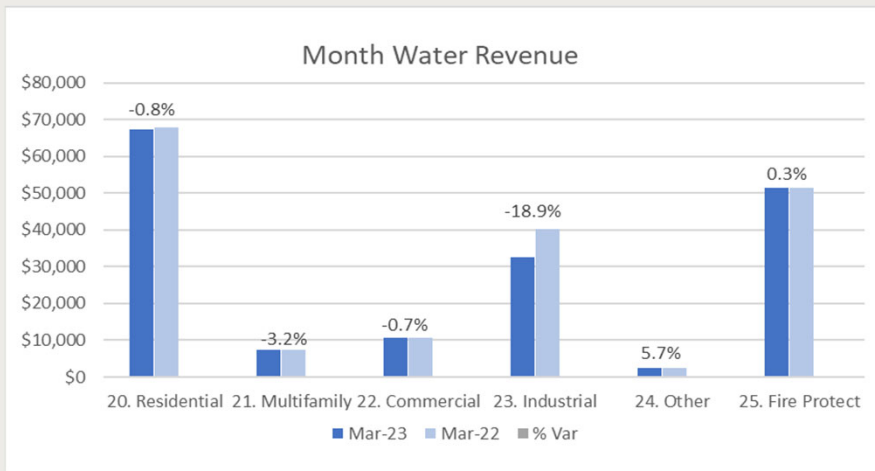
March 2023 Electric Sales



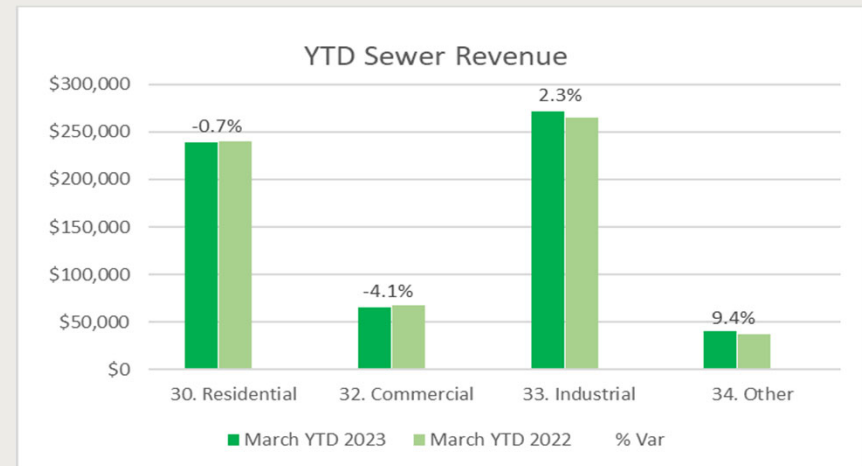
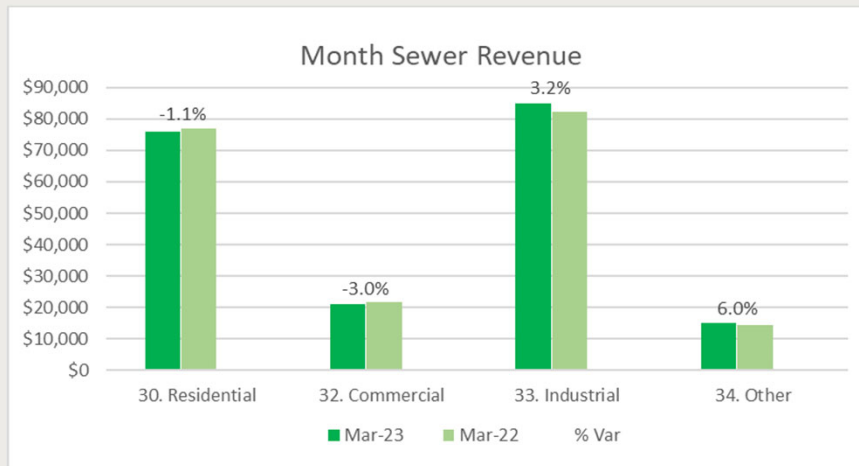
March 2023 Electric Revenue



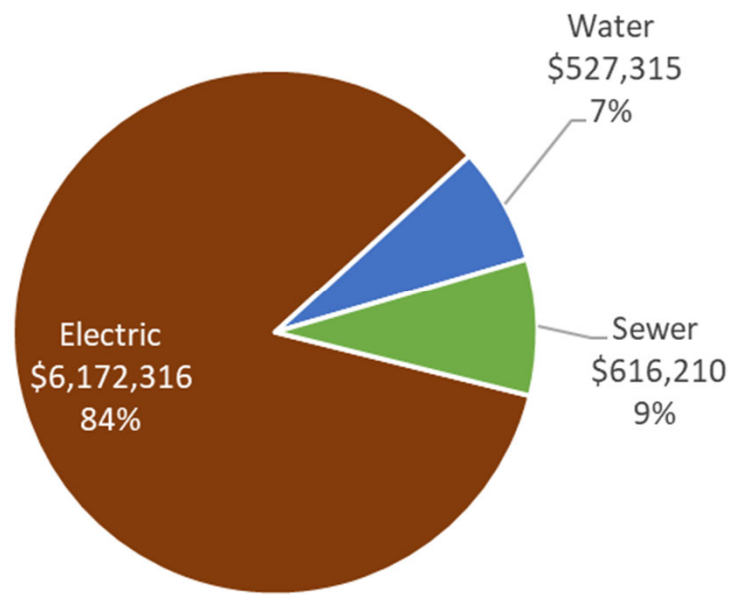
March 2023 Water Revenue



March 2023 Sewer Revenue



2023 Utility Revenue



Report Criteria:

Selected types: Write Off

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
Write Off									
04/17/2023									
MISKE, RENEE	13.87.27885.08	Write	4	WRITE-OFF SDC			171.53-	M	Multiple
STRUVE, DARREN	13.88.18541.13	Write	6	WRITE-OFF SDC			209.14-	M	Multiple
ANDERSON, RUTH E	16.87.16701.07	Write	2	IN-HOUSE WRITE-OFF			76.63-	M	Multiple
LUNSFORD, RANDY	17.87.13943.15	Write	1	WRITE-OFF SDC			253.12-	M	Multiple
MORTENSON, DEAN	17.88.26364.29	Write	5	WRITE-OFF SDC			452.91-	M	Multiple
LEE, JACK	18.87.48761.46	Write	3	WRITE-OFF SDC			1,352.68-	M	Multiple
USITALO, RANDALL	18.87.56221.12	Write	7	WRITE-OFF SDC			400.87-	M	Multiple
Total 04/17/2023:							<u>2,916.88-</u>		
Total Write Off:							<u>2,916.88-</u>		
Grand Totals:							<u>2,916.88-</u>		



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
March 6, 2023

Meeting was called to order by President J. Van Norwick at 6:32 pm. Present were: J. Van Norwick, S. Britt, K. Murray, P. Norlander, M. Kaczkowski, B. McKnight, S. Gloede, and A. Odekirk. Also present: Library Director L. Jochman.

