

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, APRIL 8, 2025 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

AGENDA

- 1. Call to order and roll call:**
- 2. Pledge of Allegiance.**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
 - A. Approve minutes of the meeting held Tuesday, March 25, 2025**
 - B. Approve City and Utility Reports:**
 - I. List of City & Utility Vouchers dated 03/01/2025 – 03/31/2025**
 - C. Minutes acknowledged for filing – Community Television: March 10 – Ad Hoc Library Repair, Renovation and Expansion Committee**
 - D. Building Report for March 2025 – 33 Permits at \$28,776,051**
 - E. Receive and File Annual Liquor License Report from Police Department**
 - F. Approve Application for Event / Temporary Class “B” License for Plymouth Downtown Arts & Merchants – Shops ‘N Hops, to be held on May 2, 2025 from 5 PM – 9 PM.**
 - G. Approve Street Closure of E Main St. between Caroline and Smith St. on April 27, 2025 from 10 AM – 3 PM. for the Fire Departments Annual Chicken BBQ**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Public Hearing followed by Discussion and Action:**
 - A. Ordinance No. 6 An Ordinance Amending Section 13-1-103 and 13-1-106, Zoning Code of the Municipal Code of the City of Plymouth, Wisconsin Regarding Wall Signs and Ground Signs – Jack Johnston, Assistant City Administrator**
- 7. Resolution:**
 - A. No. 5 Commendation for Alderperson John Nelson – Don Pohlman, Mayor**
- 8. Proclamations:**
 - A. Recognition of Arbor Day in the City of Plymouth April 25, 2025 – Don Pohlman, Mayor**
 - B. Recognition of National Library Week April 6 – April 12, 2025 – Don Pohlman, Mayor**
- 9. New Business:**
 - A. Discussion and Possible Action on Annual Street Program Bids: Collins St. Eastern Ave. to Stafford St. including Hill Court – Cathy Austin, Director of Public Works**

- B. Discussion and Possible Action on Agreement with Kapur Engineering for Construction Management for the 2025 Street Project – Cathy Austin, Director of Public Works**
 - C. Discussion and Possible Action on Rapid Flashing Beacon Bids: Eastern Ave at N Bruns Ave. – Cathy Austin, Director of Public Works**
 - D. Discussion and Possible Action on Utility Easement with Laack Block- Tim Blakeslee, City Administrator / Utilities Manager**
 - E. Discussion and Possible Action on Encroachment Agreement with Laack Block – Tim Blakeslee, City Administrator / Utilities Manager**
- 10. Entertain a Motion to go into Closed Session for the following:**
Pursuant to Wis. Stat. 19.85 (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining require a closed session – Negotiations regarding West Stafford Street Parking Lot Project
 - 11. Entertain a Motion to go into Open Session**
 - 12. Discussion and Possible Action on Closed Session Items**
 - 13. Adjourn to 7:00 PM on Tuesday, April 15, 2025**

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, MARCH 25, 2025 COMMON COUNCIL MEETING**

UNOFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order. On the call of the roll the following were present: Angie Matzdorf, Greg Hildebrand, Diane Gilson, John Binder, Dave Herrmann, John Nelson, Mike Penkwitz and Jeff Tauscheck. Also present: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Director of Public Works Cathy Austin, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker, Assistant Administrator/Community Development Director Jack Johnston, and City Clerk/Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Binder/Tauscheck to approve the consent agenda with a small correction to the minutes. Upon the call of the roll, all voted aye. Motion carried. Lee Gentine spoke about Fallooza Fall Festival taking place at City Park.
 - A. **Approve minutes of the meeting held Tuesday, March 11, 2025**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – February 2025**
 - II. **Utility Related Write Offs for March 2025 - \$1,721.83**
 - C. **Approve Application for Event: Fallooza Fall Festival and Music Fundraiser– to be held September 27, 2025 from 6:30 AM – 10:00 PM at City Park. Request Park Shelter Fees be waived.**
 - D. **Approve change of agent for “Class A” Alcohol License for Pick ‘n Save to Ann Kintzler – Approved by Clerk’s Office and Police Department**
 - E. **Approve Temporary “Class B” License for Penny University Players, Inc – Penny University 2025, to be held on April 3 – April 5, 2025 from 7 PM – 11 PM at New Life Community Church.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.** Carol Schultz spoke on behalf of the Neighbors 4 Neighbors group against the ATC transmission lines.
5. **Items removed from Consent Agenda: None**
6. **Annual Report:**
 - A. **Police Department Annual Report Presentation –** Police Chief Ruggles did a presentation on everything the Police Department accomplished in 2024 and what the departments goals are for 2025.

- B. Recognition of Police Officers** – Police Chief Ruggles and Deputy Police Chief recognized Lieutenant John Primising, Lieutenant Tracy Thome and Officer Greg Kost for finishing the Leadership Police Organization Training.

7. **New Business:**

- A. Discussion and Possible Action on Agreement with School District – TID Distribution** – City Administrator/Utilities Manager Blakeslee explained that at the April 30, 2024 meeting Council approved Resolution No. 6-2024 authorizing the termination of TID#4. The remaining fund in TID #4 excluding the affordable housing extension would typically be distributed to the four taxing jurisdictions following the final TID#4 audit. The School District operates on a June 30 to July 1 budget schedule and has requested an advanced distribution of a portion of its funds before July 31 to support several summer projects before the start of the 2025-26 budget year. Herrmann asked what the projects were planned. Amy Williams from the Plymouth School District stated that some of the projects were put into the capital improvements budget anticipating funds a year earlier. There are two capital projects, the Fairview Elementary School roofing project and Horizon Elementary School will have a secured entrance done. The funds are strictly used for Capital projects. Motion was made by Tauscheck/Matzdorf to approve TID #4 early distribution agreement with the Plymouth School District. Upon the call of the roll, all voted aye. Motion carried.
- B. Discussion and Possible Action on Agreement with New Summits LLC/SCEDC** – City Administrator / Utilities Manager Blakeslee explained that at the May 14, 2024 meeting the Common Council directed staff to negotiate a development agreement with SCEDC for Plymouth’s Forward Fund Project. The SCEDC has purchased the property south of Plymouth Furniture/St. Vinny’s and plans to develop a single-family subdivision with 94 homes, estimated to add at least \$26 million in assessed value to Plymouth. In November 2024 the Council directed the use of approximately \$2 million from the Housing Increment Fund instead of a typical pay-go TID funding model to support the project. This approach allowed the SCEDC to apply for and receive a WHEDA loan through the state at a 1% interest rate. Staff has finalized a development agreement with SCEDC. Motion was made by Nelson/Tauscheck to approve the Development Agreement as presented with New Summits. LLC / SCEDC. Upon the call of the roll, all voted aye. Motion carried.
- C. Discussion and Possible Action on Tornado Sirens** – Deputy Police Chief Starker explained the two types of sirens which operate the warning system. The life expectancy for a siren will depend upon the level of maintenance given to the siren. The warning siren located on Sunset Rd has been inoperable since 2017. Motion was made by Hildebrand/Penkwitz to approve the siren in the amount of \$23,717. Hildebrand asked how much is available to replace all of the sirens. Blakeslee responded that there is defiantly enough in the budget for the this, but would have to look at the budget if the Council

would like them all replaced. Tauscheck suggested fixing the one on sunset this year, but replacing the other ones under the Capital Improvements in the budget next year. He also suggested coming up with a maintenance plan. Gilson asked if all of them would be replaced if the technology would be better. Penkwitz asked if the sirens could be moved to widen the coverage. Starker stated that he could look into the technology covering longer range. Upon the call of the roll, all voted aye. Motion carried.

- 8. Entertain a Motion to go into Closed Session for the following:** Motion was made Matzdorf/Tauscheck to go into closed session. Upon the call of the roll, all voted aye.

Pursuant to Wis. Stat. 19.85 (c) for considering, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – City Administrator / Utilities Manager

AND

Pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and

Pursuant to Wis. Stat. 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations regarding - North Building at parcel 59271822060

- 9. Entertain a motion to go into Open Session:** Motion was made to go into open session. Upon the call of the roll, all voted aye. Motion carried.

- 10. Discussion and Possible Action on Closed Session Items:** Motion was made by Hildebrand/Tauscheck to give GTC a raze or repair order for the north building at parcel 59271822060. Upon the call of the roll, all voted aye. Motion carried.

Motion was made by Nelson/Matzdorf to offer City Administrator / Utilities Manager a deferred compensation package. Upon the call of the roll, all voted aye. Motion carried.

