

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, AUGUST 26, 2025 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following were present: Dave Herrmann, Angie Matzdorf, Diane Gilson, Mike Penkwitz, John Binder, Greg Hildebrand and Kevin Sande. Also present: City Administrator/Utilities Manager Tim Blakeslee, Assistant Administrator/Community Development Director Jack Johnston, City Attorney Crystal Fieber, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker, Director of Public Works Cathy Austin, HR Specialist Leah Federwisch and City Clerk/Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Hildebrand/Tauscheck to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held Tuesday, August 12, 2025**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – July 2025**
 - II. **Utility Related Write Offs for August 2025 - \$5,269.44**
 - C. **Minutes acknowledged for filing — Park Committee: August 6 - Finance and Personnel: August 12 – Committee of the Whole: August 12**
 - D. **Approve Temporary Class “B” Beer and Class “B” Wine License for St. John the Baptist Congregation, at 115 Plymouth St., on October 18 from 5:30 PM – 7:30 PM for Swiss Steak Dinner.**
 - E. **Approve Temporary Class “B” Beer and Class “B” Wine License for Plymouth Historical Society, at 420 E Mill St. on September 13 from 11 PM – 4 PM for Beer & Brats at the Bade Barn.**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting: None
5. **Items removed from Consent Agenda:** None
6. **Discussion Only - Interviews for Alderperson Appointment:** Applicants Dana Pittner-Haucke and Tyler Rezachek introduced themselves and explained why they are interested in serving on Council. Brett Pilling pulled out of the running.
 - A. **Brett Pilling**
 - B. **Dana Pittner-Haucke**
 - C. **Tyler Rezachek**

7. **Ordinance:**

- A. **No. 13 – An Ordinance Repealing and Recreating Section 11-2-17 of the City of Plymouth Code of General Ordinances Related to Regulation of Sexual Offenders** – Police Chief Ruggles explained that revisions to the code were presented at Committee of the Whole. Staff worked with the City Attorney regarding legal challenges and liability. Staff also reviewed several studies related to sexual offenders and recidivism. The restrictions found in the existing Plymouth municipal code were out of date compared to other municipalities within Sheboygan County. Motion was made by Matzdorf/Hildebrand to approve Ordinance No. 13. Upon the call of the roll, all voted aye. Motion carried.

8. **New Business:**

- A. **Discussion and Possible Action on Certified Survey Map (CSM); Parcel number 59271827950 – located on Kiley Way and Walton Dr. in the City of Plymouth, to divide the parcel into two parcels of 1.81 acres and 1.4 acres in the B-1 Business office Zoning District**– Johnston explained that Excel Engineering has submitted a 2 lot CSM to divide the currently vacant 3.21 acre parcel on the northwest corner of Kiley Way and Walton Dr. The CSM splits the existing lot in two. Lot 1 on the CSM is 1.4 acres in size and will be occupied by Premier Financial Credit Union. Motion was made by Binder/Tauscheck to approve the CSM as presented. Upon the call of the roll, all voted aye. Motion carried.
- B. **Announce Appointment of Angie Matzdorf to Plan Commission to fill a Vacancy until 2026 (Mayor Appoints)** – Mayor Pohlman announced appointment of Angie Matzdorf to Plan Commission.

9. **Entertain a Motion to go into Closed Session for the following:** Motion was made by Matzdorf/Tauscheck to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (1)(c) and (e) considering employments, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Police Union Contract, 2026-2028

AND

Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding – Claim from Jessica DePagter

AND

Pursuant to Wis. Stat. 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Parcel 59271829210

10. Entertain a Motion to go into Open Session: Motion was made by Sande/Tauscheck to go into open session. Upon the call of the roll, all voted aye. Motion carried.

11. Discussion and Possible Action on Closed Session items: Motion was made by Tauscheck/Sande to approve the Police Union Contract 2026-2028. Upon the call of the roll, all voted aye. Motion carried.

Motion was made by Tauscheck/Matzdorf to deny the claim from DePagter. Upon the call of the roll, all voted aye. Hildebrand abstained. Motion carried.

12. Adjourn to 7:00 PM on Tuesday, September 9, 2025: Motion was made by Binder/Hildebrand to adjourn the meeting. A unanimous aye vote was cast. Motion carried.