

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, SEPTEMBER 30, 2025 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

AGENDA

- 1. Call to order and roll call:**
- 2. Pledge of Allegiance.**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
 - A. Approve minutes of the meeting held Tuesday, September 9, 2025**
 - B. Approve City and Utility Reports:**
 - I. Electric, Water and Sewer Sales Report – August 2025**
 - II. Utility Related Write Offs for September 2025 - \$646.30**
 - C. Minutes acknowledged for filing — Library Board: August 4 - Finance and Personnel: September 9 – Committee of the Whole: September 9**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Ordinance:**
 - A. No. 14 – An Ordinance Amending Title 10, Chapter 2 Related to Play Vehicles and Electric Scooter and Repealing Section 11-2-16 Related to Motorized Scooters of the Municipal Code of the City of Plymouth, Wisconsin – Tim Blakeslee, City Administrator / Utilities Manager**
- 7. New Business:**
 - A. Presentation and Discussion on Procedural Rules/Open Meetings Training – Crystal Fieber, City Attorney**
 - B. Announce Appointment of Dana Haucke to Public Works/ Utility Committee until 2026 (Mayor Appoints, Council Approves) – Mayor Pohlman**
- 8. Entertain a Motion to go into Closed Session for the following:
Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding – 12 S Milwaukee St.**

- 9. Entertain a Motion to go into Open Session**
- 10. Discussion and Possible Action on Closed Session items**
- 11. Adjourn to 7:00 PM on Tuesday, October 14, 2025**

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, SEPTEMBER 9, 2025 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

UNOFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 7:07 PM. On the call of the roll, the following were present: Dave Herrmann, Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Binder, and Kevin Sande. Also present: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Police Chief Ken Ruggles, Director of Public Works Cathy Austin, HR Specialist Leah Federwisch, Electrical Operation Manager Ryan Roehrborn, Finance Manager Chris Russo, IT Manager Dave Augustin, and City Clerk/Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Herrman/Tauscheck to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held Tuesday, August 26, 2025**
 - B. **Approve City and Utility Reports:**
 - I. **List of City & Utility Vouchers dated 08/01/2025 – 08/31/2025**
 - C. **Minutes acknowledged for filing — Police and Fire Commission: August 5 – Community Television: August 11 - Finance and Personnel: August 26**
 - D. **Building Report for August 2025 – 35 Permits at \$592,903**
 - E. **Approve Application for Event: Plymouth Ladewig-Zinkgraf Post 243 – Trunk or Treat, to be held October 26 from Noon – 4 PM. Request Park Shelter Fee to be Waived.**
 - F. **Approve Annual Mobile Home Park Application: Schmidt Properties – Cedar View Mobile Home Park**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting:** John Nelson invited the public to come to the sugar shack and press apples. Kelly Ronn spoke about trunk or treat at Stayer Park.
5. **Items removed from Consent Agenda: None**
6. **Old Business:**
 - A. **Possible Appointment and Swearing in of new District 1 Alderperson -** City Administrator/Utilities Manager Blakeslee explained that an Alderperson vacancy exists in the District 1 due to the resignation of Alderperson Greg Hildebrand. Two applicants Dana Pittner-Hauke and Tyler Rezachek were interviewed by the Council on August 26. Motion was made by Matzdorf/Binder to nominate Dana Pittner-Hauke. Motion was made by Sande to nominate Rezachek. With no second the motion died. Call of the roll

on the first motion. Penkwitz, Matzdorf, Tauscheck, Gilson, and Binder voted aye. Sande voted no. Herrmann abstained. Motion carried. Clerk Voigt administered the oath of office for Dana Pittner-Hauke.

7. Proclamation:

- A. Recognition of Constitution Week in the City of Plymouth September 17-23**– Mayor Pohlman read the proclamation. Motion was made by Tauscheck/Gilson to approve the proclamation. Upon the call of the roll, all voted aye. Motion carried. Mayor Pohlman presented the proclamation to the Plymouth Chapter of the Daughters of the American Revolution.

8. New Business:

- A. Announcement of Plymouth City Park Open House on Wednesday, September 24 from 5:30 PM – 6:30 PM in the Fire Department Training Center.** – Mayor Pohlman announced the Open House.
- B. Update on City/Utility Information Technology** – IT Manager Augustin gave his updates he’s worked on in the past year. He also gave an overview on the projects for the upcoming year.

9. Resolution:

- A. No. 11 Resolution Amending the City of Plymouth Zoning and Subdivision Fee Schedule** – City Administrator/Utilities Manager Blakeslee explained that with a recent change to zoning code related to non-conforming structures and substandard lots it makes sense to update the zoning fee schedule. Also adding a charge for Plan Commission Determination of Use will be added. Motion was made by Binder/Tauscheck to approve Resolution No. 11. Upon the call of the roll, all vote aye. Motion carried.

10. Entertain a Motion to go into Closed Session for the following: Motion was made by Gilson/Matzdorf to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding- Claim from NJC Painting Inc and Woodas

11. Entertain a Motion to go into Open Session: Motion was made by Tauscheck/Matzdorf to go into open session. Upon the call of the roll, all voted aye. Motion carried.

12. Discussion and Possible Action on Closed Session Item: Motion was made by Tauscheck/Penkowitz to approve the claim from NJC Painting Inc. Upon the call of the roll, all voted aye. Motion carried.