Motion by B. McKnight, second by S. Gloede to approve the minutes of the February 6, 2023 meeting. Motion passed unanimously.

Motion by A. Odekirk, second by P. Norlander to approve the financial report for February 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included an update on the space needs assessment funding and information on a Facility walkthrough done with a consultant.

New Business

Director L. Jochman started a discussion on moving the library's donation checking account under the City's accounting structure along with the pros and cons. The board would continue to maintain their control over the funds as outlined in Chapter 43 Wisconsin State Statutes. Motion by P. Norlander, second by K. Murray to move the donation account into a committed fund with the City. Motion passed unanimously.

Director L. Jochman made a mistake with some of the closed dates around the Christmas and New Year Holiday at the end of 2023. Motion by S. Gloede, second by K. Murray to correct the dates. Motion passed unanimously.

President Van Norwick requested volunteers for the annual personnel committee to review the performance of the Library Director. S. Britt, M.

Kaczkowski, and P. Norlander will join President Van Norwick on the committee to meet in April.

Director L. Jochman presented a minor change to the meeting room policy on the frequency with which groups can use the space. The goal is to make sure that the room is not being monopolized by one group. Motion by K. Murray, second by B. McKnight to approve the changes to the policy. Motion passed unanimously.

Director L. Jochman started a discussion about the July meeting date since it is the day before the Fourth July Holiday. The board decided to have Director L. Jochman send out a Doodle Poll to find a date that works for most of the members.

Announcements

There were no announcements.

Motion by A. Odekirk, second by M. Kaczkowski to adjourn. Motion passed. Meeting was adjourned at 7:10 pm.

Submitted by, Leslie Jochman
Library Board Secretary

City of Plymouth
Police and Fire Commission Meeting
Wednesday, March 29, 2023 @ 8:30 A.M.
Room 210, Plymouth City Hall
128 Smith Street, Plymouth, WI 53073

Members Present: President Kathy Halloran, Warren Wieser, Sam Suchon, James Flanagan, Mark Melcher, Fire Chief Ryan Pafford, Deputy Police Chief Matthew Starker, and Investigator Paul Wagner.

Meeting was call to order at 8:33 A.M. at Room 210 at City Hall, Room 210 located at 128 Smith Street by President Kathy Halloran.

Reading of last minutes of the March 7, 2023 of the Police and Fire Commission meeting by Secretary Sam Suchon. Motion made to approve by Warren Wieser and seconded by James Flanagan. Motion carried.

Reports by the Chief of Police and Fire Department.

Entertain a motion to go into closed session pursuant to Wis. Statures 19.85 (1) to consider employment, promotion, compensation, or performance evaluation data of any employee over which the commission has jurisdiction or exercise responsibility – Lieutenant and Patrol officer process. Motion made by Kathy Halloran and seconded by Mark Melcher. Motion carried.

Entertain a motion to go into open session. Motion made by James Flanagan and seconded by Mark Melcher.

Extend a conditional offer of employment to Christopher Sondalle for position of Police Lieutenant pending Psychological/Medical/Drug Screen Testing. Motion made by Kathy Halloran and seconded by James Flanagan. Motion carried.

Motion made to advance candidates for interviews for the position of Patrol Officer for the City of Plymouth. Motion made by Kathy Halloran and seconded by Mark Melcher. Motion carried.

Review PFC by Laws.

Motion for adjournment at 10:32 A.M. Motion made by Mark Melcher and seconded by Sam Suchon. Motion carried.

Submitted this 30th day of March, 2023.

Samuel M. Suchon--- Secretary

City of Plymouth
Police and Fire Commission Meeting
Friday, April 14, 2023 @ 8:45 A.M. Council Chambers,
Plymouth City Hall, 128 Smith Street, Plymouth, WI 53073

Members Present: Chairperson Kathy Halloran, Warren Wieser, Sam Suchon, James Flanagan, Mark Melcher, Deputy Police Chief Matthew Starker and Chief Kenneth Ruggles

Meeting was call to order at 8:58 A.M. at the Council Chambers @ City Hall, located at 128 Smith Street by Chairperson Kathy Halloran.

Reading of last minutes of the March 29, 2023 of the Police and Fire Commission meeting by Secretary Sam Suchon. Motion made to approve by Kathy Halloran and seconded by Mark Melcher. Motion carried.

Report by the Deputy Chief of Police Matthew Starker.

Entertain a motion to go into closed session pursuant to Wis. Statures 19.85 (1) to consider employment, promotion, compensation, or performance evaluation data o any employee over which the commission has jurisdiction or exercise responsibility – Lieutenant and Patrol officer process. Motion made by Kathy Halloran and seconded by James Flanagan. Motion carried.

Entertain a motion to go into open session. Motion made by Kathy Halloran and seconded by Warren Wieser. Motion carried. Motion to offer employment to Justin Welsch as a Patrol Officer for the City of Plymouth. Motion made by Mark Melcher and seconded by Sam Suchon. Motion carried. Letter of Appreciation from the Plymouth Police and Fire Commission was read to Deputy Chief Matthew Starker for all his duties, dedication and tasks in the hiring process of a new Plymouth Police Chief and running Plymouth Police Department day to day operations. We feel that the City of Plymouth is very fortunate to have such a dedicated individual and this letter will be presented to the Plymouth Common Council.

Review PFC by Laws.

Motion for adjournment at 10:26 A.M. Motion made by Mark Melcher and seconded by Warren Wieser. Sam Suchon. Motion carried.

Submitted this 15th day of April, 2023.

Samuel M. Suchon--- Secretary

City of Plymouth
128 Smith St. – PO Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3741
Facsimile: (920) 893-9590
e-mail: inspectorpete@plymouthgov.com

April 6, 2023

Members present: Chairman Don Pohlman, Carole O'Malley, Jeremy Schellin, Greg Hildebrand, Ron Nicolaus, Scott VanNorwick, Randy Schwoerer

Staff Present; Administrator Tim Blakeslee, DPW Mgr. Cathy Austin

The Plan Commission meeting was called to order by Chairman Pohlman at 18:00hrs.

Roll Call: All members present.