- 11. Adjourn to 7:00 PM on Tuesday, April 8, 2025:** Motion was made by Tauscheck/Penkwitz to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "0100100001000"- "2200567002200", "2400111000000"- "8000232000000"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10245							
10245	BATTERIES PLUS LLC	P80567935	WELL BATTERY BACK UP	02/28/2025	201.20	201.20	03/13/2025
Total 10245:					201.20	201.20	
10305							
10305	BOARDMAN & CLARK LLP	297972	SUBSTATION 5	02/25/2025	6,733.61	6,733.61	03/13/2025
10305	BOARDMAN & CLARK LLP	298873	SUBSTATION 5	03/13/2025	10,766.06	10,766.06	03/28/2025
Total 10305:					17,499.67	17,499.67	
10325							
10325	BORDER STATES ELECTRIC SU	929260826A	SHIPPING	10/18/2024	302.32	302.32	03/24/2025
10325	BORDER STATES ELECTRIC SU	929893308	TERMINATOR COVER	02/20/2025	4,638.60	4,638.60	03/13/2025
10325	BORDER STATES ELECTRIC SU	929900162	ANIMAL PROTECTION TUBING	02/21/2025	794.00	794.00	03/13/2025
10325	BORDER STATES ELECTRIC SU	929908694	ANIMAL GUARD FANS	02/24/2025	5,750.00	5,750.00	03/13/2025
10325	BORDER STATES ELECTRIC SU	929908694	ANIMAL PROTECTION TUBING	02/24/2025	1,588.00	1,588.00	03/13/2025
10325	BORDER STATES ELECTRIC SU	929925827	LARGE ARRESTER COVERS	02/26/2025	432.66	432.66	03/13/2025
10325	BORDER STATES ELECTRIC SU	929958662	PEDESTAL, PMH-10 SWITCHGE	03/04/2025	22,045.45	22,045.45	03/24/2025
Total 10325:					35,551.03	35,551.03	
10720							
10720	FERGUSON WATERWORKS #14	0438332-1	CURB STOP - 3/4" I X 3/4" I	03/21/2025	282.00	282.00	03/13/2025
10720	FERGUSON WATERWORKS #14	0438334	INVENTORY	02/12/2025	900.00	900.00	03/28/2025
10720	FERGUSON WATERWORKS #14	0438867	STORM SEWER MATERIALS	02/21/2025	89.10	89.10	03/07/2025
Total 10720:					1,271.10	1,271.10	
10878							
10878	EAST CENTRAL PUMPING INC	20825	SEWER JETTING SERVICE	03/07/2025	1,300.00	1,300.00	03/24/2025
Total 10878:					1,300.00	1,300.00	
11025							
11025	FASSE DECORATING CENTER	2HST5	PARKS MATERIALS	03/12/2025	96.50	96.50	03/24/2025
11025	FASSE DECORATING CENTER	96PS6	PAINT	02/24/2025	343.00	343.00	03/28/2025
Total 11025:					439.50	439.50	
11040							
11040	FELDMANN SALES & SERVICE I	42796	PARKS EQUIPMENT REPAIR &	03/03/2025	203.24	203.24	03/07/2025
11040	FELDMANN SALES & SERVICE I	42796	GARAGE GAS & OIL	03/03/2025	36.25	36.25	03/07/2025
11040	FELDMANN SALES & SERVICE I	43044	CHAINSAW SUPPLIES	03/19/2025	137.16	137.16	03/28/2025
Total 11040:					376.65	376.65	
11180							
11180	H & H UTILITY EXCAVATING INC	4001400-01	EXCAVATING-ELECTRIC DEPT	12/11/2024	11,101.00	11,101.00	03/28/2025
11180	H & H UTILITY EXCAVATING INC	4001404-01	EXCAVATING-ELECTRIC DEPT	12/11/2024	15,816.06	15,816.06	03/28/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 11180:					26,917.06	26,917.06	
11460							
11460	KAPUR & ASSOCIATES INC	130833	TID 8 ENGINEERING SERVICE	02/27/2025	715.00	715.00	03/24/2025
11460	KAPUR & ASSOCIATES INC	130859	TID 7 ENGINEERING SERVICE	03/13/2025	3,745.00	3,745.00	03/24/2025
11460	KAPUR & ASSOCIATES INC	130927	PEDESTRIAN CROSSINGS - EA	03/03/2025	1,090.00	1,090.00	03/24/2025
11460	KAPUR & ASSOCIATES INC	130967	SPEED STUDY HILL AND DALE	03/04/2025	1,350.00	1,350.00	03/24/2025
11460	KAPUR & ASSOCIATES INC	130972	COLLINS STREET - DESIGN - R	03/04/2025	14,089.75	14,089.75	03/24/2025
11460	KAPUR & ASSOCIATES INC	130972	COLLINS STREET - DESIGN - U	03/04/2025	14,089.75	14,089.75	03/24/2025
11460	KAPUR & ASSOCIATES INC	130979	WEST STAFFORD STREET PAR	03/04/2025	19,759.30	19,759.30	03/28/2025
Total 11460:					54,838.80	54,838.80	
11498							
11498	KIEL SAND & GRAVEL	25013	7/8 REG ROAD GRAVEL	03/03/2025	324.70	324.70	03/24/2025
Total 11498:					324.70	324.70	
11687							
11687	MARTELLE WATER TREATMEN	28872	WATER TREATMENT	03/10/2025	5,286.51	5,286.51	03/28/2025
Total 11687:					5,286.51	5,286.51	
11815							
11815	MIKE BURKART FORD INC	400631	VEHICLE MAINTENANCE - POLI	10/31/2024	39.95	39.95	03/24/2025
11815	MIKE BURKART FORD INC	402187	VEHICLE MAINTENANCE - POLI	02/06/2025	59.30	59.30	03/24/2025
11815	MIKE BURKART FORD INC	402566	FLEET VEHICLE MAINTANANCE	03/20/2025	7,317.57	7,317.57	03/28/2025
11815	MIKE BURKART FORD INC	402838	VEHICLE MAINTENANCE FIRE	03/19/2025	66.25	66.25	03/28/2025
Total 11815:					7,483.07	7,483.07	
11835							
11835	MILLER & BOELDT INC	091343	GARAGE LARGE EQUIPMENT R	02/13/2025	85.00	85.00	03/13/2025
11835	MILLER & BOELDT INC	091372	EVERGREEN GOLF COURSE E	02/28/2025	29.70	29.70	03/07/2025
Total 11835:					114.70	114.70	
11875							
11875	SECURIAN FINANCIAL GROUP I	April 2025 Stm	EE CONTRIBUTION-UTILITIES	03/08/2025	396.56	396.56	03/13/2025
11875	SECURIAN FINANCIAL GROUP I	April 2025 Stm	BASIC PREMIUM-UTILITIES	03/08/2025	315.82	315.82	03/13/2025
11875	SECURIAN FINANCIAL GROUP I	April 2025 Stm	ER CONTRIBUTION-UTILITIES	03/08/2025	63.17	63.17	03/13/2025
11875	SECURIAN FINANCIAL GROUP I	April 2025 Stm	EE CONTRIBUTION-CITY	03/08/2025	602.70	602.70	03/13/2025
11875	SECURIAN FINANCIAL GROUP I	April 2025 Stm	BASIC PREMIUM-CITY	03/08/2025	375.71	375.71	03/13/2025
11875	SECURIAN FINANCIAL GROUP I	April 2025 Stm	ER CONTRIBUTION-CITY	03/08/2025	75.14	75.14	03/13/2025
Total 11875:					1,829.10	1,829.10	
11936							
11936	MSA PROFESSIONAL SERVICE	013877	RLF ADMIN	03/07/2025	2,270.06	2,270.06	03/24/2025
Total 11936:					2,270.06	2,270.06	
11960							
11960	MUNICIPAL ENVIRONMENTAL G	STMT030625	MEMBERSHIP	02/18/2025	841.00	841.00	03/07/2025
Total 11960:					841.00	841.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
11965							
11965	MUNICIPAL ENVIRONMENTAL G	STME031325	MEMBERSHIP	03/13/2025	957.00	957.00	03/24/2025
Total 11965:					957.00	957.00	
12085							
12085	O & W COMMUNICATIONS	71670	POOL - PHONE EQUIPMENT	03/24/2025	434.69	434.69	03/28/2025
Total 12085:					434.69	434.69	
12230							
12230	PIGGLY WIGGLY	3-17-2025 MIK	ELECTION SUPPLIES	03/17/2025	62.48	62.48	03/24/2025
Total 12230:					62.48	62.48	
12250							
12250	PLYMOUTH UTILITIES-PC	STMT032025	PETTY CASH	03/20/2025	100.33	100.33	03/24/2025
12250	PLYMOUTH UTILITIES-PC	STMT032025	PETTY CASH	03/20/2025	24.23	24.23	03/24/2025
12250	PLYMOUTH UTILITIES-PC	STMT032025	PETTY CASH	03/20/2025	108.80	108.80	03/24/2025
12250	PLYMOUTH UTILITIES-PC	STMT032025	PETTY CASH	03/20/2025	60.00	60.00	03/24/2025
Total 12250:					293.36	293.36	
12255							
12255	PLYMOUTH UTILITIES	STMT031225	PUBLIC BENEFITS	03/12/2025	989.59	989.59	03/13/2025
12255	PLYMOUTH UTILITIES	STMT032025	PUBLIC BENEFITS	03/20/2025	922.43	922.43	03/24/2025
12255	PLYMOUTH UTILITIES	STMT032025A	PUBLIC BENEFITS	03/20/2025	352.88	352.88	03/24/2025
12255	PLYMOUTH UTILITIES	STMT032725	PUBLIC BENEFITS	03/27/2025	2,014.38	2,014.38	03/28/2025
Total 12255:					4,279.28	4,279.28	
12315							
12315	PUBLIC SERVICE COMMISSION	2502-I-04740	STORAGE SHED	03/18/2025	1,511.93	1,511.93	03/24/2025
12315	PUBLIC SERVICE COMMISSION	2502-I-04740	ELECTRIC RATE CASE	03/18/2025	3,963.14	3,963.14	03/24/2025
Total 12315:					5,475.07	5,475.07	
12335							
12335	QUALITY STATE OIL CO	6959130	GAS INVENTORY DIESEL	03/13/2025	1,714.42	1,714.42	03/24/2025
12335	QUALITY STATE OIL CO	6959140	GAS INVENTORY	03/13/2025	3,679.20	3,679.20	03/24/2025
12335	QUALITY STATE OIL CO	923189	GARAGE GAS & OIL	03/13/2025	115.20	115.20	03/24/2025
Total 12335:					5,508.82	5,508.82	
12400							
12400	RESCO INC	3063639	CROSSARM, 8 FT, BRACELESS	02/27/2025	6,431.25	6,431.25	03/13/2025
12400	RESCO INC	3063639	LEADERGUARD	02/27/2025	182.35	182.35	03/13/2025
12400	RESCO INC	3063639	DISCOUNT	02/27/2025	3.31-	3.31-	03/13/2025
12400	RESCO INC	3063646	TERMINATOR, OUTDOOR 1/0 -4	02/27/2025	2,154.80	2,154.80	03/13/2025
12400	RESCO INC	3063646	DISCOUNT	02/27/2025	1.08-	1.08-	03/13/2025
12400	RESCO INC	3063699	3/4" HARDWARE KIT FOR PUPI	02/27/2025	1,036.80	1,036.80	03/13/2025
12400	RESCO INC	3063699	DISCOUNT	02/27/2025	.52-	.52-	03/13/2025
12400	RESCO INC	3063699	FREIGHT	02/27/2025	140.00	140.00	03/13/2025
12400	RESCO INC	30641111	ANCHOR, DBL 10" HX, 1.5" HUB,	03/04/2025	2,870.50	2,870.50	03/24/2025
12400	RESCO INC	30641111	10" SINGLE ROCK ANCHOR	03/04/2025	665.19	665.19	03/24/2025
12400	RESCO INC	30641111	ARRESTER, ELBOW 9/10KV MO	03/04/2025	3,371.21	3,371.21	03/24/2025
12400	RESCO INC	30641111	GUARD, "U" PLASTIC 4" X 10 F	03/04/2025	172.20	172.20	03/24/2025
12400	RESCO INC	30641111	BLACK TAPE	03/04/2025	552.74	552.74	03/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12400	RESCO INC	30641111	DISCOUNT	03/04/2025	3.82-	3.82-	03/24/2025
12400	RESCO INC	3064931	3/4" EYELET	03/11/2025	270.40	270.40	03/28/2025
12400	RESCO INC	3064931	DISCOUNT	03/11/2025	.14-	.14-	03/28/2025
12400	RESCO INC	3065578	336-336 AMPACTS	03/18/2025	1,978.13	1,978.13	03/28/2025
12400	RESCO INC	3065578	3/8" GUY WRAPS	03/18/2025	543.21	543.21	03/28/2025
12400	RESCO INC	3065578	DISCOUNT	03/18/2025	1.26-	1.26-	03/28/2025
12400	RESCO INC	3065579	12" ROCK ANCHOR	03/18/2025	432.50	432.50	03/28/2025
12400	RESCO INC	3065579	DISCOUNT	03/18/2025	.22-	.22-	03/28/2025
12400	RESCO INC	3065599	GROUND SLEEVES FOR 100 KV	03/20/2025	2,868.28	2,868.28	03/28/2025
12400	RESCO INC	3065599	DISCOUNT	03/20/2025	1.43-	1.43-	03/28/2025
12400	RESCO INC	3065599	FREIGHT	03/20/2025	319.25	319.25	03/28/2025
12400	RESCO INC	3066429	DOUBLE PAYMENT	03/25/2025	1,922.69-	1,922.69-	03/28/2025
12400	RESCO INC	3066429	TERMINATOR, ELBOW 600 AMP	03/25/2025	8,522.40	8,522.40	03/28/2025
12400	RESCO INC	3066429	DISCOUNT	03/25/2025	4.26-	4.26-	03/28/2025
Total 12400:					30,572.48	30,572.48	
12575							
12575	SHEBOYGAN COUNTY HIGHWA	136985	ROAD REPAIR SERVICE	02/28/2025	1,070.10	1,070.10	03/24/2025
12575	SHEBOYGAN COUNTY HIGHWA	136997	WELL 17 MAINTENANCE	02/28/2025	384.30	384.30	03/28/2025
12575	SHEBOYGAN COUNTY HIGHWA	STMT031225	PERMIT 2025-058	03/12/2025	50.00	50.00	03/13/2025
12575	SHEBOYGAN COUNTY HIGHWA	STMT031225A	PERMIT 2025-059	03/12/2025	50.00	50.00	03/13/2025
Total 12575:					1,554.40	1,554.40	
12696							
12696	STOP PROCESSING CENTER	20821	AUTOPAY SERVICE	03/01/2025	27.12	27.12	03/13/2025
Total 12696:					27.12	27.12	
12882							
12882	SPECTRUM	152367101030	INTERNET	03/01/2025	129.99	129.99	03/24/2025
12882	SPECTRUM	160218701030	PHONE LINES - UTILITIES	03/01/2025	160.00	160.00	03/24/2025
12882	SPECTRUM	160218701030	PHONE - FIRE	03/01/2025	40.00	40.00	03/24/2025
12882	SPECTRUM	160218701030	PHONE - POLICE	03/01/2025	40.00	40.00	03/24/2025
12882	SPECTRUM	160218701030	PHONE - EVERGREEN GOLF	03/01/2025	40.00	40.00	03/24/2025
12882	SPECTRUM	160218701030	PHONE LINES - CITY	03/01/2025	120.00	120.00	03/24/2025
12882	SPECTRUM	160218701030	INTERNET	03/01/2025	819.00	819.00	03/24/2025
12882	SPECTRUM	160218701030	PRI - UTILITIES	03/01/2025	278.89	278.89	03/24/2025
12882	SPECTRUM	160218701030	PRI - CITY	03/01/2025	137.37	137.37	03/24/2025
12882	SPECTRUM	STMT CH 3-15	POLICE CABLE TV	03/15/2025	46.85	46.85	03/28/2025
12882	SPECTRUM	STMT FD 3-15-	PHONE - FIRE	03/15/2025	62.47	62.47	03/28/2025
12882	SPECTRUM	STMT YC 3-15-	PHONE - YOUTH CENTER	03/15/2025	15.61	15.61	03/28/2025
Total 12882:					1,890.18	1,890.18	
12965							
12965	US CELLULAR	0715752229	CELL PHONE - EMPLOYEES	03/08/2025	1,824.03	1,824.03	03/24/2025
12965	US CELLULAR	0715752229	CELL PHONE - STREETS	03/08/2025	42.50	42.50	03/24/2025
12965	US CELLULAR	0715752229	CELL PHONES - PARKS	03/08/2025	43.08	43.08	03/24/2025
12965	US CELLULAR	0715752229	CELL PHONES - POLICE	03/08/2025	388.87	388.87	03/24/2025
12965	US CELLULAR	0715752229	CELL PHONE SERVICE (FIRE)	03/08/2025	319.50	319.50	03/24/2025
12965	US CELLULAR	0715752229	CELL PHONE SERVICE (UTILITI	03/08/2025	770.17	770.17	03/24/2025
12965	US CELLULAR	0715752229	CELL PHONES -LIBRARY	03/08/2025	40.49	40.49	03/24/2025
12965	US CELLULAR	0715752229	CELL PHONES - CITY	03/08/2025	40.49	40.49	03/24/2025
12965	US CELLULAR	0716340232	CELL MODEM - POLICE	03/10/2025	318.56	318.56	03/28/2025
12965	US CELLULAR	0716340232	CELL MODEM - ELECTRIC	03/10/2025	358.38	358.38	03/28/2025
12965	US CELLULAR	0716340232	BACKUP INTERNET	03/10/2025	39.96	39.96	03/28/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12965	US CELLULAR	0716340232	WATER DEPT TRUCK MODEMS	03/10/2025	159.28	159.28	03/28/2025
Total 12965:					4,345.31	4,345.31	
12990							
12990	UTILITY SALES & SERVICE INC	0215991-IN	AUGER LATCH	03/10/2025	200.98	200.98	03/24/2025
12990	UTILITY SALES & SERVICE INC	0215991-IN	FREIGHT	03/10/2025	29.30	29.30	03/24/2025
Total 12990:					230.28	230.28	
13170							
13170	WISCONSIN NEWSPRESS	STMT 2/28/202	ELECTION	02/28/2025	29.75	29.75	03/24/2025
13170	WISCONSIN NEWSPRESS	STMT 2/28/202	WISCONSIN NEWSPRESS - GF-	02/28/2025	316.76	316.76	03/24/2025
Total 13170:					346.51	346.51	
13221							
13221	WEX BANK	103522555	FLEET FUELING	03/15/2025	58.85	58.85	03/24/2025
13221	WEX BANK	103522555	FLEET FUELING	03/15/2025	385.34	385.34	03/24/2025
13221	WEX BANK	103522555	FLEET FUELING	03/15/2025	2,764.42	2,764.42	03/24/2025
Total 13221:					3,208.61	3,208.61	
30006							
30006	AFLAC	197235	AFLAC-CITY	02/26/2025	1,282.08	1,282.08	03/07/2025
30006	AFLAC	197235	AFLAC-UTILITIES	02/26/2025	163.38	163.38	03/07/2025
Total 30006:					1,445.46	1,445.46	
30028							
30028	BAKER & TAYLOR LLC	2038876249	BOOKS - LIBRARY	02/24/2025	759.57	759.57	03/07/2025
30028	BAKER & TAYLOR LLC	2038893025	BOOKS - LIBRARY	02/18/2025	436.13	436.13	03/07/2025
30028	BAKER & TAYLOR LLC	2038901466	BOOKS - LIBRARY	02/21/2025	322.65	322.65	03/07/2025
30028	BAKER & TAYLOR LLC	2038903668	BOOKS - LIBRARY	02/24/2025	175.77	175.77	03/07/2025
30028	BAKER & TAYLOR LLC	2038921222	BOOKS - LIBRARY	03/04/2025	344.48	344.48	03/24/2025
Total 30028:					2,038.60	2,038.60	
30073							
30073	COMPLETE OFFICE OF WI	880294	TECHNOLOGY REPLACE - LIBR	03/03/2025	130.39	130.39	03/07/2025
30073	COMPLETE OFFICE OF WI	AR76080	COPY MACHINE - LIBRARY	03/17/2025	25.21	25.21	03/24/2025
30073	COMPLETE OFFICE OF WI	AR76081	COPY MACHINE - LIBRARY	03/17/2025	98.02	98.02	03/24/2025
30073	COMPLETE OFFICE OF WI	AR76421	COPY MACHINE CLERK OFFICE	03/17/2025	223.31	223.31	03/24/2025
Total 30073:					476.93	476.93	
30075							
30075	CONWAY SHIELDS	0534099	SUSPENDERS	03/10/2025	72.40	72.40	03/24/2025
30075	CONWAY SHIELDS	0534099	SUSPENDERS	03/10/2025	36.20	36.20	03/24/2025
Total 30075:					108.60	108.60	
30084							
30084	DELTA DENTAL OF WISCONSIN	000002311155	DENTAL - CITY	03/18/2025	1,038.25	1,038.25	03/24/2025
30084	DELTA DENTAL OF WISCONSIN	000002311155	DENTAL - UTILITIES	03/18/2025	493.11	493.11	03/24/2025
Total 30084:					1,531.36	1,531.36	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30086							
30086	DEMCO INC	7621306	MATERIALS SUPPLIES - LIBRAR	03/21/2025	449.19	449.19	03/28/2025
Total 30086:					449.19	449.19	
30104							
30104	DOUGLAS GENKES OVERHEAD	47666	GARAGE BUILDING MAINTENA	02/25/2025	1,037.00	1,037.00	03/24/2025
Total 30104:					1,037.00	1,037.00	
30105							
30105	DPI	102955	MATERIALS SUPPLIES - LIBRAR	03/18/2025	137.00	137.00	03/28/2025
Total 30105:					137.00	137.00	
30133							
30133	FRANK'S RADIO SERVICE	127005	MINITOR VI CHARGER - CITY	02/28/2025	60.00	60.00	03/13/2025
30133	FRANK'S RADIO SERVICE	127005	MINITOR VI CHARGER - TOWN	02/28/2025	30.00	30.00	03/13/2025
30133	FRANK'S RADIO SERVICE	127006	TRAINING CAR - REMOTE MOU	02/28/2025	416.00	416.00	03/07/2025
30133	FRANK'S RADIO SERVICE	127025	FIRE RADIO EQUIPMENT - CITY	03/03/2025	1,238.65	1,238.65	03/13/2025
30133	FRANK'S RADIO SERVICE	127025	FIRE RADIO EQUIPMENT - TOW	03/03/2025	619.31	619.31	03/13/2025
Total 30133:					2,363.96	2,363.96	
30135							
30135	GALE/CENGAGE LEARNING	86967085	BOOKS - LIBRARY	03/04/2025	213.53	213.53	03/13/2025
30135	GALE/CENGAGE LEARNING	86974328	BOOKS - LIBRARY	03/05/2025	62.38	62.38	03/13/2025
30135	GALE/CENGAGE LEARNING	86979777	BOOKS - LIBRARY	03/06/2025	63.18	63.18	03/24/2025
30135	GALE/CENGAGE LEARNING	87033370	BOOKS - LIBRARY	03/17/2025	28.79	28.79	03/28/2025
Total 30135:					367.88	367.88	
30150							
30150	GREAT AMERICA FINANCIAL SE	38682568	COPY MACHINE - LIBRARY	03/03/2025	173.30	173.30	03/07/2025
Total 30150:					173.30	173.30	
30164							
30164	HORST DISTRIBUTING INC	112407-000	EVERGREEN GOLF COURSE E	03/11/2025	1,785.21	1,785.21	03/24/2025
30164	HORST DISTRIBUTING INC	112434-000	EVERGREEN GOLF COURSE E	03/12/2025	541.67	541.67	03/24/2025
30164	HORST DISTRIBUTING INC	112442-000	EVERGREEN GOLF COURSE E	03/12/2025	2,882.39	2,882.39	03/24/2025
30164	HORST DISTRIBUTING INC	112443-000	EVERGREEN GOLF COURSE E	03/12/2025	823.04	823.04	03/24/2025
Total 30164:					6,032.31	6,032.31	
30187							
30187	KELLER INC	3000 EASTER	CONSTRUCTION DEPOSIT REF	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 30187:					1,000.00	1,000.00	
30193							
30193	KWIK TRIP INC	STMT 2-28-202	GAS & OIL - POLICE	02/28/2025	41.73	41.73	03/24/2025
Total 30193:					41.73	41.73	
30204							
30204	LANGUAGE LINE SERVICES	11550832	TRANSLATION SERVICES	02/28/2025	24.00	24.00	03/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30204:					24.00	24.00	
30216							
30216	MARCO	38670360	PRINTER CONTRACT	02/28/2025	152.90	152.90	03/24/2025
Total 30216:					152.90	152.90	
30227							
30227	MENARDS	324756923148	GARAGE MATERIALS	03/07/2025	16,630.19	16,630.19	03/07/2025
30227	MENARDS	97881	PARKS EQUIPMENT REPAIR &	01/27/2025	34.73	34.73	03/13/2025
30227	MENARDS	99397	CRIME SCENE TRAILER	03/05/2025	125.25	125.25	03/24/2025
30227	MENARDS	99398	SHOP SUPPLIES	03/05/2025	145.48	145.48	03/24/2025
30227	MENARDS	99941	BUILD MAINT - LIBRARY	03/17/2025	53.90	53.90	03/24/2025
30227	MENARDS	99978	PD GARAGE MATERIALS	03/18/2025	36.09	36.09	03/28/2025
Total 30227:					17,025.64	17,025.64	
30238							
30238	MONARCH LIBRARY SYSTEM	416472	MARKETING - LIBRARY	03/13/2025	105.60	105.60	03/24/2025
Total 30238:					105.60	105.60	
30247							
30247	NAPA AUTO PARTS OF SHEBOY	39772	GARAGE BUILDING MAIN	02/21/2025	23.81	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40098	GARAGE GAS/OIL	02/26/2025	61.98	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40363	CEMETERY EQUIPMENT REPAI	03/03/2025	8.98	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40388	CEMETERY EQUIPMENT REPAI	03/04/2025	134.98	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40447	GARAGE GAS/OIL	03/05/2025	83.88	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40484	PARKS EQUIPMENT REPAIR &	03/05/2025	7.40	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40536	CEMETERY EQUIPMENT REPAI	03/06/2025	67.68	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40560	GARAGE SMALL EQUIPMENT R	03/06/2025	30.06	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40590	EVERGREEN GOLF COURSE E	03/06/2025	7.99	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40870	EVERGREEN GOLF COURSE E	03/12/2025	20.39	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40873	GARAGE GAS/OIL	03/12/2025	217.00	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40873	GARAGE LARGE EQUIPMENT R	03/12/2025	130.45	.00	
30247	NAPA AUTO PARTS OF SHEBOY	40882	EVERGREEN GOLF COURSE E	03/12/2025	50.34	.00	
Total 30247:					844.94	.00	
30252							
30252	NEENAH FOUNDRY	176897	STORM SEWER MATERIALS	03/06/2025	1,821.00	1,821.00	03/24/2025
Total 30252:					1,821.00	1,821.00	
30257							
30257	NOTARY BOND RENEWAL SER	STMT 3-5-25	NOTARY BOND RENEWAL - SEY	03/05/2025	30.00	30.00	03/07/2025
Total 30257:					30.00	30.00	
30264							
30264	OTIS ELEVATOR COMPANY	100401840158	CITY HALL - ELEVATOR	02/13/2025	1,527.48	1,527.48	03/13/2025
Total 30264:					1,527.48	1,527.48	
30277							
30277	PLYMOUTH COMMUNITY TELE	STMT 3-14-202	MARCH PAYMENT	03/14/2025	16,316.66	16,316.66	03/28/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30277:					16,316.66	16,316.66	
30290							
30290	PREVEA HEALTH	27468	NURSE RESULTS-AUDIO SCRE	03/04/2025	35.00	35.00	03/24/2025
30290	PREVEA HEALTH	27507	FIRE FIGHTER EXAM	03/13/2025	26.85	26.85	03/24/2025
30290	PREVEA HEALTH	27508	DRUG SCREEN-WWTP	03/18/2025	23.76	23.76	03/24/2025
30290	PREVEA HEALTH	27508	CENTER FOR HEALTH AND WE	03/18/2025	560.00	560.00	03/24/2025
30290	PREVEA HEALTH	27509	DRUG SCREEN-ADMIN	03/18/2025	23.76	23.76	03/24/2025
30290	PREVEA HEALTH	27509	CENTER FOR HEALTH AND WE	03/18/2025	1,350.25	1,350.25	03/24/2025
Total 30290:					2,019.62	2,019.62	
30294							
30294	QUASIUS	CONSTRUCTI	1404 PILGRIM	03/03/2025	1,000.00	1,000.00	03/07/2025
30294	QUASIUS	CONSTRUCTI	1919 CTH C	03/03/2025	1,000.00	1,000.00	03/07/2025
30294	QUASIUS	CONSTRUCTI	1 PERSNICKETY PL	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 30294:					3,000.00	3,000.00	
30322							
30322	SHEA ELECTRIC	10032	ADDITIONAL CARDS & FOBS	02/28/2025	700.00	700.00	03/24/2025
Total 30322:					700.00	700.00	
30326							
30326	SHEBOYGAN COUNTY ECONO	7375	DONATION	02/12/2025	500.00	500.00	03/28/2025