13. Adjourn to 7:00 PM on Tuesday, September 23, 2025: Motion was made by Herrmann/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

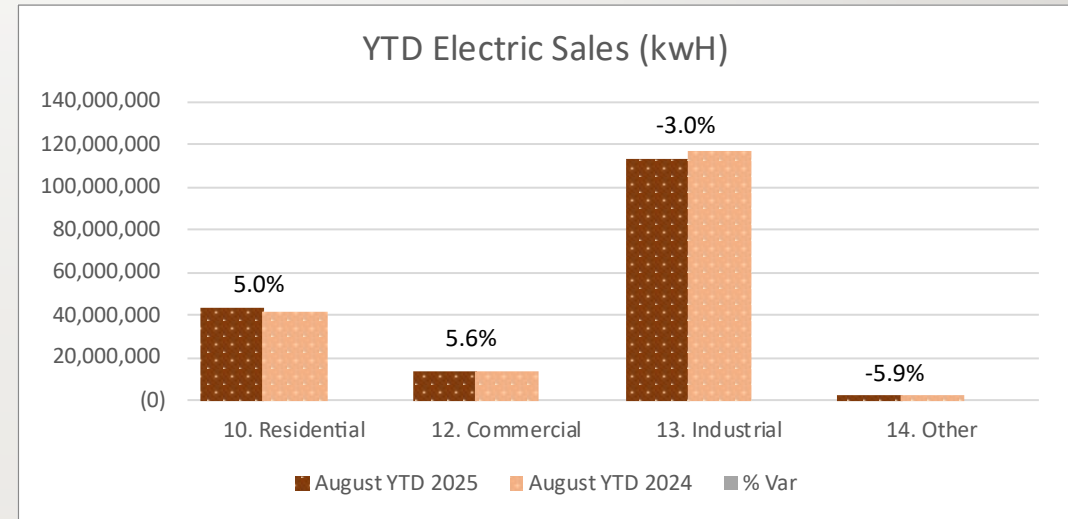
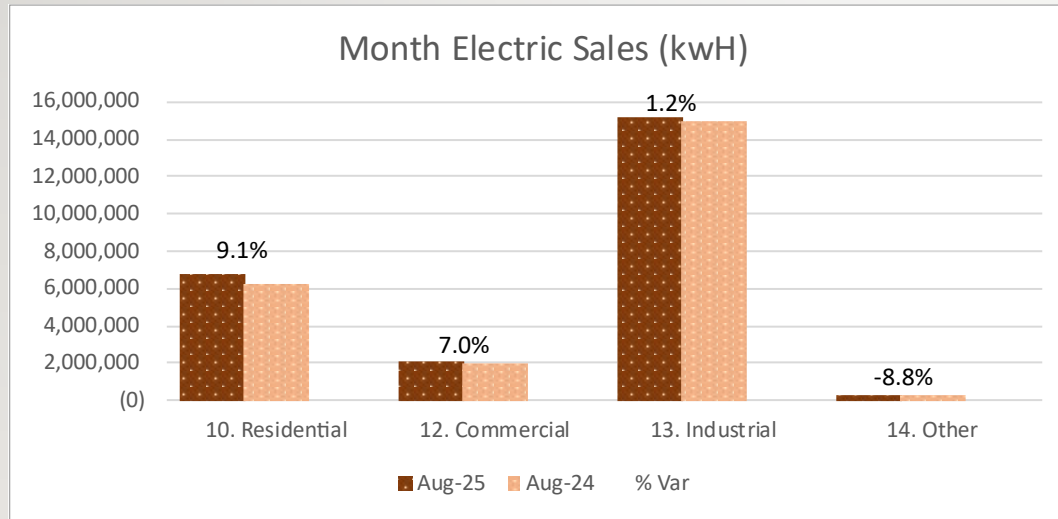


Plymouth Utilities

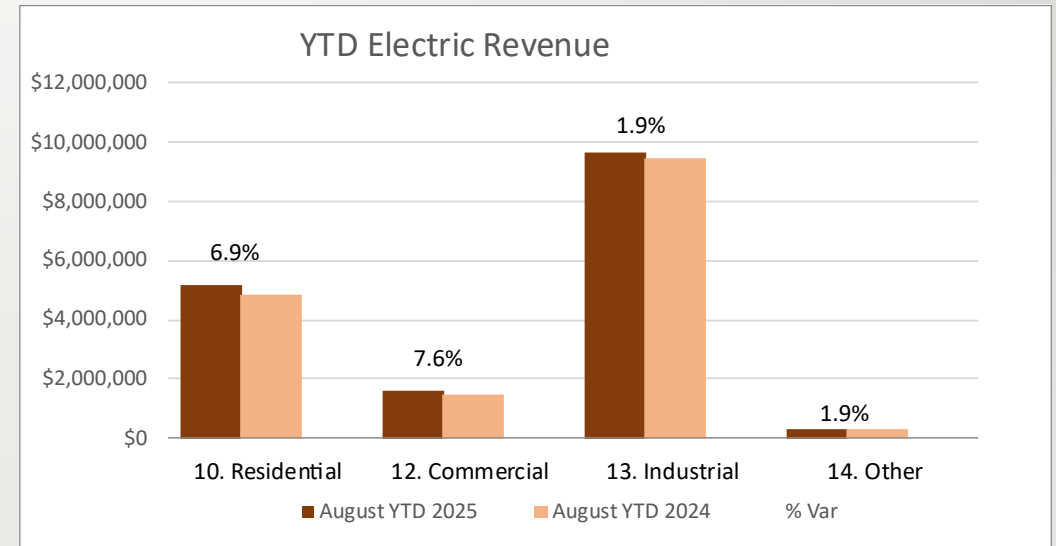
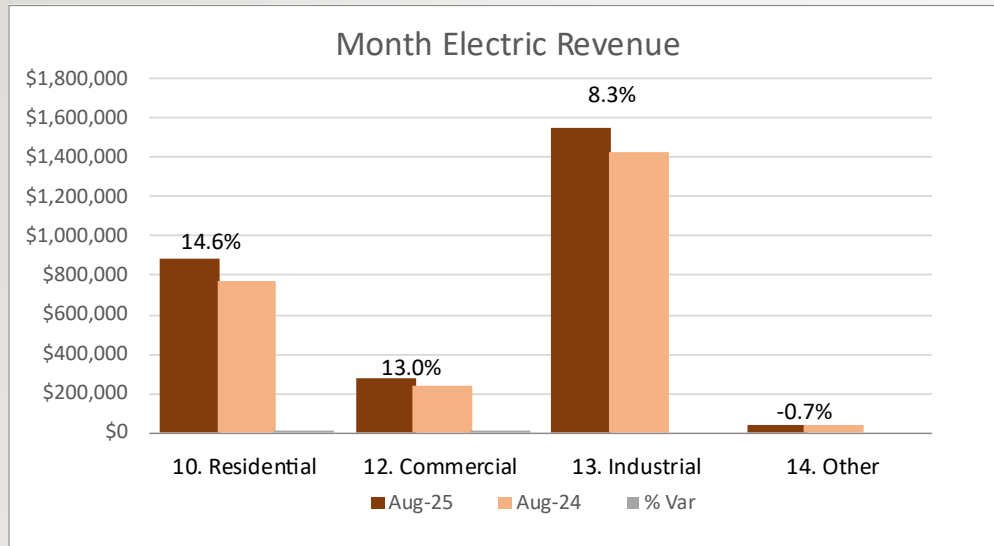
AUGUST 2025