- 1.) Approval of Minutes from March 2, 2023. Motion to approve the minutes made from Nicolaus, and seconded by O'Malley. On the roll all voted aye to approve.
- 2.) **Exterritorial Land Division Seeking Approval;** The West ½ of the Northwest ¼ of the Northwest ¼ of Section 20, T15N-R22E, Town of Sheboygan Falls, Sheboygan County, Wisconsin. Owner Darin Straus was present. He explained to the commission that the split of land was to parcel off a 2 acres piece and retain the balance. Motion to approve Hildebrand, and seconded by Schwoerer. On the roll all voted yes to approve.
- 3.) **Parking Lot Alteration seeking approval; Arch Electric, 1237 Pilgrim Road.** Addition to parking lot and security fencing around perimeter. Josh Wall from Arch Sustainability was present. He explained that the parking lot addition was to have a secured laydown area for inventory. The secured area would be enclosed with a chain link fence. He didn't believe there would be any barbed wire proposed. This then would free up the current paved area. Motion to approve made by Schwoerer, and seconded by O'Malley. On the roll all voted yes to approve.
- 4.) **Parcel seeking annexation, rezoning request, recommendation to City Council: Tabled from 3-1-23.** Consideration of zoning district designation of HI - Heavy Industrial upon annexation for portion of parcel no. 59016-222890, lying west of 1446 Pilgrim Road. Bob Travis, owner of subject business, and Dick Dainert were present. Travis explained that in order to expand their growing business, they needed to annex this parcel, thus triggering a rezoning from A (Agricultural) to HI (Heavy Industrial) as they need to commence development as soon as possible. Member Nicolaus moved to take this item off the table from the last meeting on March 2, 2023. This motion was seconded by Hildebrand. Then the motion to approve was made by Nicolaus to recommend approval of the rezoning. This motion was seconded by Schellin. On the roll all voted yes.
- 5.) **Site Plan for Commercial addition seeking approval; 1446 Pilgrim Road** Pre-engineered metal building addition. Dainert explained that the design will follow the existing structure. This addition will allow for production expansion growth. The largest single shift population is at 35. The parking areas total 48 thus meeting the City's

requirement for parking spaces. Staff members had no forwarded concerns from the Staff review. Motion to approve made by O'Malley, and seconded by Hildebrand. On the roll all voted yes to approve.

- 6.) **Site Plan for new commercial building seeking approval; 515 Appleton Street 2** Story, 12 Unit apartment building. This site plan came before the Commission at the 3-2-23 meeting as a conceptual review. Jason Limbeck from ABACUS Architects was present for the review of the site and Civil related topics. He has calculated that they will be constructing about 20,000 sq. ft. of impervious surface(s). Storm water is being detained in an onsite pond in the SE corner of the lot, which will address the removal of Tss (total suspended solids) Two drive entry ways are proposed one from Appleton St, and the other off E. Clifford St. Erosion Control measures have been planned and will be installed. Member Hildebrand inquired as to the rent costs. Owner Yepuri stated they will see where these fall after construction, and market analysis. Motion to approve made by Schwoerer, and seconded by VanNorWick. On the roll all voted yes.
- 7.) **Discussion and recommendation on an ordinance** amending sections 13-1-132 and 13-1-221 of the City of Plymouth, Wisconsin zoning code regarding Solar energy conversion systems and definitions. Opening the presentation was Administrator Blakeslee. He described the process of introducing an "Decommissioning regulation" within our ordinance. Chairman Pohlman inquired as to this being customary, and Blakeslee responded that yes, this is not unique to Plymouth. Member O'Malley commented about the cost of a survey requirement driven by the Conditional Use process. Scheuerman explained that the conditional use requirement has been stricken for that and other reasons. Scheuerman also explained that the "charge" against the total allowable accessory building square footage has been removed. This was possibly an oversight at the initial adoption of this ordinance. The consensus was to have the decommissioning after a consult with the City Attorney. This was prompted by a comment that member Schellin had made about the expected useful life of a solar array. Motion to recommend to Council was made by Hildebrand and seconded by Nicolaus.
- 8.) **Communication – Letters, E-mails, or reports Related to the Plan Commission;** Administrator Blakeslee reminded the members that the May meeting has been moved to May 11, 2023. Scheuerman shared with the Commission that Scooter's Coffee has obtained their building permit and hopefully will commence construction soon. O'Reilly Auto had lost their permit to build due to delays, and would need to resubmit and reapply for a site plan approval.

Motion to adjourn made by Nicolaus, and seconded by Schwoerer at 6:40 PM.

THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH

1214 Reed Street
Plymouth, WI 53073
920-893-5133, 920-893-6117(fax)

BOARD OF COMMISSIONERS

REGULAR MONTHLY MEETING

GENERAL MEETING CALL TO ORDER:

The regular monthly meeting of the Board of Commissioners was called to order at 9:00 AM, April 5th, 2023 by Chairman Linda Opitz.

Chairman:	Linda Opitz
Commissioner:	Dennis McMullen
Commissioner:	Marsha Vollbrecht
Commissioner:	Jay Groshuesch
Commissioner:	Mike Olig
Secretary:	Bob Hemauer
Guest:	None

PROCEEDINGS

1. The minutes of the March 8th 2023 meeting were read. After review of the minutes, a motion was made by Commissioner Groshuesch and second by Commissioner McMullen to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
 - a. All units filled. No notices given.
3. The March 2023, Income and Expense report was reviewed. A motion was made by Commissioner Vollbrecht and second by Commissioner McMullen to approve the financial report. The motion carried.
4. The April 2023 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner McMullen moved that all invoices be paid with Commissioner Groshuesch seconding the motion. The motion carried.

SECRETARY'S REPORT

1. The Executive Director will be attending the spring Conference in La Cross April 18th -20th. Working on the Capital Fund submission.

Old Business

1. Lunch for Judy Kapellen, Looking at dates late in May.

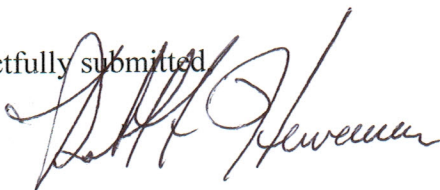
NEW BUSINESS

1. Resolution #360, Approval of the FYE 6/30/2022 audit. A motion by Commissioner Vollbrecht to approve the audit with the second by Commissioner McMullen, Motion carried.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 9:30 by Commissioner Groshuesch and seconded by Commissioner, Vollbrecht the motion carried.

The next scheduled regular meeting is May 3rd. 2023 at 9 AM.