Total 30326:					500.00	500.00	
30335							
30335	SHEBOYGAN COUNTY TREASU	59271818720	TIMELY TAX PAYMENT 519 SUH	03/07/2025	1,553.14	1,553.14	03/07/2025
30335	SHEBOYGAN COUNTY TREASU	COUNTY STM	COURT DISBURSEMENT - FEB	03/03/2025	958.00	958.00	03/07/2025
Total 30335:					2,511.14	2,511.14	
30338							
30338	SHEBOYGAN TOWN & COUNTR	STMT 3-12-202	GOLF COURSE GOLF CARTS	03/12/2025	4,250.00	4,250.00	03/24/2025
Total 30338:					4,250.00	4,250.00	
30342							
30342	SI METALS SHEBOYGAN, INC.	35362	TREE CONTROL MATERIALS	03/06/2025	1,315.00	1,315.00	03/24/2025
30342	SI METALS SHEBOYGAN, INC.	35542	TREE CONTROL MATERIALS	03/06/2025	1,315.00	1,315.00	03/24/2025
Total 30342:					2,630.00	2,630.00	
30350							
30350	STATE OF WI COURT FINES & S	STATE COURT	MONTHLY COURT DISBURSEM	03/03/2025	2,792.90	2,792.90	03/07/2025
Total 30350:					2,792.90	2,792.90	
30355							
30355	SUPERIOR VISION INSURANCE	0000883637	VISION - CITY	03/12/2025	186.89	186.89	03/24/2025
30355	SUPERIOR VISION INSURANCE	0000883637	VISION - UTILITIES	03/12/2025	129.36	129.36	03/24/2025
Total 30355:					316.25	316.25	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30358							
30358	TACTICAL SOLUTIONS	10623	RADAR CERT & TUNING FORKS	03/22/2025	349.00	349.00	03/28/2025
Total 30358:					349.00	349.00	
30408							
30408	WERNER HOMES	CONSTRUCTI	1145 PRAIRIE RD	03/03/2025	1,000.00	1,000.00	03/07/2025
30408	WERNER HOMES	CONSTRUCTI	1152 PRAIRIE RD	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 30408:					2,000.00	2,000.00	
30434							
30434	WISCONSIN PUBLIC SERVICE	5388327714	UTILITIES GARAGE	03/04/2025	1,728.69	1,728.69	03/24/2025
30434	WISCONSIN PUBLIC SERVICE	5388327714	UTILITIES YOUTH CENTER	03/04/2025	261.32	261.32	03/24/2025
30434	WISCONSIN PUBLIC SERVICE	5388327714	UTILITIES POOL	03/04/2025	27.62	27.62	03/24/2025
30434	WISCONSIN PUBLIC SERVICE	5388327714	UTILITIES CITY HALL	03/04/2025	3,453.07	3,453.07	03/24/2025
30434	WISCONSIN PUBLIC SERVICE	5388327714	UTILITIES LIBRARY	03/04/2025	754.38	754.38	03/24/2025
30434	WISCONSIN PUBLIC SERVICE	STMT030625	NATURAL GAS SERVICE	02/21/2025	42.64	42.64	03/07/2025
30434	WISCONSIN PUBLIC SERVICE	STMT030625A	NATURAL GAS SERVICE	02/19/2025	1,819.31	1,819.31	03/07/2025
Total 30434:					8,087.03	8,087.03	
30452							
30452	YOUR FLEETCARD PROGRAM	STMT 3-6-2025	GAS & OIL - FIRE CITY	03/06/2025	618.49	618.49	03/28/2025
30452	YOUR FLEETCARD PROGRAM	STMT 3-6-2025	GAS & OIL - FIRE TOWN	03/06/2025	57.77	57.77	03/28/2025
Total 30452:					676.26	676.26	
50014							
50014	AYRES ASSOCIATES	221411	DAM - REPLACEMENT ENGINE	03/14/2025	20,259.64	20,259.64	03/28/2025
Total 50014:					20,259.64	20,259.64	
50106							
50106	MIDWEST TAPE LLC	506816763	AV - LIBRARY	02/28/2025	168.66	168.66	03/07/2025
50106	MIDWEST TAPE LLC	506824215	DIGITAL CONTENT - LIBRARY	03/01/2025	876.33	876.33	03/07/2025
50106	MIDWEST TAPE LLC	506866496	AV - LIBRARY	03/10/2025	455.79	455.79	03/24/2025
50106	MIDWEST TAPE LLC	506895680	AV - LIBRARY	03/17/2025	368.87	368.87	03/28/2025
Total 50106:					1,869.65	1,869.65	
91508							
91508	MOTOROLA SOLUTIONS	8281973147	RADIO EQUIPMENT	09/05/2024	5,260.47	5,260.47	03/24/2025
Total 91508:					5,260.47	5,260.47	
91561							
91561	PACE ANALYTICAL SERVICES I	2540157771	PFOS/PFOA MONITORING	02/26/2025	853.00	853.00	03/13/2025
Total 91561:					853.00	853.00	
91886							
91886	PLYMOUTH JOINT SCHOOL DIS	STMT 3-20-202	MOBILE HOME FEE	03/20/2025	2,009.97	2,009.97	03/24/2025
Total 91886:					2,009.97	2,009.97	
91993							
91993	HIGH STAR SUPPLY	44689	CITY HALL BUILDING MAIN	03/13/2025	18.99	18.99	03/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 91993:					18.99	18.99	
92115							
92115	HILLCREST BUILDERS	CONSTRUCTI	1427 GREYSTONE DR	03/03/2025	1,000.00	1,000.00	03/07/2025
92115	HILLCREST BUILDERS	CONSTRUCTI	343-347 GREYSTONE DR	03/03/2025	1,000.00	1,000.00	03/07/2025
92115	HILLCREST BUILDERS	CONSTRUCTI	309-311 GREYSTONE DR	03/03/2025	1,000.00	1,000.00	03/07/2025
92115	HILLCREST BUILDERS	CONSTRUCTI	1096 PRAIRIE RD	03/03/2025	1,000.00	1,000.00	03/07/2025
92115	HILLCREST BUILDERS	CONSTRUCTI	1404 GREYSTONE DR	03/03/2025	1,000.00	1,000.00	03/07/2025
92115	HILLCREST BUILDERS	CONSTRUCTI	385-387 GREYSTONE CIR	03/03/2025	1,000.00	1,000.00	03/07/2025
92115	HILLCREST BUILDERS	CONSTRUCTI	931 LARKSPUR RD	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 92115:					7,000.00	7,000.00	
92133							
92133	ENDURACLEAN INC	16587	BUILDING MAINTENANCE - LIB	03/25/2025	46.81	46.81	03/28/2025
Total 92133:					46.81	46.81	
92148							
92148	ANSER	6509-032425	ANSWERING SERVICE	03/24/2025	420.00	420.00	03/28/2025
Total 92148:					420.00	420.00	
92174							
92174	AIRGAS USA LLC	5514410319	BOTTLED GAS CYLINDER RENT	02/28/2025	76.48	76.48	03/28/2025
92174	AIRGAS USA LLC	5514493561	BOTTLED GAS CYLINDER RENT	02/28/2025	70.56	70.56	03/13/2025
92174	AIRGAS USA LLC	5514493561	BOTTLED GAS CYLINDER RENT	02/28/2025	78.52	78.52	03/13/2025
Total 92174:					225.56	225.56	
92475							
92475	J F AHERN CO	717104	SPRINKLER INSPECTION FIRE	03/04/2025	315.00	315.00	03/07/2025
Total 92475:					315.00	315.00	
92503							
92503	GIBBSVILLE IMPLEMENT INC	33152	TOOL REPAIR	02/27/2025	11.36	11.36	03/13/2025
92503	GIBBSVILLE IMPLEMENT INC	33546	TREE CLEARING SUPPLIES	03/20/2025	35.88	35.88	03/28/2025
Total 92503:					47.24	47.24	
92648							
92648	VIKING ELECTRIC SUPPLY INC	S008828559.0	PARKS EQUIPMENT REPAIR &	03/04/2025	43.44	43.44	03/07/2025
92648	VIKING ELECTRIC SUPPLY INC	S008995476.0	TRACER WIRE	03/21/2025	1,194.90	1,194.90	03/28/2025
Total 92648:					1,238.34	1,238.34	
92811							
92811	CUSTOM CRAFT TROPHY	49958	UNIFORMS - POLICE	02/25/2025	42.50	42.50	03/07/2025
Total 92811:					42.50	42.50	
92854							
92854	OSHKOSH FIRE & POLICE EQUI	196693	EQUIPMENT & REPAIR - FIRE	03/17/2025	70.34	70.34	03/24/2025
92854	OSHKOSH FIRE & POLICE EQUI	196693	EQUIPMENT & REPAIR - FIRE	03/17/2025	35.16	35.16	03/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 92854:					105.50	105.50	
92866							
92866	MILWAUKEE RUBBER PRODUC	0122966-IN	HAULER HOSE	03/13/2025	624.80	624.80	03/28/2025
Total 92866:					624.80	624.80	
92881							
92881	MIDSTAR PRINTING	14884	METER TAGS	03/03/2025	146.34	146.34	03/07/2025
Total 92881:					146.34	146.34	
92957							
92957	FRONTIER	STMT 2-19-202	PHONE - LIBRARY	02/19/2025	83.85	83.85	03/07/2025
92957	FRONTIER	STMT 2-19-202	PHONE - 911 DIAL LINES	02/19/2025	148.60	148.60	03/07/2025
92957	FRONTIER	STMT 2-19-202	PHONE - POLICE	02/19/2025	341.50	341.50	03/07/2025
92957	FRONTIER	STMT 2-19-202	PHONE - AQUATIC CENTER	02/19/2025	193.81	193.81	03/07/2025
Total 92957:					767.76	767.76	
92982							
92982	HOPP NEUMANN HUMKE LLP	13960-1610	TID 7 LEGAL	03/05/2025	138.00	138.00	03/24/2025
92982	HOPP NEUMANN HUMKE LLP	9431-1611	LEGAL SERVICE	03/05/2025	2,752.00	2,752.00	03/13/2025
92982	HOPP NEUMANN HUMKE LLP	9431-1611	SUBSTATION SERVICE	03/05/2025	759.00	759.00	03/13/2025
92982	HOPP NEUMANN HUMKE LLP	9436-1609	LEGAL SERVICE	03/05/2025	1,520.50	1,520.50	03/13/2025
92982	HOPP NEUMANN HUMKE LLP	9472-1612	LEGAL SERVICE	03/05/2025	92.00	92.00	03/13/2025
Total 92982:					5,261.50	5,261.50	
93036							
93036	SEERA FOCUS ON ENERGY	STMT031225	FOCUS ON ENERGY PAYMENT	03/12/2025	5,543.55	5,543.55	03/13/2025
Total 93036:					5,543.55	5,543.55	
93432							
93432	ADVANCED DISPOSAL SVCS S	0149078-4172-	WASTE DISPOSAL SERVICE	03/04/2025	477.40	477.40	03/24/2025
93432	ADVANCED DISPOSAL SVCS S	0149078-4172-	WASTE DISPOSAL SERVICE	03/04/2025	537.58	537.58	03/24/2025
Total 93432:					1,014.98	1,014.98	
93556							
93556	EHLERS INVESTMENT PARTNE	STMT031325	INVESTMENT FEES	02/28/2025	2,370.95	2,370.95	03/24/2025
93556	EHLERS INVESTMENT PARTNE	STMT031325	INVESTMENT FEES	02/28/2025	789.06	789.06	03/24/2025
Total 93556:					3,160.01	3,160.01	
93665							
93665	ITSAVVY LLC	01544510	HP PRO 400 G9	01/14/2025	2,455.74	2,455.74	03/13/2025
Total 93665:					2,455.74	2,455.74	
93716							
93716	ENVIRONMENTAL SYSTEMS RE	94910811	ARCGIS DATA INTEROPERABILI	02/19/2025	357.50	357.50	03/13/2025
93716	ENVIRONMENTAL SYSTEMS RE	94910812	POPULATIONS OF 0 TO 25,000	02/19/2025	27,500.00	27,500.00	03/13/2025
Total 93716:					27,857.50	27,857.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
93845							
93845	HYDROCORP	CI-05024	CROSS CONNECTION PROGRA	02/28/2025	1,170.00	1,170.00	03/13/2025
Total 93845:					1,170.00	1,170.00	
93856							
93856	WI DEPT OF FINANCIAL INSTIT	3-5-25 PAUL S	NOTARY - PAUL	03/05/2025	20.00	20.00	03/07/2025
Total 93856:					20.00	20.00	
93877							
93877	INFOSEND INC	282370	BILL MAILING SERVICE	02/28/2025	5,854.31	5,854.31	03/24/2025
Total 93877:					5,854.31	5,854.31	
93879							
93879	A C ENGINEERING COMPANY	343460320	SUBSTATION #3	03/12/2025	2,727.18	2,727.18	03/28/2025
Total 93879:					2,727.18	2,727.18	
93901							
93901	ADVANCE AUTO PARTS	873050733217	VEHICLE MAINTENANCE - FIRE	03/14/2025	16.40	16.40	03/28/2025
Total 93901:					16.40	16.40	
93991							
93991	HOME DEPOT CREDIT SERVIC	1513987	GARAGE BUILDING MAINTENA	03/14/2025	74.98	74.98	03/24/2025
Total 93991:					74.98	74.98	
94072							
94072	AMORE	E02209	PFD ANNUAL BANQUET - CITY	02/22/2025	3,012.89	3,012.89	03/13/2025
94072	AMORE	E02209	PFD ANNUAL BANQUET - TOWN	02/22/2025	1,506.44	1,506.44	03/13/2025
Total 94072:					4,519.33	4,519.33	
94128							
94128	FORSTER ELECTRICAL ENGIN	26159	SUBSTATION 5	02/25/2025	9,327.50	9,327.50	03/13/2025
94128	FORSTER ELECTRICAL ENGIN	26160	SUBSTATION 5	02/25/2025	412.50	412.50	03/13/2025
94128	FORSTER ELECTRICAL ENGIN	26161	SUBSTATION #5	02/25/2025	412.50	412.50	03/13/2025
Total 94128:					10,152.50	10,152.50	
94178							
94178	HAYDEN WATER COMPANY LLC	881892	LABORATORY SUPPLIES	03/11/2025	203.50	203.50	03/24/2025
Total 94178:					203.50	203.50	
94333							
94333	FISCHERS FLEET SERVICE INC	70700P	TRAILER PLUG	02/25/2025	13.66	13.66	03/13/2025
94333	FISCHERS FLEET SERVICE INC	72522	FLEET VEHICLE MAINTENANC	02/27/2025	1,793.39	1,793.39	03/24/2025
94333	FISCHERS FLEET SERVICE INC	72540	FLEET VEHICLE MAINTENANC	02/27/2025	2,364.01	2,364.01	03/24/2025
94333	FISCHERS FLEET SERVICE INC	72541	FLEET VEHICLE MAINTENANC	02/26/2025	575.64	575.64	03/13/2025
94333	FISCHERS FLEET SERVICE INC	72546	FLEET VEHICLE MAINTENANC	02/28/2025	676.38	676.38	03/24/2025
94333	FISCHERS FLEET SERVICE INC	72602	FLEET VEHICLE MAINTENANC	02/27/2025	1,383.46	1,383.46	03/24/2025
94333	FISCHERS FLEET SERVICE INC	72603	FLEET VEHICLE MAINTENANC	02/27/2025	670.34	670.34	03/24/2025
94333	FISCHERS FLEET SERVICE INC	72613	FLEET VEHICLE MAINTENANC	02/28/2025	1,306.52	1,306.52	03/24/2025
94333	FISCHERS FLEET SERVICE INC	72622	FLEET VEHICLE MAINTENANC	03/07/2025	700.05	700.05	03/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 94333:					9,483.45	9,483.45	
94341							
94341	MONROE TRUCK EQUIPMENT I	45382	SNOW & ICE EQUIPMENT REPA	01/02/2025	348.47	348.47	03/24/2025
Total 94341:					348.47	348.47	
94498							
94498	WASTE MANAGEMENT OF WI-M	0149074-4172-	CONTRACT - GARBAGE	03/04/2025	27,859.80	27,859.80	03/24/2025
94498	WASTE MANAGEMENT OF WI-M	0149074-4172-	CONTRACT - RECYCLING	03/04/2025	10,136.56	10,136.56	03/24/2025
94498	WASTE MANAGEMENT OF WI-M	0149074-4172-	HOUSING AUTH GARBAGE/REC	03/04/2025	345.00	345.00	03/24/2025
Total 94498:					38,341.36	38,341.36	
94529							
94529	LIFT X LIFT SERVICES LLC	500989	TREE CONTROL MATERIALS	03/10/2025	625.00	625.00	03/24/2025
Total 94529:					625.00	625.00	
94573							
94573	DIGICORP INC	353926	FORTINET COTERM MAINTENA	02/27/2025	1,071.00	1,071.00	03/07/2025
94573	DIGICORP INC	353947	FORTISWITCH 124F	02/28/2025	560.00	560.00	03/07/2025
94573	DIGICORP INC	353947	3 YEAR 24X7 SUPPORT	02/28/2025	210.00	210.00	03/07/2025
94573	DIGICORP INC	353961	FORTINET COTERM MAINTENA	02/27/2025	102.78	102.78	03/07/2025
94573	DIGICORP INC	354183	SENTINEL ONE EDR SUBSCRIP	03/15/2025	500.00	500.00	03/28/2025
94573	DIGICORP INC	354183	MICROSOFT EXCHANGE ONLIN	03/15/2025	4.00	4.00	03/28/2025
Total 94573:					2,447.78	2,447.78	
95017							
95017	LAKE AUTO GLASS & SERVICE	I0002112	GLASS FOR JOHN DEERE	03/05/2025	400.00	400.00	03/13/2025
Total 95017:					400.00	400.00	
95121							
95121	NELSON & ASSOCIATES, LLC	7869 FOX	VEST - W. FOX	03/06/2025	1,278.27	1,278.27	03/28/2025
Total 95121:					1,278.27	1,278.27	
95203							
95203	NEUMAN POOLS INC	MAGLE REG A	AQUATIC CENTER OPERATING	03/05/2025	375.00	375.00	03/13/2025
Total 95203:					375.00	375.00	
95269							
95269	PEAK DEMAND INC	CI23-10585	COM-6, 500:5, 0.15% ACCURAC	03/06/2025	1,856.70	1,856.70	03/24/2025
95269	PEAK DEMAND INC	CI23-10585	FREIGHT	03/06/2025	245.67	245.67	03/24/2025
Total 95269:					2,102.37	2,102.37	
95414							
95414	POSTHUMA HOMES LLC	712 MEADOW	CONSTRUCTION DEPOSIT REF	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 95414:					1,000.00	1,000.00	
95443							
95443	NASS BUILDERS LLC	CONSTRUCTI	2584 BABCOCK ST	03/03/2025	1,000.00	1,000.00	03/07/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
95443	NASS BUILDERS LLC	CONSTRUCTI	2652 HAZEN	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 95443:					2,000.00	2,000.00	
95593							
95593	MILLER IMPLEMENT CO INC	252591	GARAGE SMALL EQUIPMENT R	03/14/2025	596.24	596.24	03/24/2025
Total 95593:					596.24	596.24	
95616							
95616	DAKOTA SUPPLY GROUP	S104437893.0	20X20X1 AIR FILTER	02/26/2025	193.21	193.21	03/13/2025
95616	DAKOTA SUPPLY GROUP	S104437893.0	20X25X2 AIR FILTER	02/26/2025	249.32	249.32	03/13/2025
Total 95616:					442.53	442.53	
95714							
95714	TRANSUNION RISK AND ALTER	1355047-2025	MINIMUM USAGE FEE	03/01/2025	75.00	75.00	03/13/2025
Total 95714:					75.00	75.00	
95716							
95716	SHAKEDOWN TOOLS LLC	30926	GARAGE HARDWARE AND TOO	03/05/2025	243.62	243.62	03/13/2025
Total 95716:					243.62	243.62	
95886							
95886	BMG DESIGNS LLC	2669	CAP C STREET MACHINERY IM	03/13/2025	163.50	163.50	03/24/2025
Total 95886:					163.50	163.50	
95899							
95899	TERESE SHAW	STMT 3-14-202	PETTY CASH - POLICE	03/14/2025	31.37	31.37	03/24/2025
95899	TERESE SHAW	STMT 3-3-2025	PETTY CASH - POLICE	03/03/2025	34.10	34.10	03/07/2025
Total 95899:					65.47	65.47	
95917							
95917	BADGER LABORATORIES INC	25-005429	WATER SAMPLES	03/07/2025	225.00	225.00	03/24/2025
Total 95917:					225.00	225.00	
95932							
95932	KORFF PLUMBING LLC	6284	WATER MAIN BREAK	03/04/2025	2,570.00	2,570.00	03/24/2025
Total 95932:					2,570.00	2,570.00	
95940							
95940	GORDON FLESCH COMPANY IN	IN15073677	COPY MACHINE	03/07/2025	251.07	251.07	03/24/2025
Total 95940:					251.07	251.07	
96009							
96009	EMERICH SALES & SERVICE IN	STMT 3-4-2025	GARAGE SMALL EQUIPMENT R	03/04/2025	99.90	99.90	03/07/2025
Total 96009:					99.90	99.90	
96100							
96100	MPOWER TECHNOLOGIES INC	6122	MPOWER INTEGRATOR AND E	03/07/2025	3,200.00	3,200.00	03/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96100	MPOWER TECHNOLOGIES INC	6122	MPOWER OUTAGE MANAGEME	03/07/2025	3,500.00	3,500.00	03/24/2025
Total 96100:					6,700.00	6,700.00	
96160							
96160	LAWSON PRODUCTS INC	9312278099	SNOW & ICE EQUIPMENT REP	03/03/2025	85.90	85.90	03/07/2025
96160	LAWSON PRODUCTS INC	9312285338	GARAGE SMALL EQUIPMENT R	03/05/2025	76.20	76.20	03/13/2025
Total 96160:					162.10	162.10	
96193							
96193	WAYNE CONSULTANTS & MFG	31297	CITY HALL BUILDING MAINT	02/15/2025	418.00	418.00	03/13/2025
Total 96193:					418.00	418.00	
96197							
96197	MEAD & HUNT	383056	DIGESTER ROOF - ENGINEERI	03/13/2025	2,536.50	2,536.50	03/24/2025
Total 96197:					2,536.50	2,536.50	
96235							
96235	PLYMOUTH CHEESE COUNTER	STMT 3-24-202	2025 ANNUAL CHEESE COUNT	03/24/2025	7,500.00	7,500.00	03/28/2025
Total 96235:					7,500.00	7,500.00	
96240							
96240	CRETEX SPECIALTY PRODUCT	45443	STORM SEWER MATERIALS	03/05/2025	107.00	107.00	03/13/2025
Total 96240:					107.00	107.00	
96310							
96310	MARC SHUMAN	STMT 3-7-2025	FROM HEATHER STROBEL	03/07/2025	30.00	30.00	03/13/2025
Total 96310:					30.00	30.00	
96312							
96312	LOCHEN EQUIPMENT	002-2001903	CEMETERY EQUIPMENT REPAI	03/04/2025	58.83	58.83	03/24/2025
96312	LOCHEN EQUIPMENT	002-2001918	CITY HALL BUILDING MAINTEN	03/10/2025	84.66	84.66	03/24/2025
96312	LOCHEN EQUIPMENT	002-2001919	CEMETERY EQUIPMENT REPAI	03/10/2025	155.12	155.12	03/24/2025
96312	LOCHEN EQUIPMENT	002-2001920	CEMETERY EQUIPMENT REPAI	03/10/2025	22.29	22.29	03/24/2025
96312	LOCHEN EQUIPMENT	002-2001925	PARKS EQUIPMENT REPAIR &	03/11/2025	312.67	312.67	03/24/2025
96312	LOCHEN EQUIPMENT	Credit Memo J	PARKS EQUIPMENT REPAIR &	02/26/2025	500.00-	500.00-	03/24/2025
Total 96312:					133.57	133.57	
96329							
96329	CREXENDO	238220	PHONE - LIBRARY	03/01/2025	229.39	229.39	03/07/2025
Total 96329:					229.39	229.39	
96362							
96362	O'REILLY AUTO PARTS	6583-135002	SHOP SUPPLIES	03/07/2025	42.67	42.67	03/24/2025
96362	O'REILLY AUTO PARTS	6583-135032	SHOP SUPPLIES	03/07/2025	8.99	8.99	03/24/2025
96362	O'REILLY AUTO PARTS	6583-135934	FLEET VEHICLE MAINTENANCE	03/18/2025	10.99	10.99	03/28/2025
Total 96362:					62.65	62.65	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96389							
96389	FASTSIGNS SHEBOYGAN	2444-1913	STREET SIGNS & MARKINGS M	03/14/2025	59.98	59.98	03/24/2025
Total 96389:					59.98	59.98	
96399							
96399	WISCONSIN MARITIME MUSEU	32525STMT	EXPERIENCE PASS - LIBRARY	03/25/2025	120.00	120.00	03/28/2025
Total 96399:					120.00	120.00	
96473							
96473	MCGRATH HUMAN RESOURCE	2154	COMP AND CLASS	02/23/2025	3,944.00	3,944.00	03/13/2025
96473	MCGRATH HUMAN RESOURCE	2154	COMP AND CLASS	02/23/2025	2,015.00	2,015.00	03/13/2025
96473	MCGRATH HUMAN RESOURCE	2154	COMP AND CLASS	02/23/2025	2,804.20	2,804.20	03/13/2025
Total 96473:					8,763.20	8,763.20	
96504							
96504	WITKOWSKI INSPECTION AGE	STMT 2-2025	BUILDING INSPECTOR CONTR	02/28/2025	7,733.20	7,733.20	03/07/2025
Total 96504:					7,733.20	7,733.20	
96515							
96515	CATALIS LLC	INV308347005	TAX COLLECTION SOFTWARE	03/26/2025	766.85	766.85	03/28/2025
Total 96515:					766.85	766.85	
96538							
96538	GARYS LOCK & KEY LLC	15717	BUILDING DOOR LOCKS REKE	02/17/2025	455.85	455.85	03/13/2025
Total 96538:					455.85	455.85	
96580							
96580	ADVANCED BUILDING CORPOR	465 WALTON	CONSTRUCTION DEPOSIT REF	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 96580:					1,000.00	1,000.00	
96581							
96581	BAYLAND BUILDINGS	2725 EASTER	CONSTRUCTION DEPOSIT REF	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 96581:					1,000.00	1,000.00	
96584							
96584	LEE GENTINE	718 SUHRKE	CONSTRUCTION DEPOSIT REF	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 96584:					1,000.00	1,000.00	
96585							
96585	KVG BUILDING CORP	JIMMY JOHNS	CONSTRUCTION DEPOSIT REF	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 96585:					1,000.00	1,000.00	
96586							
96586	WDS CONSTRUCTION	W6045 WOOD	CONSTRUCTION DEPOSIT REF	03/03/2025	1,000.00	1,000.00	03/07/2025
Total 96586:					1,000.00	1,000.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96587							
96587	INNOVATIVE UTILITY PRODUCT	00008976	LOCATOR REPAIRS	03/04/2025	787.82	787.82	03/13/2025
Total 96587:					787.82	787.82	
96588							
96588	DAVID GESCH	12886171111	REFUND OVERPAYMENT	03/06/2025	62.80	62.80	03/07/2025
Total 96588:					62.80	62.80	
96589							
96589	LESTER ERICKSON	8885277114	REFUND OVERPAYMENT	03/06/2025	119.48	119.48	03/07/2025
Total 96589:					119.48	119.48	
96590							
96590	SQRL SERVICES STATIONS LLC	18876922405	REFUND DEPOSIT BALANCE	03/06/2025	559.42	559.42	03/07/2025
Total 96590:					559.42	559.42	
96591							
96591	LEINYIA STRONG	16880727205	REFUND OVERPAYMENT	03/06/2025	301.95	301.95	03/07/2025
Total 96591:					301.95	301.95	
96592							
96592	HOPEFULLY HOMESTEADING,	011725STMT	PROGRAM - LIBRARY	01/17/2025	200.00	200.00	03/13/2025
Total 96592:					200.00	200.00	
96593							
96593	JAMES ZITZELSBERGER	STMT 3-14-202	CEMETERY PLAT REFUND	03/14/2025	250.00	250.00	03/24/2025
Total 96593:					250.00	250.00	
96594							
96594	JOSHUA YANG	STMT 3-19-202	OVERPAYMENT OF CITATION	03/19/2025	6.30	6.30	03/24/2025
Total 96594:					6.30	6.30	
96595							
96595	SENSIT TECHNOLOGIES	SMPI-0004452	O2 SENSOR	03/07/2025	170.37	170.37	03/28/2025
96595	SENSIT TECHNOLOGIES	SMPI-0004452	O2 SENSOR - TOWN	03/07/2025	85.18	85.18	03/28/2025
Total 96595:					255.55	255.55	
96596							
96596	SANDRA PAPE	6881869602	REFUND OVERPAYMENT	03/26/2025	369.92	369.92	03/28/2025
Total 96596:					369.92	369.92	
96597							
96597	LAWRENCE WRIGHT	9883710205	REFUND OVERPAYMENT	03/26/2025	478.00	478.00	03/28/2025
Total 96597:					478.00	478.00	
Grand Totals:					519,200.09	518,355.15	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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CITY OF PLYMOUTH- PLYMOUTH UTILITIES