SALES & REVENUE

August 2025 Electric Sales

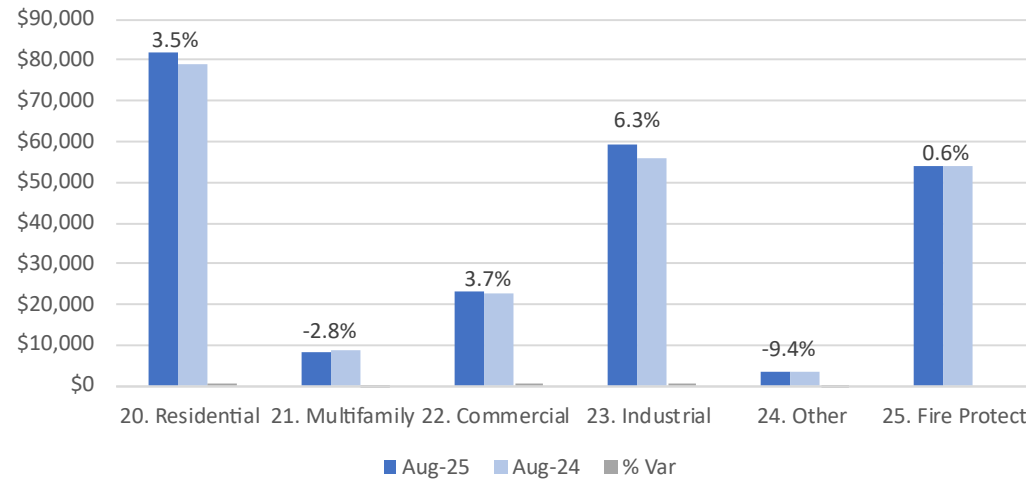


August 2025 Electric Revenue

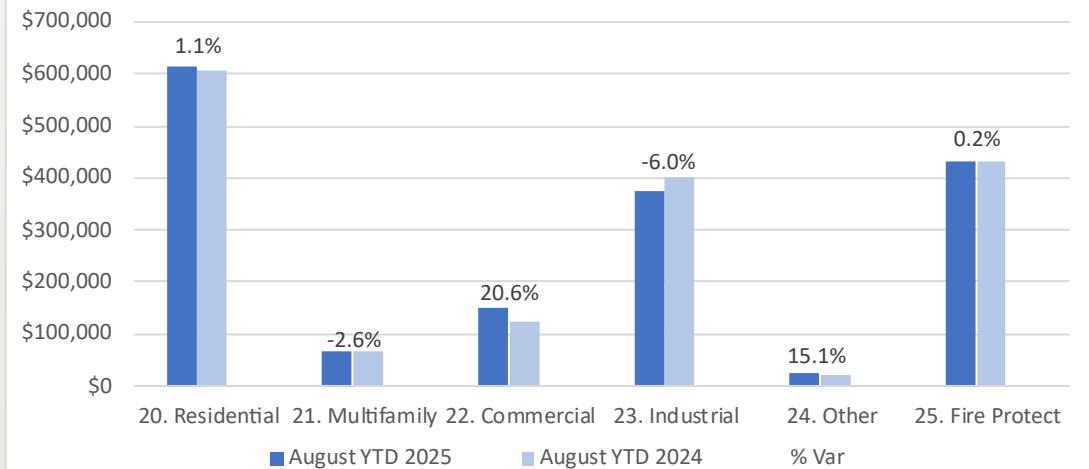


August 2025 Water Revenue