Respectfully submitted



Robert Hemauer

Executive Director

**PLYMOUTH COMMUNITY TELEVISION
BOARD MEETING March 2023**

**Due to a lack of a formal quorum no meeting
Was held in the month of March 2023**

**Next scheduled meeting
April 17th, 2023 5:15 PM at the High School**

**Respectfully submitted
Konrad Kaczkowski**



APPLICATION FOR STREET USE PERMIT

Date April 5, 2023

1. Applicant/Applicants Name: Charlotte Anderson / PHS
Address: 125 Highland Ave
Plymouth
Phone: 920-892-2161 ext. 1219

2. If the proposed street use is to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization:
PHS Homecoming Committee

3. The name, address and telephone number of the person/persons who will be responsible for conducting the proposed use of the street, if different than above:

4. The date and duration of time for which the requested use of the street is proposed to occur: Friday Sept. 29, 2023 3pm - 4:30pm

5. An accurate description of that portion of the street proposed to be used:
Parade line up, & parade Route
(See attached)

6. The approximate number of persons for whom use of the proposed street area is requested: 1,000

7. The proposed use, described in detail, for which the Street Use Permit is requested:
Parade

\$25.00 Fee - Receipt No. N/A Date _____

Recommendation - Director of Public Works [Signature]

Recommendation - Chief of Police [Signature]

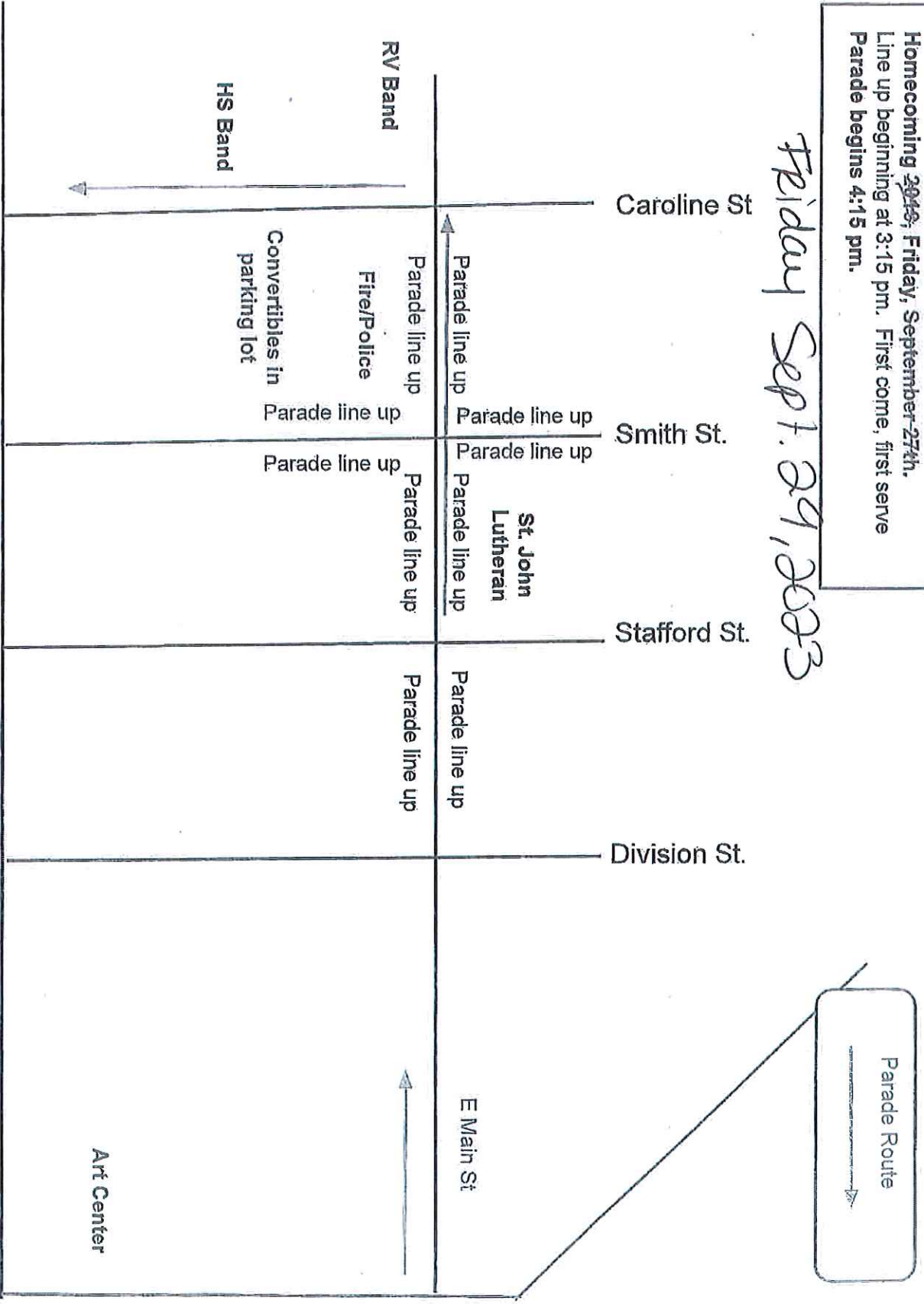
Date of Council approval _____

Email Street Superintendent _____

Homecoming 2019, Friday, September 27th.
 Line up beginning at 3:15 pm. First come, first serve
 Parade begins 4:15 pm.

Friday Sept. 29, 2023

Bob *Paul*



Parade Route
 →

START

Mill St.

Caroline St.

Smith St.

Stafford St.

Division St.

E Main St

RV Band

HS Band

Parade line up
 Fire/Police
 Convertibles in parking lot

Parade line up
 St. John Lutheran

Art Center

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: April 20, 2023

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Discussion and action on Ordinance No. 5 amending sections 13-1-132 and 13-1-221 of the City of Plymouth, Wisconsin zoning code regarding Solar energy conversion systems and definitions

Background: Currently, solar energy conversion systems that are constructed on a principal or accessory structure (i.e. mounted solar panels) are allowed as permitted accessory uses in the R 1, R 2, B 3, L 1, H 1, or A Districts, but require a conditional use approval for all other districts. In addition, the usage of mounted solar panels counts toward the total allowable accessory area per lot in all districts.

Upon review of the ordinance, Staff recommends that solar energy conversion systems constructed on a principal or accessory structure be a permitted use in all districts and that mounted solar panels not count toward the allowable accessory area. A majority of these conditional use requests for mounted solar panels are from businesses where the ideal mounting location of the panels cannot be seen from street level. In addition, by removing the restriction that mounted solar panels count toward allowable accessory area per lot, property owners would no longer need to worry that adding mounted solar panels would limit a future expansion or addition of an accessory use (such as a garage or shed). Every property is still required to obtain a building permit from the Building Inspector prior to the installation of a solar energy conversion system on a principal or accessory structure.

In addition, staff recommends making a decommissioning plan a requirement for any free-standing solar energy conversion system. This is a current municipal best practice for free-standing solar energy conversion systems and is not currently in city code. The goal of a decommissioning plan is to provide details and financial assurance on what will happen with a free-standing solar system once it reaches the end of its operational life or becomes unusable because of poor maintenance. Conditional use approval is still required for a free-standing solar energy conversion system.

Plan Commission Recommendation: At the meeting on April 6, 2023 the Plan Commission recommended that the Common Council adopt Ordinance No. 5 with the request that language be added to the decommissioning plan section that if a free-standing solar facility becomes unusable because of poor conditions it would trigger decommissioning of the panels. This was added to the proposed Ordinance prior to Common Council review.

