



Wisconsin's Heartland... On the Grow

NUTT SKI HILL ATTENDANT

Department:	Public Works	FLSA Status:	Non-Exempt
Division:	Parks & Recreation	Job Status:	Non-Bargaining Unit
Reports to:	Director of Public Works/City Engineer	Location:	Nutt Hill Ski Area
Prepared by:	Human Resources Specialist	Approved by:	Plymouth Common Council
Date:	October 12, 2017	Date:	December 12, 2017

GENERAL DESCRIPTION

This seasonal, part-time position is responsible for controlling lift lines to prevent congestion, and ensuring patron safety by observing skiers/riders using lift to ensure they are using the equipment properly.

JOB FUNCTIONS

The following duties and responsibilities are not to be construed as exclusive or all-inclusive. Other duties and responsibilities may be assigned and required.

- Greet and welcome all guests.
- Assist with programs as needed.
- Ensure that ski hill rules are adhered to.
- Communicate via two-way radio.
- Inspect and prepare the assigned station for operation.
- Perform any necessary maintenance before, during, and after the operational day.
- Control lift lines to prevent congestion.
- Provide simple, clear directions when assisting skiers onto and from the lift.
- Observe skiers/riders using lift to ensure they are using the equipment properly.
- Keep alert and be ready to respond immediately to any unexpected event or hazard.
- Notify supervisor of any conditions which may create a hazard or inconvenience to guests.
- Responsible for ticket or pass checking in order to prevent unauthorized use of lifts.
- Keep accurate daily logs including assisting in the completion of incident reports.
- Assist in lift evacuation and other emergency procedures.
- Perform cleaning duties in the shelter as required.

OTHER DUTIES

- Cashiering duties.
- Assist with opening or closing the facility as needed.
- Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- No previous experience required, but experience in recreation setting is preferred.
- Knowledge of rope-tows and general ski hill function preferred.
- Must have the ability and desire to withstand long periods of time outside in all types of weather and temperatures.
- Ability to operate a snowmobile preferred.
- Must be able to do: light to heavy lifting (up to 50 pounds); reaching, pushing, pulling, crawling, climbing, manual dexterity, vision and hearing.
- Ability to understand and follow oral and written instruction.

- Strong communication and interpersonal skills.
- Ability to handle monetary transactions.
- Good decision-making skills.

EDUCATION AND TRAINING

- Must be at least 18 years of age.
- CPR or other emergency or safety training preferred.
- Must possess a valid Wisconsin driver's license.

WORKING CONDITIONS

The work environment characteristics are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Frequent exposure to cold, wind and snow/wet conditions; moderate mental effort is required daily; moderate physical exertion; moderate mental pressure and fatigue exist during a normal workday.

Disclaimer: The job description has been prepared to assist in evaluating various classes of responsibilities, skills, and working conditions. It indicates the kinds of tasks and levels of work difficulty required of the position. It is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. Nothing contained herein is intended or shall be construed to create or constitute a contract.