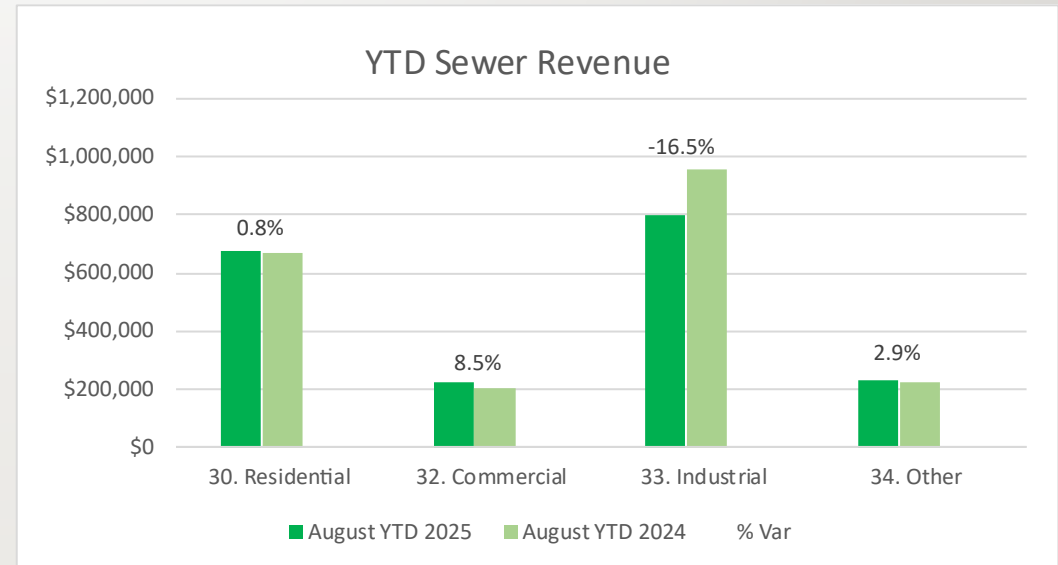
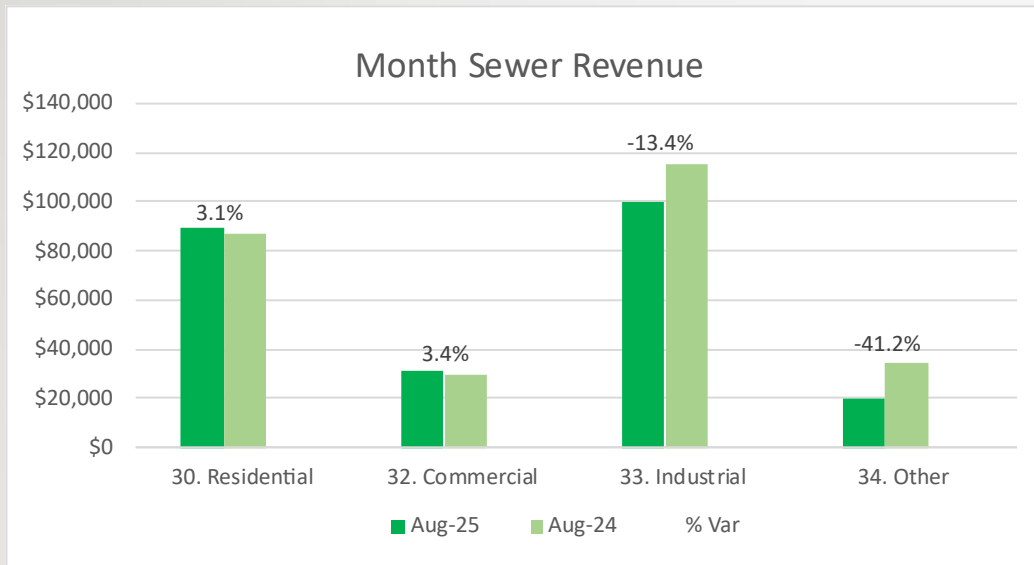
Month Water Revenue

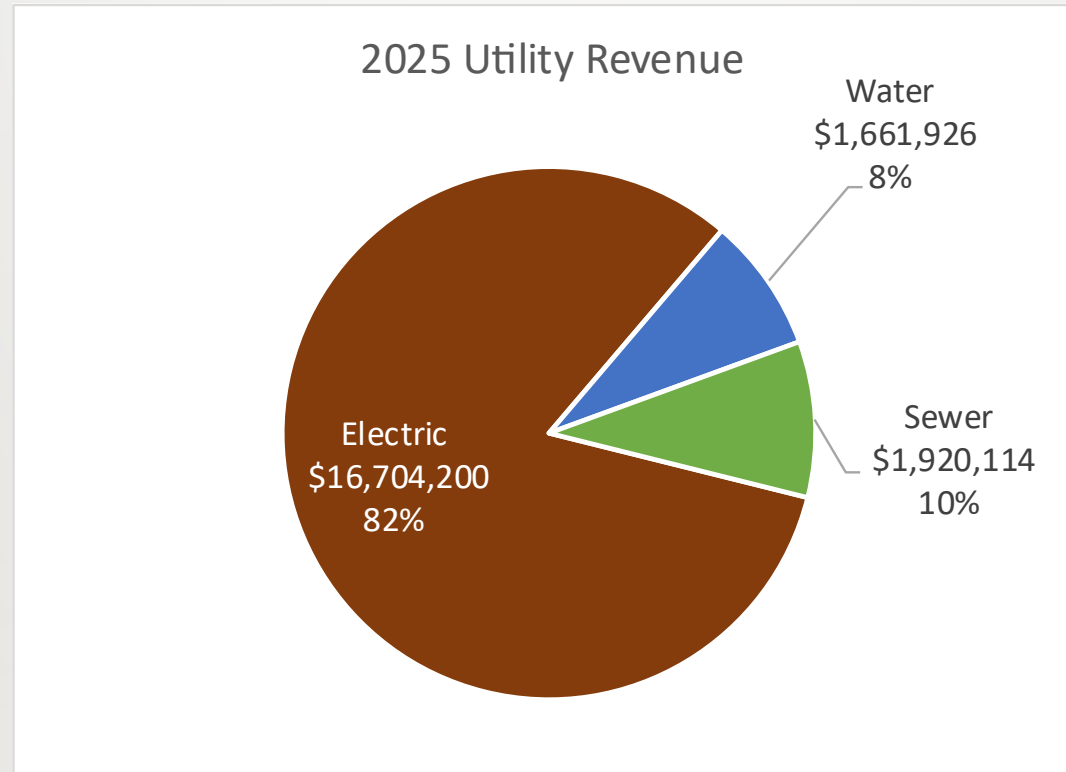


YTD Water Revenue



August 2025 Sewer Revenue





Report Criteria:

Selected types: Write Off

Name	Customer Number	Type	Reference Number	Description	Check Number	Amount	Msg	Service
Write Off								
08/20/2025								
2140 LLC	9.88.42687.16	Write	1	IN HOUSE WRITE OFF		2.10	M	Multiple
WASSILUS, AMANDA	6.88.71525.14	Write	2	IN HOUSE WRITE OFF		2.98	M	Multiple
Total 08/20/2025:						5.08		
08/25/2025								
HIEBING, ANNE	12.88.19001.16	Write	1	IN HOUSE WRITE OFF - DECEASED		30.36-	M	Multiple
CUNNINGHAM, ALEXAND	8.88.44719.40	Write	2	IN HOUSE WRITE OFF - SDC		57.71-	M	Multiple
DAVIS, GREGG	20.88.41801.10	Write	3	IN HOUSE WRITE OFF - SDC		230.05-	M	Multiple
Total 08/25/2025:						318.12-		
08/28/2025								
MAIS, TIMOTHY	6.87.60092.04	Write	1	IN HOUSE WRITE OFF		.72	M	Multiple
Total 08/28/2025:						.72		
09/10/2025								
WACHOWIAK, MADISON &	2.88.24653.09	Write	1	BANKRUPTCY WRITE OFF		333.98-	M	Multiple
Total 09/10/2025:						333.98-		
Total Write Off:						646.30-		
Grand Totals:						646.30-		



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
August 4, 2025

Meeting was called to order by K. Murray at 6:30 pm. Present were: K. Murray, B. McKnight, M. Kaczowski, M. Hummitzsch, S. Britt, A. Matzdorf, K. Kraemer and S. Gloede. Absent were: none. Also present: Library Director L. Jochman

There was no public comment or correspondence.

Motion by S. Britt, second by K. Kraemer to approve the minutes of the July 7, 2025 meeting with revisions. Motion passed unanimously.

Motion by B. McKnight, second by M. Hummitzsch to approve the financial report for July 2025 Expenses. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on the Director's monthly report. This included an update on summer reading, an update on Mill Street Festival, information on Joint Ozaukee/Sheboygan County Library planning, and solutions for digital content spending.

Unfinished Business

Director L. Jochman updated the board on the July 17 ad hoc meeting. Further discussion will take place under the RFP agenda item later in the meeting.

Director L. Jochman updated the Board on the 2026 budget process. An initial budget has been sent to T. Blakeslee, City Administrator. Director L. Jochman will meet with City Staff to discuss it on August 12.

The Board discussed the potential donation of a painting now that information on the dimensions have been received. Discussion centered around future renovations and the uncertainty of whether or not it will fit into any future plans. Motion by S. Britt to decline the donation of the painting, second by M. Kaczowski. Motion passed unanimously.

New Business

Director L. Jochman explained the decision making process the Ad Hoc Repair, Renovation, and Expansion committee used to determine their choice for awarding the RFP for an Interior Master Plan. Discussion centered around the references, past projects by the firms, and total cost. Motion to recommend Somerville Architects be awarded the RFP by the Common Council made by M. Hummitzsch, second by M. Kaczkowski. Motion passed unanimously.

Director L. Jochman presented two changes to the Experience Pass Policy. One would allow patrons to return the passes in the outdoor book drop. The second better spells out a waiting period between checking out the same pass so that everyone has a chance to use the passes. Motion by S. Britt to approve the revisions with minor changes, second by K. Kraemer. Motion passed unanimously.

Announcements

Director L. Jochman reminded the directors that the next meeting will take place on Monday, September 8 due to Labor Day. President K. Murray announced the Community Read events to the group. Director L. Jochman asked for a volunteer to attend the Common Council meeting on August 12 due to a scheduling conflict with Ozaukee/Sheboygan Joint County planning. M. Kaczkowski volunteered. S. Gloede asked about prizes for the Bonus Bingo with the uncertainty around Bounce Trampoline Park. Director L. Jochman is hopeful they will reopen but will explore other prize options as well.

Motion by M. Hummitzsch, second by S. Gloede to adjourn. Motion passed. Meeting was adjourned at 7:12 pm.

Submitted by, Leslie Jochman
Library Board Secretary

UNOFFICIAL MINUTES

FINANCE & PERSONNEL COMMITTEE OF THE PLYMOUTH COMMON COUNCIL COUNCIL CHAMBERS 128 SMITH STREET CITY OF PLYMOUTH, WISCONSIN