Staff Recommendation: Adopt Ordinance No. 5 amending sections 13-1-132 and 13-1-221 of the City of Plymouth, Wisconsin zoning code regarding solar energy conversion systems and definitions.

Attachment: Draft Ordinance No. 5

CITY OF PLYMOUTH
Ordinance No. _____ of 2023

**AN ORDINANCE AMENDING SECTIONS 13-1-132 AND 13-1-221 OF
THE CITY OF PLYMOUTH, WISCONSIN ZONING CODE REGARDING
SOLAR ENERGY CONVERSION SYSTEMS AND DEFINITIONS**

WHEREAS, the Plan Commission has reviewed the proposed recreated Zoning Code and has recommended approval of the same; and

WHEREAS, a Class 2 notice of public hearing pursuant to Wis. Stat. § 62.23 was published in the Plymouth Review; and

WHEREAS, pursuant to Wis. Stat. § 62.23(7) the Common Council has determined the herein amendments to the Zoning Code promote the health, safety, and general welfare of the community;

NOW, THEREFORE, the Common Council of the City of Plymouth, Wisconsin, does hereby ordain as follows:

Section 1. Amending Code. Section 13-1-132 of the City of Plymouth Zoning Code, is hereby amended as follows (deletions shown by ~~strikeout~~, additions by underscore):

“SEC.13-1-132 SOLAR ENERGY CONVERSION SYSTEMS.

(a) Definition of "Solar Energy Conversion System."

For purposes of this section a "solar energy conversion system" shall mean "a device, structure, or a part of a device or structure which has the substantial purpose of transforming solar energy into thermal, mechanical, chemical, or electrical energy."

(b) Solar Energy Conversion Systems on Structures.

(1) Permitted Accessory Use/~~Conditional Use.~~ Solar energy conversion systems that are constructed on a principal or accessory structure shall be allowed as permitted accessory uses ~~in the R-1, R-2, B-3, L-1, H-1, or A Districts and may be allowed as a conditional use in all other districts.~~

(2) Permit Required. Every property owner shall obtain a building permit from the Building Inspector prior to the installation of a solar energy conversion system on a principal or accessory structure.

~~(3) Calculation of Square Footage. For purposes of determining the allowable square footage of a solar system conversion system as an accessory use, the size of the panel shall be used to calculate the number of square feet allocated towards the total allowable accessory area per lot.~~

(c) Free standing Solar Energy Conversion Systems.

- (1) Conditional Use. Free-standing solar energy conversion systems may be allowed as a conditional use in any district, except the CB, R-1, R-2, R-3, or R-4 Districts, so long as the principal use of the property is not residential.
- (2) Permit Required. Every property owner shall obtain a permit for the installation of a free-standing solar energy conversion system using the conditional use permit application and approval process as set forth in Article E of the Zoning Code.
- (3) Placement and Decommissioning Plan Required. Every property owner submitting a conditional use application for the installation of a free-standing solar energy conversion system shall submit a placement plan and a decommissioning plan to the Zoning Administrator in connection with the conditional use permit application.

The placement plan shall contain the following:

- a. A scaled drawing showing the location of the solar energy conversion system on the lot.
- b. The design of the solar energy conversion system, including dimensions.
- c. The location of improvements and landscaping on adjoining lots having an impact on the functionality of the proposed solar energy conversion system.
- d. Additional materials may be required by the Zoning Administrator or Plan Commission.

The decommissioning plan shall contain the following:

- a. Detailed blueprints to return the property to a useful, preconstruction condition at the end of the solar energy conversion system's operational life.
- b. The estimated cost for decommissioning, including disassembly, removal, disposal, and land restoration, as well as any projected credit for the salvage value of system components.
- c. Financial assurance in the form of a performance bond, irrevocable letter of credit or other surety acceptable to the City Administrator.
- d. Decommissioning implementation timeline, including when decommissioning will commence after the system's end-of-life and the period for completion.

- e. The decommissioning plan needs to identify when the solar facility condition renders it unusable and triggers decommissioning.
- f. Additional materials may be required by the Zoning Administration or Plan Commission.

(d) Location and Height.

Solar energy conversion systems shall meet all setback, height, and other accessory use regulations for the district in which they are located.”

Section 2. Amending Code. Section 13-1-221 of the City of Plymouth Zoning Code, is hereby amended to add new subsections (90) and (91) and renumber the remaining subsections accordingly:

“(90) Principal Structure. A principal structure is the structure in which the principal use is conducted. The principal structure may contain more than one use, only one of which may be the principal use.

(91) Principal Use. The main, major and dominant use of a building or premises as distinguished from an accessory use. The building or premises may contain more than one use, only one of which may be the principal use, except as otherwise specified in the Zoning Code.”

Section 3. Severability. Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

Section 4. Effective Date. This Ordinance shall take effect the day after publication.

Enacted on March _____, 2023.

CITY OF PLYMOUTH

DONALD O. POHLMAN, Mayor

Date: _____

CLERK'S CERTIFICATE OF ENACTMENT

I hereby certify that the foregoing Ordinance was duly enacted by the City of Plymouth Common Council and approved by the Mayor on the dates indicated above.

Dated: _____, 2023

ANNA VOIGT, City Clerk

CITY OF PLYMOUTH PROCLAMATION

- WHEREAS,** libraries are accessible and inclusive places that foster a sense of connection and build community;
- WHEREAS,** libraries connect people to technology, providing access to broadband internet, computers, and training that are critical for accessing education and employment opportunities;
- WHEREAS,** libraries offer opportunities for everyone to connect with new ideas and become their best selves through access to multimedia content, programs, and classes – in addition to books;
- WHEREAS,** today’s libraries and their services extend far beyond the four walls of a building and everyone is welcome to use their resources;
- WHEREAS,** in times of crisis, libraries and library professionals play an invaluable role in supporting their communities both in person and virtually;
- WHEREAS,** Libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;
- WHEREAS,** to adapt to our changing world, libraries are expanding their resources and continuing to meet the needs of their patrons;
- WHEREAS,** libraries have long served as trusted and treasured institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;
- WHEREAS,** libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;
- WHEREAS,** libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, I, DONALD O. POHLMAN, MAYOR of the City of Plymouth, proclaim National Library Week, April 23-29, 2023. During this week, I encourage all residents to connect with their library by visiting online or in person to access resources and services.

DATED this 25th day of April 2023

Donald O. Pohlman, Mayor
City of Plymouth

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: April 20, 2023

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Exterritorial Land Division Seeking Approval via CSM; Property location - The West ½ of the Northwest ¼ of Section 20, T15N-R22E, Town of Sheboygan Falls, Sheboygan County, Wisconsin – City Administrator/Utilities Manager, Tim Blakeslee

Background: Property Owner Darin Straus would like to divide and sell two acres from his property in the Town of Sheboygan Falls. The City of Plymouth serves as the extraterritorial plat review jurisdiction for this property. A proposed CSM dividing the lots is attached.