The above listed checks and ACH is in payment of the Utilities' accounts and are hereby approved with the following exceptions:

Exceptions:

THE FINANCE COMMITTEE

Dated: _____

Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
 - Invoice Detail.GL account = "0100100001000"- "2200567002200", "2400111000000"- "8000232000000"
-

**Plymouth Community Television
Board Meeting 03/10/2025**

Checking: 445.60
Unrestricted: 1,811.06
Restricted: 8,420.07

Attendance: Mike Briggs, Kurt Zolp, Mike Penkwitz, Gary kaiser, Virginia Stemper and Konrad Kaczowski

Gary reported that there are no equipment issues.

Mike and Kurt reported that Emmerson Cotter has not decided at this time about filming all the stock car races per a pay agreement.

Mike reported there will be no Action-14 or Veteran to Veteran for the Month of March. The school board meeting will be held and filmed on March 18th at 5:30 PM

Mike Reported that 24 home basketball games were completed (Boys & Girls combined). The best quality on YouTube and good quality on cable TV-14

Virginia Stemper asked the board to consider advertising on the Plymouth Chamber of Commerce announcement board for its Chamber members about advertising on cable channel 14. The announcement board is sent to all Plymouth Chamber members 400+, at a cost of \$50.00. The Board approved the expenditure for the ad.

Next Board meeting Monday April 7th, 2025 5:00 PM at the High School

Respectfully Submitted

Konrad Kaczowski



Ad Hoc Library Repair, Renovation, and Expansion Committee

Unofficial Minutes

CITY OF PLYMOUTH, WISCONSIN

March 20, 2025 9:00 AM

Plymouth Public Library

130 Division St.

Plymouth, WI 53073

- 1. Call to order and roll call:** Mayor Pohlman called the meeting to order at 9:00 AM. On call of the roll, the following were present: Don Pohlman, Mike Penkwitz, Matt Kaczowski, Larry Siegert, and Susan Brown. Also present were: Leslie Jochman – Library Director, Tim Blakeslee – City Administrator, Jack Johnston – Assistant City Administrator, Anna Voigt – City Clerk and John Binder
- 2. Introductions:** Everyone introduced themselves.
- 3. Staff Summary of Planning to Date:** Library Director Jochman went over the space needs analysis that was done by FEH. Based off a calculation done by FEH for future growth in the City the library is lacking 8,000 sq. ft. The Immediate needs indicated in the study include ADA compliance improvements, better entrance design, exterior trim repairs, Children’s pit safety enhancements, and sidewalk repairs at the front entrance. Mid-term needs include additional study rooms, creation of a multipurpose meeting room, and refurbishment or replacement of elevator. Long-term needs include development of makerspace/creative space and an outdoor programming area.
- 4. Tour of the Library:** Library Director Jochman gave a tour to the committee showing some areas referenced in the space need analysis.
- 5. Initial Feedback and Next Steps:** Mayor Pohlman and City Administrator Blakeslee went over some of the next steps. The committee will work towards providing a comprehensive plan to the Library Board by July 31, 2026 outlining recommended repairs, renovations and expansion needs. Following approval by the Library Board the report will forwarded to the Common Council for review. Interim recommendation may also be provided to expedite implementation of short-term priorities.
- 6. Adjourn:** Motion was made by Brown/Penkowitz to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

Witkowski Inspection Agency, LLC - Contracted Inspection Report
City of Plymouth - March 2025

Permit #	Date	Address	Project Description	Value
25-042	3/3/2025	2229 Fairfield Lane	Tear Off & Reroof	\$25,000
25-043	3/6/2025	402 West Riverbend Drive	Tear Off & Reroof	\$23,850
25-044	3/7/2025	223 Maple Drive	2 Egress Windows, Drain Tile, Sump Pump	\$25,874
25-045	3/7/2025	320 E Mill Street	Replacement of Fuel Canopy 22' x 48'	\$40,855
25-046	3/7/2025	320 E Mill Street	Install Flammable Liquid Storage Tanks	\$0
25-047	3/7/2025	320 E Mill Street	Electrical - Fuel Area Work	\$28,450
25-048	3/7/2025	751 Tallgrass Lane	Replacing Existing Deck Materials with Composite	\$14,550
25-049	3/10/2025	107 N. Pleasant View Road	Remove Storage Room, Create Office/Conf Room	\$28,000
25-050	3/10/2025	605 N Highland Ave	Replace roof on house & garage incl. skylights	\$51,100
25-051	3/10/2025	620 Western Avenue	Bathroom Remodel - Cabinets & Paint	\$6,200
25-052	3/11/2025	118 Spring Street	Electrical Service Change, Kitchen Cabinet & Tub to Shower	\$14,000
25-053	3/11/2025	428 Harvey Drive	Reroof	\$12,521
25-054	3/11/2025	2602 Cty Road PP	Electric Service - Office Addition	\$458,600
25-055	3/11/2025	1010 Valley Road	Replace Furnace & AC	\$6,000
25-056	3/11/2025	413 North Street	Electrical Service	\$0
25-057	3/13/2025	1027 Kensington Avenue	Replace Porch Roof w/ Composite	\$25,000
25-058	3/13/2025	1 Persnickety Place	2 Story Office Addition, New Parking Lot, Modifications to Pond and Sunset Drive	\$6,251,435
25-059	3/14/2025	1033 Kensington Avenue	Replace Roof	\$12,350
25-060	3/14/2025	330 S Bruns Avenue	Replace Roof	\$11,600
25-061	3/17/2025	1012 Kensington Avenue	Build Gazebo on Existing Deck	\$1,000
25-062	3/18/2025	419 N Stafford St	Replace Shingles	\$4,000
25-063	3/18/2025	80 Fir Lane	Replace Roof	\$14,650
25-064	3/20/2025	59 Dogwood Lane	Deck	\$0
25-065	3/24/2025	738 Davenport Road	Replace Window w/ Patio Door, HVAC, Electrical	\$5,200
25-066	3/24/2025	411 Bittersweet Lane	Exterior Door Replacement	\$1,062
25-067	3/25/2025	428 Walton Drive	Replace 30 RTU's	\$662,808
25-068	3/27/2025	607 Krumrey Street	Renewal of Permit 23-055	\$0
25-069	3/27/2025	607 Krumrey Street	Interior Doors, Trim, Paint, Flooring	\$10,000
25-070	3/27/2025	The Landing at Hub City - 365, 3	HVAC: New Multi-Family Residential Complex	\$0
25-071	3/27/2025	52 Stafford Street	Restoration of Laack Hotel	\$21,000,000
25-072	3/28/2025	320 Bishop Avenue	House Deck - replace existing wood with composite	\$20,000
25-073	3/28/2025	217 Salem Drive	Replace Glulam Beam	\$21,946
25-074	3/28/2025	220 Smith Street	Replace Wood with Composite - Decking, Windows	\$0
Totals				\$28,776,051

City of Plymouth
March 2025

Number of Building Permits Issued	32
Valuation of Building Permits Issued	\$22,524,616
**Includes Commercial Remodels	
New Single Family Homes	0
Valuation of Single Family Homes	\$0.00
**Includes Two Family Homes	
New Multi Family Buildings	0
Number of Units	0
Valuation of Multi Family Homes	\$0
New Commercial/Industrial Buildings	0
Valuation of Commercial/Industrial Buildings	0
Number of Commercial/Industrial Additions	1
Valuation of Commercial/Industrial Additions	\$6,251,435
Total Permits	33
Total Value	\$28,776,051

Kenneth Ruggles

Chief of Police

Phone: 920-893-6541 Fax: 920-892-6143 Web: www.plymouthgov.com

128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218



TO: Common Council

FROM: Ken Ruggles, Chief of Police

DATE: 14 March 2025

RE: Annual Liquor License Report—January 2024 through February 2025

Plymouth City Ordinance, Section 7-2-16 (f), requires a report be filed with the Common Council annually regarding each establishment holding a liquor license. Below is our annual summary including those items required by city ordinance:

- A. All police calls at each establishment.
- B. Any disorderly events within the immediate vicinity of an establishment.
- C. All demerit points assigned per Section 7-2-16 (d).
- D. Any citizen complaints received pertaining to an establishment.
- E. Any correspondence with the licensee.

A. POLICE CALLS AT EACH ESTABLISHMENT— (TAB A)

Attached are printouts of all the police calls relevant to the licensed establishments in the city. As required by city ordinance the listing includes the date, circumstance and disposition for each call. For each violation, it is also noted if a warning, citation or arrest was made. The disposition codes used are:

SIT= Situation resolved; no enforcement action necessary.

Arrest= An arrest of the individual responsible was made, a court disposition or case number should follow.

Ordinance Citation= an ordinance citation was issued to the suspect.

DA Review= the case was referred to the District Attorney for review.

Unable to Locate= the subject of the call was not located on premises or in the area.

Warning= a warning for the violation was issued.

Unfounded= our investigation did not substantiate the original complaint.

Inactive= leads in the case have been exhausted with no updates after >30 days.

No report was generated for the following establishments based on either 1) no calls for police services or 2) the establishment generates numerous calls, but none of the calls were related to the liquor license held by the establishment.