TUESDAY SEPTEMBER 9, 2025

1. **Call to Order and Roll Call:** Chairperson Penkwitz called the meeting to order at 6 PM. On the call of the roll, the following were present: Mayor Pohlman, Angie Matzdorf, Diane Gilson, Jeff Tauscheck, and Mike Penkwitz. Also present: John Binder, Kevin Sande, Dave Herrmann, City Administrator/Utilities Manager Tim Blakeslee, Police Chief Ken Ruggles, Public Works Cathy Austin, HR Specialist Leah Federwisch, Finance Manager Chris Russo, Electrical Operation Manager Ryan Roehrborn, and City Clerk/Deputy Treasurer Anna Voigt.
2. **Approval of Meeting Minutes for August 26, 2025 meeting:** Motion was made by Gilson/Tauscheck to approve the minutes for August 26. A unanimous aye vote was cast. Motion carried.
3. **2026 Budget Work Session – Capital Improvement Plan Budget, Small Fund Budgets (Committed, RLF, USDA RLF, Housing, WSL RLF, TIF5, TIF6, TIF7, TIF8, Health, Risk, Housing Increment Fund):** Blakeslee presented the proposed Capital Project Fund and Small Funds. Some of the bigger items in the Capital Project Fund includes City Park Improvements, DPW Garage yard expansion, Street work for Grove St., and a drone for the Police/Fire Department. Blakeslee went over the small funds making a note that the housing fund will be closing out per the State.
4. **Discussion on Employee Handbook Updates:** Blakeslee reviewed the employee handbook.
5. **Adjournment:** Motion was made by Tauscheck/Matzdorf to adjourn the meeting at 6:41 PM. A unanimous aye vote was cast. Motion carried.

CITY OF PLYMOUTH, WISCONSIN
TUESDAY, SEPTEMBER 9, 2025 COMMITTEE OF THE WHOLE MEETING
IMMEDIATELY AFTER FINANCE AND PERSONNEL COMMITTEE
COUNCIL CHAMBERS
CITY HALL, 128 SMITH STREET

UNOFFICIAL MINUTES

1. **Call to Order and Roll Call:** Mayor Pohlman called the meeting to order. On the call of the roll, the following were present: Dave Herrmann, Angie Matzdorf, Diane Gilson, Mike Penkwitz, John Binder, Jeff Tauscheck, and Kevin Sande. Also present: City Administrator/Utilities Manager Tim Blakeslee, Police Chief Ken Ruggles, Director of Public Works Cathy Austin, IT Manager Dave Augustin, Finance Manager Chris Russo, HR Specialist Leah Federwisch, and City Clerk/Deputy Treasurer Anna Voigt.
2. **Approve the Minutes from August 12, 2025:** Motion was made by Herrmann/Penkwitz to approve the minutes from August 12. A unanimous aye vote was cast. Motion was carried.
3. **Discussion and Possible Recommendation on Bike/Scooter Helmet Requirement:** Blakeslee explained that on August 12 the Committee of the Whole staff provided an update on future municipal code changes related to scooters, bicycles, and play vehicles following recent changes in state statute. During the discussion, the question was raised whether children under 16 should be required to wear helmets. The Police department reached out to Port Washington and Ashwaubenon to gather more information. Mayor Pohlman stated the reason for brining this forward is valid, but asked the Police Chief to make a comment if this ordinance would impose on the department and if this could end up being negative when seen by the public. Chief Ruggles stated that it is hard to argue against safety, especially when talking about children. It's hard to say this is a negative thing, the concern is the image of a police officer stopping numerous kids. Chief Ruggles stated that the two communities Port Washington and Ashwaubenon have strong programs they have been following for many years where donations are converted into helmet purchases and provided to the kids. The Chief mentioned Port Washington going back until 2012 they have only gave 17 warnings. Binder stated suggested not adding it to the Ordinance, but adding it to the "Whereas" section before the Ordinance. Penkwitz stated he didn't think wearing a helmet should be included in the ordinance, but liked the idea of education. Gilson agreed with Penkwitz, she liked the idea of having an education and maybe go to the school. She didn't feel like it should be part of the Ordinance. Sande stated that there is an ordinance for a bicycle bell and there isn't to many people getting pulled over for not having one. He added that traffic in the city is going to increase 25% in the next 8 years. Tauscheck stated that the idea of a helmet 16 and under is a good idea, but doesn't like the enforcement of that age group for this. He likes the education component to it, but doesn't want to put that burden on the Police Department. He suggested a community service club doing it. Matzdorf stated she thinks its overstepping as a City. She added helmets are great, but thinks the parents should make that decision. She likes the education aspect, but doesn't know if it should come at a City level. Herrmann stated that he thinks helmets are great, but should be a parental thing. He added he doesn't think it makes sense to craft an ordinance that can't or won't be in use.

4. **Adjourn:** Motion was made by Matzdorf/Tauscheck to adjourn the meeting at 6:55 PM. A unanimous aye vote was cast. Motion carried.



DATE: August 7, 2025

TO: Committee of the Whole

FROM: Tim Blakeslee, City Administrator Utilities Manager

RE: Bicycle/Scooter Helmet Discussion

Background: At the August 12 Committee of the Whole meeting, staff provided an update on future municipal code changes related to scooters, bicycles, and play vehicles following recent changes to state statute. At the September 9 Committee of the Whole meeting, there was follow-up discussion on whether children under 16 should be required to wear helmets. The general direction from the Committee was to incorporate the concept of helmets and bike safety into the whereas provisions of the ordinance.

The proposed ordinance itself has not changed from the version presented on August 12, other than two additional whereas clauses at the top of the amendment.

Recommendation:
Motion to approve Ordinance No. 14 as presented.

Attachments:
Ordinance No. 14

CITY OF PLYMOUTH, WISCONSIN

Ordinance No. ____ of 2025

**AN ORDINANCE AMENDING TITLE 10, CHAPTER 2 RELATED TO
PLAY VEHICLES AND ELECTRIC SCOOTER AND REPEALING
SECTION 11-2-16 RELATED TO MOTORIZED SCOOTERS
OF THE MUNICIPAL CODE OF THE CITY OF PLYMOUTH, WISCONSIN**

WHEREAS, there have been changes to the Wisconsin Statutes related to play vehicles and electric scooters since the adoption of the City Code regarding the same; and

WHEREAS, the Common Council of the City of Plymouth finds it appropriate to amend the City Code to reflect the statutory changes; and

WHEREAS, the Common Council recognizes the safety benefits of wearing helmets while riding a bicycle or scooter; and,

WHEREAS, the Common Council further finds that public safety may be enhanced through these amendments to City Code and will continue to encourage bicycle and scooter safety.