Plan Commission Recommendation: At the meeting on April 6, 2023 the Plan Commission recommended the Common Council approve the CSM as presented.

Staff Recommendation: Staff recommends approval of Exterritorial Land Division via CSM. Property Location - The West ½ of the Northwest ¼ of Section 20, T15N-R22E, Town of Sheboygan Falls, Sheboygan County, Wisconsin.

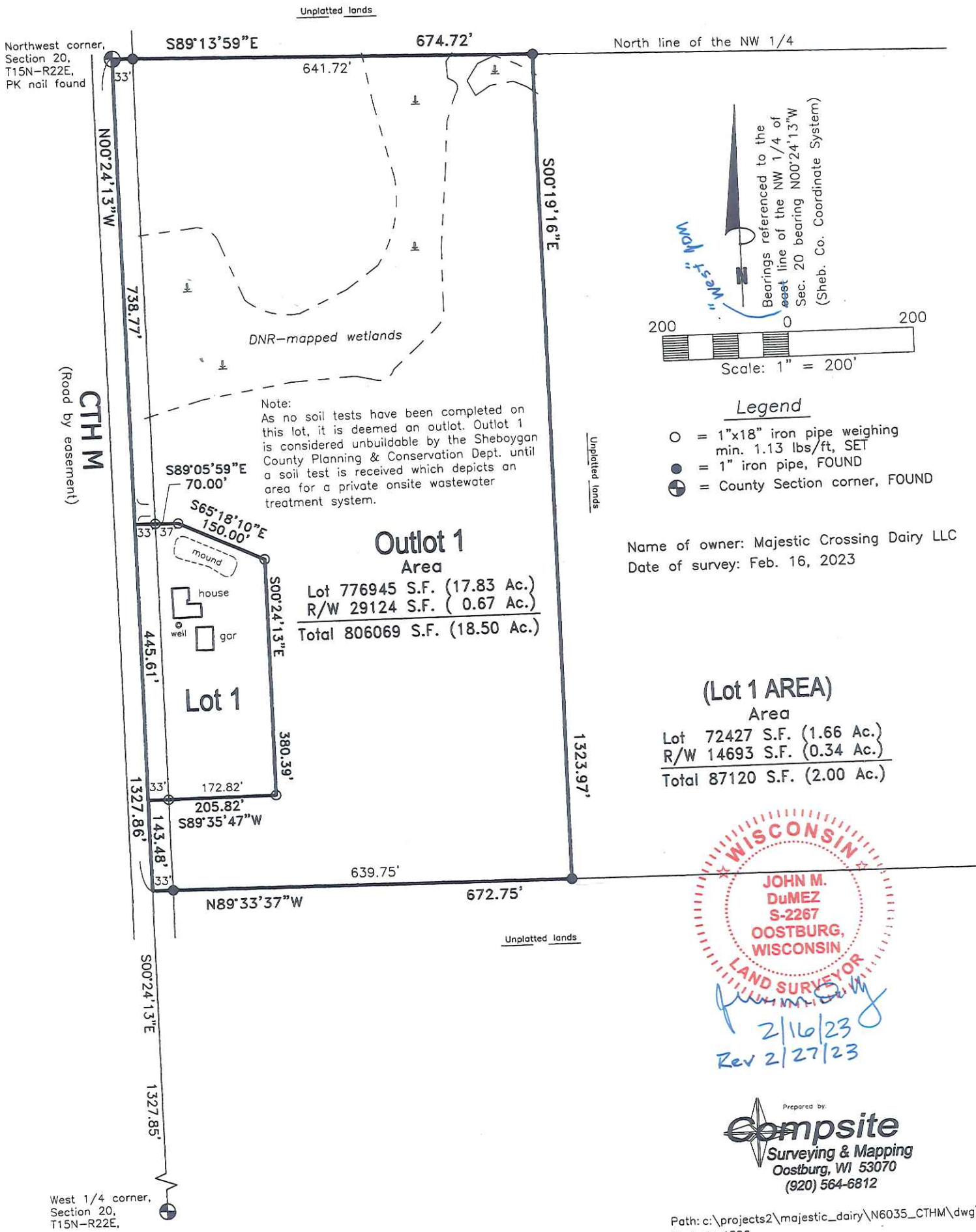
Attachment:

- Draft CSM

CERTIFIED SURVEY MAP

The West 1/2 of the Northwest 1/4 of the Northwest 1/4 of Section 20,
T15N-R22E, Town of Sheboygan Falls, Sheboygan County, Wisconsin

Page 1 of 2



CERTIFIED SURVEY MAP
STATE OF WISCONSIN)
§
SHEBOYGAN COUNTY)

SURVEYOR'S CERTIFICATE OF COMPLIANCE

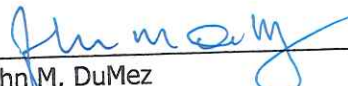
I, John M. DuMez, Wisconsin Professional Land Surveyor, hereby certify that under the direction of Darin Strauss, I have surveyed, divided, and mapped the West 1/2 of the Northwest 1/4 of the Northwest 1/4 of Section 20, T15N-R22E, Town of Sheboygan Falls, Sheboygan County, Wisconsin. The parcel is also described as follows:

Commencing at the Northwest corner of Section 20, T15N-R22E, said point being the point of beginning; thence S89°13'59"E 674.72 feet to the northeast corner of the West 1/2 of the Northwest 1/4 of the Northwest 1/4 of said Section 20; thence S00°19'16"E 1323.97 feet to the southeast corner of the said West 1/2 of the Northwest 1/4 of the Northwest 1/4 of Section 20; thence N89°33'37"W 672.75 feet to the southwest corner of the said West 1/2 of the Northwest 1/4 of the Northwest 1/4 of Section 20; thence N00°24'13"W 1327.86 feet to the point of beginning.

SAID PARCEL CONTAINS 893189 SQ. FT. (20.50 AC.) OF LAND AND IS SUBJECT TO UNRECORDED AND RECORDED EASEMENTS AND RESTRICTIONS.

I hereby certify that the map is a correct representation of all exterior boundaries of the land surveyed. I do further certify that I have fully complied with Section 236 of the Wisconsin Statutes and the Subdivision Ordinance of Sheboygan County in surveying and mapping the same.

Dated this 16th day of February, 2023.



John M. DuMez
Wisconsin P.L.S S-2267




OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land described herein to be surveyed, divided, and mapped as represented on this Certified Survey Map. I (we) also certify that this Certified Survey Map is required to be submitted to the following for approval:

- Town of Sheboygan Falls**
- City of Plymouth (Extraterritorial Jurisdiction)**
- Sheboygan County Planning Department**

MAJESTIC CROSSING DAIRY, LLC

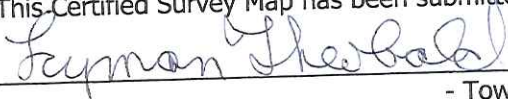
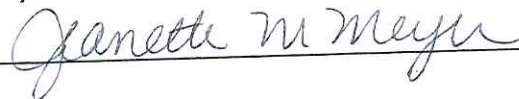


Darin Strauss

Dated this 8th day of March, 2023.