1. R-Store-103 N. Milwaukee St
2. Plymouth Cut Rate, Inc., 1516 Eastern Ave
3. Piggly Wiggly-1411 Eastern Ave
4. Frank's Pizza, AKA: Deo's, 417 E. Mill St.
5. SQRL-320 E. Mill St. (Closed-out of business)

6. Hariomkrishna Petroleum (Plymouth BP), 1312 Eastern Ave
7. Hollandtown Minimart LLC (Plymouth Shell), 1403 Eastern Ave
8. Walgreens-2455 Eastern Ave
9. Moxie Coffee (The Fig and the Pheasant)-301 E. Mill St.
10. Devour-1611 Eastern Ave
11. 52 Stafford, (Currently closed)
12. Plymouth Softball Association (Quit Qui Oc)
13. Red Shorts-210 E. Mill St
14. Uncle Dinos Pizza-19 S. Milwaukee St

B. SIGNIFICANT CALLS/DISORDERLY EVENTS

ANTOINETTES/ANTONIOS/AMORE

3/28/2024 OWI-3rd Offense—driver called in after leaving bar. P24-03142

BIG BILLY'S BAR

2/22/2024 Assist to ATF and Department of Revenue—licensing issue P24-01809

3/6/2024 Disorderly Conduct—Ordinance citation issued P24-02265

10/16/2024 EMS call for intoxicated female who fell. P24-11469

BROWN BOTTLE TAVERN

4/29/2024 Noise complaint—outside speaker left on. P24-04362

5/1/2024 Disorderly conduct—DA declined prosecution P24-04444

5/30/2024 Disturbance—intoxicated patron, denied service P24-05634

7/25/2024 Bail Violation—individual in bar, drinking against bail conditions P24-08017

12/5/2024 Assist—male left at bar without ride. P24-13209

12/14/2024 Noise—music loud while cleaning after hours P24-13496

12/19/2024 Male passed out in bar—cited for Disorderly and Chapter 51.45 P24-13673

12/27/2024 Disorderly conduct—female yelling at game, GOA P24-13971

1/13/2025 Intoxicated male fell in the alley. Unable to care for self. P25-00468

Chapter 51.45 completed.

CITY CLUB

2/1/2024 Disorderly conduct—ordinance citation issued P24-01095

2/6/2024 Male asking for rides outside the bar. Left by friend with no ride back to Sheboygan. Friend also absconded on bill. P24-02110

4/29/2024	Assault—Employee assaulted inside business after closing	P24-04338
1/16/2025	Persons in bar after closing; employees cleaning.	P25-00543
<u>COZY BAR</u>		
3/6/2024	Trespassing—Adult arrest	P24-02271
4/5/2024	Intoxicated male outside yelling at another person. Friend exited bar and agreed to walk male home.	P24-03441
4/13/2024	Disorderly conduct—male arrested after urinating in bar	P24-03744
10/12/2024	Disorderly conduct—female yelling in front of bar, warned.	P24-11290
10/26/2024	Intoxicated male fell and unable to care for self—Chapter 51.45	P24-11843
<u>HUMPHREY'S TURNER HALL</u>		
10/25/2024	Disorderly conduct—male cited by Sheriff's Department on assist. S24-16053	P24-11821
2/2/2025	Battery—between bartender and patron; charges referred to DA's office	P25-01157
<u>KWIK TRIP</u>		
9/15/2024	Possession of Cocaine and Drug Paraphernalia 2 Adults arrested	P24-10249
<u>PLYMOUTH TAP</u>		
3/8/2024	Disorderly Conduct and Resisting Arrest, Threats to Law Enforcement and Possession of THC	P24-02336
4/5/2024	Welfare check for male sleeping on steps outside bar.	P24-03406
4/16/2024	Bail Violation—male in violation of bail conditions	P24-03876
5/4/2024	Disorderly conduct—ordinance citation issued	P24-04533
6/23/2024	Verbal disturbance—all parties separated	P24-06648
7/20/2024	Urinating in Public/Disorderly Conduct/Obstructing Officer male arrested and transported to jail.	P24-07784
9/28/2024	Disturbance—female patron threw a golf ball at bartender	P24-10773
9/28/2024	Female passed out/possible seizure	P24-10794

11/28/2024	Disorderly conduct—patron threw drink at bartender Ordinance citation issued.	P24-12952
11/29/2024	Intoxicated male fell exiting bar; transported by Orange Cross	P24-13011
12/6/2024	Intoxicated male fell in bathroom, EMS transported.	P24-13232
12/31/2024	During bar check, strong odor of marijuana in bar. Male patron fell and hit head, admitted to drinking and smoking marijuana. Checked by EMS and removed from bar.	P24-14109

SHEBOYGAN COUNTY FAIR ASSOCIATION

7/27/2024	Disorderly conduct and Battery. Male punched wife's boyfriend in the face several times in grandstands.	P24-08109
8/30/2024	Disorderly man behind horse barn. Arrested/cited/removed	P24-09616
8/31/2024	Warrant arrest during concert at Fair	P24-09673
9/1/2024	Attempted theft of a purse during Fair	P24-09691
9/1/2024	17-year-old female with large knife; knife confiscated	P24-09707
9/1/2024	Disorderly conduct—male cited during concert.	P24-09710
9/1/2024	Disturbance during concert; both parties warned	P24-09718
9/1/2024	Juveniles shooting patrons with "gel blasters"; told to leave	P24-09726

WALMART

2/9/2025	Retail theft of alcoholic beverage by 18-year-old	P25-01410
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WEBERS QUIK STOP

2/13/2024	Retail theft of alcohol by 18-year-old. Citations issued.	P24-01499
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WILD SHOTS

5/4/2024	Warrant arrest/violation of bail conditions	P24-04532
11/16/2024	Disorderly conduct—Unruly patron asked to leave	P24-12585
11/17/2024	Disorderly conduct—previous unruly patron returned and arrested for continuing to cause a disturbance.	P24-12588
1/2/2025	Female reported in bar in violation of bail conditions. GOA, located at Antonio's and arrested same day.	P25-00051

C. DEMERIT POINTS ASSIGNED—City Ordinance 7-2-16 (d) 1

In the past year, demerit points were assigned on only one occasion:

1. Humphrey's Turner Hall Bar and Grill—violation of *Section 7-2-13(c) Disorderly Conduct*: On 2/2/2025 an unruly patron was denied service; however, friends continued to purchase and provide alcoholic beverages to the patron. A dispute with a bartender resulted in the bartender punching the patron in the face which resulted in injury. Bartender stated self-defense after patron swung at her. Charges of Disorderly conduct and battery referred to DA's office. P25-01157

D. CITIZEN COMPLAINTS

We received one citizen complaint regarding a liquor establishment this year:

1. Female from incident at Humphrey's Turner Hall (2/2/2025, P25-01157) that was struck by bartender complained to Mayor's office through voicemail. Charges were referred to District Attorney's office for review. Demerit points were assigned to the bar for Disorderly Conduct.

E. CORRESPONDENCE— (TAB B)

1. A copy of the letter delivered to Humphrey's Turner Hall regarding demerit points assigned.

No other correspondence occurred.

In conclusion, the Plymouth Police Department conducts regular inspections of businesses that obtain liquor licenses. A majority of these inspections demonstrate compliance on the part of the business. When violations occur, we try to give warnings and educate the business on proper procedures. If violations are severe or repetitive, citations are issued.

We also respond to numerous calls for service at these establishments. In most cases, the conduct of individual patrons does not reflect upon the practices of the business and no action is taken against the liquor license. Where conduct of the business or its agents demonstrate a violation of the licensing provisions, enforcement action and demerit points are applied.

TAB A

POLICE CALLS AT EACH ESTABLISHMENT

Antoinettes/Antonios/Amore

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	COURT DISPOSITION
2/23/2024	Bar Check	SIT	N	
3/1/2024	Bar Check	SIT	N	
3/9/2024	Bar Check	SIT	N	
3/28/2024	OWI	Arrest	Y	P24-03142
3/30/2024	Bar Check	SIT	N	
4/26/2024	Bar Check	SIT	N	
5/4/2024	Bar Check	SIT	N	
5/10/2024	Bar Check	SIT	N	
5/31/2024	Bar Check	SIT	N	
6/8/2024	Bar Check	SIT	N	
7/5/2024	Bar Check	SIT	N	
8/17/2024	Bar Check	SIT	N	

Big Billys

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	COURT DISPOSITION
2/10/2024	Bar Check	SIT	N	
2/22/2024	Assist	SIT	N	P24-01809
2/24/2024	Bar Check	SIT	N	
2/25/2024	Bar Check	SIT	N	
3/1/2024	Bar Check	SIT	N	
3/6/2024	Disorderly Conduct	Adult Arrest	Y	P24-02265 DPA Muni
3/10/2024	Bar Check	SIT	N	
3/27/2024	Bar Check	SIT	N	
4/26/2024	Bar Check	SIT	N	
5/11/2024	Bar Check	SIT	N	
6/1/2024	Bar Check	SIT	N	
6/12/2024	Unsecure Premise	SIT	N	
6/15/2024	Bar Check	SIT	N	
6/16/2025	Bar Check	SIT	N	
6/21/2024	Bar Check	SIT	N	
7/5/2024	Bar Check	SIT	N	
7/12/2024	Bar Check	SIT	N	
7/22/2024	Bar Check	SIT	N	
10/16/2024	EMS	CLO	N	P24-11469
11/22/2024	Bar Check	SIT	N	
12/13/2024	Bar Check	SIT	N	
12/14/2024	Business Check	SIT	N	
12/16/2024	Bar Check	SIT	N	

Brown Bottle

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	CITE DISPOSITION
2/10/2024	Bar Check	SIT	N	
3/30/2024	Bar Check	SIT	N	
4/29/2024	Noise	SIT	N	P24-04362
5/1/2024	DC	DA Review-No Prosecution	N	P24-04444
5/1/2024	Bar Check	SIT	N	
5/2/2024	Bar Check	SIT	N	
5/10/2024	Bar Check	SIT	N	
5/30/2024	Disturbance	SIT	N	P24-05634
7/13/2024	Bar Check	SIT	N	
7/22/2024	Bar Check	SIT	N	
7/25/2024	Bail Violation	Arrest	Y	P24-08017
9/3/2024	Bar Check	SIT	N	
9/13/2024	Bar Check	SIT	N	speaker on addressed
12/5/2024	Assist	SIT	N	P24-13209
12/14/2025	Noise	Warning issued	N	P24-13496
12/19/2024	DC/Intoxication	Citation issued/Chapter 55	Y	P24-13673
12/31/2024	Bar Check	SIT	N	
1/13/2025	EMS	SIT	N	P25-00468

City Club

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/1/2024	Disturbance	Adult Arrest	Y	P24-01095/Ord DC Guilty
2/10/2024	Bar Check	SIT	N	
2/23/2024	Bar Check	SIT	N	
3/2/2024	Bar Check	SIT	N	
3/2/2024	Welfare Assist	SIT	N	P24-02110
3/10/2024	Bar Check	SIT	N	
4/27/2024	Bar Check	SIT	N	
4/29/2024	Assault	Inactive	N	P24-04338
5/10/2024	Bar Check	SIT	N	
5/24/2024	Bar Check	SIT	N	
6/1/2024	Bar Check	SIT	N	
6/2/2024	Bar Check	SIT	N	
6/9/2024	Bar Check	SIT	N	
6/15/2024	Bar Check	SIT	N	
6/29/2024	Bar Check	SIT	N	
7/9/2024	Unsecure Premise	SIT	N	
7/13/2024	Bar Check	SIT	N	
8/18/2024	Bar Check	SIT	N	
11/23/2024	Bar Check	SIT	N	
11/23/2024	Bar Check	SIT	N	
1/16/2025	Bar Check	SIT	N	P25-00543

Cozy Bar

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/2/2024	Bar Check	SIT	N	
2/8/2024	Bar Check	SIT	N	
2/11/2024	Bar Check	SIT	N	
2/25/2024	Bar Check	SIT	N	
3/1/2024	Bar Check	SIT	N	
3/3/2024	Bar Check	SIT	N	
3/6/2024	Trespassing	Arrest	Y Trespass, Mis Bail	Unresolved in Court
3/9/2024	Bar Check	SIT	N	
3/9/2024	Bar Check	SIT	N	
3/19/2024	Bar Check	SIT	N	
3/30/2024	Bar Check	SIT	N	
4/5/2024	Assist Intoxicated	SIT	N	P24-03441
4/6/2024	Bar Check	SIT	N	
4/13/2024	Disorderly Conduct	Arrest	Y Lewd/Lascivious, Bail Jump	Unresolved in Court
4/14/2024	Bar Check	SIT	N	
4/23/2024	Bar Check	SIT	N	
4/26/2024	Bar Check	SIT	N	
5/10/2024	Bar Check	SIT	N	
5/10/2024	Bar Check	SIT	N	
5/24/2024	Bar Check	SIT	N	
5/27/2024	Bar Check	SIT	N	
5/29/2024	Bar Check	SIT	N	
5/31/2024	Bar Check	SIT	N	
6/7/2024	Bar Check	SIT	N	
6/9/2024	Bar Check	SIT	N	
6/12/2024	Bar Check	SIT	N	
6/15/2024	Bar Check	SIT	N	
6/30/2024	Bar Check	SIT	N	
7/4/2024	Bar Check	SIT	N	
7/5/2024	Bar Check	SIT	N	
7/13/2024	Bar Check	SIT	N	
8/4/2024	Bar Check	SIT	N	
8/9/2024	Bar Check	SIT	N	
8/17/2024	Bar Check	SIT	N	
9/30/2024	Bar Check	SIT	N	
10/26/2024	Chapter 55/Intox	SIT	N	P24-11843
11/7/2024	Bar Check	SIT	N	
11/8/2024	Alarm	SIT	N	
12/31/2024	Bar Check	SIT	N	
1/12/2025	Bar Check	SIT	N	
2/22/2025	Bar Check	SIT	N	

Plymouth Tap

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
1/7/2024	Bar Check	SIT	N	
1/15/2024	Bar Check	SIT	N	
1/19/2024	Bar Check	SIT	N	
2/11/2024	Bar Check	SIT	N	
2/25/2024	Bar Check	SIT	N	
3/3/2024	Bar Check	SIT	N	
3/8/2024	Disorderly Conduct	Arrest	DC/Resisting	Pending in Court
3/9/2024	Bar Check	SIT	N	
3/17/2024	Bar Check	SIT	N	
3/18/2024	Bar Check	SIT	N	
3/19/2024	Bar Check	SIT	N	
3/30/2024	Bar Check	SIT	N	
4/5/2024	Field Interview	SIT	N	P24-03406
4/6/2024	Bar Check	SIT	N	
4/13/2024	Bar Check	SIT	N	
4/14/2024	Bar Check	SIT	N	
4/16/2024	Bail Violation	Arrest	Y	Pending in Court
4/19/2024	Bar Check	SIT	N	
5/4/2024	Disorderly Conduct	Arrest	Ordinance DC	Guilty
5/10/2024	Bar Check	SIT	N	
5/19/2024	Field Interview	SIT	N	P24-05149
5/24/2024	Bar Check	SIT	N	
5/29/2024	Bar Check	SIT	N	
5/31/2024	Bar Check	SIT	N	
6/12/2024	Bar Check	SIT	N	
6/15/2024	Bar Check	SIT	N	
6/18/2024	Bar Check	SIT	N	
6/23/2024	Disturbance	SIT	N	
6/29/2024	Bar Check	SIT	N	
7/4/2024	Bar Check	SIT	N	
7/5/2024	Bar Check	SIT	N	
7/13/2024	Bar Check	SIT	N	
7/20/2024	Disturbance	Arrest	Urinating/DC/Resist	Guilty
8/11/2024	Bar Check	SIT	N	
11/28/2024	Disorderly Conduct	Arrest	DC/Resisting	Pending in Court
11/29/2024	EMS	SIT	N	P24-13011
12/6/2024	EMS	SIT	N	P24-13232
12/10/2024	Bar Check	SIT	N	
12/31/2024	Bar Check	SIT	N	
12/31/2024	EMS	SIT	N	P24-14109
2/15/2025	Bar Check	SIT	N	
2/23/2025	Bar Check	SIT	N	

Wild Shots

DATE	CIRCUMSTANCE	DISPOSITION	CITATION ISSUED	DISPOSITION
2/3/2024	Bar Check	SIT	N	
2/10/2024	Bar Check	SIT	N	
2/17/2024	Alarm	SIT	N	
2/21/2024	Bar Check	SIT	N	
2/23/2024	Bar Check	SIT	N	
2/25/2024	Bar Check	SIT	N	
2/29/2024	Alarm	SIT	N	
3/1/2024	Bar Check	SIT	N	
3/2/2024	Bar Check	SIT	N	
3/29/2024	Bar Check	SIT	N	
4/14/2024	Bar Check	SIT	N	
4/26/2024	Bar Check	SIT	N	
5/4/2024	Bar Check	SIT	N	
5/4/2024	Warrant	Arrest	Y	P24-04532
5/4/2024	Bar Check	SIT	N	
5/11/2024	Bar Check	SIT	N	
5/15/2024	Bar Check	SIT	N	
5/25/2024	Alarm	SIT	N	
5/29/2024	Bar Check	SIT	N	
6/1/2024	Bar Check	SIT	N	
6/4/2024	Suspicious	Unfounded	N	P24-05843
6/5/2024	Alarm	False Alarm	N	P24-05869
6/8/2024	Bar Check	SIT	N	
6/15/2024	Bar Check	SIT	N	
6/20/2024	Alarm	False Alarm	N	P24-06529
6/29/2024	Bar Check	SIT	N	
7/2/2024	Alarm	False Alarm	N	P24-07016
7/13/2024	Bar Check	SIT	N	
8/9/2024	Bar Check	SIT	N	
8/11/2024	Bar Check	SIT	N	
8/17/2024	Bar Check	SIT	N	
9/12/2024	Alarm	False Alarm	N	P24-10131
11/16/2024	Disorderly Conduct	SIT	N	P24-12585
11/17/2024	Disorderly Conduct	Arrest	Y P24-12588	Pending Court
11/23/2024	Bar Check	SIT	N	
11/23/2024	Bar Check	SIT	N	
12/31/2024	Bar Check	SIT	N	
1/2/2025	Bail Violation	Arrest	Y P25-00051	Pending Court
1/19/2025	Alarm	SIT	N	P25-00650
2/23/2025	Bar Check	SIT	N	

TAB B

CORRESPONDENCE WITH LICENSEES

Kenneth Ruggles

Chief of Police

Phone: 920-893-6541 Fax: 920-892-6143 Web: www.plymouthgov.com

128 Smith Street P.O. Box 218 Plymouth, WI 53073-0218



Humphrey's Turner Hall Bar and Grill
202 Elizabeth St.
Plymouth, WI 53073

February 17, 2025

To the owner/operator of Humphrey's Turner Hall,

On February 2, 2025 at 4:47 pm, Officers from our Police Department responded to a call of a disturbance within your establishment. Our subsequent investigation determined a bartender, Georgia S. Bitter, engaged in a physical altercation with a patron inside the hall area. Ms. Bitter admitted to punching the patron in the face during the altercation.

Given the sequence of events described by witnesses, I would urge your bartenders to call for assistance from the Police Department before using force to remove someone from the bar. Plymouth City Code of Ordinances, Chapter 7, Section 7-2-13 (c), prohibits Disorderly Conduct, stating: *Each licensed premises shall, at all times, be conducted in an orderly manner and no disorderly, riotous, or indecent conduct shall be allowed at any time on any licensed premises.*

Therefore, pursuant to City Ordinance 7-2-16 (d) (1), I am assigning 25 demerit points to the Liquor License held by Humphrey's Turner Hall. You are hereby warned that any establishment that accumulates 75 points in a year may receive a warning or suspension of the license upon action of the Common Council. Should additional violations occur, demerit points sufficient for action against your license may be assigned. I strongly urge you to prevent such conduct in the future.