NOW, THEREFORE, the Common Council of the City of Plymouth does hereby ordain as follows:

Section 1. Amending Code. Section 10-2-1, Definitions, of the Municipal Code of the City of Plymouth is hereby amended to read as follows (deletions indicated by ~~strike through~~; insertions by underline):

"SEC. 10-2-1 Definitions.

As used in this chapter:

Bicycle means every device propelled by the feet acting upon pedals and having wheels, any two of which are not less than 14 inches in diameter.

Bicycles' lane means that portion of a roadway set aside for exclusive use of bicycles and so designated by appropriate signs and markings by the responsible governing body.

Bike route means any bicycle lane, bicycle way or highway which has been duly designated by the responsible governing body and identified by appropriate signs and markings.

Bicycle way means any path or sidewalk, or portion thereof, designated for the use of bicycles by the responsible governing body.

Carrier means any device attached to a bicycle designed for carrying articles.

Electric bicycle means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less and that meets the requirements of any of the following classifications:

- (a) Class 1 electric bicycle is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
- (b) Class 2 electric bicycle is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
- (c) Class 3 electric bicycle is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

Electric scooter means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

Motor bicycle means a bicycle to which a power unit that is not an integral part of the vehicle has been added to permit the vehicle to travel at a speed of not more than 30 miles per hour with a 150-pound rider on a dry, level, hard surface with no wind and having a seat for the operator. "Motor bicycle" does not include an electric bicycle.

Right-of-way means the right of one vehicle or pedestrian to proceed in a lawful manner in preference to another vehicle or pedestrian approaching under such circumstances of direction, speed, and proximity as to give rise to danger of collision unless one grants precedence to the other.

Play vehicles means any coaster, skateboard, roller skates, ~~roller blades,~~ ~~wagon,~~ sled, toboggan, unicycle, or toy vehicle upon which a person may ride or operated by human power. "Play vehicle" does not include in-line skates or electric scooters."

Section 2. Repealing and Recreating Code. Section 10-2-2, Lighting and other equipment, of the Municipal Code of the City of Plymouth is hereby repealed in its entirety and recreated to read as follows:

"Sec. 10-2-2 - Lighting and other equipment.

- (a) No person may operate a bicycle or electric scooter, upon a highway, sidewalk, bicycle lane, or bicycle way during hours of darkness unless the bicycle or electric scooter is equipped with or, with respect to a bicycle, the operator is wearing, a lamp emitting a white light visible from a distance of at least 500 feet to the front of the bicycle or electric scooter. A bicycle and electric scooter shall also be equipped with a red

reflector that has a diameter of at least 2 inches of surface area or, with respect to an electric scooter, that is a strip of reflective tape that has at least 2 square inches of surface area, on the rear so mounted and maintained as to be visible from all distances from 50 to 500 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a steady or flashing red light visible from a distance of 500 feet to the rear may be used in lieu of the red reflector.

- (b) No person may operate a bicycle or electric scooter upon a highway, bicycle lane, or bicycle way unless it is equipped with a brake in good working condition, adequate to control the movement of and to stop the bicycle or electric scooter whenever necessary.
- (c) Every bicycle and electric scooter, when operated upon a highway, shall be equipped with a horn or bell in good working order, capable of emitting sound audible under normal conditions for a distance of not less than 100 feet, and it shall be unlawful for any bicycle to be equipped with a siren or whistle or to use any such bell or horn otherwise than as a reasonable warning to other users of the highway."

Section 3. Amending Code. Section 10-2-4, Play vehicles, of the Municipal Code of the City of Plymouth is hereby amended to read as follows (deletions indicated by ~~strike through~~; insertions by underline):

"Sec. 10-2-4 - Play vehicles.

(a) *Skate boards prohibited.* No person shall operate a skateboard upon any sidewalk fronting upon any of the following streets within the City of Plymouth:

- (1) East Mill Street from its intersection with North Street to its intersection with Milwaukee Street.
- (2) Stafford Street from its intersection with East Main Street to its intersection with the south entrance to the East Municipal Parking Lot.
- (3) Division Street from its intersection with East Mill Street to its intersection with East Main Street.

(b) *Play vehicle areas prohibited.* No person shall operate or make use of a play vehicle on any public parking lot, grounds, upon any private parking lot held out for public use or upon any private driveway or private property without the owner's express consent. No person riding upon any play vehicle may attach the same or himself or herself to any vehicle upon a roadway or go upon any roadway except while crossing at a crosswalk.

(c) *Responsibility of parent or guardian for violation of play vehicle regulations.* No parent or guardian of any child shall authorize or knowingly permit such child to violate any of the provisions of this section."

Section 4. Amending Code Section 10-2-5, Bicycle registration, of the Municipal Code of the City of Plymouth is hereby amended to read as follows (deletions indicated by ~~strike through~~; insertions by underline):

"Sec. 10-2-5 - Bicycle and electric scooter registration.

(a) No person shall operate any bicycle or electric scooter upon the public streets or other public areas of the City of Plymouth unless the same shall be registered and a license issued by the police department. The license fee shall be ~~\$3.00~~ \$5.00 for initial registration and ~~\$1.00~~ \$3.00 for a transfer of license to a new owner. No license may be issued unless the bicycle or electric scooter is equipped as required by state law, and in safe operating condition.