CERTIFICATE OF THE TOWN OF SHEBOYGAN FALLS

This Certified Survey Map has been submitted to and approved by the Town of Sheboygan Falls.

 - Town Chairperson  - Town Clerk

Dated this 8th day of March, 2023.

CERTIFICATE OF THE CITY OF PLYMOUTH (extraterritorial jurisdiction)

This Certified Survey Map has been submitted to and reviewed by the City of Plymouth.

Signed by: _____

CERTIFICATE OF SHEBOYGAN COUNTY PLANNING DEPARTMENT

This Certified Survey Map has been reviewed and approved by the Sheboygan County Planning Department.

Dated this _____ day of _____, 20____
Title:

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: April 20, 2023
TO: Mayor and Common Council
FROM: Cathy Austin, Director of Public Works
RE: **Acceptance of ROOTS Grant**

In 2018 the Common Council passed Resolution 27, which was a resolution supporting the Rotary Club of Sheboygan and the Lakeshore Natural Resource Partnership, Inc. Restoration of our Trees Sheboygan (ROOTS) Program to mitigate the effects of the emerald ash borer (EAB) in Sheboygan County, Wisconsin.

Since the start of this program in 2018, the City has been successful in 2020, 2022 and again in 2023 in obtaining grant dollars to help plant more trees.

Attached is the approval letter from ROOTS, indicating they have approved \$10,000 towards our tree program this year. These dollars will be used to plant new trees at City Park, Meyer Park, Evergreen Park, on E Mill Street, and other street locations.

The Public Works Department is requesting the Common Council accept the grant dollars from ROOTS.

Recommendation

To accept the ROOTS grant funding for 2023 Collaborative Emerald Ash Borer Mitigation Project.



ROOTS

RESTORATION OF OUR TREES SHEBOYGAN

A collaborative effort between Sheboygan Rotary Club and Lakeshore Natural Resources Partnership

April 14, 2023

Mr. Matt Magle
Street Superintendent
Department of Public Works
128 Street
P.O. Box 107
Plymouth, WI 4073

Subject: Approval of City of Plymouth Application to ROOTS for Grant Funding for 2023 Collaborative Emerald Ash Borer Mitigation Project

Dear Superintendent Magle:

On behalf of Restoration Of Our Trees Sheboygan (ROOTS), I am pleased to confirm that your recent application to the Sheboygan County Rotary Foundation (SCRF) for funding in the amount of \$10,000 has been approved in its entirety. Congratulations to you, Director Cathy Austin and the entire Plymouth municipal team on an excellent project and proposal.

As explained in past years applications, the ROOTS grant for this project is awarded consistent with our standard guidelines as outlined in the application form and supporting guidelines.

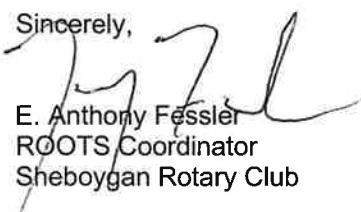
ROOTS recognizes that EAB mitigation measures may be subject to considerations of weather, tree stock availability, and other exigencies not always anticipated at the time of application. Should such considerations impact scheduling or performance, we ask the City to timely communicate these to the undersigned ROOTS point of contact to develop appropriate accommodations or changes in the plan. ROOTS will work with the City as needed so long as we are kept informed of circumstances.

With the understanding that the ROOTS CIF is substantially funding the acquisition of tree stock for this urban forestation project, we ask you provide invoice(s) or statements of final tree acquisition cost when available. Since it is understood the City has already purchased the stock, please provide final invoice(s) as available.

Attached to this award letter are a limited set of General Conditions and Understandings subject to which this CIF grant is awarded. I ask that you or the authorized representative of the City please sign acceptance of these conditions and understanding and return them to the undersigned within ten days of receipt of this letter. These terms and conditions have been considerably simplified from those used in earlier years in hopes expediting the processing. Once received, we will release the entire amount of the approved grant to the City.

Again, our congratulations on this award. ROOTS and its various Rotary sponsors are pleased to pursue this collaborative private/non-profit and public sector project for the benefit of the City of Plymouth community. If you have any questions or concerns, please continue to communicate with me at 920-946-6770 (cell) or at fessler.e.anthony@gmail.com.

Sincerely,


E. Anthony Fessler
ROOTS Coordinator
Sheboygan Rotary Club

Encl: General Conditions and Understandings

Cc: Sheboygan County Rotary Foundation
Mayor of the City of Plymouth

RESTORATION OF OUR TREES SHEBOYGAN (ROOTS)
COMMUNITY INVESTMENT FUND
PROJECT GRANT
TERMS AND CONDITIONS

As authorized representative of the grant recipient identified, it is understood and agreed that the identified ROOTS CIF grant is awarded subject to the following terms and conditions:

1. Performance. The recipient entity will agree to perform the identified mitigation measures in a timely manner subject to representations to the milestones made in scheduling in its application to the ROOTS of on or about 4-3-2023 and shall comply with the ROOTS CIF guidelines.

2. Changes or Modifications. Within the limits of the award, the recipient may request modifications or changes to its original plan and proposal for ROOTS evaluation in response to material availability, weather conditions, or other exigencies not anticipated at the time of application. ROOTS will exercise best efforts to accommodate reasonable requests on a timely basis and notify the grant recipient of approval or disapproval of its request.

3. Communications and Project Reporting. If requested, the recipient shall submit a simple project report upon placement of purchased tree stock at designated public planting sites selected by and for the City of Plymouth.

4. Applicable Law. The recipient and ROOTS commit to compliance with applicable Wisconsin Statutes and Wisconsin Administrative Codes as well as applicable U.S. Federal and County or local law, regulations, or ordinances.

5. Indemnification. The grant recipient shall save, hold harmless, defend, and indemnify Restoration Of Our Trees Sheboygan (ROOTS) including the Sheboygan Rotary Club, its executive agent the Sheboygan County Rotary Foundation (SCRF), and its partner organization, the Lakeshore Resource Partnership (LNRP), all of their officers, directors, employees and members, against any and all liability, claims, and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (public or otherwise) occurring in connection with or in any way incident to arising out of the occupancy, use, service, operation or performance of work in connection with this agreement and/or project or otherwise due to the act or omission of the grant recipient, its employees, agents or representatives.

