

**Plymouth Public Library**  
130 Division Street  
Plymouth, WI 53073



Telephone: (920) 892-4416  
Web Site: [plymouthpubliclibrary.net](http://plymouthpubliclibrary.net)

**PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES**  
**MEETING MINUTES**  
April 4, 2022

Meeting was called to order by President J. Van Norwick at 6:32 pm.  
Present were: J. Van Norwick, S. Britt, L. Tolman, S. Gloede, G. Miller, B. McKnight, and A. Odekirk. Absent were: K. Murray. Also present: Library Director L. Jochman.

There was no public comment.

Motion by G. Miller, second by S. Britt to approve the minutes of the March 7, 2022 meeting. Motion to approve the minutes passed.

Motion by A. Odekirk, second by S. Gloede to approve the financial report for March 2022. Motion passed.

Director L. Jochman reviewed some highlighted items on her monthly report. This included updates on the new website, library landscaping, an award from the Chamber of Commerce and more.

**Old Business**

Director L. Jochman updated the board on the formation of the Planning Committee for the strategic planning process.

Director. L. Jochman updated the board on the plan for lawn care and snow removal for this year.

Director L. Jochman updated the board about a meeting with Garden Club Members and a plan for updating the landscaping around the library.

**New Business**

Members from the Plymouth Environmental Team presented a plan to the board to support the library in transitioning the library's lawn to a clover lawn. Members shared stories and information about how they have transitioned their own lawns. The board will take action at the next regular meeting.

Director L. Jochman presented the three proposals the library received for the lighting project. Board members discussed the proposals and asked questions. Action will be taken at the next regular meeting.

Director L. Jochman brought an idea from staff for an Amazon wish list that they could share items community members could help donate that are outside the scope of the library's yearly budget. The board discussed ways to present the wish list. Motion by S. Gloede for staff to compile a wish list on the library website, second by A. Odekirk. Motion passed.

#### Announcements

President J. Van Norwick had a few announcements about projects and asked board members to continue to be active participants outside of board meetings.

Motion by S. Gloede, second by B. McKnight to adjourn. Motion passed. Meeting was adjourned at 8:01 pm.

Submitted by, Leslie Jochman  
Library Board Secretary