Should you have any questions or concerns about this action or the possible consequences, please contact me at the Police Department.

Sincerely,

A handwritten signature in black ink that reads "K. Ruggles #700". The signature is written in a cursive style.

Kenneth Ruggles

Chief of Police



Application for Public Event

City of Plymouth
128 Smith Street
P.O. Box 107
Plymouth, WI 53073

Applicant Name Plymouth Downtown Arts + Merchants Phone Number 920-400-1057

Address PO Box City Plymouth Zip 53073

Are you a 501 (C-3) non-profit organization? No Yes Tax Exempt # 501-c6

I have included my organization's proof of insurance with this form. Kristi sent to you directly.
 I am exempt from requiring proof of insurance because _____

Authorized Agent Mary Caskey Home Phone 262-909-8508
(Clerk/Treas. Initials) _____ Bus. Phone 920-400-1057

Address N3597 S. Valley Rd. City Cascade Zip 53011

Point of contact at Event (if different than Agent) _____

Type of Event: (Check all appropriate blocks)

- Athletic Activity (tournament, sports event)
- Block Party
- Financial Gain Event (map required)
- Community/Park Event
- Parade/Street Closing (map required)
- Runs/Walks (map required)
- Other Beer Tasting

Event Date(s): 5-2-2025 Start/End Time: 5pm - 9pm

Name of Activity Hops + Shops Purpose: Wisconsin Craft Beer Tasting

Assembly Area Downtown Plymouth Dispersal Area: _____

Estimated Attendance 150 No. of Parade Units: _____

Location of Block Party _____
(Block off - street from - street to)

Check all appropriate boxes:

- | | | | | | |
|-------------------------------------|-------------------------------------|-----------------------------|-------------------------------------|-------------------------------------|--------------------------|
| Yes | No | | Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Admission/Entry Fee | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Fireworks |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Financial Gain Activity | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Amusement Rides |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Concession Sales | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Setting Up Tents |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Vendor Displays/Sale | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Amplification Equipment |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Electricity Needed | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Musical Bands |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Portable Toilets | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Horses/Animals |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Street Closure | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Snowmobiles/ATV's |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Barricades Needed (_____) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Beer Sales* |
| | | Quantity | | | *Requires Special Permit |

Not being sold at event. Samples given w/ ticket purchase.

The applicant named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.

The applicant individually, or the authorized agent on behalf of applicant, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the City of Plymouth and each and every of its elected, and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally for and against any and all claims, causes of action, actions, liabilities, demand, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, incidents, activities, and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the City of Plymouth and each and every of it's elected and appointed officials, employees, and agents, regardless of when and where, occurring or arising from this event.

The public event applicant shall submit a general liability insurance policy certificate in the amount of \$1 million dollars naming the City of Plymouth as an additional insured party. The applicant for this public event must be 18 years of age. Any misrepresentation of public events described in this application occurring in City of Plymouth parks or facilities will be just cause for future denial of rental agreements with the City of Plymouth.

Date 3-13-25 Signature Mary Caskey
(Must be Applicant or Duty Authorized Agent)

Municipality

License(s) Requested	Fees	
	<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
Total Fees		\$

Part A: Organization Information		
1. Organization Name Plymouth Downtown Arts & Merchants		
2. Organization Permanent Address N/A		
3. City Plymouth	4. State WI	5. Zip Code 53073
6. Mailing Address (if different from permanent address) PO Box 96		
7. FEIN 81-5081785	8. Date of Organization/Incorporation	9. State of Organization/Incorporation WI
10. Phone (262) 909-8508	11. Email downtownplymouthwi@gmail.com	
12. Organization type (check one) <input type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input checked="" type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Schwartz	Dawn	President	(608) 548-4165
Caskey	Mary	Vice President	(262) 909-8508
Moegenburg	Kristen	Secretary	(920) 901-1449
Hauser	Mary	Treasurer	(920) 698-0390
Pottratz	Jacqueline	President Emeritus	920-207-4822

Continued →

NUM	BEER STOP	LOCATION	Column 2	DESCRIPTION	SERVING AREA	BARTENDER
1	Maggies Closet	127 E Mill Street	Plymouth WI 53073	Ground Level Store Front Separate Upper Level apartments	Beer Served Only inside Store Front	Dawn Schwartz
						Spencer Hurlburt
2	Cheese Counter	133 E Mill Street	Plymouth WI 53073	Ground Level Store Front Separate Upper Level apartments	Beer Served Only inside Store Front	Benjamin Gartmann
						Jenna Schram
						Kyle Johnson
3	Caans Garden & Gifts	201 E Mill Street	Plymouth WI 53073	Ground Level Store Front Separate Upper Level apartments	Beer Served Only inside Store Front	Ruth Shepard
4	Dreams Unlimited	215 E Mill Street	Plymouth WI 53073	Ground Level Store Front Separate Upper Level apartments	Beer Served Only inside Store Front	Alexis Brunet
5	Books & More	214 E Mill Street	Plymouth WI 53073	Ground Level Store Front	Beer Served Only inside Store Front	Peter Meyer
6	Allechant Boutique	217 E Mill Street	Plymouth WI 53073	Ground Level Store Front	Beer Served Only inside Store Front	Jacqueline Pottratz
7	Over Easy Flipping	220 E Mill Street	Plymouth WI 53073	Ground Level Store Front Separate Upper Level apartments	Beer Served Only inside Store Front	Randal Caskey
8	Plymouth Brewing Co	222 E Mill Street	Plymouth WI 53073	Ground Level Tap Room Separate Upper Level apartments	Beer Served Only inside Tap Room	*Jeff Weinhardt
9	Moxie Cafe	301 E Mill Street	Plymouth WI 53073	Ground Level Cafe Separate Upper Level with apartments	Beer Served Only inside Cafe	*Ellen Colton
10	Hartmans Bakery	117 Division Street	Plymouth WI 53073	Ground Level Store Front	Beer Served inside Store Front	Neal Moegenburg
11	Simply Samantha J	411 E Mill Street #106	Plymouth WI 53073	Ground Level Store Front Separate Upper Level business suite	Beer Served Only inside Store Front	*Samantha J
12	Rewind Vintage	411 E Mill Street #101	Plymouth WI 53073	Ground Level Store Front Separate Upper Level business suite	Beer Served Only inside Store Front	Denise Labllois
13	Plymouth Historical Society	420 E Mill Street	Plymouth WI 53073	Ground Level and Basement Museum	Beer Served in Museum	*Glen Kazmierski
14	Schwaller Meats	633 Eastern Avenue	Plymouth WI 53073	Ground Level Store Front & Storage for business	Beer Served Only inside Store Front	Marsha Meyer

* Has a bartender License



City Club Tavern & Grill

5 7 8

Advanced Eyecare & Aesthetics

10

Pacifico Mexican Bar And Grill

13

DeO's Pizza

11 12

1 2 3 4 6

52 Stafford Hotel, Restaurant & Irish Pub
Temporarily closed

Ladewig-Zinkgraf American Legion Post...

Vintage Road America Mural

Reforge Fitness

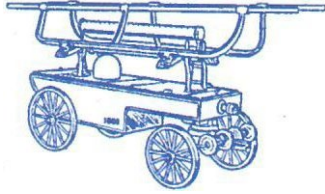
Schwallier Meats Butcher shop

14

Nett-World Family Counseling
Recently viewed
Cheese Capital of the World Arch

Eastern Ave

Collin St



Plymouth Fire and Rescue

Serving Plymouth since 1868

*Ryan Pafford
Fire Chief*

920-893-3744

rpafford@plymouthfd.com

MEMORANDUM

To: City Administrator Blakeslee, Assistant City Administrator Johnston, Mayor Pohlmann, Members of the Common Council

From: Fire Chief Ryan Pafford

Date: 4/2/2025

Re: East Main Road Closure

The Plymouth Fire Department is requesting a road closure of East Main Street between Caroline and Smith Street for our event. It would be closed from 10:00 a.m. until 3:00 p.m. Our annual Chicken BBQ continues to grow. With that, we have decided to move the event to our apparatus floor to accommodate the people. This also helps to show the public our equipment and what their donations and tax dollars go towards.

Sincerely,

Ryan Pafford

Chief

Plymouth Fire and Rescue



DATE: April 2, 2025

TO: Common Council

FROM: Jack Johnston, Assistant City Administrator/Community Development Director

RE: Ordinance No. 6 An Ordinance Amending Sec. 13-1-104 & Sec. 13-1-106 of the General Code of Ordinances of the City of Plymouth, Wisconsin Regarding Wall Sign Height Restrictions and Ground Signs in Multi-Family Residential Districts

Background:

13-1-103, Sign Height - In November 2024, the City of Plymouth Board of Appeals reviewed a variance request from Sargento to place signage higher than what is allowed by City code on their upcoming LAG building renovation project. While the signage was tastefully designed, state law requires a variance to meet a three-part test to be approved:

- The variance is needed due to an unnecessary hardship caused by zoning.
- A unique property feature is present that created the hardship.
- The variance is not contrary to the public interest.

The request to allow signage higher than permitted by code was denied by the Board of Appeals because it did not meet the three-part test. The bar for achieving a variance is intentionally set high under state law to limit variances to cases of true hardship caused by the zoning code.

Staff discussed this provision of code with the Committee of the Whole at their meeting on January 28, 2025. The Committee's recommendation at that time was to loosen the restriction on sign height placement so long as any ordinance change did not increase the actual size of signage allowed.

13-1-106, Signage in Multi-Family Residential Districts - Staff also discovered that current code language does not explicitly allow ground signage in multi-family residential districts, despite it being already in place for many developments in the City. Examples of this include Songbird Pond Assisted Living, Hunter's Ridge Apartments, and Pleasant View Townhomes, among others. With the Wangard project already being built, and the likelihood of other multi-family residential developments coming to Plymouth, staff would like to right-size the ordinance to allow ground signage for larger multi-family residential developments to follow what has already been historically allowed.

Current Code Language for Sign Height Placement Restrictions

This specific code language regards the B-1, B-2, B-3, CB, LI, and HI zoning districts only. It does not apply to any of the residential zoning districts (wall signs are not allowed in residential districts). The code language is posted below with relevant language in **bold**.

Sec. 13-1-106(a).

Wall signs placed against the exterior walls of buildings shall not project more than 18 inches from a building's wall surface, nor extend above or beyond the wall itself. Total sign area (including multiple business/tenant signs on a single property) shall not exceed one square foot for each lineal foot of the building parallel with the street frontage. Rear or side entrance signs are subject to the same size restrictions as that found at the principal (front/main) entrance to the building. Signs on other building facades (i.e. non-entrance side facades) are limited to one-half square foot per lineal foot of such facade. All signs attached or affixed to a building shall not exceed **20 feet in height above the mean ground grade level, except in the HI, LI, and B-3 districts, where such signs shall not exceed 30 feet in height above the mean ground grade level**; roof signs are prohibited.

Current Building Height Restrictions

The City of Plymouth regulates building height in all six of the aforementioned zoning districts. A table showing those height maximums and sign height maximum is provided below. Please note that in "principal" refers to the main building on the parcel such as the retail space in which customers would buy products, and "accessory" refers to a separate buildings whose use is accessory to the principal buildings use, such as a storage shed or garage space.

Zoning District	Maximum Building Height	Maximum Wall Sign Placement Height
B-1	Principal: 60'; Accessory: 25'	20'
B-2	Principal: 45'; Accessory: 25'	20'
B-3	Principal: 35' (up to 50' with a conditional use permit); Accessory: 25'	20'
CB	Principal: 45'; Accessory: 25'	30'
LI	Principal: 35'; Accessory: 25'	30'
HI	45' any structure; up to 80' with conditional use permit	30'

Community Comparisons/Staff Recommendation For Sign Height:

Staff researched municipal code for many nearby communities of a similar size to Plymouth in regards to sign height placement. Sheboygan Falls and Kohler do not limit sign height placement. Other communities may have this provision in their code, but exceptions to the sign code may be granted by their Common Council or Village/Town Board. Staff investigated incorporating an exception process for the Plymouth sign code, but the City Attorney viewed that process as difficult to regulate

The proposed ordinance language removes the height restriction outlined above. The language clarifies that signage cannot be placed above the start of the roof line to ensure that signs do not project above any wall facade. Current code language does not allow roof signage and this ordinance would not change that. The size of allowable signs is also not impacted by the ordinance update.

Current Code Language Restricting Signage in Multi-Family Residential Districts

Current code language specifically disallows commercial signage in residential districts, with limited exceptions. The code language is posted below with the relevant language in **bold**.

Sec. 13-1-103(k). *Commercial signs in residential districts. In residential zones or on property used for non-transient residential uses, commercial signs are prohibited* except for home occupations or legal nonconforming commercial uses which shall be subject to the provisions of this code.

Staff Recommendation for Signage in Signage in Multi-Family Residential Districts

As ground signage has been historically allowed in multi-family residential districts, staff recommends allowing ground signage in both R-4 and R-6 districts so long as at least 12 dwelling units are present (12 is the maximum allowed in R-4 per building, R-6 allows up to 56 units per building with a conditional use). This language would restrict ground signage to larger multi-family developments while also not inadvertently allowing ground signage on properties with a duplex or smaller multi-family development. The ordinance is also specifically updated to note that any other type of signage (wall signs, projecting signs, awnings, etc.) are not allowed in any residential districts in order to avoid any confusion over the interpretation of the ordinance.

Plan Commission Recommendation:

At their meeting on March 6, 2025, the City Plan Commission recommended approval of the proposed revision to the ordinance, with final language amendments by the City Attorney. Attorney Fieber’s final draft ordinance is included in the packet as Attachment I.

Public Notice:

Changing to the Zoning Code require a class 2 notice in the *Plymouth Review* as well as a public hearing at the Common Council prior to the consideration of adoption of the ordinance. The class 2 notice has been published and the public hearing will be held prior to considering adopting the ordinance.

Action Requested:

Hold a public hearing for the ordinance change. Motion to approve changes as presented in Attachment I.

Attachments:

- I. Ordinance No. 6 of 2025

Action	Date	Status
Plan Commission Meeting	3/6/2025	Rec. Approval
Class 2 Notice in <i>Plymouth Review</i>	3/21 & 3/28	Published
Public Hearing	4/8/2025	This meeting
Ordinance Adoption	4/8/2025	This meeting

CITY OF PLYMOUTH
Ordinance No. 6 of 2025

AN ORDINANCE AMENDING SECTION 13-1-103 and 13-1-106, ZONING CODE OF THE MUNICIPAL CODE OF THE CITY OF PLYMOUTH, WISCONSIN REGARDING WALL SIGN HEIGHT RESTRICTIONS AND GROUND SIGNS IN MULT-FAMILY RESIDENTIAL DISTRICTS

WHEREAS, the City of Plymouth is a body corporate and politic within Sheboygan County, Wisconsin; and

WHEREAS, the City Plan Commission and Common Council would like to amend the City Zoning Code regarding signage to allow more discretion of sign placement related to height as well as allow ground signs in multi-family residential districts; and

WHEREAS, the Plan Commission has reviewed the herein ordinance and recommends adoption; and

WHEREAS, the proposed ordinance was noticed in the Plymouth Review as a class 2 notice and a public hearing for the ordinance was held before the Plymouth Common Council; and

NOW, THEREFORE, the Common Council of the City of Plymouth does hereby ordain as follows:

Section 1. Amending Code. The following sections of the Municipal Code of the City of Plymouth are hereby amended to read as follows (deletions indicated by ~~strikeout~~; insertions by underline):

Section 13-1-104 Prohibited signs

- k. *Commercial signs in residential districts.* In residential zones or on property used for non-transient residential uses, commercial signs are prohibited, except as allowed in section 13-1-106, for home occupations, or for legal nonconforming commercial uses which shall be subject to the provisions of this code.

Section 13-1-106 Commercial & multi-family residential signs permitted.

Signs are permitted in the B-1, B-2, B-3, CB, LI, ~~and~~ HI, R-3, R-3A, R-4, and R-6 districts, subject to the regulations of the city Code and the following restrictions:

- a. Wall signs placed against the exterior walls of buildings shall not project more than 18 inches from a building's wall surface, nor extend above or beyond the wall itself. Total sign area (including multiple business/tenant signs on a single property) shall not exceed one square foot for each lineal foot of the building parallel with the street frontage. Rear or side entrance signs are subject to the same size restrictions as that found at the principal (front/main) entrance to the building. Signs on other building facades (i.e. non-entrance side facades) are limited to one-half square foot per lineal foot of such facade. ~~All signs attached or affixed to a building shall not exceed 20 feet in height above the mean ground grade level, except in the HI, LI, and B-3 districts, where such signs shall not exceed 30 feet in height above the mean~~

~~ground grade level;~~ A wall sign shall not extend above the lowest point of the roof nor beyond the ends of the wall to which it is attached, and not extend more than eighteen inches outside a building's wall surface; roof signs are prohibited. Wall signs are not allowed in residential districts.

- b. Projecting identification signs not exceeding two sign faces per business shall be permitted, but not to exceed two such signs per building. [Such signs are limited to identifying the business name and street address only but may include the trademarked names or logos of products sold by the business provided the size of such logos and trademarks do not exceed one-half the size of the name of the business selling the trademarked products, excepting from such size limitation those businesses where the business name is trademarked (i.e. McDonald's, Hardee's, etc.)] Projecting signs fastened to, suspended from, or supported by a building shall not extend more than five feet, shall not be less than ten feet above the sidewalk nor less than 15 feet above a driveway or alley, and shall not exceed 20 square feet in size. Maximum height shall not exceed 15 feet or front of facade, whichever is less, and shall be located a minimum of ten feet from a side lot line. Projecting signs shall not be internally illuminated. Exterior neon lights shall be permitted, and are not considered as being internally illuminated. Projecting identification signs are not allowed in residential districts.
- c. Pole signs shall not exceed 20 feet in height in the B-1, B-2, and LI districts, and 30 feet in height in the B-3 and HI districts. Height is measured above the mean centerline of street grade. The sign shall be completely within the property upon which it is located. One pole sign per street frontage is permitted. Size is limited to 100 square feet for one side, or 200 square feet for all sides. When there exists a property zoned in the B-3 or HI districts with continuous road/highway frontage in excess of 300 feet, the size is limited to 200 square feet per side or 400 square feet for all sides. Any pole sign in the B-3 business district shall have a minimum landscaped area of 16 square feet around the base of the pole unless a waiver thereof is granted by the plan commission. Pole signs are not allowed in residential districts.
- d. Ground signs shall be limited to 100 square feet for one face or 200 square feet for all faces in the B-1, B-2, CB, LI, R-4, and R-6 districts. Ground signs in residential districts are limited to one ground sign and only allowed for parcels with multi-family residential uses with at least 12 individual dwelling units on the property. When there exists a property zoned in the B-3 or HI districts with continuous road/highway frontage in excess of 300 feet, the size is limited to 200 square feet per side or 400 square feet for all sides. One ground sign is permitted on a street frontage provided there is no pole sign on that side. Any ground sign in the B-3 business district shall have a minimum landscaped area of 16 square feet around the base of the ground sign unless a waiver is granted by the plan commission.
- e. Combinations of any of the above signs shall meet all the requirements for the individual sign.
- f. Signs in the B-1, B-2, B-3, and CB districts shall only advertise on-site businesses and events. In instances where the property owner or business tenant wishes to erect a sandwich board, there is a limit of one sandwich board per business tenant and such sign shall not exceed four feet in height and eight square feet per side display area.
- g. Exterior neon or gas illumination signs. These signs are not allowed in residential districts.