6. Public Relations Coordination and Cooperation. ROOTS and recipient will coordinate and cooperate in the development and issuance of both commercial and social media releases associated with the project emphasizing the collaborative efforts of all sponsors, entities or organizations involved. ROOTS and the recipient may develop one or more public events to celebrate and publicize the project to the community to which media and the public may be invited. The recipient, subject to any legal or regulatory limitations, will actively support and endorse the ROOTS strategic objective to build its private/corporate donor funded SCRF CIF corpus to facilitate future Emerald Ash Borer mitigation projects throughout Sheboygan County.

7. The person signing for the recipient represents as an agent of his principal that he/she is authorized to execute the Terms and Conditions of this Agreement and bind his or her principal by duly adopted resolution or otherwise.

Project title and date submitted: City of Plymouth Emerald Ash Borer Mitigation Project 2023. Parks (City, Meyer, Evergreen, Rotary & Jennie) and Mill Street & other street locations.

Date Application Submitted: on or about 4-3-2023.

Representative of Applicant Submitting: _____
Printed Name and Title

Signature of Person Authorized to Sign for Applicant: _____

Restoration Of Our Trees Sheboygan (ROOTS), Sheboygan County Rotary Foundation: E. Anthony Fessler,
Coordinator.

Signature:  _____

Date: 4-14-2023

Return to ROOTS Coordinator within 30 days of receipt:

E. Anthony Fessler
1615 Briarwood Road
Sheboygan, WI 53083

April 14, 2023

Mr. Matt Magle
Street Superintendent
Department of Public Works
128 Street
P.O. Box 107
Plymouth, WI 4073

Subject: Approval of City of Plymouth Application to ROOTS for Grant Funding for 2023 Collaborative Emerald Ash Borer Mitigation Project

Dear Superintendent Magle:

On behalf of Restoration Of Our Trees Sheboygan (ROOTS), I am pleased to confirm that your recent application to the Sheboygan County Rotary Foundation (SCRF) for funding in the amount of \$10,000 has been approved in its entirety. Congratulations to you, Director Cathy Austin and the entire Plymouth municipal team on an excellent project and proposal.

As explained in past years applications, the ROOTS grant for this project is awarded consistent with our standard guidelines as outlined in the application form and supporting guidelines.

ROOTS recognizes that EAB mitigation measures may be subject to considerations of weather, tree stock availability, and other exigencies not always anticipated at the time of application. Should such considerations impact scheduling or performance, we ask the City to timely communicate these to the undersigned ROOTS point of contact to develop appropriate accommodations or changes in the plan. ROOTS will work with the City as needed so long as we are kept informed of circumstances.

With the understanding that the ROOTS CIF is substantially funding the acquisition of tree stock for this urban forestation project, we ask you provide invoice(s) or statements of final tree acquisition cost when available. Since it is understood the City has already purchased the stock, please provide final invoice(s) as available.

Attached to this award letter are a limited set of General Conditions and Understandings subject to which this CIF grant is awarded. I ask that you or the authorized representative of the City please sign acceptance of these conditions and understanding and return them to the undersigned within ten days of receipt of this letter. These terms and conditions have been considerably simplified from those used in earlier years in hopes expediting the processing. Once received, we will release the entire amount of the approved grant to the City.

Again, our congratulations on this award. ROOTS and its various Rotary sponsors are pleased to pursue this collaborative private/non-profit and public sector project for the benefit of the City of Plymouth community. If you have any questions or concerns, please continue to communicate with me at 920-946-6770 (cell) or at fessler.e.anthony@gmail.com.

Sincerely,

E. Anthony Fessler
ROOTS Coordinator
Sheboygan Rotary Club

Encl: General Conditions and Understandings

Cc: Sheboygan County Rotary Foundation
Mayor of the City of Plymouth

RESTORATION OF OUR TREES SHEBOYGAN (ROOTS)
COMMUNITY INVESTMENT FUND
PROJECT GRANT
TERMS AND CONDITIONS

As authorized representative of the grant recipient identified, it is understood and agreed that the identified ROOTS CIF grant is awarded subject to the following terms and conditions:

1. Performance. The recipient entity will agree to perform the identified mitigation measures in a timely manner subject to representations to the milestones made in scheduling in its application to the ROOTS of on or about 4-3-2023 and shall comply with the ROOTS CIF guidelines.

2. Changes or Modifications. Within the limits of the award, the recipient may request modifications or changes to its original plan and proposal for ROOTS evaluation in response to material availability, weather conditions, or other exigencies not anticipated at the time of application. ROOTS will exercise best efforts to accommodate reasonable requests on a timely basis and notify the grant recipient of approval or disapproval of its request.

3. Communications and Project Reporting. If requested, the recipient shall submit a simple project report upon placement of purchased tree stock at designated public planting sites selected by and for the City of Plymouth.

4. Applicable Law. The recipient and ROOTS commit to compliance with applicable Wisconsin Statutes and Wisconsin Administrative Codes as well as applicable U.S. Federal and County or local law, regulations, or ordinances.

5. Indemnification. The grant recipient shall save, hold harmless, defend, and indemnify Restoration Of Our Trees Sheboygan (ROOTS) including the Sheboygan Rotary Club, its executive agent the Sheboygan County Rotary Foundation (SCRF), and its partner organization, the Lakeshore Resource Partnership (LNRP), all of their officers, directors, employees and members, against any and all liability, claims, and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (public or otherwise) occurring in connection with or in any way incident to arising out of the occupancy, use, service, operation or performance of work in connection with this agreement and/or project or otherwise due to the act or omission of the grant recipient, its employees, agents or representatives.

6. Public Relations Coordination and Cooperation. ROOTS and recipient will coordinate and cooperate in the development and issuance of both commercial and social media releases associated with the project emphasizing the collaborative efforts of all sponsors, entities or organizations involved. ROOTS and the recipient may develop one or more public events to celebrate and publicize the project to the community to which media and the public may be invited. The recipient, subject to any legal or regulatory limitations, will actively support and endorse the ROOTS strategic objective to build its private/corporate donor funded SCRF CIF corpus to facilitate future Emerald Ash Borer mitigation projects throughout Sheboygan County.

7. The person signing for the recipient represents as an agent of his principal that he/she is authorized to execute the Terms and Conditions of this Agreement and bind his or her principal by duly adopted resolution or otherwise.

Project title and date submitted: City of Plymouth Emerald Ash Borer Mitigation Project 2023. Parks (City, Meyer, Evergreen, Rotary & Jennie) and Mill Street & other street locations.

Date Application Submitted: on or about 4-3-2023.

Representative of Applicant Submitting: _____
Printed Name and Title

Signature of Person Authorized to Sign for Applicant: _____

Restoration Of Our Trees Sheboygan (ROOTS), Sheboygan County Rotary Foundation: E. Anthony Fessler, Coordinator.

Signature: _____

Date: 4-14-2023

Return to ROOTS Coordinator within 30 days of receipt:

E. Anthony Fessler
1615 Briarwood Road
Sheboygan, WI 53083