

Plymouth Public Library
130 Division Street
Plymouth, WI 53073



Telephone: (920) 892-4416
Web Site: plymouthpubliclibrary.net

PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
May 2, 2022

Meeting was called to order by President J. Van Norwick at 6:32 pm. Present were: J. Van Norwick, S. Britt, K. Murray S. Gloede, P. Norlander, and A. Odekirk. Absent were: L. Tolman and B. McKnight. Also present: Library Director L. Jochman.

The board did introductions for new member P. Norlander.

There was no public comment.

Motion by S. Britt, second by S. Gloede to approve the minutes of the April 4, 2022 meeting. Motion to approve the minutes passed.

Motion by S. Gloede, second by K. Murray to approve the financial report for April 2022. Motion passed.

Director L. Jochman reviewed some highlighted items on her monthly report. This included updates on strategic planning, an increase in copy machine use requiring staff time, challenges with security and patron behavior, and more.

Old Business

The Library Board continued their discussion of the clover lawn from the previous meeting. Members still had questions about the upkeep of the lawn and expressed interest in touring an existing clover lawn before making a final decision. Motion by S. Britt to discontinue the use of chemical control on the lawn this year and to revisit the clover lawn in the fall, second by S. Gloede. Motion passed.

The Library Board continued their discussion of the three lighting proposals including the look of the fixture and the pricing. Motion by K. Murray to award the Proposal to Dean's Lighting, second by S. Britt.

The Library Board continued their discussion about the landscaping and partnering with the Garden Club. The board discussed requesting plant clippings and/or requesting assistance from the schools' landscape architecture class.

New Business

President J. Van Norwick asked for nominations for President and Vice President. S. Gloede nominated J. Van Norwick for President. K. Murray motioned the board appoint J. Van Norwick as President, second A. Odekirk. Motion passed. S. Gloede nominated K. Murray for Vice President. Motion by A. Odekirk to appoint K. Murray as Vice President, second by S. Britt. Motion passed.

The Library board discussed multiple building maintenance and upgrade items including the flagpole, the outdoor foam sculptures, security camera upgrades, and a new digital sign to replace the outdoor sign board. Library L. Jochman presented quotes for the flagpole, digital sign, and the security cameras for the board to get a sense of what the items would cost. The board discussed the current budget and priorities for addressing the items. The board also discussed the foam sculptures and future plans to beautify the outside of the library. The board directed Director L. Jochman to request Plymouth Foam recycle the foam sculptures. Motion by P. Norlander to request Marshall Sign create a package with the flagpole and digital sign for President J. Norwick to request funding from the Library Foundation, second K. Murray. Motion passed. Motion by S. Gloede to purchase the security camera upgrades out of the 2022 library budget, second by P. Norlander. Motion passed.

Motion by S. Gloede, second by P. Norlander to adjourn. Motion passed. Meeting was adjourned at 7:45 pm.

Submitted by, Leslie Jochman
Library Board Secretary