- h. Awnings with professionally painted or screen-printed lettering and/or symbols are permitted. The size of such printing shall not exceed 25 percent of awning surface and is calculated as part of the total permissible wall signage area for the building's facade. A sign permit is required for such awnings. Awnings with professionally painted or screen-printed lettering and/or symbols are not allowed in residential districts.

Section 2. Severability. Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

Section 3. Effective Date. This Ordinance shall take effect the day after publication.

Enacted on _____, 2025.

CITY OF PLYMOUTH

By: _____
Donald O. Pohlman, Mayor

Date: _____

CLERK'S CERTIFICATE OF ENACTMENT

I hereby certify that the foregoing Ordinance was duly enacted by the City of Plymouth Common Council and approved by the Mayor on the dates indicated above.

Dated: _____, 2025

Anna Voigt, Clerk



CITY OF PLYMOUTH, WISCONSIN

RESOLUTION NO. 5 OF 2025

A RESOLUTION OF COMMENDATION FOR JOHN NELSON

WHEREAS, John Nelson served faithfully as Alderman in District 2 upon his election on April 2014 through April 2025; and

WHEREAS, Johns' contribution to municipal government is an indication of his pride in our community, particularly noted in his public service as Council President and serving on Finance and Personnel Committee, Community Television, Plan Commission, Redevelopment Authority, Ad Hoc Affordable Housing Committee, Board of Review; and

WHEREAS, Johns' commitment and dedication to the City are evident through his establishment of the new Plymouth Sugar Shack, establishment of the Plymouth Maple Festival and volunteering locally as a member of the Plymouth Lions Club.

WHEREAS, it is fitting and right that the City recognize John Nelson for his outstanding service to this community.

NOW, THEREFORE, BE IT RESOLVED that I, Donald O. Pohlman, Mayor of the City of Plymouth, on behalf of the Common Council and all Plymouth residents, extend to John Nelson their deepest appreciation and gratitude for his dedication and service to the City of Plymouth and that a copy of this Resolution be presented to him.

Passed: April 8, 2025

CITY OF PLYMOUTH

Donald O. Pohlman, Mayor

Anna Voigt, Clerk

CITY OF PLYMOUTH PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, Arbor Day is now observed throughout the nation and the world, and;

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and;

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products and;

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees - wherever they are planted - are a source of joy and spiritual renewal.

NOW, THEREFORE, I, DONALD O. POHLMAN, MAYOR of the City of Plymouth, do hereby proclaim April 25, 2025 as

ARBOR DAY

In the City of Plymouth, and I urge all citizens to support efforts to care for our trees and woodlands and to support our city's community forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

DATED this 8th day of April 2025

Donald O. Pohlman, Mayor
City of Plymouth

CITY OF PLYMOUTH PROCLAMATION

- WHEREAS,** libraries offer the opportunity for everyone to connect with others, learn new skills, and pursue their passions, no matter where they are on life's journey, and;
- WHEREAS,** libraries have long served as trusted institutions, striving to ensure equitable access to information and services for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socioeconomic status, and;
- WHEREAS,** libraries adapt to the ever-changing needs of their communities, developing and expanding collections, programs, and services that are as diverse as the populations they serve, and;
- WHEREAS,** libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals, and;
- WHEREAS,** libraries play a pivotal role in economic development by providing resources and support for job seekers, entrepreneurs, and small businesses, thus contributing to local prosperity and growth and;
- WHEREAS,** libraries make choices that are good for the environment and make sense economically, creating thriving communities for a better tomorrow, and;
- WHEREAS,** libraries are treasured institutions that preserve our collective heritage and knowledge, safeguarding both physical and digital resources for present and future generations, and;
- WHEREAS,** libraries are an essential public good and fundamental institutions in democratic societies, working to improve society, protect the right to education and literacy, and promote the free exchange of information and ideas for all, and;
- WHEREAS,** libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, I, DONALD O. POHLMAN, MAYOR proclaim National Library Week, April 6-12, 2025. During this week, I encourage all residents to visit their library and celebrate the adventures and opportunities they unlock for us every day. Ready, Set, Library!

DATED this 8th day of April 2025

Donald O. Pohlman, Mayor
City of Plymouth

City of Plymouth
 128 Smith St. - P.O. Box 107
 Plymouth, WI 53073-0107



Telephone: (920) 893-3745
 Facsimile: (920) 893-0183
 Web Site: plymouthgov.com

DATE: April 3, 2025
TO: Mayor and Common Council
FROM: Cathy Austin, Director of Public Works
RE: **2025 Street Project: Collins Street: Eastern Avenue to Stafford Street, including Hill Court**

On April 2, 2025 the City of Plymouth opened bids for the 2025 Street Project. Seven bids were received, with David Tenor Corporation being the lowest bidder. A summary of the bid results is as follows:

Contractor	Bid Amount
David Tenor Corporation	\$1,353,509.89
Dorner Inc.	\$1,455,826.85
Alfson Excavating LLC	\$1,476,021.85
korff plumbing LLC	\$1,489,564.61
Vinton Construction Company	\$1,634,136.31
Jossart Brothers, Inc.	\$1,649,263.48
DE GROOT, INC.	\$1,840,925.05

The scope of the project includes new watermain with water lateral replacement from the watermain to the curb stop, sanitary sewer main replacement, storm sewer inlet replacements, full curb and gutter replacement, repair of hazardous sidewalk, sidewalk handicap ramp replacements, and asphalt road paving.

The city also received the attached Construction Management Agreement from Kapur & Associates in the amount of \$98,970.00. Kapur will perform staking, on-site inspections, and prepare as-built drawings. This amount is estimated and is paid on a time-and-material basis.

Funding Overview

The 2025 Capital Plan allocated the following funding:

- \$500,000 from the City Capital Improvement Budget
- \$500,000 from the Utility Capital Improvement Budget

However, the total project bids came in over budget.

Bid and Agreement Breakdown:

Allocation	Construction: David Tenor Corp.	Construction Management: Kapur & Associates	Total Share
City Share	\$629,382.14	\$49,485.00	\$678,867.14
Utility Share	\$724,127.75	\$49,485.00	\$773,612.75

The overage in the project cost can be contributed to several factors. One factor is the scope of the project expanded to include Hill Court. Hill Court is a small dead-end road adjacent to Collins Street. During the design phase, it was determined that the sanitary sewer main on Hill Court needed to be replaced. Given the circumstance, it was deemed most cost-effective to do the work with the project and include replacing the watermain in the same section. The work on Hill Court accounts for \$143,660.50 of the total project cost. Additionally, rebidding of the project is not expected to result in better pricing due to current market conditions.

Funding Recommendations

1. City Share Overrun:

It is recommended that the \$178,867.14 overage on the City side be covered by the capital fund balance. The City has \$287,725.00 in capital funding available from the County Trail project that was previously budgeted but no longer requires City funding.

2. Utility Share Overrun:

It is recommended that the overage on the Utility side be added to the debt issuance following a consultation with the City's financial advisors, Ehlers, rather than using the cash balance. The reasons are fourfold:

- Preserves the unrestricted cash balance for emergencies, such as water main breaks.
- Allows the utility to include the cost of the entire project in a future full rate case review.
- A drawdown of the unrestricted utility balance could negatively impact bond rating agency reviews ahead of three years of planned debt issuances.
- The relatively small increase in utility debt issuance would have a minor impact on ratepayers but would allow for increased levy flexibility for non-utility city capital purchases under state levy limit regulations in future years.

Recommendation

It is recommended that the 2025 Street Project be awarded to David Tenor Corporation for a total bid amount of \$1,353,509.89. and approve the professional service agreement with Kapur & Associates in the amount of \$98,970.00.

PROFESSIONAL SERVICES AGREEMENT

2025 Street Program Collins Avenue City of Plymouth

This Agreement is between City of Plymouth (OWNER) and Kapur & Associates, Inc. (ENGINEER) for professional engineering services for the following purpose:

Provide construction management and survey staking services for the referenced project.

Section A. Description of Work

ENGINEER will provide all construction management and survey duties in accordance with standard practice for municipal construction projects. General duties include oversight of contractor's work and ensuring the project is built in accordance with the plans and specifications.

Section B. Scope of Services

CONSTRUCTION MANAGEMENT SERVICES

- Preconstruction conference
- Survey staking for all utilities and roadway features
- Shop drawing review and approval
- Full-time inspection for the duration of the project
- Review/recommendation to approve contractor pay requests
- Punchlist and project close-out
- As-built drawings

Section C. Schedule

ENGINEER shall perform the Scope of Services and concurrent with an estimated Construction Start of mid-May 2025, and Construction Completion of September 26, 2025.





Section D. Compensation

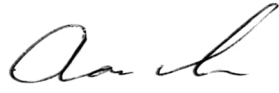
In return for the performance of the foregoing obligations, OWNER shall compensate ENGINEER on a time-and-material basis estimated at \$98,970.00. An estimated engineering fee breakdown is attached.

IN WITNESS WHEREOF, the OWNER and ENGINEER have executed this Agreement.

OWNER: City of Plymouth

ENGINEER: Kapur & Associates, Inc.

By: _____

By:  _____

Title: City Engineer/Director of Public Works

Title: Associate/Milwaukee Muni. Manager

Date: _____

Date: April 3, 2025





DATE: April 3, 2025
TO: Mayor and Common Council
FROM: Cathy Austin, Director of Public Works
RE: Pedestrian Crossing: Eastern Avenue and N Bruns Avenue

As part of the 2025 Capital Improvement Plan \$50,000 was allocated for ADA modifications to the pedestrian crossing on Eastern Avenue at N Bruns Avenue along with the installation of one set of solar-powered, push-button activated, Rapid Flashing Beacon (RFB) Pedestrian Crossing Signs. An illustration of these signs is provided below.



The City purchased the RFB equipment in 2024, alongside the crossing at Eastern Avenue and South Street. The intent was to install the RFB equipment at the Eastern Avenue and N Bruns Avenue intersection as well. However, during design, it became clear that additional work was required to make the crossing ADA-compliant.

When the RFB installation was initially discussed in 2024, the Common Council approved up to \$15,000 in contingency funds. Only \$8,543 of this amount was used for the Eastern Avenue and South Street crossing, as the other installation was postponed.

On April 2, 2025 the City of Plymouth opened bids for the Eastern Avenue and N Bruns Avenue Pedestrian Crossing Project. Six bids received, with ZR LLC Concrete being the lowest bidder. A summary of the results is as follows (full bid results are attached):

Contractor	Bid Amount
ZR LLC Concrete	\$64,980.00
Vinton Construction	\$84,454.51
Forward	\$93,333.00
Parking Lot Maintenance	\$96,125.00
Highway Landscapers, Inc.	\$99,430.00
Buteyn-Peterson Construction Company	\$109,050.00

Recommendation

It is recommended that the project be awarded to ZR LLC Concrete for a total bid amount of \$64,980.00 and allotting up to \$14,980.00 to be used from Capital Fund Balance.

Eastern Avenue and N. Bruns Avenue Curb Ramps (#9565443) Owner: City of Plymouth
 Solicitor: Kapur, Inc.
 04/02/2025 10:30 AM CDT

Base Bid Section - Required Completion					ZR LLC Concrete		Vinton Construction Company		Forward		Parking Lot Maintenance		Highway Landscapers, Inc.		Buteyn-Peterson Construction Company	
Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	305.0120	Base Aggregate Dense 1 1/4-Inch	TON	70	\$17.00	\$1,190.00	\$30.00	\$2,100.00	\$50.00	\$3,500.00	\$50.00	\$3,500.00	\$35.00	\$2,450.00	\$25.00	\$1,750.00
2	460.6223	HMA Pavement 3 MT 58-28 S	TON	9	\$300.00	\$2,700.00	\$262.05	\$2,358.45	\$300.00	\$2,700.00	\$500.00	\$4,500.00	\$450.00	\$4,050.00	\$270.00	\$2,430.00
3	460.6224	HMA Pavement 4 MT 58-28 S	TON	6	\$350.00	\$2,100.00	\$263.26	\$1,579.56	\$300.00	\$1,800.00	\$500.00	\$3,000.00	\$450.00	\$2,700.00	\$270.00	\$1,620.00
4	601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	120	\$70.00	\$8,400.00	\$95.00	\$11,400.00	\$160.00	\$19,200.00	\$74.00	\$8,880.00	\$145.00	\$17,400.00	\$55.00	\$6,600.00
5	601.0600	Concrete Curb Pedestrian	LF	35	\$80.00	\$2,800.00	\$40.00	\$1,400.00	\$100.00	\$3,500.00	\$50.00	\$1,750.00	\$135.00	\$4,725.00	\$50.00	\$1,750.00
6	602.0405	Concrete Sidewalk 4-Inch	SF	630	\$14.00	\$8,820.00	\$15.00	\$9,450.00	\$19.00	\$11,970.00	\$22.00	\$13,860.00	\$20.00	\$12,600.00	\$10.00	\$6,300.00
7	602.0505	Curb Ramp Detectable Warning Field Yellow	SF	30	\$40.00	\$1,200.00	\$40.00	\$1,200.00	\$50.00	\$1,500.00	\$63.00	\$1,890.00	\$50.00	\$1,500.00	\$40.00	\$1,200.00
8	608.0512	Storm Sewer Pipe Reinforced Concrete Class V 12-Inch	LF	33	\$140.00	\$4,620.00	\$101.00	\$3,333.00	\$125.00	\$4,125.00	\$275.00	\$9,075.00	\$145.00	\$4,785.00	\$150.00	\$4,950.00
9	611.3230	Inlet 2x3 - FT	EACH	3	\$2,500.00	\$7,500.00	\$5,500.00	\$16,500.00	\$4,500.00	\$13,500.00	\$4,100.00	\$12,300.00	\$5,200.00	\$15,600.00	\$3,500.00	\$10,500.00
10	611.8110	Adjusting Manhole Covers	EACH	2	\$600.00	\$1,200.00	\$650.00	\$1,300.00	\$600.00	\$1,200.00	\$700.00	\$1,400.00	\$750.00	\$1,500.00	\$1,000.00	\$2,000.00
11	628.7015	Inlet Protection Type C	EACH	6	\$75.00	\$450.00	\$70.00	\$420.00	\$100.00	\$600.00	\$200.00	\$1,200.00	\$95.00	\$570.00	\$100.00	\$600.00
12	643.5000	Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$19,000.00	\$19,000.00	\$9,838.00	\$9,838.00	\$6,700.00	\$6,700.00	\$10,000.00	\$10,000.00	\$48,500.00	\$48,500.00
13	646.7520	Marking Crosswalk Epoxy Block Style 24-Inch (White)	LF	70	\$110.00	\$7,700.00	\$63.05	\$4,413.50	\$70.00	\$4,900.00	\$71.00	\$4,970.00	\$65.00	\$4,550.00	\$105.00	\$7,350.00
14	654.0101	Concrete Bases Type 1	EACH	2	\$2,500.00	\$5,000.00	\$2,250.00	\$4,500.00	\$2,500.00	\$5,000.00	\$3,000.00	\$6,000.00	\$4,200.00	\$8,400.00	\$4,000.00	\$8,000.00
15	690.0250	Sawing Concrete	LF	200	\$9.50	\$1,900.00	\$5.00	\$1,000.00	\$10.00	\$2,000.00	\$10.00	\$2,000.00	\$10.00	\$2,000.00	\$5.00	\$1,000.00
16	SPV.9000	Inlet Frame and Grate Special	EACH	3	\$800.00	\$2,400.00	\$1,000.00	\$3,000.00	\$2,000.00	\$6,000.00	\$4,000.00	\$12,000.00	\$1,550.00	\$4,650.00	\$1,000.00	\$3,000.00
17	SPV.9010	Storm Manhole Frame and Cover Special	EACH	1	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$3,100.00	\$3,100.00	\$1,950.00	\$1,950.00	\$1,500.00	\$1,500.00
Base Bid Section - Required Completion					\$64,980.00		\$84,454.51		\$93,333.00		\$96,125.00		\$99,430.00		\$109,050.00	

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



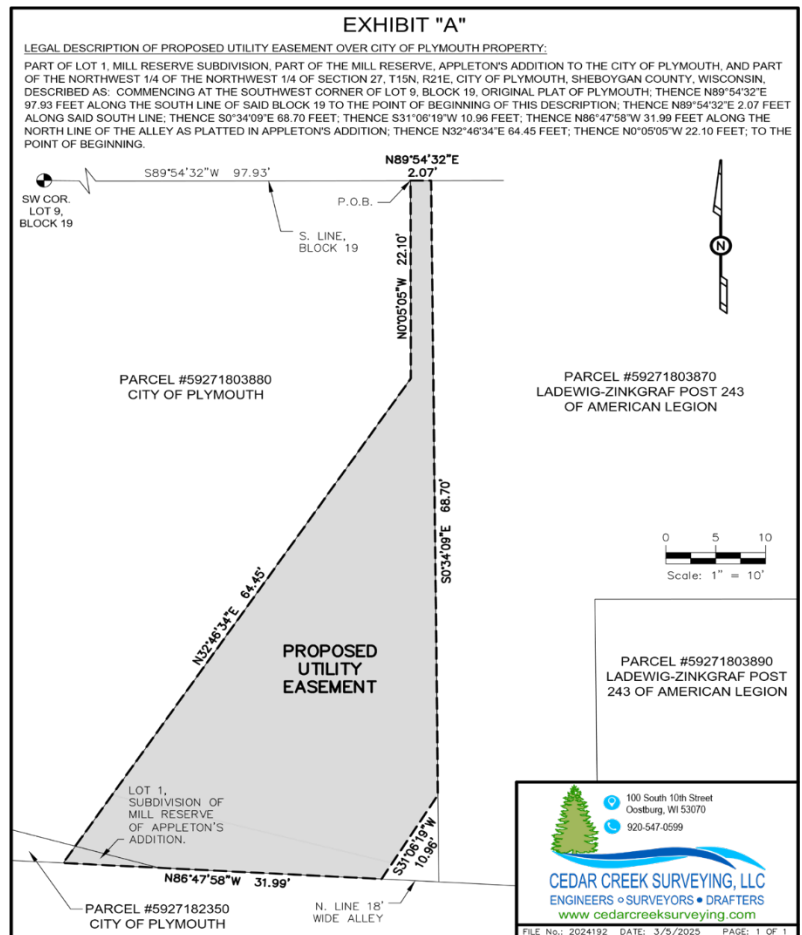
Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: April 3, 2025
TO: Mayor and Common Council
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: Utility Easement with LAG Family LLC

Background: LAG Family LLC has received a building permit to begin construction on the Laack Block Project. As part of the required upgrades, a new private sanitary sewer line must be installed to connect to the City's public sanitary system.

This private line will cross under the City parking lot, which requires the City to grant an easement to allow for both the construction of the line and future maintenance. The draft easement, which has been reviewed by Attorney Fieber, is attached for review. The easement also requires that the parking lot be restored to its current condition if disturbed for maintenance.

