

# THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH

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Plymouth, WI 53073  
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## BOARD OF COMMISSIONERS

### REGULAR MONTHLY MEETING

#### GENERAL MEETING CALL TO ORDER:

The regular monthly meeting of the Board of Commissioners was called to order at 9:55 AM, February 5th, 2025 by Chairperson Linda Opitz

Chairman:	Linda Opitz
Commissioner:	Dennis McMullen
Commissioner:	Marsha Vollbrecht
Commissioner:	Jay Groshuesch
Commissioner:	Mike Olig
Secretary:	Teresa Cruz
Guest:	Bob Hemauer

#### PROCEEDINGS

1. The minutes of the January 8th 2025 meeting were read. After review of the minutes, a motion was made by Commissioner McMullen and second by Commissioner Olig to approve the minutes. The motion was carried.
2. **Recognition of tenant concerns:**
  - a. 1228F gave notice for end of February. New tenant lined up.
  - b. New tenant moving into unit 1224A mid-February.
3. The January 2025, Income and Expense report was reviewed. A motion was made by Commissioner Vollbrecht and second by Commissioner Groshuesch to approve the financial report. The motion carried.
4. The February 2025 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner Olig moved that all invoices be paid with Commissioner McMullen seconding the motion. The motion carried.

## SECRETARY'S REPORT

1. The switch over to LED lights in the units as they are turned over in order to help tenants save money on energy bills.
2. The 5 year and annual planning for capital funds is due end of April.

## Old Business

- a. Project considerations: CFP 2020-2024 list. Discussed blacktopping the north and south parking lots.

## NEW BUSINESS

1. **Resolution #367, Approval of 2025 Flat Rent and Electrical Allowance** motion by Commissioner Olig to approve, with the second from Commissioner Vollbrecht, motion carried.
2. Part time employment for Robert Hermauer approved by board. Motion by Commissioner Vollbrecht to approve, with second from Commissioner Groshuesch.
3. **Resolution #368** – board to still find Commissioner replacement for J. Groshuesch.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 10:42 AM by Commissioner Vollbrecht and seconded by Commissioner McMullen. The motion carried.

The next scheduled regular meeting is March 5th, 2025 at 9:00 AM.

Respectfully submitted,



Teresa Cruz

Executive Director