(b) Any bicycle purchased, sold, or transferred after said period shall be registered by the new owner within 30 days of the date of the change in ownership."

Section 5. Amending Code. Section 10-2-6, General bicycle regulations, of the Municipal Code of the City of Plymouth is hereby amended to read as follows (deletions indicated by ~~striketthrough~~; insertions by underline):

"Sec. 10-2-6 – General bicycle and electric scooter regulations.

(a) *Sidewalk operation.* No person shall operate a bicycle or electric scooter upon a sidewalk in areas designated in section 10-2-4(a) within the City of Plymouth. No person shall operate an electric scooter on a sidewalk in excess of 15 miles per hour. All bicycle and electric scooter operators shall yield to pedestrians.

(b) *Street operation.*

(1) Every bicycle and electric scooter when operated on a roadway shall be kept as close to the right hand curb as possible except when making a left hand turn, overtaking and passing another vehicle proceeding in the same direction, or when reasonably necessary to avoid unsafe conditions.

(2) Every person when operating a bicycle or electric scooter upon a roadway shall ride such bicycle or electric scooter in single file.

(3) It shall be unlawful for any person riding upon a bicycle or electric scooter to cling to or attach himself or the bicycle or electric scooter to any other moving vehicle upon a street or highway.

(4) No bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped. Infant seats are permitted if bolted securely to the frame at the top mount and to the axle and frame at the rear bottom mount and if provided with hand holds, foot rests, foot guards and safety belt. The use of a back pack for carrying an infant is permitted. Persons are not permitted to be located on a bicycle in front of the operator of the bicycle.

(5) No person operating a bicycle or electric scooter shall carry any package, bundle, or article which prevents the safe operation of the ~~bicycle~~ same with at least one hand on the handlebars at all times.

(6) No rider of a bicycle or electric scooter shall remove both hands from the handlebars or feet from the pedals, or practice any acrobatic or fancy riding on any street.

(7) No person shall operate an electric scooter on any roadway having a speed limit of more than 25 miles per hour.

(8) No person may operate an electric scooter upon any roadway, bicycle lane, or bicycle way in excess of 15 miles per hour.

(c) *Parking bicycles.* All bicycles shall be parked in areas set aside and marked for such purpose in parks, playgrounds, and school grounds. No person shall park a bicycle or electric scooter in such a manner so as to impede pedestrians on sidewalks or access to a building or structure.

~~(d) Required equipment.~~

~~(1) Every bicycle and electric scooter when operated upon a highway shall be equipped with a brake to control the movement of and to stop such vehicle whenever necessary. Such brake shall be maintained in good working order at all times.~~

~~(2) Every bicycle, when operated upon a highway, shall be equipped with a horn or bell in good working order, capable of emitting sound audible under normal conditions for a distance of not less than 100 feet, and it shall be unlawful for any bicycle to be equipped with a siren or whistle or to use any such bell or horn otherwise than as a reasonable warning to other users of the highway.~~

~~(e)~~(d) Any abandoned bicycle shall be held by the Plymouth Police Department for a period of 30 days after certified mail notice has been sent to the owner, if the same may be ascertained, and thereafter shall be disposed of by the chief of police."

Section 6. Amending Code. Section 10-2-7, Bicycle penalties, of the Municipal Code of the City of Plymouth is hereby amended to read as follows (deletions indicated by ~~striketrough~~; insertions by underline):

"10-2-7 – Bicycle pPenalties.

(a) Any person 16 years of age or older who shall violate any provision of this chapter may be issued a Uniform Traffic Citation, and shall be subject to the penalties provided in the Uniform State Traffic Deposit Schedule.

(b) Any person 12 years of age or older who shall violate any provision of this chapter may be issued a notice of violation and/or citation and shall be subject to penalties provided by the deposit schedule, and upon conviction thereof, may be required to forfeit not more than \$25.00, together with applicable costs of prosecution, and in default of such payment, the court may suspend the child's operating privileges as defined in Wis. Stats. § 340.01 for not less than 30 days nor more than 90 days.

(c) Any person under the age of 12 years who shall violate any provision of this chapter may be issued a warning notice and his/her parents shall be notified of such violation.

(d) Any parent or guardian of any child who authorizes or knowingly permits a child to violate any of the provisions of this chapter may be subject to the provisions of Wis. Stats. §§ 346.77 and 346.82(1)."

Section 7. Repealing Code. Section 10-2-8, Play vehicle penalties, of the Municipal Code of the City of Plymouth is hereby repealed in its entirety and recreated to read as follows:

"10-2-8 – Electric Bicycles.

(a) Except as otherwise expressly provided in this Chapter, an electric bicycle and any operator of an electric bicycle shall be afforded all the same rights and privileges and be subject to the same duties and penalties as a bicycle or an operator of a bicycle. An electric bicycle shall be considered a vehicle to the same extent as a bicycle.

(b) No person under the age of 16 years may operate a class 3 electric bicycle. A person under the age of 16 years may ride as a passenger on a class 3 electric bicycle that is designed to accommodate passengers."

Section 8. Repealing Code. Section 11-2-16, Motorized scooters prohibited, in its entirety is hereby repealed.

Section 9. Severability. Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

Section 10. Effective Date. This Ordinance shall take effect the day after publication.

Enacted on _____, 2025.

CITY OF PLYMOUTH

By: _____
Donald O. Pohlman, Mayor

Date: _____

CLERK'S CERTIFICATE OF ENACTMENT

I hereby certify that the foregoing Ordinance was duly enacted by the City of Plymouth Common Council and approved by the Mayor on the dates indicated above.

Dated: _____, 2025

Anna Voigt, Clerk