

THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH

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BOARD OF COMMISSIONERS

REGULAR MONTHLY MEETING

GENERAL MEETING CALL TO ORDER:

The regular monthly meeting of the Board of Commissioners was called to order at 5:31 PM, December 8th, 2021 by Chairman Linda Opitz.

Chairman:	Linda Opitz
Vice Chairman:	Judith Kapellen
Commissioner:	Jerry Huss (absent)
Commissioner	Marsha Vollbrecht
Commissioner:	Jay Groshuesch
Secretary:	Bob Hemauer
Guest:	None

PROCEEDINGS

1. The minutes of the November 3rd, 2021 meeting were read. After review of the minutes, a motion was made by Commissioner Vollbrecht and second by Commissioner Groshuesch to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
 - a. Vacancies; No openings. Using one apartment for Directors temporary office.
 - b. Problems; None reported.
3. The December 2021, Income and Expense report was reviewed. A motion was made by Commissioner Kapellen and second by Commissioner Vollbrecht to approve the financial report. The motion carried.
4. The December invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner Vollbrecht moved that all invoices be paid with Commissioner Groshuesch seconding the motion. The motion carried.

SECRETARY'S REPORT

1. New rent rates, utility credit and cable rates will come forward next month.

Old Business

1. Project considerations;
 - a. Community Room and office renovation: Still on schedule for January 3rd start.
 - b. New Buildings, nothing to report.
 - c. Gas lines. Director met with heating contractor to establish location of meters and review logistics of the re-piping of new gas lines in furnace rooms. WPS requested as built plans of electrical, sewer and water lines. Copies are being made to be sent in.

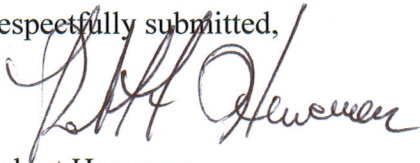
NEW BUSINESS

- a. Replacement of Commissioner Huss: Commissioners will be looking for a replacement. Huss term is up end of March 2021.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 5:56 AM by Commissioner Kapellen and seconded by Commissioner Vollbrecht, the motion carried.

The next scheduled regular meeting is January 5th. 2021 at 9 AM.

Respectfully submitted,



Robert Hemauer

Executive Director