Recommendation: Approve Utility Easement with LAG Family LLC



UTILITY EASEMENT

Document Number

Document Name

The undersigned Grantor(s) City of Plymouth (hereinafter called the "Grantor"), in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, convey and warrant unto LAG Family LLC, a Wisconsin limited liability company (hereinafter called the "Grantee"), the Grantee's successors and assigns, the perpetual right and easement to construct, install, maintain, operate, repair, inspect, replace, add, relocate and remove the Designated Facilities, as indicated below, upon, in, over, through and across lands owned by the Grantor in the City of Plymouth, County of Sheboygan, State of Wisconsin, within the Easement Area described as follows:

See EXHIBIT "A" attached hereto and made a part hereof.

This Easement is subject to the following conditions:

- 1. Designated Facilities: This easement is for underground utility lines and other appurtenant equipment associated with utility facilities.
2. Access: The Grantee and its agents shall have the right of reasonable ingress and egress to, over and across the Easement Area, as well as the Grantor's land adjacent to the Easement Area. In all cases, Grantee shall attempt to access the Easement Area in such a way that does as little damage to Grantor's property as practicable.
3. Buildings and Structures: The Grantor agrees within the Easement Area not to construct or place buildings without the express written consent of the Grantee.
4. Landscaping and Vegetation: No plantings and landscaping are allowed within the Easement Area that will interfere with the easement rights herein granted. The Grantee has the right to trim or remove trees, bushes and brush within the Easement Area without replacement or compensation hereinafter. The Grantee may treat the stumps of any trees, bushes or brush to prevent re-growth and apply herbicides in accordance with applicable laws, rules and regulations, for tree and brush control.
5. Elevation: After the installation of the facilities and final grading of the Easement Area, the Grantor agrees not to alter the elevation of the existing ground surface by more than six (6) inches or place rocks or boulders more than eight (8) inches in diameter, within the Easement Area, without the express written consent of the Grantee.
6. Restoration and Damages: The Grantee shall at its option, restore, cause to have restored or pay a reasonable sum for all damages to property, fences, lawns, roads, parking lots (other than trees trimmed or cut down and removed), caused by the construction, maintenance or removal of the Designated Facilities.
7. Rights not granted to the Grantee: The Grantee shall not have the right to construct or place fences, buildings or any other facilities other than the above Designated Facilities.
8. Reservation of use by the Grantor: The right is hereby expressly reserved to the Grantor, the heirs, successors and assigns, of every use and enjoyment of said land within the Easement Area consistent with rights herein granted.
9. Binding Effect: This agreement is binding upon the heirs, successors and assigns of the parties hereto, and shall run with the lands described herein.

Recording Area

Name and Return Address

LAG Family LLC
1 Persnickety Place
Plymouth, WI 53073

59271803880

Parcel Identification Number (PIN)

WITNESS the signature(s) of the Grantor this _____ day of _____, 20__.

City of Plymouth

Signature

Printed Name and Title

AUTHENTICATION

ACKNOWLEDGMENT

Signature(s) _____

authenticated on _____.

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis. Stat. § 706.06)

Personally came before me on _____,
the above named _____,
_____ to me known to be the person(s) who executed the foregoing
instrument and acknowledge the same.

THIS INSTRUMENT DRAFTED BY:
Attorney Kevin Henry, Sr. Associate General Counsel
One Persnickety Place, Plymouth, WI 53073

* _____
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

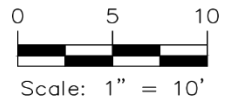
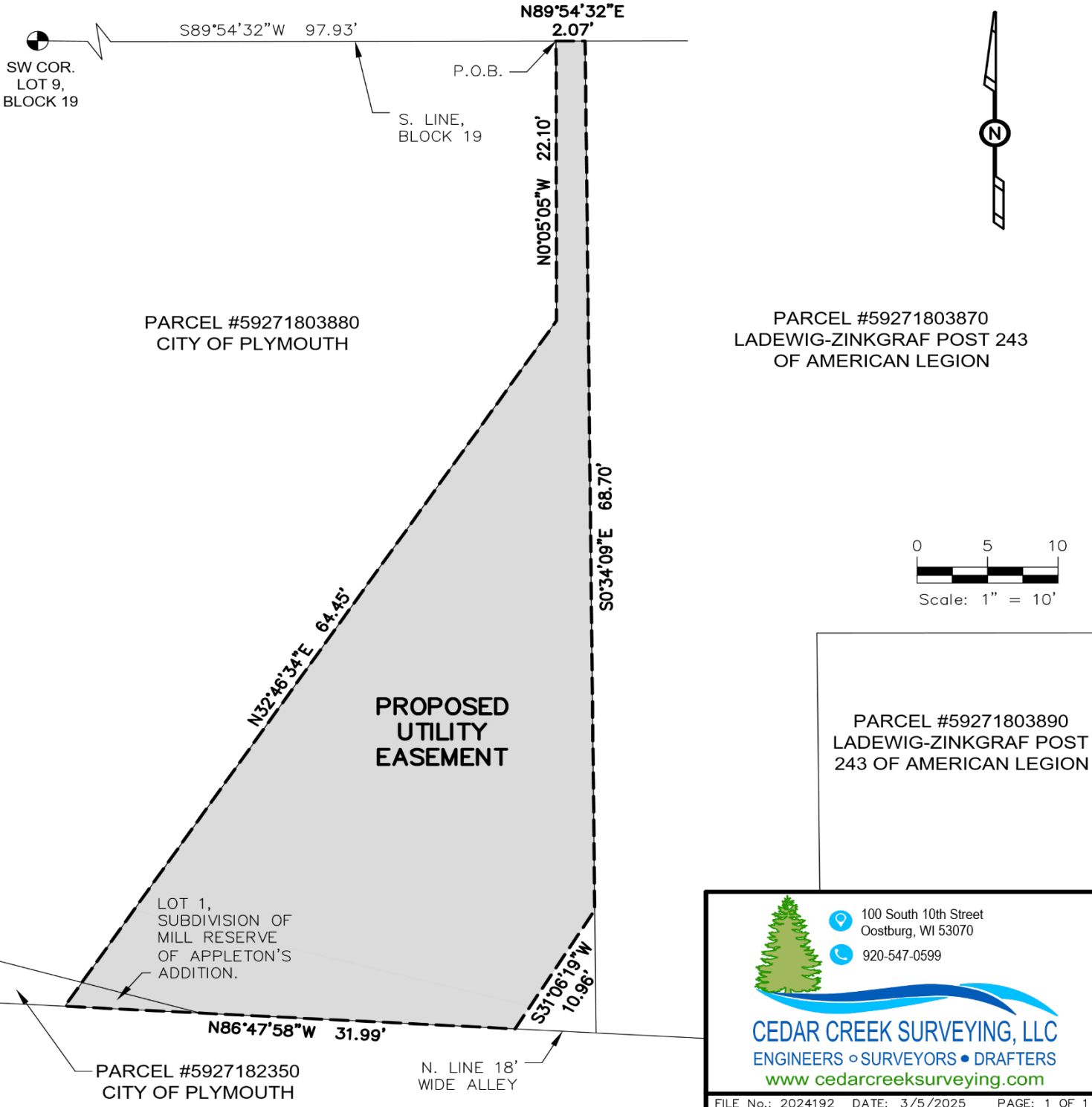
(Signatures may be authenticated or acknowledged. Both are not necessary.)
NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.
© 2003 STATE BAR OF WISCONSIN

*Type name below signatures.

EXHIBIT "A"

LEGAL DESCRIPTION OF PROPOSED UTILITY EASEMENT OVER CITY OF PLYMOUTH PROPERTY:

PART OF LOT 1, MILL RESERVE SUBDIVISION, PART OF THE MILL RESERVE, APPLETON'S ADDITION TO THE CITY OF PLYMOUTH, AND PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 27, T15N, R21E, CITY OF PLYMOUTH, SHEBOYGAN COUNTY, WISCONSIN, DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF LOT 9, BLOCK 19, ORIGINAL PLAT OF PLYMOUTH; THENCE N89°54'32"E 97.93 FEET ALONG THE SOUTH LINE OF SAID BLOCK 19 TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N89°54'32"E 2.07 FEET ALONG SAID SOUTH LINE; THENCE S0°34'09"E 68.70 FEET; THENCE S31°06'19"W 10.96 FEET; THENCE N86°47'58"W 31.99 FEET ALONG THE NORTH LINE OF THE ALLEY AS PLATTED IN APPLETON'S ADDITION; THENCE N32°46'34"E 64.45 FEET; THENCE N0°05'05"W 22.10 FEET; TO THE POINT OF BEGINNING.



PARCEL #59271803890
LADEWIG-ZINKGRAF POST 243 OF AMERICAN LEGION

100 South 10th Street
Oostburg, WI 53070
920-547-0599

CEDAR CREEK SURVEYING, LLC
ENGINEERS • SURVEYORS • DRAFTERS
www.cedarcreeksurveying.com

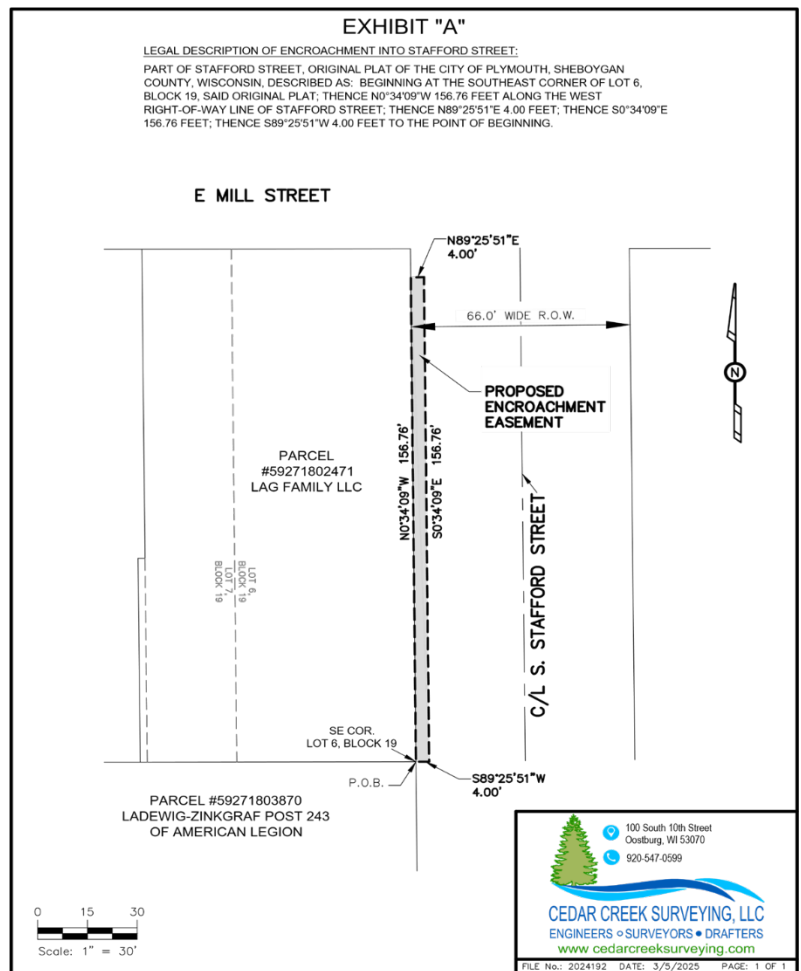


DATE: April 3, 2025
TO: Mayor and Common Council
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: Encroachment Easement Agreement with LAG Family LLC

Background: LAG Family LLC has received a building permit to begin construction on the Laack Block Project. As part of the planned improvements, LAG Family LLC intends to reopen the window wells along Stafford Street to allow natural light into the basement area, install fencing around the reopened window wells, and construct the necessary storm sewer infrastructure for the wells.

The window wells are located within the existing City right-of-way on Stafford Street and will require the City to grant an encroachment easement to allow LAG Family LLC to complete the proposed work. A draft encroachment easement agreement, which has been reviewed by Attorney Fieber and Public Works Director Austin, is attached for review.

Recommendation: Approve Encroachment Easement Agreement with LAG Family LLC



**ENCROACHMENT EASEMENT
AGREEMENT**

Document Name

Document Number

The **City of Plymouth (hereinafter called the "Grantor")**, is the owner of certain real property identified parcel number 59271802450 ("Grantor's Property") and LAG Family LLC (hereinafter called the "Grantee") is the owner of certain real property identified as parcel number 59271802471 ("Grantee's Property"). A portion of Grantee's improvements, described as the existing building structure, storm sewers and window wells (the "Encroachment"), extends onto Grantor's Property. In consideration of the sum of one dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, convey and warrant unto Grantee, its successors and assigns, a non-exclusive, perpetual easement (the "Easement") over, across, and upon that portion of Grantor's Property affected by the Encroachment as outlined in Exhibit A (the "Easement Area").

See EXHIBIT "A" attached hereto and made a part hereof.

This Easement is subject to the following conditions:

1. **Maintenance:** Grantee shall have the right, at its sole discretion, to maintain, repair, and replace the Encroachment, provided that such activities do not materially expand the Encroachment beyond its current footprint and further provided that such expansion remains within the Easement Area.
2. **Use and Access:** Grantee shall have unrestricted access to and use of the Easement Area.
3. **No Transfer of Ownership:** This Agreement grants an easement only and does not grant any fee interest or ownership rights in the Grantor's Property to the Grantee.
4. **Duration:** This Easement is perpetual and shall run with the land, binding Grantor, Grantee, and their respective successors, assigns and heirs.
5. **Rights not granted to the Grantee:** The Grantee shall not have the right to construct or place fences, buildings or any other facilities other than the above Encroachment.
6. **Reservation of use by the Grantor:** Grantor reserves the right to use the Easement Area for any purpose that does not unreasonably interfere with Grantee's rights under this Agreement.

Recording Area

Name and Return Address

LAG Family LLC
1 Persnickety Place
Plymouth, WI 53073

59271802450

Parcel Identification Number (PIN)

WITNESS the signature(s) of the Grantor this _____ day of _____, 20__.

City of Plymouth

Signature

Printed Name and Title

AUTHENTICATION

ACKNOWLEDGMENT

Signature(s) _____

authenticated on _____.

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

*
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis. Stat. § 706.06)

Personally came before me on _____,
the above named _____,

to me known to be the person(s) who executed the foregoing
instrument and acknowledge the same.

THIS INSTRUMENT DRAFTED BY:
Attorney Kevin Henry, Sr. Associate General Counsel
One Persnickety Place, Plymouth, WI 53073

*
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)
NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.
© 2003 STATE BAR OF WISCONSIN

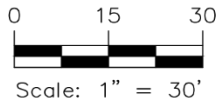
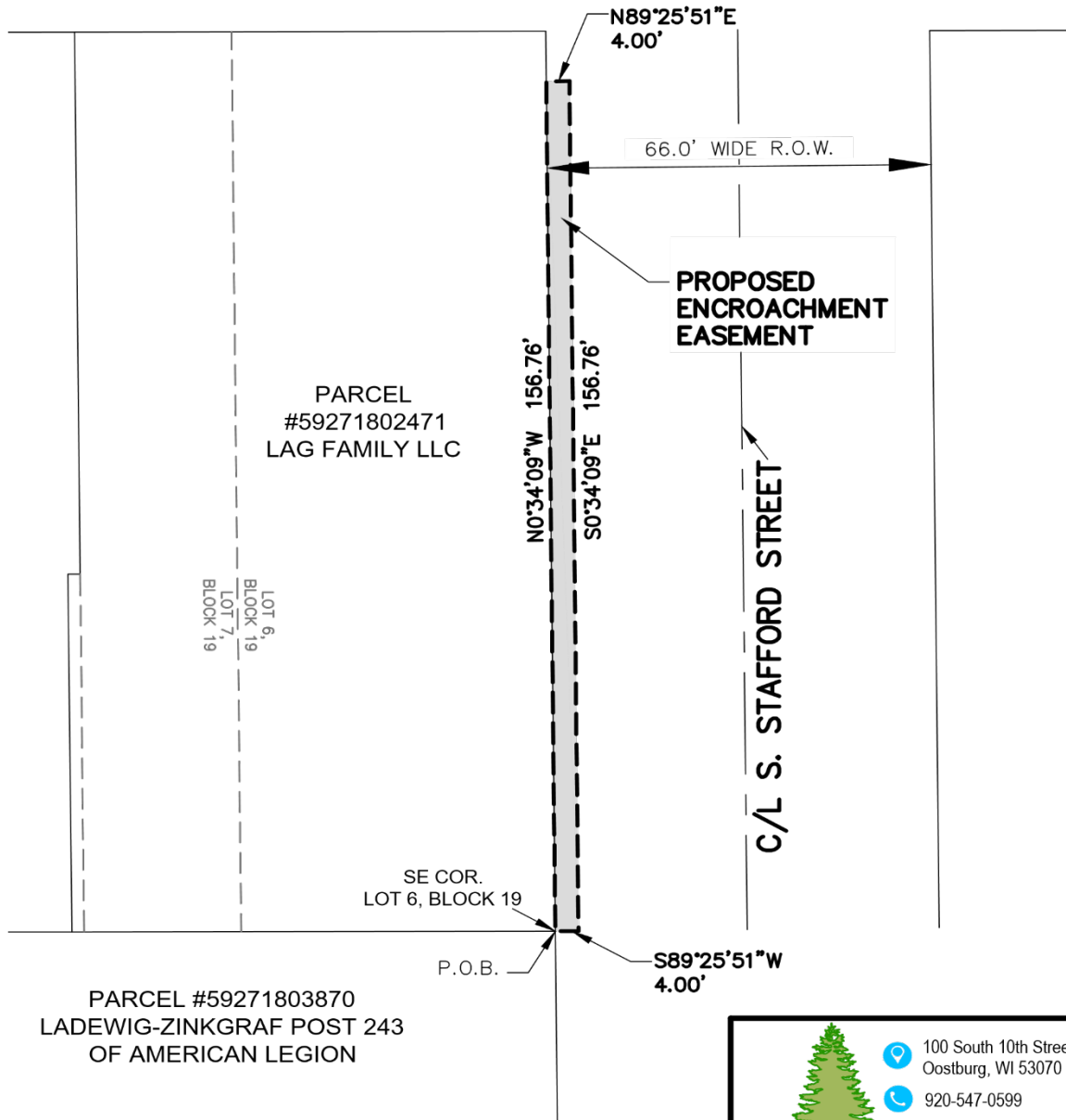
*Type name below signatures.

EXHIBIT "A"

LEGAL DESCRIPTION OF ENCROACHMENT INTO STAFFORD STREET:

PART OF STAFFORD STREET, ORIGINAL PLAT OF THE CITY OF PLYMOUTH, SHEBOYGAN COUNTY, WISCONSIN, DESCRIBED AS: BEGINNING AT THE SOUTHEAST CORNER OF LOT 6, BLOCK 19, SAID ORIGINAL PLAT; THENCE N0°34'09"W 156.76 FEET ALONG THE WEST RIGHT-OF-WAY LINE OF STAFFORD STREET; THENCE N89°25'51"E 4.00 FEET; THENCE S0°34'09"E 156.76 FEET; THENCE S89°25'51"W 4.00 FEET TO THE POINT OF BEGINNING.

E MILL STREET



100 South 10th Street
Oostburg, WI 53070
920-547-0599

CEDAR CREEK SURVEYING, LLC
ENGINEERS • SURVEYORS • DRAFTERS
www.cedarcreeksurveying.com

FILE No.: 2024192 DATE: 3/5/2025 PAGE: 1 OF 1